

City of Lawton

OKLAHOMA

Annual Budget

Fiscal Year
2024 ~ 2025



Investing in the Growth and Quality of Lawton's Future



Office of the City Manager

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June 12, 2024

The Honorable Mayor and City Council Members

City of Lawton

212 SW 9th Street

Lawton, OK 73505

Dear Mayor Booker and Council Members, City Staff Members and Citizens:

It is my honor and privilege to present the adopted Fiscal Year 2025 (July 1, 2024 to June 30, 2025) budget for the City of Lawton, Oklahoma. The annual budget executive message will serve as a comprehensive summary for the FY 2025 Municipal Spending Plan.

The adoption of an annual budget is required by Oklahoma State Statute (Title 11, Oklahoma Statutes, Section 17-205). An annual budget must be adopted by the City Council at least seven days before the beginning of the new fiscal year, certified by the Comanche County Excise Board before the start of the fiscal year (July 1) and transmitted to the State Auditor and Inspector within 30 days of the start of the fiscal year. We are on target to meet all statutory timelines. We encourage our citizens to explore their city's budget document, which contains interesting and vital information on all aspects of the City's operation as well as information of general interest on Lawton.

Overview

FY 2025 expenditures total \$528,768,015. Notable increases for this budget year include \$5,500,500 to Streets & Traffic Control for road repairs; \$2,000,000 to Park Maintenance for park improvements; two additional code enforcement officers in our Neighborhood Services Division; the purchase of two additional litter control vacuum trucks; and water and sewer projects funded by Oklahoma Water Resources Board loans.

The City was able to approve the budget without imposing a water rate increase. Collections of sales and use tax have continued to grow at a steady pace. Sales tax collections increased 8.15% over the prior fiscal year. Use tax collections increased 30.80% over the prior fiscal year. Combined Sales and Use Tax Collections increased 19.48% over the prior fiscal year.

The city has placed a strong emphasis on capital projects, including water and sewer projects. The Oklahoma Water Resources Board, through its Clean Water State Revolving Fund and Drinking Water State Revolving Fund programs, has loaned the Lawton Water Authority money for repairs to the Wastewater Treatment Plant, waterlines throughout the city, SCADA improvements, and other water and sewer projects. Expenditures for the Lawton Water Authority Fund have increased

by \$230,618,978 over the prior fiscal year to support these projects. The city will benefit from this initiative for generations to come.

Our budget has a total of forty-two (42) different funds. Included in the FY 2025 budget book is a breakdown of budgeted expenditures and fund balances.

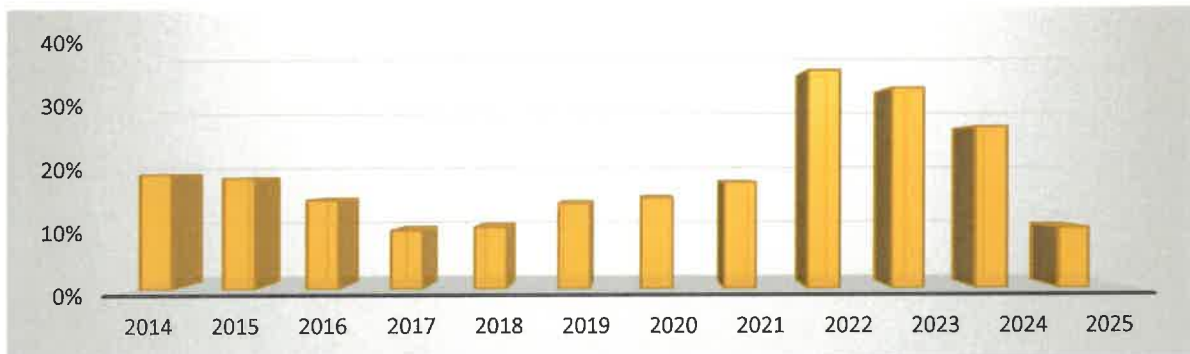
Economic Outlook

Lawton’s budgeting process is affected by local economic and global economic conditions. Global economic conditions have presented several challenges to the budgeting process for FY 2025. With inflation rates hovering around 3.4% nationally, city staff has taken a very conservative view of budgeted revenues and expenditures.

An additional economic challenge is workforce recruitment and retention. The city continues to monitor departmental staffing level to avoid critical staff shortages.

CITYWIDE BUDGET HIGHLIGHTS

The city has a history of conservative budgeting. This policy has allowed the City’s General Fund to maintain healthy reserves. These reserves have increased over the past few years, as portrayed in the chart below.



Data Sources: Crawford & Assoc, PC FY 2021 Performer; FY 2022 Annual Financial Statements; 2023-2025 are estimates

The Fiscal Year 2025 Adopted Budget has a total citywide expenditure of \$528,768,015, which includes seven operating fund types shown in Figure 1. In accordance with Generally Acceptable Accounting Principles (GAAP), the City uses several fund types to deposit revenues and pay expenditures. The General Fund is where general taxes like sales, use, and franchise taxes are placed and where expenditures for many broad operations (like Police, Fire, Public Works, and Parks) are paid. While all funds are subject to economic forces, the General Fund is often the fund most vulnerable to economic fluctuation. Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Enterprise Funds levy user charges for certain types of services where the government’s intent is to recover the full or partial cost of the service provided. Capital Projects Funds are used to account for significant capital acquisition and construction projects separately from other operations. General Fixed Assets Funds account for the depreciation of land, buildings, and other fixed assets which are owned by the City of Lawton. Debt Service Funds record the loan and lease payments for the City of Lawton. Since the Enterprise Funds are designed to record expenses in a more

business-like fashion, the debt service for those funds will be recorded in the fund itself. Internal Service Funds receive their income from charges to other funds in the City.

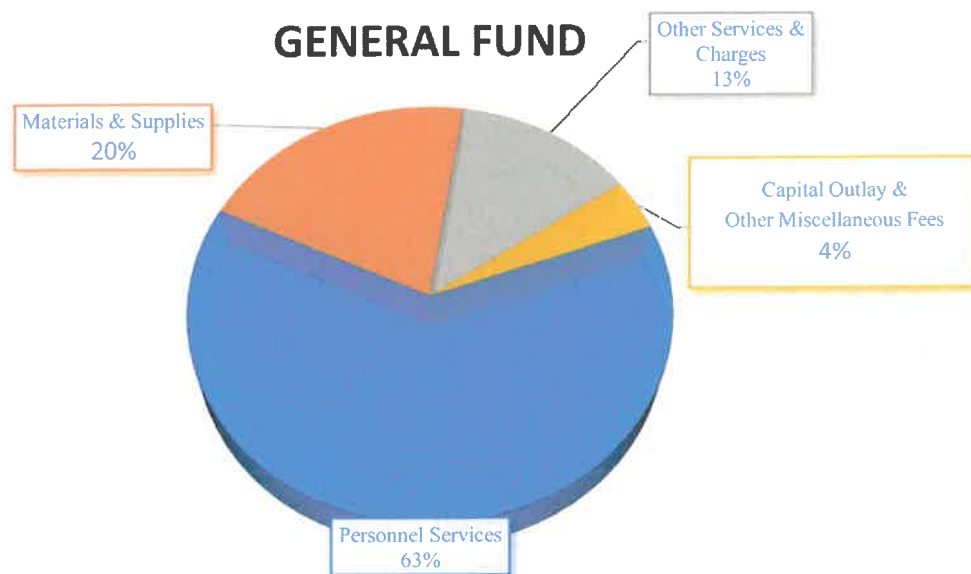
Total City Appropriations by Fund Type

Fund Type	Adopted Budget FY 2024	Adopted Budget FY 2025
General Fund	\$80,735,974	\$95,919,521
Special Revenue Funds	12,136,060	19,634,295
Enterprise Funds	51,191,240	281,844,544
Capital Improvement Funds	222,354,039	98,359,267
General Fixed Assets	8,100,000	7,500,000
Other Funds	14,082,900	14,944,550
Internal Service Funds	9,506,464	10,565,838
TOTAL	398,106,677	528,768,015

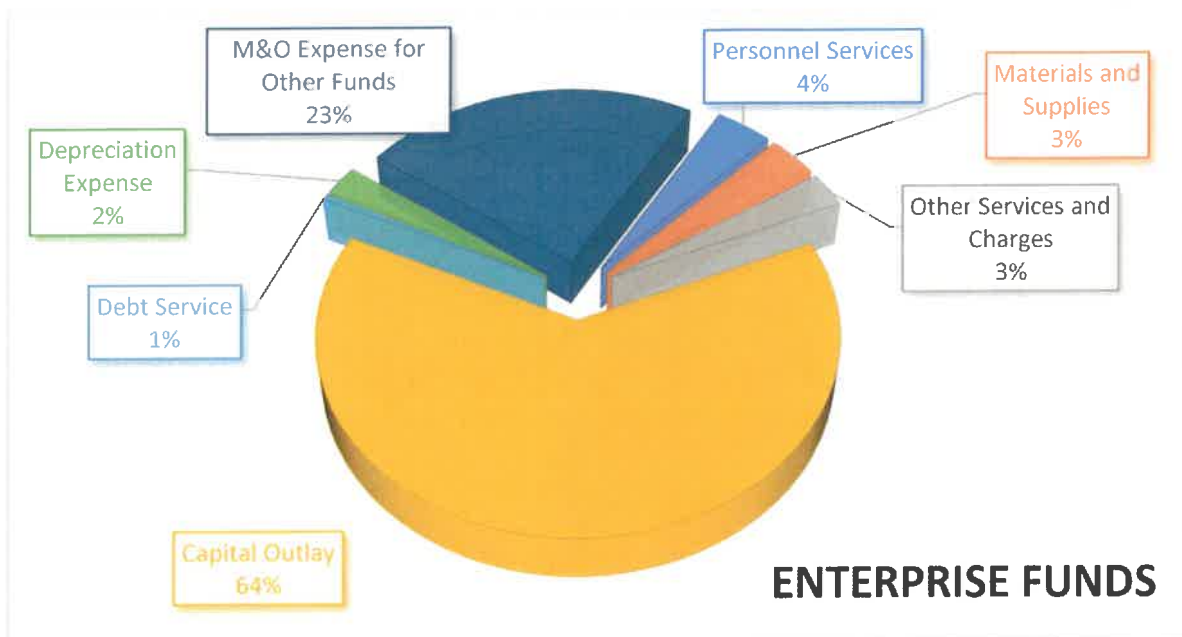
Figure 1

The General Fund Budget for Fiscal Year 2025 is projected to increase by \$15.2 million from the Fiscal Year 2024 Adopted Budget. Notable increases from last year’s adopted budget include \$4 million in payroll expenses, \$5.5 million in street repairs, and \$2 million for park improvements. The increased payroll cost is a result of twenty-four reclasses of current positions, six additional positions, and step increases for all personnel.

Materials and Supplies for the General Fund have increased by \$5.8 million, or 44.32%. This increase is primarily due to added funding for street repairs. Other Services and Charges have increased by \$1.4 million, or 13.43%. Capital Outlay and other miscellaneous charges, such as bank fees, have increased by \$2,390,817, or 180.50%. This increase is mostly due to added funding for park improvements.



Revenues for the Enterprise Funds are primarily service charges. The Enterprise Funds are accounted for in a more business-like manner. Revenues received are categorized as Charges for Services, Intergovernmental, Fees, Interest Income, and Other Miscellaneous Fees Collected.

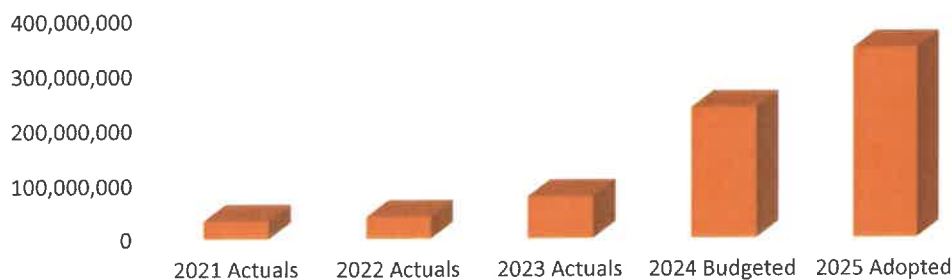


The Enterprise Funds budget for Fiscal Year 2025 are projected to increase by \$230.7 million from the Fiscal Year 2024 adopted budget. The increase is primarily related to water and sewer repairs. Payroll expenses increased by \$1.9 million to support four reclasses of current positions and step increases for all personnel.

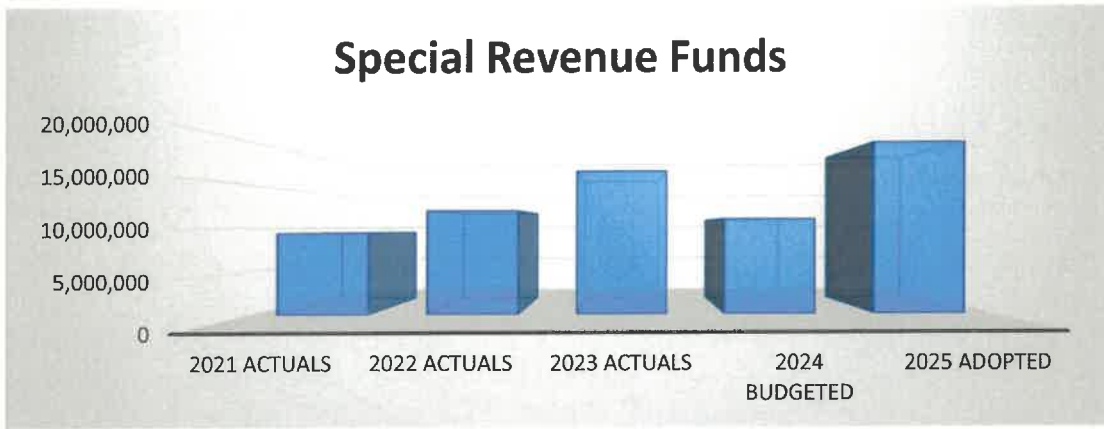
Materials and Supplies for Enterprise Funds have decreased by \$315k, or -2.42%. Other Services and Charges have increased by \$1.8 million, or 21.94%. Capital Outlay and other miscellaneous charges, such as bank fees, have decreased by \$158k, or -1.16%.

The total Capital Improvement/Capital Outlay budget for the City of Lawton has increased substantially, from a Adopted Budget for FY 2024 of \$239,649,974 to \$348,889,331 for FY 2025.

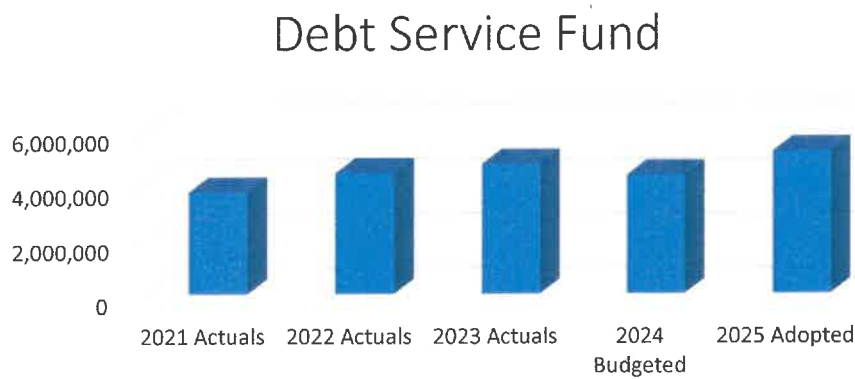
CAPITAL IMPROVEMENT/OUTLAY



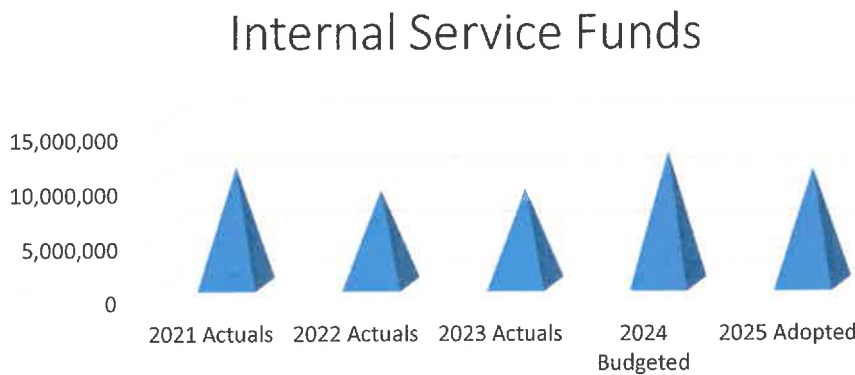
Budget appropriations for the Special Revenue Funds increased by \$8,746,360, or 80.33% from the adopted budget in FY 2024. Notable increases in the Special Revenue Funds include the local matching funds to the City Transit Trust for the operation of the Lawton Area Transit System and remaining ARPA funds that will be expended in FY 2025.



Budget projections for the Debt Service Fund have risen by \$874,700, or 20.10%. The city has incurred additional long-term debt in the last year and anticipates incurring more debt in the future. The graph below represents the ebb and flow of debt since 2021.



