



Lawton Police Department
Information Sheet for Victims of Misdemeanor Crimes

With very few exceptions, the laws of Oklahoma do not allow a police officer to make an arrest for a misdemeanor, without a warrant, unless the crime is committed in the officer's presence. The crime that you have reported is a misdemeanor and falls into this category. Generally, misdemeanor cases are not assigned to a detective for follow up investigations. Any reasonable investigative efforts that may be required, such as getting sufficient identifiers for suspects and/or witnesses, will be performed by patrol officers. The following information is provided for your convenience.

When The Suspect is Known:

If the suspect is still present and you desire to file charges, the patrol officer will assist you in completing the necessary paperwork. The officer will determine if a custodial or non-custodial arrest should be made at that time. If so, the officer will assist you in preparing the proper forms in making a citizen's arrest. If not, the officer will provide you with any necessary paperwork for filing charges and direct you to the City Prosecutor. If the suspect is known to you but no longer present the officer will provide you with the forms that must be completed prior to tracking with the City Prosecutor. The suspect's name and address must be known before charges can be filed. Any additional information such as social security number, date of birth (or approximate age) and physical descriptors such as race and gender ensure the proper person is being accused. With completed form, you should report to the City Prosecutor's office on weekdays between the hours of 8:00 AM and 5:00 PM. The prosecutor will determine if your case has merit and whether further legal action is warranted. If a warrant is issued, the suspect will be afforded the opportunity to make bond and a court date will be set. Unless the suspect pleads guilty to the charges and waives a trial, you and any witnesses you have provided may be subpoenaed for court to offer testimony.

When Partial Suspect Identifiers are Known:

Unless the suspect can be sufficiently identified where a warrant can be issued for the proper person, the case cannot be prosecuted. The patrol officer will offer reasonable assistance to obtain this information. For example, if you can provide the suspect's name and a general description, such as race and sex with an approximate age and description, who lives at a known address, the officer will attempt to get enough identifiers on the suspect for you to complete the necessary paperwork with the City Prosecutor. If the suspect is only identifiable by race, sex and general descriptors, there is nothing that can be done until you are able to make a positive identification. Depending on the circumstances and information available, a general broadcast may be made over the police radio to try and locate and identify the suspect. In either case, it will be imperative that you be able to make positive identification before any further action can be taken.

When No Suspect Information Is Known:

When no suspect information is available, misdemeanor cases are not actively investigated due to resource limitations. If a suspect should be developed, you will be notified. This generally happens when the suspect confesses or is linked to similar crimes where he/she can be identified.

Your Responsibility as A Victim Includes:

1. Providing accurate information to the Officer(s) taking your report.
2. Keeping the Department advised of any change of address or phone number so that you can be contacted if prosecution of an offender or return of property should be imminent.

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| Lawton Public Safety Facility 100 S Railroad Lawton, OK 73501 | |
| City Prosecutor (580) 581-3260 Open: Mon to Fri 8AM to 5PM | Lawton PD Records Division (580) 581-3233 Open: Mon to Fri 8AM to 5PM |

LAWTON POLICE DEPARTMENT INFORMATION SHEET BURGLARY/LARCENY

As a victim of crime, you have certain rights.

Your case is one of many received and is important to us. It will receive as much attention as possible. A follow-up contact will not be automatic unless we solve the case or need more information.

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| <p>Copies of Reports: LPD Records Department 100 S Railroad Lawton, OK 73501</p> <p>Phone: (580) 581-3233 Mon to Fri 9AM to 2PM</p> | <p>Case Status:</p> <p><input type="checkbox"/> <u>No Follow-up at this time.</u></p> <p>If the above box is checked, there will not be an active investigation on your case by Detectives. This is due to lack of suspect information at the time of the report. In the event that evidence that can identify a potential suspect is obtained. then your case will be reviewed at such time.</p> | <p>Contact Detectives (CID) LPD Detective Division 100 S Railroad Lawton, OK 73501</p> <p>Phone: (580) 581-3240 Fax: (580) 581-3248</p> |
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AN INVESTIGATION OF YOUR REPORT INCLUDES:

1. Interviewing known witnesses and interrogating appropriate suspects.
2. Entry of all serial numbered items into a nationwide computer system (NCIC).
3. Checks of pawn records for reported stolen property.
4. Coordination of investigations of similar crimes committed within the city as well as with other agencies when appropriate.
5. Analysis of your reported crime in an effort to determine if correlations can be made for possible suspects, trends and crime patterns which could lead to an arrest(s).
6. Arrests of criminals made by our department will be checked to see if they could be responsible for the offense you have reported.
7. Property held by our department will be checked for serial numbers in an effort to return it to the legal owner.

YOUR RESPONSIBILITY AS A VICTIM INCLUDES:

1. Making every effort to obtain and report serial numbers of stolen articles.
2. Keeping the department advised of any information of which you may become aware that could be of assistance to the investigator assigned to your case.
3. Making sure that you have given accurate information to the officer(s) taking your report.
4. Keeping the department advised of any change of address or phone number so that you can be contacted if prosecution of an offender or return of property should be imminent.

CRIME PREVENTION CONSIDERATIONS TO A VOID FUTURE VICTIYIIZA TION:

1. Take measures to protect yourself, your dwelling and/or business from future intruders. Consider marking your valuable items with an identifying number (i.e. driver's license number). Unidentifiable property is being continually recovered by law enforcement agencies throughout the area. Without identifiable markings, most of these valuables cannot be returned to the rightful owner.
2. Record serial numbers and keep them in a safe place.
3. Place valuable items in safe deposit box for better security.
4. Keep in mind that your Police Department will try to locate your property and/or arrest the offender, but investigators rely on you to supply the most up-to-date, reliable information available.

IMPORTANT:

If an arrest is made at the time of report and will be presented to the District Attorney's Office, you must meet with a Detective who will contact you for an interview.