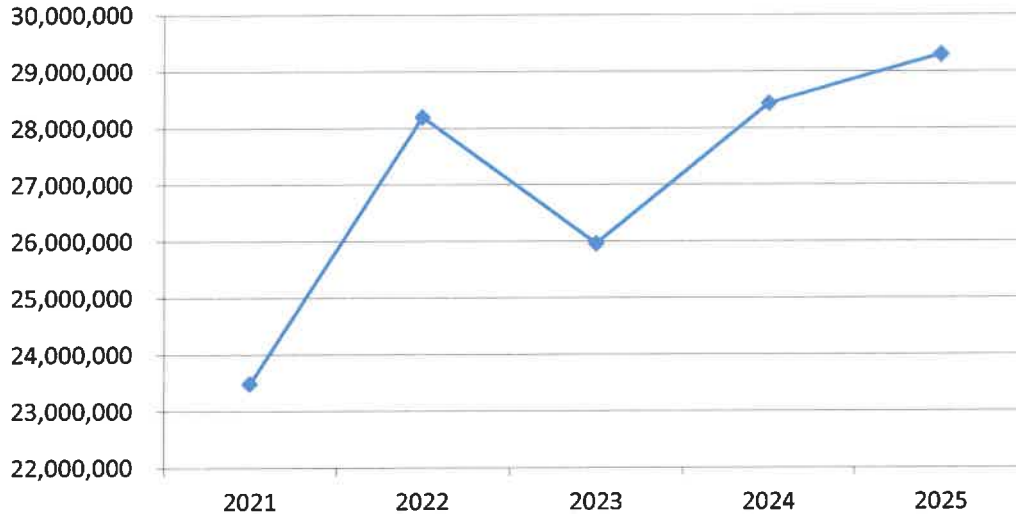
Budget appropriations for the Internal Service Funds decreased by \$1.5 million from the adopted budget in FY 2024. The amount allocated for insurance claims payments in FY 2024 was much higher than what was needed, which resulted in a decrease in the FY 2025 budget.



Financial Plan

A major source of revenue for the General Fund is Sales Tax. Sales Tax revenues are projected conservatively due to the volatile nature of this type of tax. Historically, Lawton has seen steady growth in sales tax collections. FY 2025 sales a tax growth is estimated at 3.04%. Long term sales revenues have been estimated at 3.00%.

Sales Tax

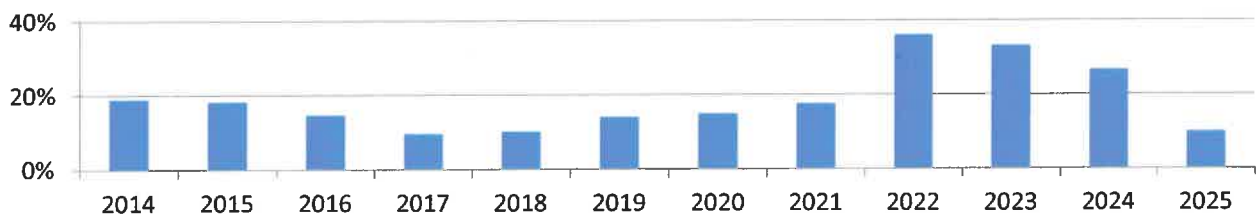


The City does not receive property tax for operations because Oklahoma law does not allow the usage of this tax for operations. Cities are allowed to levy a property tax to fund capital projects through voter-approved general obligation bonds. The City passed a \$55,300,000 bond election in February 2017 and a \$60,000,000 bond election in September 2023. The elections will provide bond capacity through 2036.

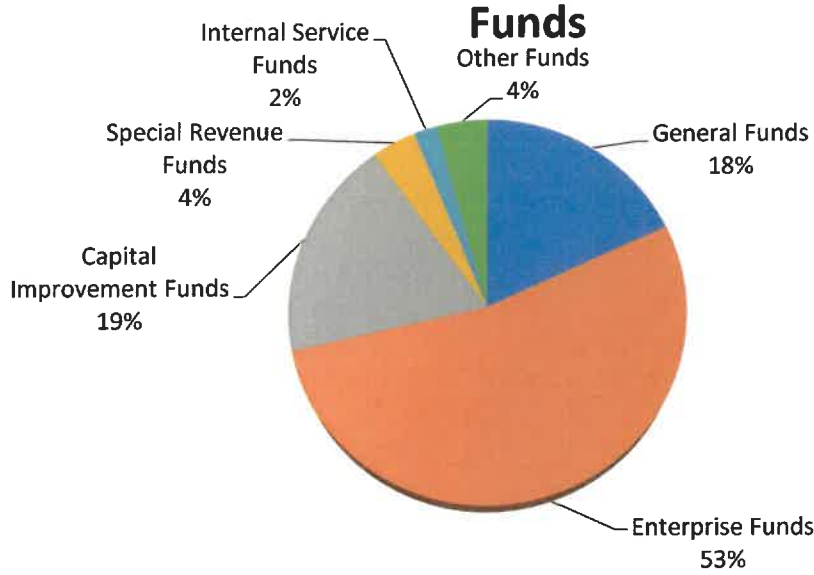
The General Fund is used to support many City departments. Expenditures for Management, Human Resources, Community Services, Library, Parks and Recreation, Public Safety, and Public Works are funded through the General Fund.

The City of Lawton follows the Governmental Finance Officers Association (GFOA) guidelines of maintaining a minimum of 10% fund balance with a preferred fund balance of 30% of operating expenditures. This fund balance helps to protect the City of Lawton from any emergencies or shortfalls. The City of Lawton has done a good job of maintaining a healthy fund balance, but will use reserves to fund street repairs, park improvements, additional personnel, and reclasses of current personnel in FY 2025.

Unassigned Fund Balance



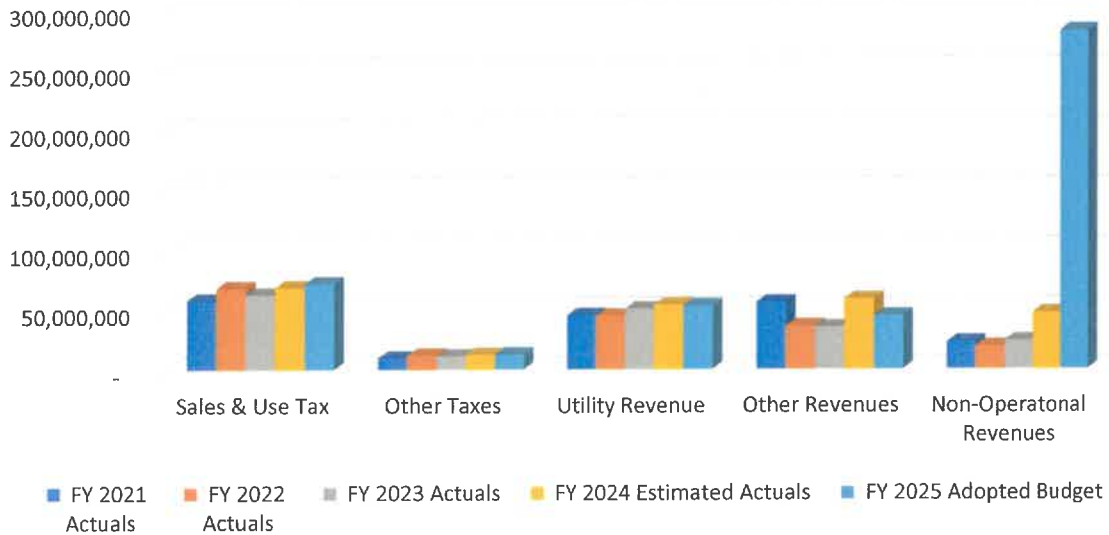
The City budget is composed of forty-two funds - four general funds, thirteen special revenue funds, one debt service funds, nine capital improvement funds, three internal service funds, six enterprise funds, and six other funds. In addition to these funds, the City accounts for four component units.



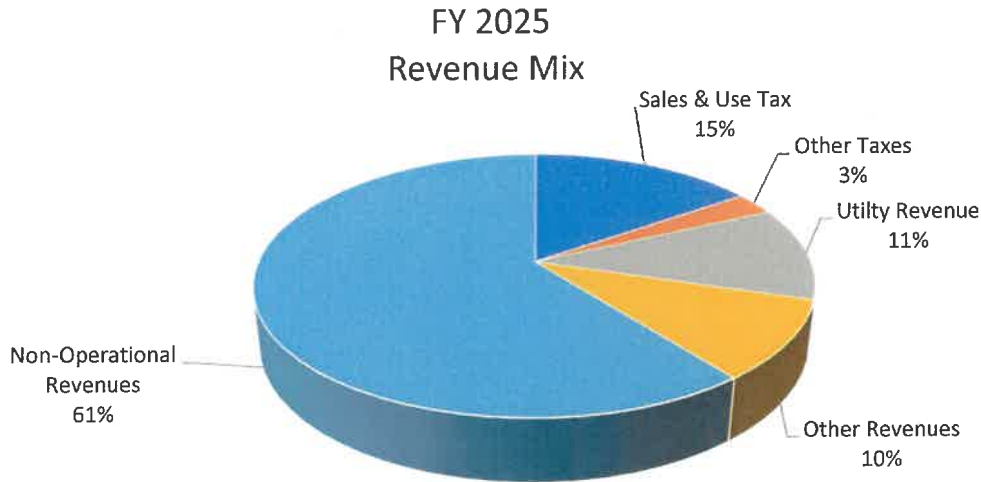
Revenues

The City of Lawton has adopted a conservative policy for the projection of revenues. Staff uses a combination of historical information and known economic factors in their projections. City-Wide revenues have increased 25.17% from the FY 2024 Adopted Budget. This is due to an increase in loan proceeds. The category of Other Revenues includes Fines & Forfeitures, Fees, Licenses & Permits, Parks & Recreation, Grants, Interest, and Miscellaneous Revenues.

Revenue History

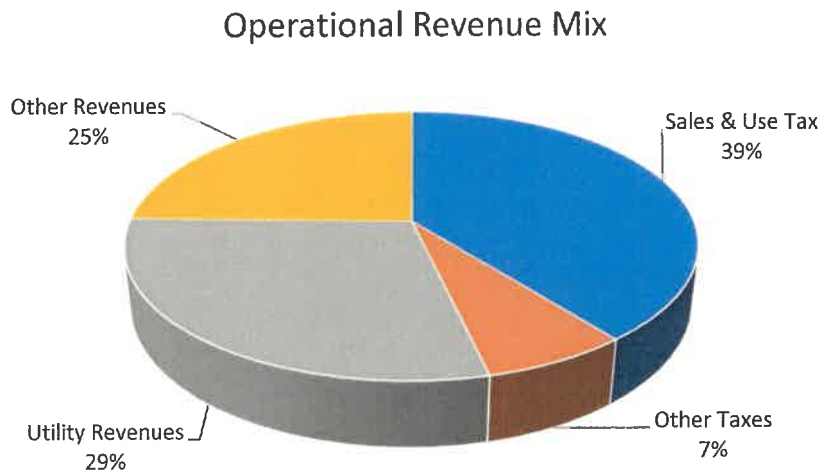


The revenue mix of \$466.3 million for FY 2025 is as follows:



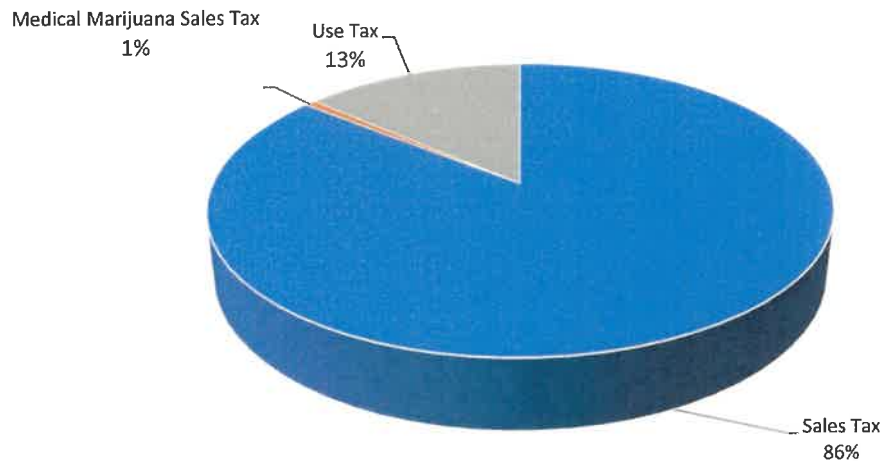
It's important to note that Non-Operational Revenues are items such as Loan/Bond Proceeds, Medical/Dental Contributions, Pension Contributions, and Transfers from one account to another. The City of Lawton does intend on seeking an additional \$37 million loan, using the future revenues of the 2019 Propel Capital Improvement 2.125% Sales Tax Revenue as collateral.

The revenue mix for the operational revenues for FY 2025, is a much different mix of revenues than non-operational sources.



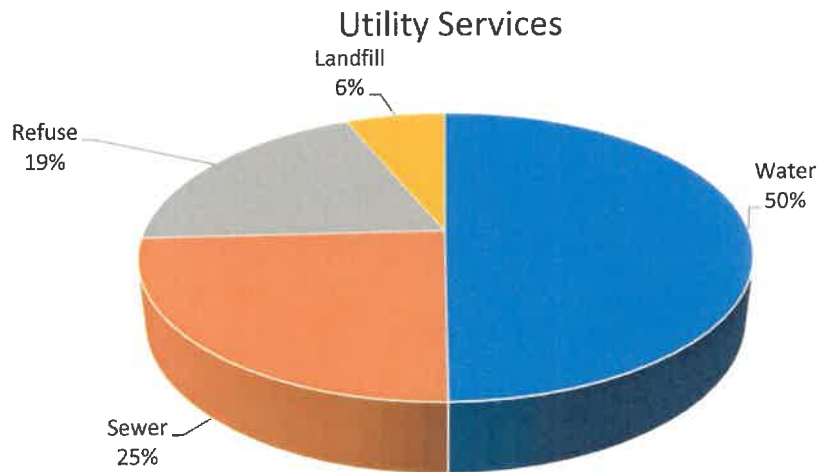
In this graph, we see the City's largest revenue category is Sales and Use Taxes. This is also the most volatile and hardest to predict. Oklahoma is the only state in the nation that is this heavily reliant on Sales and Use Tax to fund its city governments. In other states, cities have access to ad valorem taxes to augment their operational funds. A close look at the Sales and Use Tax category, reveals the following:

FY 2025 Adopted Sales & Use Tax Breakout



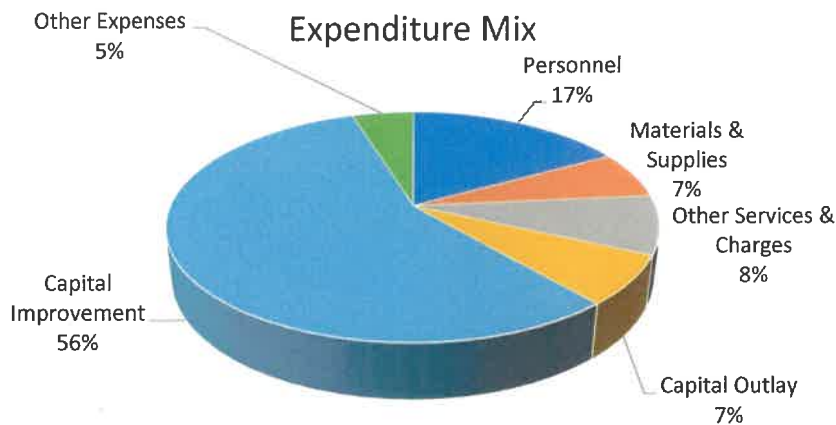
Sales tax is a major source of revenue for the City of Lawton. The city is dependent on sales tax revenue to fund its general purpose (non-utility fee based) operational budgets.

Utility revenue is another category which the City Council controls and is a major source of revenue projections. Utility Revenues make up 11% of the city’s operational funds and is further broken down into four separate categories. These areas include Water Sales, Sewer Service, Refuse Services, and Landfill Services. The largest area is water sales, which is very weather dependent. If the city experiences a wet summer, citizens will not water their yards as often and water sales decrease. Sewer Service is a derivative of water sales and calculated in much the same way. Graphically, this revenue mix looks like the following.

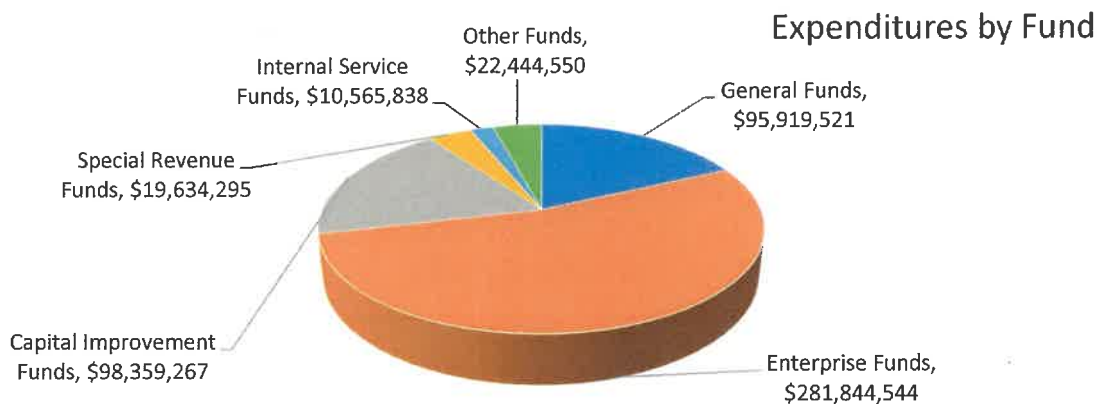


Expenditures

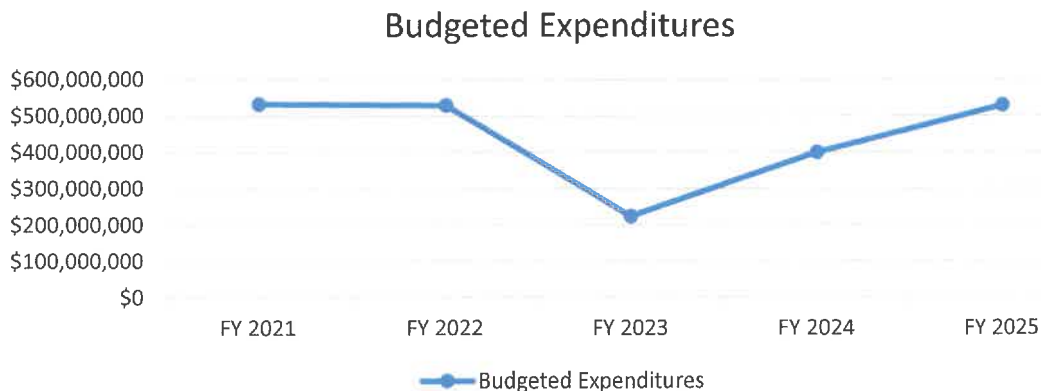
Below is the City of Lawton's total expenditure mix in FY 2025.



This expenditure mix equates to a total expenditure of 528,768,015 and is broken down as follows:



The City of Lawton annual budget has fluctuated over the past several years. The recent growth is attributed to increases in personnel salaries and benefits, along with an increase in capital improvements and capital outlay. This growth is illustrated in the graph below.



The City of Lawton spreads its major operations over three different fund categories and from those categories there are fifty-six different divisions. These divisions are itemized below.

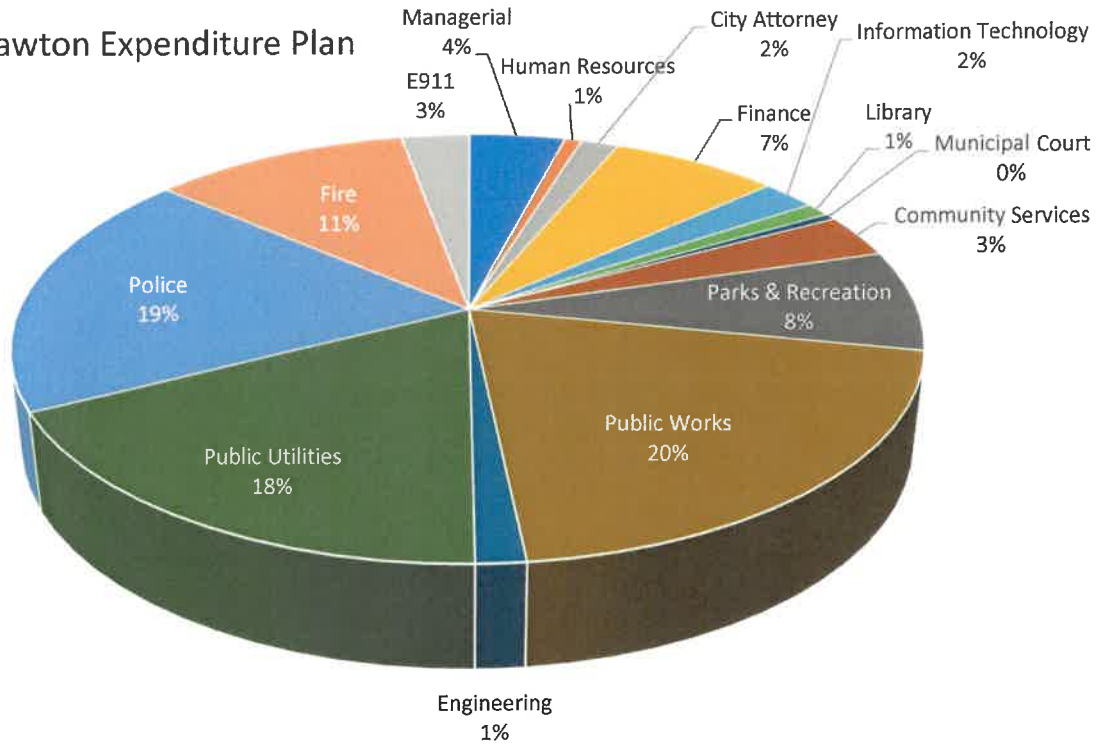
BUDGET SUMMARY BY DEPARTMENT/DIVISION

Department	FY 2023 Actual Expenditures	FY 2024 Adopted Expenditures	FY 2024 Estimated Expenditures	FY 2025 Adopted Expenditures
Managerial				
Mayor and City Council	135,736	175,710	174,409	299,709
City Clerk	287,090	380,670	405,650	425,170
City Manager	1,351,008	1,723,680	1,683,018	2,024,530
Hotel Motel Tax	2,075,630	1,848,346	3,299,586	2,500,000
Arts and Humanities	503,344	981,932	1,119,206	784,055
Total Managerial	4,352,808	5,110,338	6,681,869	6,033,464
Human Resources	682,299	961,726	933,304	1,066,045
City Attorney	1,377,533	1,789,870	1,771,699	2,374,420
Finance				
Financial Services	1,038,438	1,430,830	1,362,720	1,617,350
Utility Service	818,668	910,460	956,565	1,057,890
City-At-Large	3,243,619	3,275,255	3,111,089	3,492,550
Waurika Payments	4,036,866	4,250,000	4,518,135	4,550,000
Total Finance	9,137,591	9,866,545	9,948,509	10,717,790
Information Technology				
Information Tech Services	2,036,135	2,612,711	3,378,211	3,208,271
Geographic Info	190,489	167,358	231,258	254,458
Total Information Tech	2,226,624	2,780,069	3,609,469	3,462,729

Community Services				
Building	615,354	922,036	819,152	1,408,685
Neighborhood Services	526,575	795,406	1,044,844	887,679
Mass Transit	846,540	1,200,000	1,200,000	1,400,000
Community Development				
Admin	72,121	121,095	104,861	116,690
Housing Assistance	703,076	535,804	633,058	403,018
CD Program/Non				
Operation	93,339	108,230	114,036	113,000
Home Program	521,168	408,742	419,960	631,830
Total Community Svcs	3,378,173	4,091,313	4,335,911	4,960,902
Park & Recreation				
Admin & Recreation Svcs	560,219	710,699	711,072	732,325
Sports & Recreation	595,297	1,076,725	1,153,013	1,283,462
Park Maintenance	1,821,155	3,087,696	3,095,362	5,516,338
Building Maintenance	1,276,270	2,005,810	1,920,673	1,904,650
Lakes	538,465	1,218,352	1,185,752	1,143,868
Cemetery	337,570	406,379	399,234	323,145
Museum	500,165	500,000	500,000	500,000
RSVP	70,142	80,220	69,315	107,820
Total Park & Recreation	5,699,283	9,085,881	9,034,421	11,511,608
Public Works				
Stormwater Management	517,038	668,873	678,574	1,199,077
Street & Traffic Control	3,337,793	7,386,716	7,286,951	13,941,447
Electronic Maintenance	564,343	708,595	671,167	684,184
Equipment Maintenance	4,644,439	5,750,155	5,945,176	5,930,510
Drainage Maintenance	701,750	1,215,511	1,085,785	1,681,195
Solid Waste Division	4,720,202	5,280,570	5,070,624	6,794,346
Total Public Works	14,485,565	21,010,420	20,738,277	30,230,759

Department	FY 2023 Actual Expenditures	FY 2024 Adopted Expenditures	FY 2024 Estimated Expenditures	FY 2025 Adopted Expenditures
Engineering	2,002,394	1,957,168	2,094,178	2,243,683
Public Utilities				
Sewer System Construction	5,682,152	6,801,898	7,067,146	7,582,554
Sewer System Technical	505,181	1,016,367	1,126,807	2,066,975
Water Distribution	2,375,015	3,723,178	3,776,569	3,854,893
Waste Water Collection	1,286,085	999,495	1,116,938	1,289,850
Wastewater Treatment Plant	2,542,264	3,784,233	4,549,684	3,771,664
Med Park Water Treatment Plant	3,856,127	5,380,583	4,313,920	4,732,855
SE Water Treatment	1,864,192	2,527,503	2,130,665	2,427,747
Meter Services	819,793	932,947	1,110,826	957,819
Total Public Utilities	18,930,809	25,166,204	25,192,555	26,684,357
Police				
Police Headquarters	2,026,845	2,331,465	2,643,069	3,007,825
Police Uniform	12,719,361	14,566,325	13,980,393	15,810,914
Police CID	2,631,150	2,821,326	3,358,359	3,483,056
Police Technical Services	1,988,296	2,740,537	2,716,682	3,104,880
Police Training	614,382	756,976	961,497	933,882
Animal Welfare	784,829	1,825,142	1,157,644	1,871,246
Total Police	20,764,863	25,041,771	24,817,644	28,211,803
Fire				
Fire Operations	13,592,529	16,564,733	15,863,022	15,082,425
Fire Prevention	739,253	675,765	679,721	795,968
Fire Training	300,106	475,897	454,670	373,702
Total Fire	14,631,888	17,716,395	16,997,413	16,252,095
Emergency Communications	3,100,113	4,100,627	3,946,454	4,294,948
Total Expenditure Plan	102,907,314	131,302,808	132,796,190	151,201,768

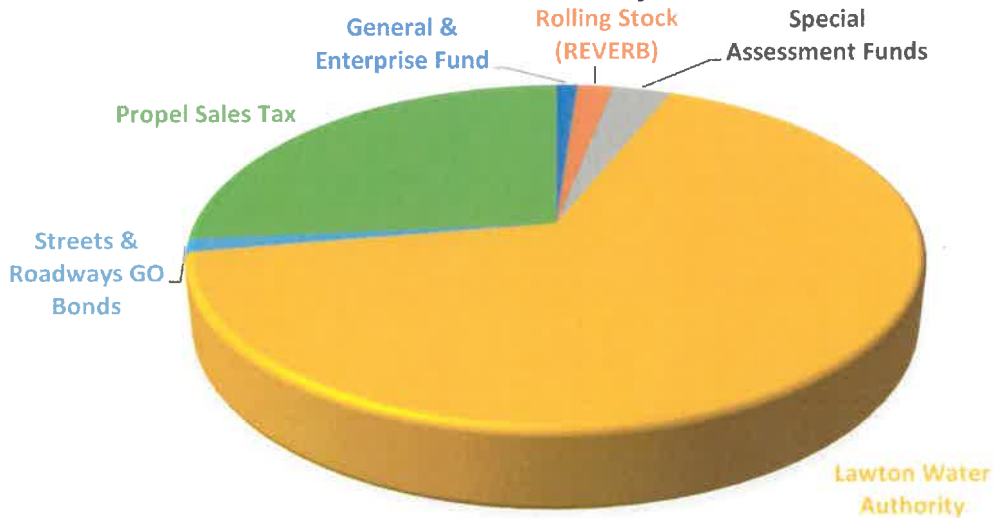
City of Lawton Expenditure Plan



Capital Improvement/Outlay Plan

The City of Lawton Capital Improvement/Outlay plan totaling \$348,889,330.58 accounts for 65.98% of the total expenditure budget. There are six different funding sources: (1) General and Enterprise Funds, (2) Rolling Stock (REVERB), (3) Special Revenue Funds, such as Cemetery Care Fund, E911 Fund, and Stormwater Management, (4) Lawton Water Authority, (5) Streets & Roadways GO Bonds, and (6) Propel 2.125% Sales Tax.

CAPITAL IMPROVEMENT/OUTLAY PLAN



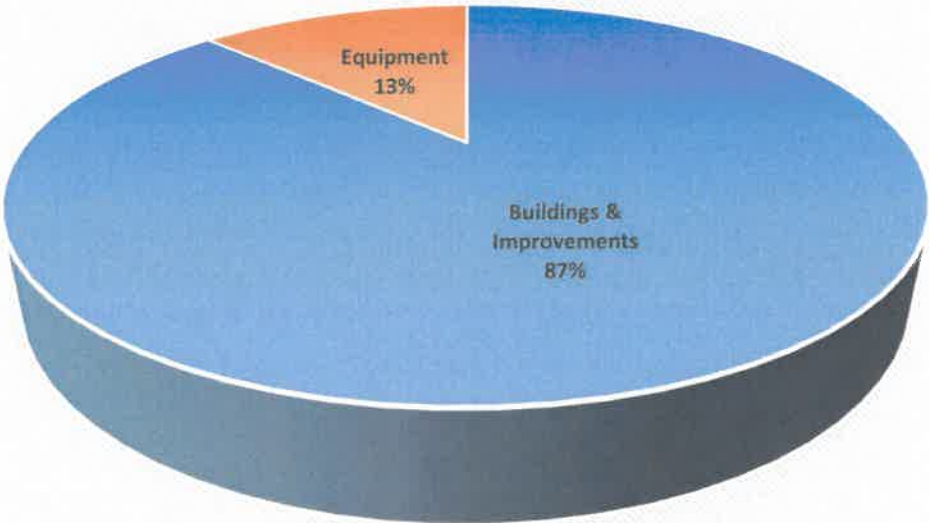
The city anticipates receiving \$261,140,978 in loan proceeds during the FY 2025 budget year. The city also plans to seek bonds for roads from the current \$55,300,000 and \$60,000,000 ad valorem bond elections and expects to receive funds from the Oklahoma Water Resources Board through its Clean Water State Revolving Fund and Drinking Water State Revolving Fund programs.

CAPITAL OUTLAY

General and Enterprise Funds

Items approved for purchase during FY 2025 from General and Enterprise Funds operations include building improvements, such as flooring replacement at the library, improvements to the Patterson Center Gym, HC King Center, the Owens Center, and roof replacement at Wastewater Collection. Equipment purchases include two portable litter vacuums and a burrow blocker machine for rodent remediation.

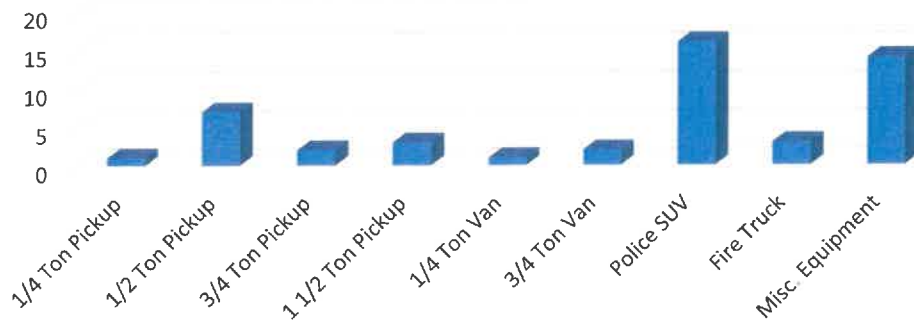
General & Enterprise Fund Capital Outlay



Rolling Stock (REVRB)

The Rolling Stock Fund, or REVRB, is funded through a fee of \$8.05 per month on each utility bill. This fee is only available for use in the purchase of vehicles and equipment on wheels. This fee is expected to generate \$3,485,620 during FY 2025. This revenue, along with the reserve which has been built over time, will fund the \$6,302,661 needed to support this budget years' expenditures.

Planned Vehicle Purchases



The miscellaneous equipment includes two rear load compactor trucks, a blade dozer, three backhoes, and an ambulance. Vehicles taken out of service and replaced will be auctioned off at locations and times to be determined in the future.

Self-Funded Activities

There are three special funds which generate their own revenue to support specific services. The first of these funds is the Drainage Maintenance Fund. This fund is supported by a \$2.30 fee on each utility bill, which is expected to generate \$1,086,452 in FY 2025. The Drainage Maintenance Division accounts for the operation of the division, including salaries and capital outlay. The city intends on purchasing two 1 ½ ton pickups during the fiscal year.

The Sewer System is partially funded through a \$2.75 per month fee on each utility bill. This fee is expected to generate \$1,112,725. The City will be purchasing a 1 ½ ton truck, arrow board, trench boxes, ½ ton truck, ¾ truck, and construction project information software with these funds in the upcoming year.

Finally, the Emergency Communications department is the beneficiary of the cellular service fee. This fee is levied on citizens of Lawton through their cellular service plan provider. These funds will generate approximately \$1,182,421 in FY 2025. The funds are used to support E911 and will be used to purchase a Next Generation 911 system for the department.

CAPITAL IMPROVEMENTS

The Capital Improvement plan budget totals \$98,359,267. Funding for this plan will come from Ad Valorem Bond Proceeds, Propel Sales Tax Collections, as well as leveraging the Propel Sales Tax Collections for future years by borrowing against the projected revenue.

Ad Valorem

In 2017, the citizens approved a \$55,300,000 bond issuance to go toward street improvements. A second \$60,000,000 bond was approved in September 2023. Repair and reconstruction work planned in FY 2025 include SW 51st Street, SW Coral Avenue, SW 77th Street, NW Taylor Avenue, SW 43rd Street, Boyles Landing Road, NW Elm Avenue, Intersection of NW Euclid Avenue and NW 63rd Street, NW 22nd Street, NW Taylor Avenue, NW 12th Street, SW E Avenue, SE Indiana Avenue, SE Brighton Drive, SW 19th Street, and SW 20th Street. Additional information regarding these projects can be found on the Citizen CIP Dashboard on the City of Lawton's website.

2.125% Propel Sales Tax

Required Set Asides for FY 2025

The city has required debt service payments which will be made from the 2.125% Propel Sales Tax proceeds. This debt service totals \$16,000,000. The city has also committed to assisting with funding FISTA and Fisher59. These commitments total \$10,300,455. The city is required to transfer \$250,000 to the Emergency Reserve Fund and \$2,684,000 to the General Fund for police and fire protection. This money can be used during FY 2025 for new fire and police personnel, pay increases and the purchase of capital equipment.

Street/Sidewalk Improvements and Maintenance

The city will design and construct a sidewalk on East Gore Boulevard between Flower Mound and 51st Street. The estimated cost for FY 2025 is \$500,000. This will be reimbursed by the Oklahoma Department of Transportation (ODOT) through a Transportation Alternatives Program Grant.

Roads and Bridges

Work will continue on West Gore Boulevard between 67th and 82nd Street. The estimated cost for FY 2025 is \$144,442. This will be funded by the 2024 Sales Tax Revenue Note. Funding for the I-44 pedestrian bridge totals \$50,000 for FY 2025.

Landfill and Street Improvements

\$4,000,000 has been allocated for the resurfacing of Lee Boulevard. This will be funded by a future Sales Tax Revenue Note. The 2024 Sales Tax Revenue Note is funding two projects within this category – Goodyear Boulevard between Lee and Cache Road (\$8,746,671) and the expansion of Landfill Cells 6&7 at the existing landfill site (\$7,052,320).

Water and Sewer System Improvements

Included in the FY 2025 for water and sewer system improvements include water and sewer line replacement at \$3,000,000, Cache Road waterline replacement at \$1,396,799, and lakes gate operation at \$354,830.

Improvements to Existing Water Resources

The City of Lawton continues to seek alternative water sources. Funding for this project in FY 2025 totals \$6,860,015.

LATS Transportation Improvements

Work on the new Lawton Area Transit System Transfer Station is expected to cost \$2,444,706 in FY 2025.

Demolition of Dilapidate Buildings

The city will continue its campaign to clean up its neighborhood through its Dangerous & Dilapidated program. Funding for FY 2025 totals \$410,270, which includes the payroll for one Abatement Process Administrator in Neighborhood Services.

Infrastructure in Furtherance of Industrial Development

The US-62 Interchange project is expected to cost \$5,500,000 in FY 2025.

Improvements to Information Technology System

The city is progressing forward in its implementation of advanced technology. Funding for this in FY 2025 totals \$1,000,000.

Improvements to City Buildings/Facilities

Remaining construction costs for the City Hall project are expected to be \$750,000 in FY 2025. The city will also begin renovating McMahan Auditorium, which will total \$7,882,059. The McMahan project will be funded by the 2024 Sales Tax Revenue Note.

Parks and Recreational Facilities

The city expects to contribute \$500,000 towards the design and construction of the youth sports complex in FY 2025. The city also plans to begin work on the Elmer Thomas Park Aquatic Center, \$7,658,780 has been allocated for this project.

Youth Programs

Youth programs continue to be a priority for the City of Lawton. Funding totals \$297,850 in FY 2025.

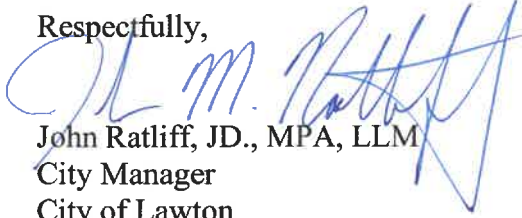
As Lawton Propels Forward

The primary fiscal goal is to sustain and advance municipal services and projects that we have today. We accomplish this by utilizing a thoughtful and measured approach to managing our financial resources. The city will continue to look for competitive ways to maximize the revenue streams available to us and to look for new revenue streams to diversify income. The FY 2025 Budget continues the City's commitment to making Lawton a great place to live, work and raise a family, as well as making it a community of choice in Southwest Oklahoma.

Staff is also proud to say that all our decisions are made in full transparency and our citizens may fully participate in the budgetary process if they so choose. On behalf of all our outstanding city employees, we would like to express our gratitude to the Mayor and City Council for their strong leadership and dedication throughout this process.

In addition, thanks to the department directors and staff who have contributed to the development of this budget with their attention to detail and fiscal stewardship. Preparation of this budget would not have been possible without the efficient and dedicated services of the Finance Department who worked many hours putting this document together. The teamwork demonstrated in preparing this budget is an outstanding example of how the city employees are working together to serve the best interest of the City of Lawton.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. M. Ratliff", is written over the typed name and title.

John Ratliff, JD., MPA, LLM

City Manager

City of Lawton

The City of Lawton will hold a public hearing at 2:00 p.m. May 28, 2024, in the City Council Chambers, New City Hall, 212 SW 9th Street, Lawton, Oklahoma for the purpose of receiving written and hearing oral comments from the public concerning the proposed budget for FY 2024-2025 as summarized below:

CITY OF LAWTON
BUDGET ACTIVITY FUNDING SUMMARY
FISCAL YEAR 2024-2025

	GENERAL FUND	C.D.B.G.	ENTERPRISE FUND			OTHER	ROLLING STOCK	TOTAL
			WATER	SEWER	REFUSE			
MAYOR & COUNCIL	\$ 299,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,709
CITY CLERK	425,170							425,170
CITY MANAGER	2,055,780							2,055,780
HOTEL/MOTEL TAX						2,500,000		2,500,000
ARTS & HUMANITIES	749,100						34,955	784,055
HUMAN RESOURCES	1,066,045							1,066,045
CITY ATTORNEY	2,374,420							2,374,420
FINANCIAL SERVICES	1,609,350	8,000						1,617,350
UTILITY SERVICES			552,642	268,281	236,967			1,057,890
CITY AT LARGE	3,492,550							3,492,550
WAURIKA FUND			4,550,000					4,550,000
INFORMATION TECHNOLOGY SERVICES	1,283,308		641,654	641,654	641,654			3,208,271
GEOGRAPHIC INFORMATION SYSTEMS	101,783		50,892	50,892	50,892			254,458
LIBRARY	1,532,277					35,000		1,567,277
MUNICIPAL COURT	712,278							712,278
PLANNING	971,840							971,840
BUILDING	977,210						154,975	1,132,185
NEIGHBORHOOD SERVICES	523,450	127,500				110,270		761,220
MASS TRANSIT	1,400,000							1,400,000
COMMUNITY DEVELOPMENT ADMIN		116,690						116,690
HOUSING ASSISTANCE		403,018						403,018
C.D. PROGRAM NON-OPERATION		113,000						113,000
HOME		631,830						631,830
PARKS & REC ADMINISTRATION	732,325							732,325
SPORTS & RECREATION	1,267,930						100,532	1,368,462
PARK MAINTENANCE	3,539,801						126,537	3,666,338
BUILDING MAINTENANCE	1,904,650							1,904,650
LAKES	1,143,868							1,143,868
CEMETERY	323,145							323,145
MUSEUM	500,000							500,000
R.S.V.P.	57,820					50,000		107,820
STORMWATER MANAGEMENT						1,199,077		1,199,077
STREETS & TRAFFIC CONTROL	13,124,570						827,077	13,951,647
ELECTRONIC MAINTENANCE	647,860						40,824	688,684
EQUIPMENT MAINTENANCE	6,031,510							6,031,510
DRAINAGE MAINTENANCE						1,681,195		1,681,195
SOLID WASTE					4,635,475		2,158,871	6,794,346
ENGINEERING	1,493,866					680,823	68,994	2,243,683
SEWER SYSTEM CONSTRUCTION						7,552,326		7,552,326
SEWER SYSTEM TECHNICAL						2,097,197		2,097,197
WATER DISTRIBUTION			3,425,849				429,044	3,854,893
WASTEWATER COLLECTION				1,218,901			70,949	1,289,850
WASTEWATER TREATMENT PLANT				3,771,664				3,771,664
WATER TREATMENT PLANT			4,732,855					4,732,855
SE WATER TREATMENT PLANT			2,427,747					2,427,747
METER SERVICES			957,819					957,819
POLICE HEADQUARTERS	2,812,855					112,030	86,690	3,011,575
POLICE UNIFORM	13,465,550					1,481,740	801,636	15,748,926
POLICE CID	3,389,845					20,000	73,976	3,483,821
POLICE TECH SERVICES	3,193,786					6,048		3,199,834
POLICE TRAINING	794,965					38,150	145,752	978,867
ANIMAL WELFARE	1,751,797						121,449	1,873,246
FIRE OPERATIONS	12,784,725					1,237,300	1,060,400	15,082,425
FIRE PREVENTION	795,968							795,968
FIRE TRAINING	371,202					2,500		373,702
EMERGENCY COMMUNICATIONS	<u>2,027,980</u>	-	-	-	-	<u>2,266,968</u>	-	<u>4,294,948</u>
TOTAL	\$ 91,730,289	\$ 1,400,038	\$ 17,339,458	\$ 5,951,392	\$ 5,564,988	\$ 21,070,624	\$ 6,302,661	\$ 149,359,449
OTHER SPECIAL FUNDS						116,241,286		116,241,286
CAPITAL IMPROVEMENTS	-	-	-	-	-	<u>23,607,169</u>	-	<u>23,607,169</u>
	\$ 91,730,289	\$ 1,400,038	\$ 17,339,458	\$ 5,951,392	\$ 5,564,988	\$ 160,919,079	\$ 6,302,661	\$ 289,207,904

A copy of the information, the entire budget and additional background materials are available for public inspection from 8:00 a.m. to 5:00 p.m. weekdays at the office of the City Clerk, New City Hall, 212 SW 9th Street, Lawton, Oklahoma or at the Lawton Public Library during their normal business hours. All interested citizens, groups, and senior citizens, are encouraged to attend.

CITY OF LAWTON, OKLAHOMA
RESOLUTION NO. 24-125

A RESOLUTION APPROVING THE CITY OF LAWTON, OKLAHOMA BUDGET FOR FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.

WHEREAS, the City of Lawton has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act; and

WHEREAS, the Act in section 17-215 provides for the City Manager of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, the budget was formally presented to the Lawton City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, the City of Lawton City Council conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LAWTON, OKLAHOMA:**

SECTION 1. The City Council of the City of Lawton does hereby adopt the FY 2024-2025 budget on the 3rd day of June, 2024, with total resources available (including transfers of \$94,622,846) in the amount of \$920,437,860 and total fund/department appropriations (including transfers out of \$94,622,846) in the amount of \$528,768,015. Legal appropriations (spending/encumbering limits) are hereby established as follows:


FUND	Appropriation Amount	Transfer In/Out(-)
General Fund	93,071,295	(21,121,393)
Stormwater Management	931,727	
Emergency Reserve		(250,000)
Special Revenue	1,916,499	
Enterprise Fund	36,295,875	(30,583,562)
Water System Impact Fee	230,012	
Lawton Water Authority	233,900,978	59,243,620
Sewer Rehabilitation	10,099,529	(3,839,004)
Landfill Financial Assurance	650	
Debt Service	1,317,500	(1,098,000)
Capital Improvement Funds	98,359,267	3,397,654
Other Special Revenue Funds	19,634,295	(2,550,125)
Internal Service Funds	10,565,838	(3,208,271)
Other Funds	22,444,550	9,081
Total	528,768,015	

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2024-2025 from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED AND APPROVED, by the City Council of Lawton this 3rd day of June, 2024.

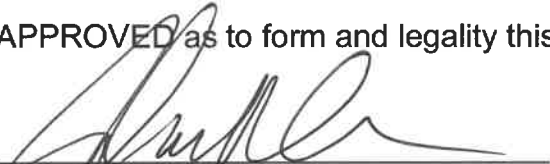
(SEAL)


 STANLEY BOOKER, MAYOR

ATTEST:


 DONALYNN BLAZEK-SCHERLER, CITY CLERK

APPROVED as to form and legality this 3rd day of June, 2024.



JOHN R. ANDREW, CITY ATTORNEY

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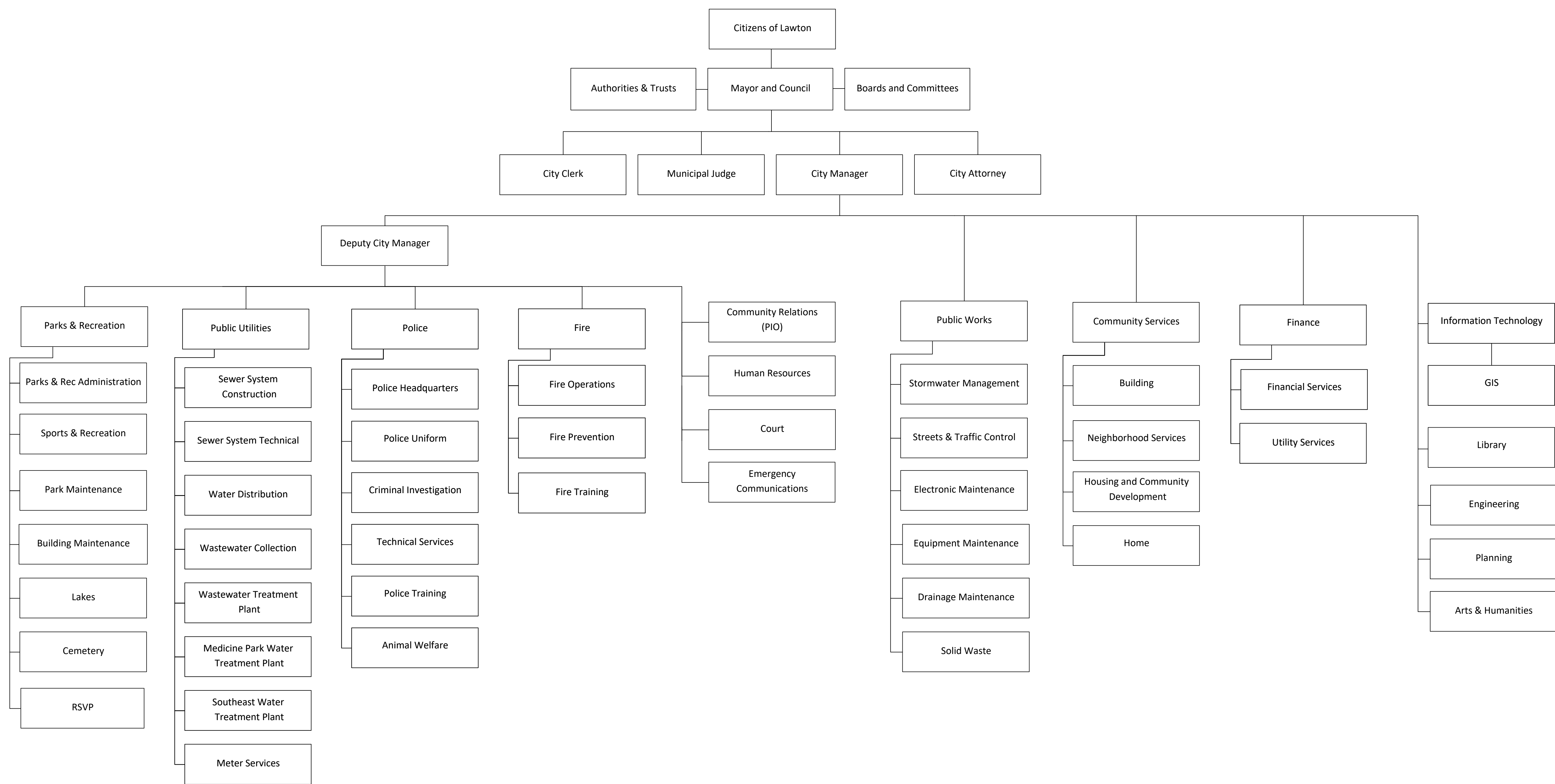
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GENERAL INFORMATION





FY 2024-2025

Mayor Stanley Booker
3717 NE East Lake Drive
Lawton, OK 73507
mayor@lawtonok.gov
1/11/2022 to 2025

Mary Ann Hankins - Ward 1
3602 NW Julie Street
Lawton, OK 73505
580-991-8251

1/11/2022 to 2025

Kelly Harris - Ward 2
1917 NW Cherry Avenue
Lawton, OK 73507
580-991-8252

1/11/2022 to 2025

Linda Chapman - Ward 3
803 NW 41st Street
Lawton, OK 73505
580-991-8253

1/9/2023 to 2026

George Gill - Ward 4
3705 NE Eastlake Drive
Lawton, OK 73507
580-695-5000

1/9/2023 to 2026

Allan Hampton - Ward 5
1202 NW Bell Avenue
Lawton, OK 73507
580-991-8255

1/9/2023 to 2026

Dr. Robert Weger - Ward 6
2701 NW 75th Street
Lawton, OK 73505
580-351-4958

1/8/2024 to 2027

Sherene Williams - Ward 7
6314 SW Red Oak Road
Lawton, OK 73505
580-991-8257

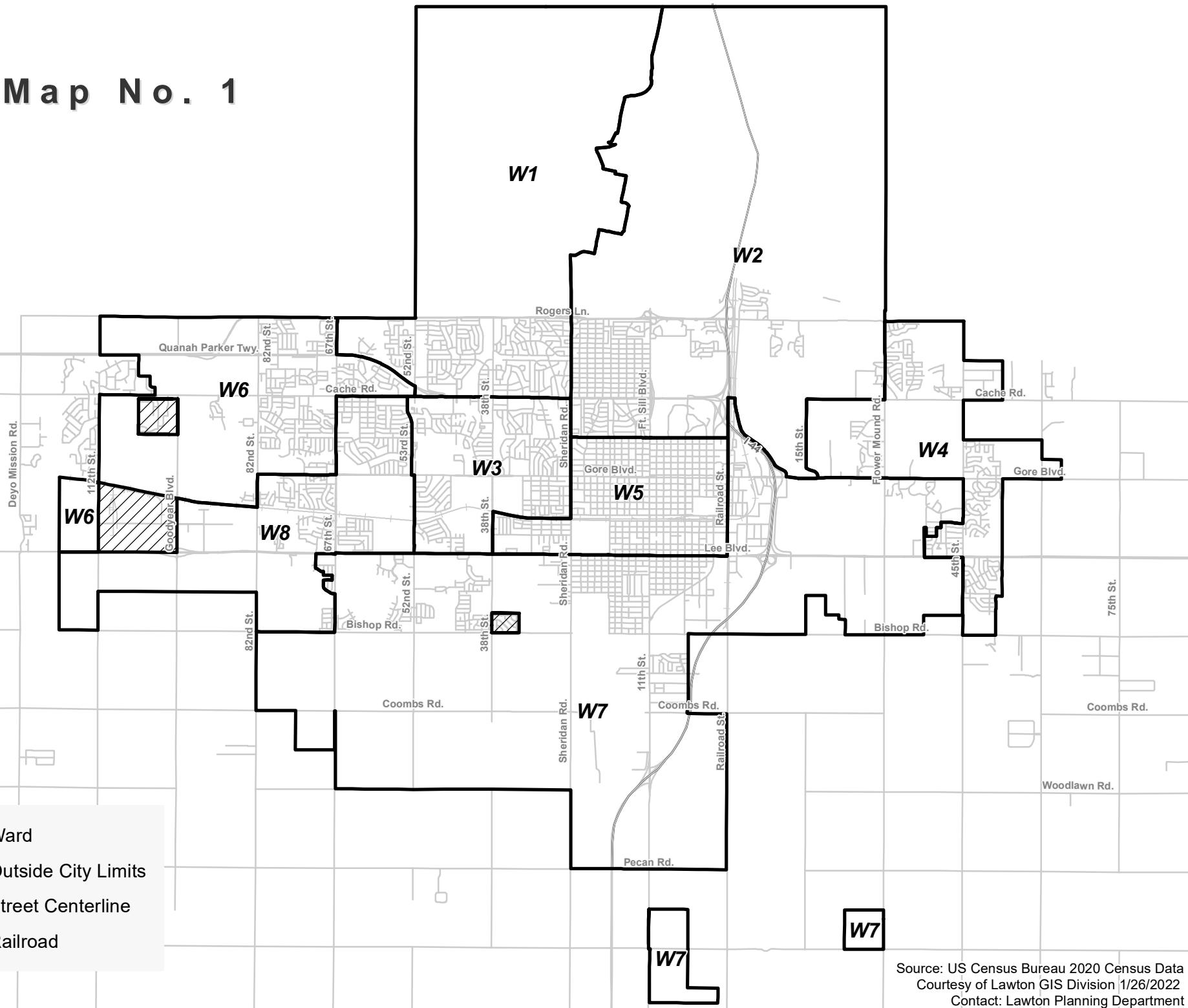
1/8/2024 to 2027





Randy Warren - Ward 8
6513 NW Columbia Avenue
Lawton, OK 73505
580-991-8258

1/8/2024 to 2027

COL James Peay IV
Fort Sill Liaison
Taylor Hall, Room 120
Fort Sill, OK 73501
580-442-3106

Map No. 1



-  Ward
-  Outside City Limits
-  Street Centerline
-  Railroad

Source: US Census Bureau 2020 Census Data
Courtesy of Lawton GIS Division 1/26/2022
Contact: Lawton Planning Department

BUDGET SUMMARY



CITY OF LAWTON
BUDGET SUMMARY
FISCAL YEAR 2024-2025

	ESTIMATED	PROJECTED				CIP	TOTAL	TRANSFER	ESTIMATED
	BUDGET BALANCE (FUND BALANCE) 7/1/2024	REVENUES	TOTAL RESOURCES	EXPENDITURES	EXPENDITURES	EXPENDITURES	(IN)/OUT	BUDGET BALANCE (FUND BALANCE) 6/30/2025	
GENERAL FUNDS									
GENERAL FUND	45,886,903	54,219,174	100,106,077	93,071,295	(2,794,270)	90,277,025	(18,327,123)	28,156,175	
STORMWATER MANAGEMENT	557,237	903,002	1,460,239	931,727	-	931,727	-	528,512	
EMERGENCY RESERVE	4,324,690	244,100	4,568,790	-	(250,000)	(250,000)	-	4,818,790	
SPECIAL REVENUE FUND	2,387,110	1,472,152	3,859,262	1,916,499	-	1,916,499	-	1,942,763	
TOTAL GENERAL FUNDS	53,155,941	56,838,428	109,994,369	95,919,521	(3,044,270)	92,875,251	(18,327,123)	35,446,240	
ENTERPRISE FUNDS									
ENTERPRISE FUND	161,669,473	4,548,199	166,217,672	36,295,875	-	36,295,875	(30,583,562)	160,505,359	
WATER SYSTEM IMPACT FEE	230,012	-	230,012	230,012	-	230,012	-	(0)	
LAWTON WATER AUTHORITY	(89,272,684)	292,606,711	203,334,027	233,900,978	-	233,900,978	59,243,620	(89,810,571)	
SEWER REHABILITATION	6,030,921	229,605	6,260,526	10,099,529	(3,839,004)	6,260,525	-	1	
LANDFILL FINANCIAL ASSURANCE	835,072	12,788	847,860	650	-	650	-	847,210	
DEBT SERVICE	115,215	-	115,215	1,317,500	-	1,317,500	(1,098,000)	(104,285)	
TOTAL ENTERPRISE FUNDS	79,608,010	297,397,303	377,005,313	281,844,544	(3,839,004)	278,005,540	27,562,058	71,437,715	
CAPITAL IMPROVEMENT FUNDS									
ROLLING STOCK FUND	3,332,978	4,631,085	7,964,063	6,369,949	-	6,369,949	(3,485,620)	5,079,734	
STREETS AND ROADWAYS GO BOND	24,050,047	2,700,000	26,750,047	4,500,000	-	4,500,000	-	22,250,047	
CAPITAL IMPROVEMENT PROJECTS	3,829,580	681,039	4,510,619	1,472,226	-	1,472,226	-	3,038,393	
2005 AD VALOREM CIP	185,199	21,800	206,999	185,199	-	185,199	-	21,800	
2012 AD VALOREM	989,674	103,292	1,092,966	1,092,966	-	1,092,966	-	0	
2012 CAPITAL IMPROVEMENT	3,326,831	234,003	3,560,834	-	-	-	-	3,560,834	
2015 CAPITAL IMPROVEMENT	1,086,513	-	1,086,513	-	-	-	-	1,086,513	
2016 CAPITAL IMPROVEMENT	271,257	-	271,257	-	-	-	-	271,257	
2019 CAPITAL IMPROVEMENT	27,825,351	63,796,850	91,622,201	84,738,927	6,883,274	91,622,201	-	0	
TOTAL CAPITAL IMPROVEMENT FUNDS	64,897,430	72,168,069	137,065,499	98,359,267	6,883,274	105,242,541	(3,485,620)	35,308,579	
SPECIAL REVENUE FUNDS									
DRAINAGE MAINTENANCE	930,563	1,086,452	2,017,015	1,948,545	-	1,948,545	-	68,470	
CDBG FUND	492,287	1,060,167	1,552,454	1,540,888	-	1,540,888	-	11,565	
GRANT FUND	9,474,019	293,369	9,767,388	5,929,556	-	5,929,556	83,000	3,754,832	
LAWTON PARKING AUTHORITY	1,191	-	1,191	1,191	-	1,191	-	-	
MASS TRANSIT AUTHORITY	(16,097)	2,744,097	2,728,000	2,728,000	-	2,728,000	-	(0)	
MCPAHON AUTHORITY	1,521	-	1,521	1,521	-	1,521	-	-	
HOTEL/MOTEL	1,493,908	2,229,667	3,723,575	2,500,000	-	2,500,000	-	1,223,575	
CEMETERY CARE	9,300	23,112	32,412	-	-	-	-	32,412	
NARCOTICS FORFEITURE	165,354	19,397	184,751	79,000	-	79,000	-	105,751	
OFFICER TRAINING FUND	23,115	-	23,115	-	-	-	5,500	17,615	
E911	720,337	858,990	1,579,327	3,571,970	-	3,571,970	(2,427,980)	435,337	
CELLULAR PHONE SYSTEM	2,179,658	1,182,421	3,362,079	722,978	-	722,978	400,000	2,239,101	
TIF	56,590	-	56,590	610,645	-	610,645	(610,645)	56,590	
TOTAL SPECIAL REVENUE FUNDS	15,531,747	9,497,672	25,029,419	19,634,295	-	19,634,295	(2,550,125)	7,945,249	
INTERNAL SERVICE FUNDS									
INFORMATION TECHNOLOGY	8,450,421	-	8,450,421	3,268,271	-	3,268,271	(3,208,271)	8,390,421	
HEALTH INSURANCE	561,344	7,216,741	7,778,085	7,297,567	-	7,297,567	-	480,517	
WORKERS COMPENSATION	(964)	2,500	1,536	-	-	-	-	1,536	
TOTAL INTERNAL SERVICE FUNDS	9,010,800	7,219,241	16,230,041	10,565,838	-	10,565,838	(3,208,271)	8,872,474	
OTHER FUNDS									
DEBT SERVICE PRIOR 1972	3,723,865	5,307,739	9,031,604	5,225,800	-	5,225,800	-	3,805,804	
LIDA	1,232,050	6,636,000	7,868,050	672,500	-	672,500	-	7,195,550	
MUNICIPAL TRUST COURT FUND	(19)	9,100	9,081	-	-	-	9,081	(0)	
GENERAL FIXED ASSETS	168,558,329	-	168,558,329	7,500,000	-	7,500,000	-	161,058,329	
LICENSE & PERMIT	75,547	-	75,547	-	-	-	-	75,547	
FRINGE BENEFITS	77,601	217,733	295,334	218,250	-	218,250	-	77,084	
GENERAL EMPLOYEE RETIREMENT	58,127,504	11,025,500	69,153,004	8,828,000	-	8,828,000	-	60,325,004	
TOTAL OTHER FUNDS	231,794,877	23,196,072	254,990,949	22,444,550	-	22,444,550	9,081	232,537,318	
TOTALS	453,998,805	466,316,785	920,315,590	528,768,015	-	528,768,015	-	391,547,576	

CITY OF LAWTON
REVENUES
FISCAL YEAR 2024-2025

SOURCE OF REVENUES	ACTUAL REVENUES 2022	ACTUAL REVENUES 2023	PROJECTED REVENUES 2024	ADOPTED REVENUES 2025
GENERAL FUND				
Taxes				
City Sales Tax	\$ 28,191,872	\$ 25,955,803	\$ 28,527,954	\$ 29,292,784
Franchise & Ordinance Tax	3,012,596	2,982,043	3,183,305	3,342,470
Use Tax	7,786,825	7,112,279	8,793,444	9,690,722
Gasoline Tax	98,662	159,989	160,000	160,000
Vehicle License Tax	805,749	667,947	470,000	650,000
Alcoholic Beverage Tax	587,617	491,521	461,054	484,107
Sales Tax-Town Center	704,081	667,152	548,420	542,990
Tobacco Tax	509,930	383,665	759,656	750,760
Use Tax-Town Center	63,495	57,203	71,038	67,655
City Sales Tax-Med Marijuana	532,741	-	-	-
2.125% Sales Tax	31,267,988	2,435,133	-	-
Fines and Forfeitures				
Fines and Costs	\$ 1,712,748	\$ 1,893,444	\$ 1,640,720	\$ 1,895,430
Court Credit Card Charges	50,786	59,406	58,101	55,334
Court Technology Fee	284,322	2,348	-	-
Forfeited Bonds	7,289	14,490	15,800	15,000
Licenses and Permits				
Building & Safety Revenue	\$ 605,395	\$ 801,009	\$ 1,100,930	\$ 1,133,957
Garage Sale Permit	4,540	3,007	3,675	3,500
Other Business License	222,470	325,328	366,830	349,362
Other Non-Business License	1	-	173	-
Zoning/Plat/Revokable Permits	16,267	17,143	18,060	17,200
Building Permit Surcharge 4.00	11,431	12,583	14,267	13,587
Planning and Zoning	16,023	49,162	17,066	17,578
Zoning & Rezoning Fees	-	6,528	31,759	32,711
Use Permitted on Review	-	765	1,973	2,032
Engineer Plans	-	-	-	-
Parks and Recreation				
Recreation Revenue	\$ 8,045	\$ 35	\$ -	\$ -
Youth Recreation Revenue	41,920	1,286	-	-
Swimming Pool Revenue	7,002	4,441	-	-
Boat & Ski Permits	116,247	83,644	89,250	85,000
Parks and Rec Permits	-	-	2,000	1,700
Camping Fees	250,617	247,153	249,913	238,013
Leases & Rentals	19,064	509,938	581,635	80,000
Auditorium Rental	360	-	-	-
Hunt & Fish Permits	30,425	76,115	85,257	81,197
Recreational Vehicle Permits	8,975	21,417	22,488	21,417
Boathouse Transfer Admin Fee	700	650	5,175	803
Administrative Fee	1,783	4,046	4,253	4,050
Grants				
Federal Grant	\$ 323,658	\$ -	\$ 20,250	\$ -
FEMA Revenue	71,426	45,094	3,000,000	5,077
Homeland Security Grant	55,901	50,177	-	-
Animal Welfare				
Animal Shelter Revenue	\$ 42,595	\$ 38,541	\$ 32,189	\$ 30,656
Rabies Fees	10,625	-	-	-
Impound Sterilization	7,245	-	-	-
Impound/Boarding Fees	5,049	698	-	-

**CITY OF LAWTON
REVENUES
FISCAL YEAR 2024-2025**

SOURCE OF REVENUES	ACTUAL REVENUES 2022	ACTUAL REVENUES 2023	PROJECTED REVENUES 2024	ADOPTED REVENUES 2025
Forfeited Fees	5,470	-	-	-
Trap Fees	590	-	-	-
Animal License	40,511	9,526	2,960	2,819
Animal Citation Fees	-	93	2,000	-
Other				
Miscellaneous Revenue	\$ 735,132	\$ 1,050,580	\$ 1,100,000	\$ 1,200,000
Earned Interest	91,757	1,641,496	3,385,864	3,224,632
Cemetery Revenue	87,069	52,609	72,802	69,335
Library Revenue	8,255	10,514	12,275	11,690
Copy Sales	11,639	16,124	12,395	11,805
Sale-Other Prop & Water	56,142	84,000	162,272	54,545
Insurance Proceeds	416,607	144,878	575,000	570,564
Gifts & Memorials	35,363	-	-	-
Publication Fees	11,110	11,053	9,600	8,692
Recycling Revenue	75,847	-	-	-
Total General Fund	\$ 79,069,955	\$ 48,202,055	\$ 55,671,803	\$ 54,219,174

CITY OF LAWTON
REVENUES
FISCAL YEAR 2024-2025

SOURCE OF REVENUES	ACTUAL REVENUES 2022	ACTUAL REVENUES 2023	PROJECTED REVENUES 2024	ADOPTED REVENUES 2025
LAWTON WATER AUTHORITY FUND				
Water				
Water Revenues	\$ 18,703,634	\$ 22,059,178	\$ 21,946,789	\$ 23,271,641
Water Taps	46,315	51,812	167,075	159,119
Other Water Revenue	424,029	373,061	447,001	425,715
Sewer				
Sewer Service Charge	\$ 9,454,019	\$ 10,523,519	\$ 10,625,762	\$ 10,781,001
Wastewater Effluent	97,656	85,833	18,025	17,167
Refuse				
Garbage Disposal Fees	\$ 9,425,993	\$ 10,651,963	\$ 10,963,067	\$ 11,508,497
Landfill Fees	3,255,685	3,202,038	5,789,840	3,234,322
Other				
Capital Outlay Fee	\$ 3,121,314	\$ 3,491,116	\$ 3,463,618	\$ 3,485,620
Overpayment/Deferred Revenue	216,446	-	-	-
Outside Water Sales Contract	-	300	-	-
Standby Fee	600	600	600	600
Alternate Water Source Fee	22	-	-	-
Sewer Maintenance Revenue	118,000	143,647	150,000	150,000
Other Sewer Revenue	-	5,450	261,000	-
Sewer Rehab Fee	990,023	1,121,075	1,168,362	1,112,725
Wastewater Influent	-	947	-	-
Fuel Surcharge	0	-	-	-
Water Seeding Surcharge	46	-	-	-
Late Fees	26,076	291,130	3,037,643	2,892,994
Leases & Rentals	220,395	186,041	163,913	163,913
Miscellaneous Revenue	17,072	18,727	36,678	34,931
Earned Interest	4,011	18,284	105,300	100,285
Earned Interest-Restricted	(2,038)	82,948	214,007	203,816
Debt Service	1,866,324	1,724,762	1,389,557	1,323,387
Loan Proceeds	-	-	-	231,140,978
TRF to/from 2016 CIP	2,592,599	2,598,784	-	-
TRF to/from 2019 CIP	-	-	2,592,740	2,600,000
Total Lawton Water Authority Fund	\$ 50,578,220	\$ 56,631,215	\$ 62,540,977	\$ 292,606,711

CITY OF LAWTON
OTHER SPECIAL REVENUES
FISCAL YEAR 2024-2025

	2021-2022 ACTUAL REVENUES	2022-2023 ACTUAL REVENUES	2023-2024 PROJECTED REVENUES	2024-2025 ADOPTED REVENUES
110 STORMWATER MANAGEMENT	395,172	526,655	579,602	903,002
120 RESERVE FUND	24,313	100,778	256,305	244,100
200 SPECIAL REVENUE	1,160,140	2,175,456	1,036,415	1,472,152
210 DRAINAGE MAINTENANCE	884,770	987,682	1,019,826	1,086,452
220 MASS TRANSIT	3,311,487	1,327,106	4,694,729	2,744,097
230 HOTEL/MOTEL FUND	3,279,688	1,961,565	2,341,150	2,229,667
235 CEMETERY CARE	38,406	17,536	27,367	23,112
240 NARCOTICS FORFEITURE	94,465	20,934	33,100	19,397
245 OFFICER TRAINING FUND	-	-	-	-
250 E911	1,020,772	1,058,610	858,665	858,990
255 CELLULAR PHONE SYSTEM	1,201,473	1,111,381	1,198,320	1,182,421
260 CDBG	1,653,532	1,547,879	1,259,572	1,060,167
265 GRANT FUND	9,549,784	454,653	456,620	293,369
300 DEBT SERVICE PRIOR 1972	4,848,822	4,863,913	5,292,425	5,307,739
400 ROLLING STOCK	209,232	468,562	252,089	4,631,085
405 STREETS & ROADWAY GO BOND	3,569,240	9,875,925	2,722,666	2,700,000
410 2012 AD VALOREM	2,215	65,338	108,457	103,292
415 2012 CAPITAL IMPROVEMENT	7,855	63,535	245,703	234,003
420 2015 CAPITAL IMPROVEMENT	-	-	-	-
425 2016 CAPITAL IMPROVEMENT	13,949	-	-	-
430 2005 AD VALOREM CIP	452	12,224	22,890	21,800
435 DESIGNATED PROJECTS & IMPROVEMENTS	1,361,013	495,485	713,237	681,039
440 2019 CAPITAL IMPROVEMENT	7,135,615	27,836,565	72,025,431	63,796,850
502 LIDA	5,712,635	5,775,650	6,929,714	6,636,000
510 MUNICIPAL COURT TRUST FUND	277	5,929	9,082	9,100
700 ENTERPRISE	4,462,971	4,441,959	4,777,360	4,548,199
710 SEWER REHAB	431,808	64,135	241,086	229,605
715 LANDFILL ASSURANCE FUND	1,824	5,988	13,428	12,788
800 INFORMATION TECHNOLOGY	87	-	-	-
801 GROUP LIFE/ HEALTH FUND	6,609,359	6,531,877	7,188,412	7,216,741
802 WORKERS COMPENSATION	24	934	2,625	2,500
905 FRINGE BENEFITS	193,204	218,698	213,230	217,733
950 GENERAL EMPLOYEE RETIREMENT	(5,288,187)	9,022,904	9,575,641	11,025,500
TOTALS	<u><u>51,886,397</u></u>	<u><u>81,039,856</u></u>	<u><u>124,095,147</u></u>	<u><u>119,490,900</u></u>

REVENUE SUMMARY

TOTAL LAWTON WATER AUTHORITY REVENUE	\$ 50,574,216	\$ 56,631,626	\$ 63,523,427	\$ 292,606,711
TOTAL GENERAL FUND REVENUE	\$ 79,070,995	\$ 48,202,055	\$ 57,046,714	\$ 54,219,174
TOTAL OTHER SPECIAL REVENUE	<u><u>\$ 51,886,397</u></u>	<u><u>\$ 81,039,856</u></u>	<u><u>\$ 124,095,147</u></u>	<u><u>\$ 119,490,900</u></u>
TOTAL ALL REVENUE	<u><u>\$ 181,531,608</u></u>	<u><u>\$ 185,873,537</u></u>	<u><u>\$ 244,665,288</u></u>	<u><u>\$ 466,316,785</u></u>

CITY OF LAWTON
BUDGET ACTIVITY FUNDING SUMMARY
FISCAL YEAR 2024-2025

	ACT NO	GENERAL FUND	C.D.B.G.	ENTERPRISE FUND			OTHER	ROLLING STOCK	ADOPTED EXPENDITURES
				WATER	SEWER	REFUSE			
MANAGERIAL:									
MAYOR & COUNCIL	1001	\$ 299,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,709	
CITY CLERK	1002	425,170						425,170	
CITY MANAGER	1003	2,024,530						2,024,530	
HOTEL/MOTEL TAX	1004	-					2,500,000	2,500,000	
ARTS & HUMANITIES	1008	749,100					34,955	784,055	
HUMAN RESOURCES:									
HUMAN RESOURCES	1501	1,066,045						1,066,045	
LEGAL:									
CITY ATTORNEY	2001	2,374,420						2,374,420	
FINANCE:									
FINANCIAL SERVICES	2501	1,609,350	8,000					1,617,350	
UTILITY SERVICES	2502			552,642	268,281	236,967		1,057,890	
CITY AT LARGE	2503	3,492,550						3,492,550	
WAURIKA FUND	2510			4,550,000				4,550,000	
INFORMATION TECH SERVICES:									
INFORMATION TECH SERVICES	3001	1,283,308		641,654	641,654	641,654		3,208,271	
GEOGRAPHICAL INFO SYSTEMS	3002	101,783		50,892	50,892	50,892		254,458	
LIBRARY:									
LIBRARY	3501	1,532,277					35,000	1,567,277	
MUNICIPAL COURT:									
MUNICIPAL COURT	4001	712,278						712,278	
COMMUNITY SERVICES:									
PLANNING	4501	877,610						877,610	
BUILDING	4502	1,253,710						1,408,685	
NEIGHBORHOOD SERVICES	4504	649,909	127,500				110,270	887,679	
MASS TRANSIT	4510	1,400,000						1,400,000	
COMMUNITY DEVELOPMENT ADMIN	4511		116,690					116,690	
HOUSING ASSISTANCE	4512		403,018					403,018	
C.D. PROGRAM NON-OPER.	4513		113,000					113,000	
HOME PROGRAM	4514		631,830					631,830	
NSP	4515		140,850					140,850	
PARKS & RECREATION:									
ADMIN & RECREATION SERVICES	5001	732,325						732,325	
SPORTS & RECREATION	5002	1,182,930					100,532	1,283,462	
PARK MAINTENANCE	5003	5,389,801					126,537	5,516,338	
BUILDING MAINTENANCE	5005	1,904,650						1,904,650	
LAKES	5006	1,143,868						1,143,868	
CEMETERY	5007	323,145						323,145	
MUSEUM	5009	500,000						500,000	
RSVP	5010	57,820					50,000	107,820	

CITY OF LAWTON
BUDGET ACTIVITY FUNDING SUMMARY
FISCAL YEAR 2024-2025

	ACT NO	GENERAL FUND	ENTERPRISE FUND				ROLLING STOCK	ADOPTED TOTAL	
			C.D.B.G.	WATER	SEWER	REFUSE			OTHER
PUBLIC WORKS:									
STORMWATER MANAGEMENT	5501						1,199,077	1,199,077	
STREETS & TRAFFIC CONTROL	5502	13,114,370					827,077	13,941,447	
ELECTRONIC MAINTENANCE	5504	643,360					40,824	684,184	
EQUIPMENT MAINTENANCE	5505	5,930,510						5,930,510	
DRAINAGE MAINTENANCE	5506					1,681,195		1,681,195	
SOLID WASTE DIVISION	5507				4,635,475		2,158,871	6,794,346	
ENGINEERING:									
ENGINEERING	6001	1,493,866				680,823	68,994	2,243,683	
PUBLIC UTILITIES:									
SEWER SYS CONSTRUCTION	6501	-				7,582,554		7,582,554	
SEWER SYS TECHNICAL	6502					2,066,975		2,066,975	
WATER DISTRIBUTION	6505	-	3,425,849				429,044	3,854,893	
WASTEWATER COLLECTION	6506	-		1,218,901			70,949	1,289,850	
WASTEWATER TREATMENT PLANT	6508			3,771,664				3,771,664	
MEDICINE PARK WATER TREATMENT PLANT	6509	-	4,732,855					4,732,855	
SE WATER TREATMENT PLANT	6510		2,427,747					2,427,747	
METER SERVICES	6511		957,819					957,819	
POLICE:									
POLICE HEADQUARTERS	7001	2,809,105				112,030	86,690	3,007,825	
POLICE UNIFORM	7002	13,460,250				1,481,740	868,924	15,810,914	
POLICE CID	7003	3,389,080				20,000	73,976	3,483,056	
POLICE TECH SERVICES	7004	3,098,832				6,048		3,104,880	
POLICE TRAINING	7005	749,980				38,150	145,752	933,882	
ANIMAL WELFARE	7006	1,749,797					121,449	1,871,246	
FIRE:									
FIRE OPERATIONS	7501	12,784,725				1,237,300	1,060,400	15,082,425	
FIRE PREVENTION	7502	795,968						795,968	
FIRE TRAINING	7503	371,202				2,500		373,702	
EMERGENCY COMMUNICATIONS:									
EMERGENCY COMMUNICATIONS	8001	2,027,980	-	-	-	-	2,266,968	-	4,294,948
TOTAL		\$ 93,505,314	\$ 1,540,888	\$ 17,339,458	\$ 5,951,392	\$ 5,564,988	\$ 21,070,630	\$ 6,369,949	\$ 151,342,618
OTHER SPECIAL FUNDS									
CAPITAL IMPROVEMENTS		-	-	-	-	-	286,908,304	-	286,908,304
TOTAL		\$ 93,505,314	\$ 1,540,888	\$ 17,339,458	\$ 5,951,392	\$ 5,564,988	\$ 398,496,026	\$ 6,369,949	\$ 528,768,014

CITY OF LAWTON
OTHER SPECIAL EXPENDITURES
FISCAL YEAR 2024-2025

	2021-2022 ACTUAL <u>EXPENDITURES</u>	2022-2023 ACTUAL <u>EXPENDITURES</u>	2023-2024 PROJECTED <u>EXPENDITURES</u>	2024-2025 ADOPTED <u>EXPENDITURES</u>
120 RESERVE FUND	-	-	-	-
200 SPECIAL REVENUE	119,874	1,352,196	1,022,478	1,916,499
205 WATER SYSTEM IMPACT FEE	135,600	220,000	140,000	230,012
210 DRAINAGE MAINTENANCE	-	-	-	-
215 LAWTON PARKING AUTHORITY	-	-	-	1,191
220 MASS TRANSIT	2,820,682	3,178,636	3,200,000	2,728,000
225 MCMAHON AUTHORITY	-	-	-	1,521
235 CEMETERY CARE FUND	2,844	139,058	108,809	-
240 NARCOTICS FORFEITURE	45,489	69,307	52,244	79,000
245 OFFICER TRAINING FUND	-	-	-	-
265 GRANT FUND	1,069,867	4,780,755	4,545,719	5,929,556
270 TIF FUND	767,576	667,766	619,458	610,645
300 DEBT SERVICE PRIOR 1972	4,446,494	4,766,485	5,225,800	5,225,800
435 DESIGNATED PROJECTS & IMPROVEMENTS	285,601	457,873	599,847	1,472,226
502 LIDA	499,212	391,554	672,500	672,500
510 MUNICIPAL COURT TRUST FUND	-	80	-	-
600 GENERAL FIXED ASSETS	8,079,718	9,442,362	7,500,000	7,500,000
700 ENTERPRISE	9,722,717	10,068,362	9,320,300	9,365,000
705 LAWTON WATER AUTHORITY	987,316	8,440,341	69,619,407	233,900,978
710 SEWER REHAB	480,496	481,237	450,000	450,000
715 LANDFILL ASSURANCE FUND	650	650	650	650
720 DEBT SERVICE	1,862,323	1,724,762	1,317,500	1,317,500
800 INFORMATION TECHNOLOGY	55,403	93,607	120,000	60,000
801 GROUP LIFE/ HEALTH FUND	6,625,183	6,599,550	7,077,311	7,297,567
900 LICENSE & PERMIT FUND	-	100	200	-
905 FRINGE BENEFITS	199,114	224,875	212,525	218,250
950 GENERAL EMPLOYEE RETIREMENT	8,063,714	7,175,301	7,631,832	8,828,000
TOTALS	<u>46,269,872</u>	<u>60,274,856</u>	<u>119,436,580</u>	<u>287,804,895</u>

CITY OF LAWTON
INTERFUND TRANSFERS
FISCAL YEAR 2024-2025

	2023		2024		2025	
	IN	OUT	IN	OUT	IN	OUT
GENERAL FUND						
Transfer to/from Officer Training	\$ 6,542	\$ -	\$ 5,435	\$ -	\$ 5,500	\$ -
Transfer to/from E911	-	1,483,690	-	1,936,875	-	2,027,980
Transfer to/from Grant	-	-	72,575	-	83,000	-
Transfer to/from TIF	-	724,356	-	619,458	-	610,645
Transfer to/from 2019 CIP	2,751,886	2,435,133	2,775,100	-	2,794,270	-
Transfer to/from Municipal Trust	5,849	-	9,082	-	9,081	-
Transfer to/from Enterprise	7,095,797	-	138,755	-	22,151,475	-
Transfer to/from Lawton Water Authority	26,630,000	-	21,795,000	-	-	-
Transfer to/from Information Technology	-	826,099	-	1,349,748	-	1,283,308
Total General Fund	\$ 36,490,074	\$ 5,469,277	\$ 24,795,947	\$ 3,906,081	\$ 25,043,326	\$ 3,921,933
RESERVE FUND						
Transfer to/from 2019 CIP	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -
Total Reserve Fund	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -
OFFICER TRAINING FUND						
Transfer to/from General Fund	\$ -	\$ 6,542	\$ -	\$ 5,435	\$ -	\$ 5,500
Total Officer Training Fund	\$ -	\$ 6,542	\$ -	\$ 5,435	\$ -	\$ 5,500
E911 FUND						
Transfer to/from General Fund	\$ 1,483,690	\$ -	\$ 1,936,875	\$ -	\$ 2,027,980	\$ -
Transfer to/from Cellular Phone System Fund	-	776,794	-	-	-	400,000
Total E911 Fund	\$ 2,260,484	\$ -	\$ 1,936,875	\$ -	\$ 2,427,980	\$ -
CELLULAR PHONE SYSTEM FUND						
Transfer to/from E911 Fund	\$ -	\$ 776,794	\$ -	\$ -	\$ -	\$ 400,000
Total Cellular Phone System Fund	\$ -	\$ 776,794	\$ -	\$ -	\$ -	\$ 400,000
GRANT FUND						
Transfer to/from General Fund	\$ -	\$ -	\$ -	\$ 72,575	\$ -	\$ 83,000
Total Grant Fund	\$ -	\$ -	\$ -	\$ 72,575	\$ -	\$ 83,000
TIF FUND						
Transfer to/from General Fund	\$ 724,356	\$ -	\$ 619,458	\$ -	\$ 610,645	\$ -
Total TIF Fund	\$ 724,356	\$ -	\$ 619,458	\$ -	\$ 610,645	\$ -
ROLLING STOCK FUND						
Transfer to/from Lawton Water Authority	\$ 3,491,123	\$ -	\$ 3,463,618	\$ -	\$ 3,485,620	\$ -
Total Rolling Stock Fund	\$ 3,491,123	\$ -	\$ 3,463,618	\$ -	\$ 3,485,620	\$ -
2015 CAPITAL IMPROVEMENT FUND						
Transfer to/from 2019 CIP	\$ 6,106,615	\$ -	\$ -	\$ -	\$ -	\$ -
Total 2015 Capital Improvement Fund	\$ 6,106,615	\$ -	\$ -	\$ -	\$ -	\$ -
2016 CAPITAL IMPROVEMENT FUND						
Transfer to/from 2019 CIP	\$ 5,190,093	\$ -	\$ -	\$ -	\$ -	\$ -
Total 2016 Capital Improvement Fund	\$ 5,190,093	\$ -	\$ -	\$ -	\$ -	\$ -
2019 CAPITAL IMPROVEMENT FUND						
Transfer to/from General Fund	\$ 2,435,133	\$ 2,751,886	\$ -	\$ 2,775,100	\$ -	\$ 2,794,270
Transfer to/from Reserve Fund	-	250,000	-	250,000	-	250,000
Transfer to/from 2015 CIP	-	6,106,615	-	-	-	-
Transfer to/from 2016 CIP	-	5,190,093	-	-	-	-
Transfer to/from Lawton Water Authority	-	-	14,488,907	-	-	-
Transfer to/from Sewer Rehab Fund	-	3,839,003	-	3,839,004	-	3,839,004
Transfer to/from General Employees Retirement Fund	-	168,750	-	169,250	-	-
Total 2019 Capital Improvement Fund	\$ 2,435,133	\$ 18,306,347	\$ 14,488,907	\$ 7,033,354	\$ -	\$ 6,883,274
MUNICIPAL COURT TRUST FUND						
Transfer to/from General Fund	\$ -	\$ 5,849	\$ -	\$ 9,082	\$ -	\$ 9,081
Total Municipal Court Trust Fund	\$ -	\$ 5,849	\$ -	\$ 9,082	\$ -	\$ 9,081
ENTERPRISE FUND						
Transfer to/from General Fund	\$ -	\$ 33,725,797	\$ -	\$ 21,933,755	\$ -	\$ 22,151,475
Transfer to/from Lawton Water Authority	47,064,638	-	54,659,375	-	54,660,000	-
Transfer to/from Information Technology	-	1,239,149	-	2,024,623	-	1,924,963
Transfer to/from Health Fund	-	2,173,000	-	-	-	-
Total Enterprise Fund	\$ 47,064,638	\$ 37,137,946	\$ 54,659,375	\$ 23,958,378	\$ 54,660,000	\$ 24,076,438
LAWTON WATER AUTHORITY FUND						
Transfer to/from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to/from Rolling Stock Fund	-	3,491,123	-	3,463,618	-	3,485,620
Transfer to/from 2019 CIP	-	-	-	14,488,907	-	-
Transfer to/from Enterprise	-	\$ 47,064,638	-	54,659,375	-	54,660,000
Transfer to/from Sewer Rehab	8,795,711	1,395,759	-	2,548,600	-	-
Transfer to/from Debt Service	-	1,121,077	-	1,097,670	-	1,098,000
Total Lawton Water Authority Fund	\$ 8,795,711	\$ 53,072,597	\$ -	\$ 76,258,170	\$ -	\$ 59,243,620
SEWER REHABILITATION FUND						
Transfer to/from 2019 CIP	\$ 3,839,003	\$ -	\$ 3,839,004	\$ -	\$ 3,839,004	\$ -
Transfer to/from Lawton Water Authority	1,395,759	8,795,711	2,548,600	-	-	-
Total Sewer Rehabilitation Fund	\$ 5,234,763	\$ 8,795,711	\$ 6,387,604	\$ -	\$ 3,839,004	\$ -
DEBT SERVICE FUND						
Transfer to/from Lawton Water Authority	\$ 1,121,077	\$ -	\$ 1,097,670	\$ -	\$ 1,098,000	\$ -
Total Debt Service Fund	\$ 1,121,077	\$ -	\$ 1,097,670	\$ -	\$ 1,098,000	\$ -
INFORMATION TECHNOLOGY FUND						
Transfer to/from General Fund	\$ 826,099	\$ -	\$ 1,349,748	\$ -	\$ 1,283,308	\$ -
Transfer to/from Enterprise Fund	1,239,149	-	2,024,623	-	1,924,963	-
Total Debt Service Fund	\$ 2,065,248	\$ -	\$ 3,374,371	\$ -	\$ 3,208,271	\$ -
HEALTH INSURANCE FUND						
Transfer to/from Enterprise Fund	\$ 2,173,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Health Insurance Fund	\$ 2,173,000	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL EMPLOYEES RETIREMENT FUND						
Transfer to/from 2019 CIP	\$ 168,750	\$ -	\$ 169,250	\$ -	\$ -	\$ -
Total General Employee Retirement Fund	\$ 168,750	\$ -	\$ 169,250	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 123,571,064	\$ 123,571,064	\$ 111,243,075	\$ 111,243,075	\$ 94,622,846	\$ 94,622,846

BUDGET SUMMARY BY DIVISION

	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
MAYOR AND COUNCIL	135,736	175,710	174,409	299,709
CITY CLERK	287,090	380,670	405,650	425,170
CITY MANAGER	1,351,008	1,723,680	1,683,018	2,024,530
HOTEL MOTEL TAX	2,087,132	1,848,346	3,299,586	2,500,000
ARTS AND HUMANITIES	503,344	981,932	1,119,206	784,055
HUMAN RESOURCES	682,299	961,726	933,304	1,066,045
CITY ATTORNEY	1,377,533	1,789,870	1,771,699	2,374,420
FINANCIAL SERVICES	1,038,438	1,430,830	1,362,720	1,617,350
UTILITY SERVICES	818,668	910,460	956,565	1,057,890
CITY-AT-LARGE	3,243,619	3,275,255	3,111,089	3,492,550
WAURIKA PAYMENTS	4,036,866	4,250,000	4,518,135	4,550,000
INFORMATION TECH SERVICES	2,036,135	2,612,711	3,378,211	3,208,271
GEOGRAPHIC INFO SYSTEM	190,489	167,358	231,258	254,458
LIBRARY	1,223,496	1,401,899	1,449,511	1,567,277
MUNICIPAL COURT	542,245	620,542	642,166	712,278
PLANNING	371,633	602,040	602,810	877,610
BUILDING	615,354	922,036	819,152	1,408,685
NEIGHBORHOOD SERVICES	526,575	795,406	1,044,844	887,679
MASS TRANSIT	846,540	1,200,000	1,200,000	1,400,000
COMMUNITY DEVELOPMENT ADMIN	72,121	121,095	104,861	116,690
HOUSING ASSISTANCE	703,076	535,804	633,058	403,018
CD PROGRAM/NON OPERATION	93,339	108,230	114,036	113,000
HOME PROGRAM	521,168	408,742	419,960	631,830
NEIGHBORHOOD STABILIZATION PROG	0	0	0	140,850
ADMIN AND RECREATION SERVICES	560,219	710,699	711,072	732,325
SPORTS AND RECREATION	595,297	1,076,725	1,153,013	1,283,462
PARK MAINTENANCE	1,821,155	3,087,696	3,095,362	5,516,338
BUILDING MAINTENANCE	1,276,270	2,005,810	1,920,673	1,904,650
LAKES	538,465	1,218,352	1,185,752	1,143,868
CEMETERY	337,570	406,379	399,234	323,145
MUSEUM	500,165	500,000	500,000	500,000
RSVP	70,142	80,220	69,315	107,820
STORMWATER MANAGEMENT	517,038	668,873	678,574	1,199,077
STREETS AND TRAFFIC CONTROL	3,337,793	7,386,716	7,286,951	13,941,447
ELECTRONIC MAINTENANCE	564,343	708,595	671,167	684,184
EQUIPMENT MAINTENANCE	4,644,439	5,750,155	5,945,176	5,930,510
DRAINAGE MAINTENANCE	701,750	1,215,511	1,085,785	1,681,195
SOLID WASTE	4,720,202	5,280,570	5,070,624	6,794,346
ENGINEERING	2,002,394	1,957,168	2,094,178	2,243,683
SEWER SYSTEM CONSTRUCTION	5,682,152	6,801,898	7,067,146	7,582,554
SEWER SYSTEM TECHNICAL	505,181	1,016,367	1,126,807	2,066,975
WATER DISTRIBUTION	2,375,015	3,723,178	3,776,569	3,854,893
WASTEWATER COLLECTION	1,286,085	999,495	1,116,938	1,289,850
WASTEWATER TREATMENT PLANT	2,542,264	3,784,233	4,549,684	3,771,664
MED PARK WATER TREATMENT PLANT	3,856,127	5,380,583	4,313,920	4,732,855
SE WATER TREATMENT PLANT	1,864,192	2,527,503	2,130,665	2,427,747
METER SERVICES	819,793	932,947	1,110,826	957,819
POLICE HEADQUARTERS	2,026,845	2,331,465	2,643,069	3,007,825
POLICE UNIFORM	12,719,361	14,566,325	13,980,393	15,810,914
POLICE CRIMINAL INVESTIGATION	2,631,150	2,821,326	3,358,359	3,483,056
POLICE TECHNICAL SERVICES	1,988,296	2,740,537	2,716,682	3,104,880
POLICE TRAINING	614,382	756,976	961,497	933,882
ANIMAL WELFARE	784,829	1,825,142	1,157,644	1,871,246
FIRE OPERATIONS	13,592,529	16,564,733	15,863,022	15,082,425
FIRE PREVENTION	739,253	675,765	679,721	795,968
FIRE TRAINING	300,106	475,897	454,670	373,702
EMERGENCY COMMUNICATIONS	3,100,113	4,100,627	3,946,454	4,294,948
TOTAL	\$102,918,817	\$131,302,808	\$132,796,190	\$151,342,618

SUMMARY OF EXPENDITURES

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	42,320,758	50,791,481	49,183,367	55,986,233
50005	DIFFERENTIAL/STANDBY PAY	478,479	439,178	494,752	506,227
50010	SICK LEAVE-PAY IN LIEU	931,395	516,190	646,850	684,280
50015	CONTRACT LABOR	344,016	703,420	645,011	741,740
50020	PART TIME	398,288	511,028	567,037	688,075
50025	OVERTIME	2,322,282	2,304,910	2,842,265	2,310,926
50030	HOLIDAY PAY	256,911	194,500	253,100	245,500
50031	TERMINAL LEAVE	335,848	0	112,109	116,050
50035	UNEMPLOYMENT CONTRIBUTION	53,709	108,825	110,155	110,155
50040	FICA	1,384,685	1,628,862	1,626,592	1,911,782
50042	MEDICARE	641,708	722,521	754,109	796,600
50045	WORKERS' COMPENSATION	1,014,718	1,202,680	1,165,980	1,170,230
50050	GROUP LIFE AND HOSPITAL	4,756,000	6,599,465	5,450,375	6,889,538
50055	CITY PENSION PLAN	2,177,842	2,747,786	2,533,416	3,511,961
50056	POLICE PENSION PLAN	1,503,727	1,756,100	1,679,500	1,936,500
50057	FIRE PENSION PLAN	1,208,785	1,366,600	1,262,000	1,286,500
50060	LONGEVITY	403,308	404,280	411,868	397,500
50065	UNIFORM MAINTENANCE	86,474	94,700	87,700	93,700
50070	EDUCATION INCENTIVE	26,893	0	10,900	11,000
	TOTAL	\$60,645,827	\$72,092,526	\$69,837,086	\$79,394,497
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	1,676,791	1,632,321	1,841,545	1,818,395
51001	COMPUTER SUPPLIES	289,848	464,134	698,889	717,310
51002	WEAPONS	9,055	25,439	29,440	72,500
51003	RADIOS	164,297	22,716	41,882	7,860
51004	LIBRARY BOOKS	125,615	120,000	120,073	135,000
51005	METER SUPPLIES	355,780	329,470	290,000	250,000
51010	PETROLEUM PRODUCTS	2,053,769	2,486,045	2,552,879	2,520,292
51015	CHEMICALS	3,452,448	4,901,788	3,749,239	4,180,068
51020	REPAIR AND MAINTENANCE	6,162,704	12,773,902	12,429,107	18,309,195
51025	CONTRACTUAL MAINTENANCE	1,175,253	2,056,226	2,350,230	2,241,734
51030	MAINT MATERIAL-MOTIVE EQUIP	2,042,593	2,324,050	2,511,110	2,547,260
51035	UNIFORM AND CLOTHING	414,389	620,372	617,415	655,349
	TOTAL	\$17,922,543	\$27,756,462	\$27,231,809	\$33,454,963
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	327,175	599,950	665,611	577,698
52020	CONTINGENCY	0	1,000,000	981,370	1,000,000
52025	PROF AND TECHNICAL SERVICE	8,852,431	11,345,941	12,782,933	13,768,785
52026	MOWING	408,500	1,100,000	1,100,000	1,100,000
52030	LEGAL EXPENSE	225,111	400,000	463,600	800,000
52040	LAND LINES	279,405	431,824	423,038	423,241
52041	LONG DISTANCE	36,000	38,100	50,600	38,100
52042	CELL PHONE	43,302	71,180	72,538	67,110
52043	INTERNET	220,610	265,509	423,260	310,156
52044	POSTAGE	253,606	272,081	308,041	333,006
52045	ELECTRICITY AND NATURAL GAS	3,167,803	3,905,536	3,992,431	3,956,149
52050	INSURANCE	638,214	651,585	704,109	874,830
52055	DUES AND MEMBERSHIPS	213,969	291,527	312,120	332,433
52060	TRAINING AND TRAVEL	262,309	582,551	517,205	610,657
52075	ELECTION EXPENSE	1,488	20,000	25,000	30,000
52085	OTHER REFUNDS	8,724	13,500	14,100	16,000
52090	OTHER EXPENSES	2,962,974	2,282,546	3,162,204	2,677,770
	TOTAL	\$17,901,620	\$23,271,830	\$25,998,160	\$26,915,935
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	603,854	644,549	550,178	1,130,397
53015	MACHINERY AND EQUIPMENT	4,406,164	6,124,989	7,782,238	6,065,373
53020	CONSTRUCTION, IMPRVM, ADDITION	1,365,023	1,378,230	1,349,498	4,338,007
53025	SOFTWARE	73,785	34,221	47,221	43,446
	TOTAL	\$6,448,827	\$8,181,989	\$9,729,135	\$11,577,223
	GRAND TOTAL	\$102,918,817	\$131,302,808	\$132,796,190	\$151,342,618

CITY OF LAWTON
PERSONNEL SUMMARY
FISCAL YEAR 2024-2025

	2021-2022 ADOPTED	2021-2022 ADOPTED	2022-2023 ADOPTED	2022-2023 ADOPTED	2023-2024 ADOPTED	2023-2024 ADOPTED	2024-2025 ADOPTED	2024-2025 ADOPTED
	<u>BUDGET</u>	<u>SALES TAX EXT</u>	<u>BUDGET</u>	<u>SALES TAX EXT</u>	<u>BUDGET</u>	<u>SALES TAX EXT</u>	<u>BUDGET</u>	<u>SALES TAX EXT</u>
MAYOR & COUNCIL	0		0		0		0	
CITY CLERK	3		3		4		4	
CITY MANAGER	8		8		6		9	
ARTS & HUMANITIES	6		6		6		6	
HUMAN RESOURCES	9		9		9		9	
CITY ATTORNEY	12		12		12		12	
FINANCIAL SERVICES	14		14		13		14	
UTILITY SERVICES	19		11		11		11	
INFORMATION TECHNOLOGY SVCS	16		16		10		10	
GEOGRAPHIC INFO SYSTEMS	3		3		1		2	
LIBRARY	11		12		13		13	
MUNICIPAL COURT	8		8		8		8	
PLANNING	7		8		7		6	
BUILDING	8		8		13		16	
LICENSE & PERMITS	4		4		0		0	
NEIGHBORHOOD SERVICES	9		9		9		11	
COMMUNITY DEVELOPMENT ADMIN	1		1		1		1	
HOUSING ASSISTANCE	2		2		2		2	
HOME	1		1		1		1	
ADMIN & RECREATION SERVICES	11		5		6		5	
SPORTS & RECREATION	2		5		4		4	
PARK MAINTENANCE	12		16		20		20	
LANDSCAPE MAINTENANCE	9		0		0		0	
BUILDING MAINTENANCE	15		16		14		14	
LAKES	6		9		9		9	
CEMETERY	4		4		4		4	
R.S.V.P.	1		1		1		1	
STORMWATER MANAGEMENT	5		5		5		5	
STREETS & TRAFFIC CONTROL	46		43		38		38	
ELECTRONIC MAINTENANCE	4		4		4		4	
EQUIPMENT MAINTENANCE	16		16		15		15	
DRAINAGE MAINTENANCE	10		9		9		13	
SOLID WASTE	51		50		46		56	
ENGINEERING	14		13		12		11	
SEWER SYSTEM CONSTRUCTION	27		29		26		28	
SEWER SYSTEM TECHNICAL	6		7		7		7	
WATER DISTRIBUTION	25		22		22		22	
WASTEWATER COLLECTION	10		12		12		12	
WASTEWATER MAINTENANCE	9		0		0		0	
WASTEWATER TREATMENT PLANT	22		21		21		21	
WATER TREATMENT PLANT	14		14		14		14	
SE WATER TREATMENT PLANT	13		12		12		11	
METER SERVICES	0		8		8		8	
POLICE HEADQUARTERS	17		17		17		17	
POLICE UNIFORM	127	9	127	9	127	9	122	9
POLICE CID	23		23		23		28	
POLICE TECHNICAL SERVICES	39		44		41		42	
POLICE TRAINING	4		4		4		4	
ANIMAL WELFARE	12		12		12		13	
FIRE OPERATIONS	129	8	137	6	139	4	141	2
FIRE PREVENTION	7		7		6		6	
FIRE TRAINING	2		2		2		2	
EMERGENCY COMMUNICATIONS	35		36		38		40	
	<u>868</u>	<u>17</u>	<u>865</u>	<u>15</u>	<u>844</u>	<u>13</u>	<u>872</u>	<u>11</u>

Note: This schedule does not include part-time positions but includes transfers.

CAPITAL OUTLAY
DEPARTMENTAL REQUESTS
AND FUNDING



CITY OF LAWTON
CAPITAL OUTLAY ITEMS BY CATEGORY AND FUNDING SOURCE
FISCAL YEAR 2024-2025

Dept #	Activity	Description	ITEMS FUNDED			ITEMS REQUESTED		
			General & Enterprise Funds	Rolling Stock	Activities with Self Funding	General & Enterprise Funds	Rolling Stock	Activities with Self Funding
<i>Managerial</i>								
1008	ARTS AND HUMANITIES	Poster and Advertising Printing Equipment (2) Portable Indoor/Outdoor Stage Risers 1/4 Ton Van		34,955		5,450 12,166	34,955	
<i>Legal</i>								
2001	CITY ATTORNEY	Access Controlled Door Addition	12,000			12,000		
<i>Library</i>								
3501	LIBRARY	Replacement of Flooring Replacement of Concrete Parking Lot Library Ceiling Study Report Implementation	15,000			15,000 200,000 2,000,000		
<i>Community Services</i>								
4502	BUILDING	(3) 1/2 Ton Pickup 1/4 Ton Pickup		117,388 37,587			117,388 37,587	
<i>Parks and Recreation</i>								
5002	SPORTS AND RECREATION	Owens Center Gym Paint Bathroom Remodel at King and Patterson Centers Strip and Wax Gym Floor (All Centers) Patterson Center Exterior Refurbish Front Desk Station (All Centers) 1/2 Ton Pickup 3/4 Ton Van, 15 Passenger	20,000 100,000 9,000 50,000 15,000	39,377 61,155		20,000 100,000 9,000 50,000 15,000	39,377 61,155	
5003	PARK MAINTENANCE	Skid Steer Spray Rig Burrow Blocker Machine 3/4 Ton Pickup 1 1/2 Ton Pickup Miscellaneous Park Maintenance	32,000 2,000,000	54,157 72,380		150,000 119,000 32,000	54,157 72,380	
5006	LAKES	12xpc 12" Drum Chipper-Bandit Flat Bed Dump Pickup Roof Repair Asphalt, School House Slough Area East Campground Restroom Dry Stalls at Robinsons Landing Demo of Robinsons Landing Store Demo of Robinsons Landing Dry Stalls West	25,542			46,860 66,000 25,542 741,223 495,000 187,467 12,000 14,400		
5007	CEMETERY	Tilt Trailer				10,500		
<i>Public Works</i>								
5502	STREETS	Sign Cutter 1 1/2 Ton Pickup 1/2 Ton Pickup Backhoe w/ Loader Rubber Tire Loader Dirt Compactor Compressor Repair Existing Wood-Frame Salt/Sand Storage Dome Concrete/Metal/Fabric Salt/Sand Storage Building	25,000 60,000 360,000	69,782 51,040 176,429 286,935 207,691 35,200		25,000 60,000 360,000	69,782 51,040 176,429 286,935 207,691 35,200	
5504	ELECTRONIC MAINTENANCE	1/2 Ton Pickup Malfunction Management Unit Electronic Maintenance Building Metal Awning	16,000 20,000	40,824		16,000 20,000	40,824	
5505	EQUIPMENT MAINTENANCE	Diesel Fuel Pump	20,000			20,000		
5506	DRAINAGE MAINTENANCE	(2) 1 1/2 Ton Pickup with Dump Bed, Light Kit and Tarp System Landscape Trailer			88,518			177,036 8,000
5507	SOLID WASTE	(2) Rear Load Compactor Truck (2) Truck w/ Container Hook Hoist Straight Blade Dozer Compactor Lease Payment (3 of 4) (2) Portable Litter Vacuum	70,000	632,500 632,500 631,374 262,497		70,000	632,500 632,500 631,374 262,497	

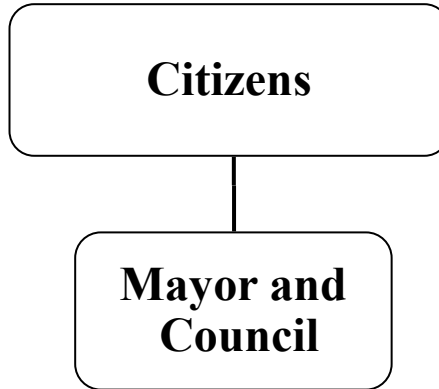
Dept #	Activity	Description	ITEMS FUNDED			ITEMS REQUESTED		
			General & Enterprise Funds	Rolling Stock	Activities with Self Funding	General & Enterprise Funds	Rolling Stock	Activities with Self Funding
<i>Engineering</i>								
6001	ENGINEERING	3/4 Ton Van Sidewalks		68,994	680,823		68,994	
<i>Public Utilities</i>								
6501	SEWER SYSTEM CONSTRUCTION	1 1/2 Ton Truck Arrow Board Trench Boxes 1/2 Ton Truck 3/4 Ton Truck Newforma			91,326 7,513 50,000 39,668 55,846 9,225			91,326 7,513 50,000 39,668 55,846 9,225
6505	WATER DISTRIBUTION	2" Hammer Head Mole 3" Hammer Head Mole Compressor (2) Backhoe w/ Loader Power Rake	5,950 8,500 12,000	 74,250 354,794		5,950 8,500 12,000	 74,250 354,794	
6506	WASTEWATER COLLECTION	WWC Roof Repair Replace Bay Doors 1 1/2 Ton Pickup	36,000 17,000	 70,949		36,000 17,000	 70,949	
6508	WASTEWATER TREATMENT PLANT	Alamo Tractor w/ Boom Attachment and Rotary Blade Bar				194,250		
6509	MEDICINE PARK WATER TREATMENT PLANT	Lawtonka Dam Repairs Roof Replacement				170,390 1,644,500		
6510	SE WATER TREATMENT PLANT	Skylight Replacement	15,000			15,000		
6511	METER SERVICES	Electronic Pallet Jack A/C Unit Roof Repair/Replacement Garage Doors	6,000 10,000 10,000 8,500			6,000 10,000 10,000 8,500		
<i>Police</i>								
7001	POLICE HEADQUARTERS	New Support Building Design (2) 1/2 Ton SUV	300,000	86,690		300,000	86,690	
7002	POLICE UNIFORM	Lake Boat Axon Body Worn Camera (11) 1/2 Ton SUV 1/2 Ton Pickup		801,636 67,288		60,000 1,000,000	801,636	
7003	POLICE CRIMINAL INVESTIGATION	Polygraph Instrument 1/2 Ton SUV		73,976		10,000	73,976	
7004	POLICE TECHNICAL	EST 4 Fire Alarm Panel Data Works Inmate Tracking System	34,221			70,000 34,221		
7005	POLICE TRAINING	(2) 1/2 Ton SUV		145,752			145,752	
7006	ANIMAL WELFARE	(4) Compartment Cat Kennels Intake Center 3/4 Ton Pickup	556,427	121,449		23,596 556,427	121,449	
<i>Fire</i>								
7501	FIRE OPERATIONS	Heavy Rescue Truck Lease Payment (1 of 5) Aerial Ladder Unit Lease Payment (1 of 5) Pumper Truck Lease Payment (1 of 5) Ambulance, Type 2 Workout Equipment Fire Station Alarm Monitoring System Station 3 Kitchen Remodel Station 4 Office Remodel E-Power Combi Tool Station 5 First Level Floor Removal/Reinstall	7,500 29,715	218,900 440,000 209,000 192,500		7,500 1,400,000 29,715 15,000 14,750 11,757	218,900 440,000 209,000 192,500	
7502	FIRE PREVENTION	I Plan Table	8,000			8,000		

<u>Dept #</u>	<u>Activity</u>	<u>Description</u>	<u>ITEMS FUNDED</u>			<u>ITEMS REQUESTED</u>		
			<u>General & Enterprise Funds</u>	<u>Rolling Stock</u>	<u>Activities with Self Funding</u>	<u>General & Enterprise Funds</u>	<u>Rolling Stock</u>	<u>Activities with Self Funding</u>
<i>Emergency Communications</i>								
8001	EMERGENCY COMMUNICATIONS	Next Generation 911			270,000			270,000
Totals			3,914,355	6,369,949	1,292,919	10,588,664	6,302,661	708,614
<i>Total Capital Outlay Requested</i>					11,577,223		17,599,939	

OPERATING ACTIVITY BUDGETS



Managerial



Budget	Elected Positions
\$299,709	9

MANAGERIAL

DIVISION: MAYOR & COUNCIL

ACTIVITY NO: 1001

FUNCTION

COMMENTS

THE CITY COUNCIL, WITH THE MAYOR SERVING AS ITS CHAIRMAN, IS THE POLICY-MAKING LEGISLATIVE BODY OF THE CITY OF LAWTON AND IS RESPONSIBLE TO THE PEOPLE OF THE COMMUNITY FOR PROGRAMS AND SERVICES PROVIDED BY THE CITY. THE COUNCIL APPROVES ALL ORDINANCES, RESOLUTIONS AND CONTRACTS, INCLUDING BUT NOT LIMITED TO PROPERTY SALES, ACQUISITIONS AND LEASES, AS WELL AS MAJOR PURCHASES OF MATERIALS, EQUIPMENT AND SERVICES REQUIRED BY THE CITY. WITH THE ADVICE AND ASSISTANCE OF THE CITY MANAGER, THE COUNCIL REVIEWS PROPOSALS FOR COMMUNITY NEEDS, INITIATES ACTION FOR NEW PROGRAMS AND DETERMINES THE ABILITY OF THE CITY TO PROVIDE FINANCING FOR CITY ACTIVITIES. THE COUNCIL IS RESPONSIBLE FOR APPROVAL OF THE ANNUAL OPERATING BUDGET.

ACCOUNT 52090, OTHER EXPENSES, PROVIDES FUNDING FOR THE MAYOR'S COMMISSION ON THE STATUS OF WOMEN.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY	22/23	23/24	24/25
	BI-WKLY			
MAYOR	0000	1	1	1
CITY COUNCIL	0000	<u>8</u>	<u>8</u>	<u>8</u>
<i>TOTAL</i>		<u>9</u>	<u>9</u>	<u>9</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	59,209	59,209
MATERIALS & SUPPLIES	10,000	10,000
OTHER SERVICES & CHARGES	230,500	230,500
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>299,709</u>	<u>299,709</u>

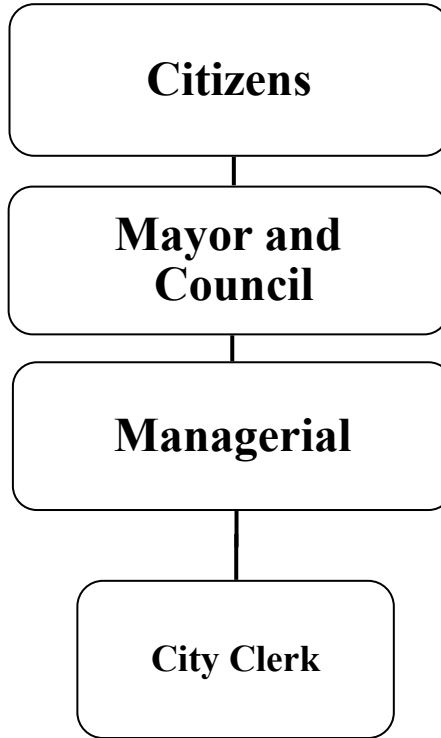
SUMMARY OF EXPENDITURES

DEPARTMENT: MANAGERIAL
 DIVISION: MAYOR AND COUNCIL

DIVISION NO. : 1001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	57,720	55,000	55,001	55,001
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	3,578	3,410	3,410	3,410
50042	MEDICARE	837	800	798	798
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$62,136	\$59,210	\$59,209	\$59,209
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	4,500	4,500	4,500
51001	COMPUTER SUPPLIES	96	2,000	2,000	4,000
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	280	500	200	500
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	1,000	1,000	1,000
		\$376	\$8,000	\$7,700	\$10,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	750	750	750
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	61,028	85,000	85,000	194,500
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	1,596	1,000	1,000	1,000
52043	INTERNET	4,321	750	0	750
52044	POSTAGE	64	500	250	500
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,215	3,000	3,000	14,000
52060	TRAINING AND TRAVEL	4,965	15,000	15,000	16,500
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	36	2,500	2,500	2,500
		\$73,225	\$108,500	\$107,500	\$230,500
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$135,736	\$175,710	\$174,409	\$299,709

Managerial



Budget	Full-Time Positions
\$425,170	4

CITY CLERK

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Promote collaboration and information sharing among different departments to improve efficiency and coordination of services.

Implement initiatives to enhance customer service and engagement, aiming to provide responsive and efficient assistance to residents and stakeholders.

Enhance training and professional development opportunities for staff to ensure compliance with relevant laws, regulations, and ethical standards.

Develop and implement strategies to enhance transparency.

Identify and implement technological solutions to streamline administrative processes.

GOALS

Digitize all paper-based documents and records within the City Clerk's Office to improve accessibility, efficiency, and security of information.

Improve the response time for open record requests by implementing efficient request tracking systems, optimizing document retrieval processes, and providing training to staff.

Establish an e-signature process for eligible documents handled by the City Clerk's Office to streamline approval processes and reduce paperwork.

Develop and implement a streamlined process for dispersing executed documents following council meetings.

CITY CLERK

BENCHMARKING METRICS



80% of minutes for regular meetings completed before the next Council Meeting.



95% of documents uploaded to online database within one week of Council approval.



95% of agendas published four days before the Council meeting.



95% of Council documents executed, indexed, and distributed within three days of approval.



95% of citizen concerns responded to within one business day.



95% of requests for records released within ten business days.



80% of minutes for special meetings completed in one month.

MANAGERIAL

DIVISION: CITY CLERK

ACTIVITY NO: 1002

FUNCTION

COMMENTS

THE CITY CHARTER ESTABLISHES THE CITY CLERK AS CLERICAL OFFICER FOR THE CITY COUNCIL AND CUSTODIAN OF OFFICIAL DOCUMENTS. DEPARTMENT RESPONSIBILITIES INCLUDE: ADMINISTRATOR OPEN MEETING ACT; ARCHIVE AND CERTIFY OFFICIAL DOCUMENTS; PREPARE COUNCIL AGENDAS AND MINUTES; STAMP AND DISTRIBUTE ALL WARRANTS (CHECKS); RECEIVE BIDS, APPEALS, TORT CLAIMS, LAWSUITS; ISSUE HIGHLAND CEMETERY DEEDS; CITY-WIDE INCOMING/OUTGOING MAIL; AND MAINTAIN MASTER MEMBERSHIP LIST AND PROVIDE SUPPORT FOR BOARDS AND TRUSTS.

ACCOUNT 52000, RENTALS, PUBLICATIONS AND PRINTING, INCLUDES PRINTING THE COUNCIL AGENDA AND RENTAL OF POSTAGE METER. ACCOUNT 52075, ELECTION EXPENSE, PROVIDES FUNDING FOR CITY ELECTIONS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY	22/23	23/24	24/25
	BI-WKLY			
CITY CLERK	0000	1	1	1
SR DEPUTY CITY CLERK	GE09	1	1	1
DEPUTY CITY CLERK	GE08	1	1	1
ADMIN ASST II	GE06	<u>0</u>	<u>1</u>	<u>1</u>
TOTAL		<u>3</u>	<u>4</u>	<u>4</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	311,070	311,070
MATERIALS & SUPPLIES	17,600	17,600
OTHER SERVICES & CHARGES	96,500	96,500
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>425,170</u>	<u>425,170</u>

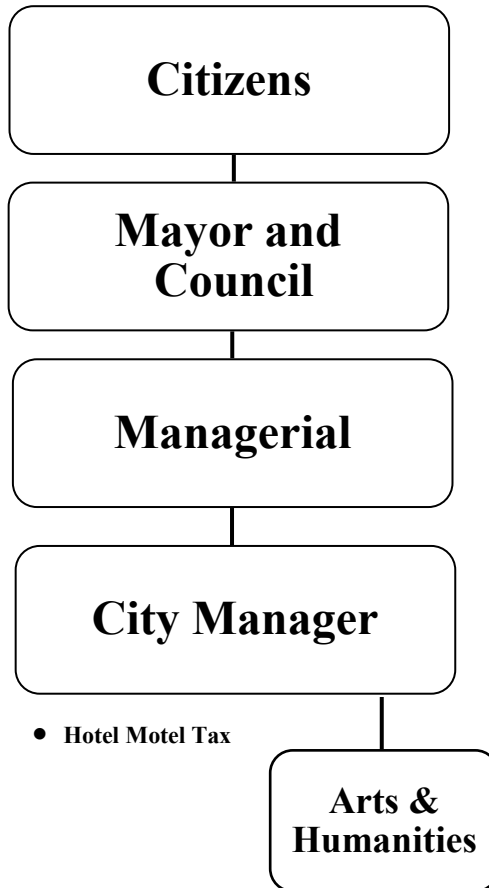
SUMMARY OF EXPENDITURES

DEPARTMENT: MANAGERIAL
 DIVISION: CITY CLERK

DIVISION NO. : 1002

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	189,994	232,000	225,450	240,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	190	0	0	200
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	38,460	0
50035	UNEMPLOYMENT CONTRIBUTION	183	370	370	370
50040	FICA	10,564	13,500	14,280	14,000
50042	MEDICARE	2,471	3,500	3,340	3,500
50045	WORKERS' COMPENSATION	482	1,050	1,050	1,050
50050	GROUP LIFE AND HOSPITAL	23,653	47,500	32,760	25,500
50055	CITY PENSION PLAN	19,408	23,500	25,580	26,450
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,137	4,250	4,360	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$251,082	\$325,670	\$345,650	\$311,070
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	3,875	2,000	2,000	3,000
51001	COMPUTER SUPPLIES	0	0	0	2,600
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	500
51025	CONTRACTUAL MAINTENANCE	0	0	0	11,000
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	500
		\$3,875	\$2,000	\$2,000	\$17,600
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	6,498	10,500	10,500	15,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	11,594	10,000	10,000	26,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	9,564	9,500	9,500	9,500
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	795	1,000	1,000	3,000
52060	TRAINING AND TRAVEL	0	0	0	10,000
52075	ELECTION EXPENSE	1,488	20,000	25,000	30,000
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	2,194	2,000	2,000	3,000
		\$32,132	\$53,000	\$58,000	\$96,500
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
	DIVISION TOTALS	\$287,090	\$380,670	\$405,650	\$425,170

Managerial



Budget	Full-Time Positions
\$5,308,585	15

CITY MANAGER

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Establish comprehensive emergency preparedness and response plans for natural disasters and pandemics.

Vigorously enforce and aggressively combat litter abatement issues across the entire City of Lawton.

Foster a culture of innovation and digital literacy within City administration.

Explore public-private partnerships to address homelessness and housing insecurity.

Implement sound fiscal policies to maintain a balanced budget and efficient financial management.

GOALS

Increase availability of affordable housing units by 10% within the next three years.

Complete at least three major infrastructure projects, addressing road improvement, public transit, and water and sewer upgrades, within the next fiscal year.

Reduce citywide litter through the implementation of targeted and proactive cleanup initiatives, fostering community engagement, and enhancing public awareness of responsible waste disposal practices.

Maintain a balanced budget and achieve a 5% increase in revenue diversification within the next fiscal year.

CITY MANAGER

BENCHMARKING METRICS



Maintain a balanced budget with a variance of less than 5%



Meet established deadlines and milestones as outlined in project schedules at a rate of 70% for timely completion of infrastructure projects.



Track and analyze data regarding employee satisfaction with City services to evaluate current baseline. Achieve an increase in satisfaction of 10% from baseline.



Maintain and update emergency preparedness plans. Create committee of City employees and outside organizations to review every six months.



Track and analyze data with the purpose of evaluating the ethical standards and transparency of the City.



Achieve a 5% decrease in litter throughout the City of Lawton within the next two years.

MANAGERIAL

DIVISION: CITY MANAGER

ACTIVITY NO: 1003

FUNCTION

THE CITY MANAGER IS RESPONSIBLE FOR DIRECTING, ORGANIZING AND CONTROLLING ALL CITY DEPARTMENTS WITH THE EXCEPTION OF THE CITY CLERK, MUNICIPAL JUDGE AND CITY ATTORNEY. THE CITY MANAGER IS RESPONSIBLE FOR THE ENFORCEMENT OF ALL PERTINENT STATE AND FEDERAL LAWS, CITY CHARTER PROVISIONS AND CITY CODES; PREPARATION OF PROPOSED ANNUAL OPERATING BUDGET AND ITS ADMINISTRATION AFTER ADOPTION. THE CITY MANAGER ADVISES THE CITY COUNCIL REGARDING POLICY DETERMINATION AND PERFORMS ADMINISTRATIVE STUDIES AND ACTIVITIES UPON THE REQUEST OF COUNCIL.

COMMENTS

FUNDS INCLUDED IN ACCOUNT 52055 FOR MEMBERSHIP OF CITY MANAGER IN CMAO AND OTHER PROFESSIONAL ASSOCIATIONS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
CITY MANAGER	0000	1	1	1
DEPUTY CITY MANAGER	E5	0	0	1
DEPUTY CITY MANAGER	E4	2	1	0
INTERNAL AUDITOR/ GRANT COORDINATOR	E3	0	0	1
COMMUNICATIONS & MARKETING MANAGER	E2	0	0	1
COMMUNICATIONS & MARKETING MANAGER	E1	1	1	0
EXECUTIVE ADMINISTRATOR	GE16	0	1	1
EXECUTIVE ADMINISTRATOR	GE12	1	0	0
EXECUTIVE ASSISTANT	GE12	0	1	1
MULTI-MEDIA SPECIALIST	GE10	1	0	0
EXECUTIVE ASSISTANT	GE10	2	0	0
MULTI-MEDIA SPECIALIST	GE08	0	1	2
AUDITING TECHNICIAN	GE08	0	0	1
TOTAL		<u>8</u>	<u>6</u>	<u>9</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	1,181,030	1,181,030
MATERIALS & SUPPLIES	28,000	28,000
OTHER SERVICES & CHARGES	815,500	815,500
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>2,024,530</u>	<u>2,024,530</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: MANAGERIAL
 DIVISION: CITY MANAGER

DIVISION NO. : 1003

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	584,097	613,500	600,000	928,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	24,796	7,100	9,775	8,500
50015	CONTRACT LABOR	4,613	0	6,281	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	3	0	15	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	100,911	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	488	730	730	730
50040	FICA	39,625	33,000	36,000	53,000
50042	MEDICARE	10,104	8,000	9,000	12,500
50045	WORKERS' COMPENSATION	1,285	2,100	2,100	2,100
50050	GROUP LIFE AND HOSPITAL	35,396	32,000	40,000	70,000
50055	CITY PENSION PLAN	80,119	100,500	58,000	100,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	7,621	4,250	9,500	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$889,058	\$801,180	\$771,401	\$1,181,030
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	4,249	20,000	16,575	20,000
51001	COMPUTER SUPPLIES	2,716	3,500	7,739	3,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	3,970	5,000	10,000	3,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	826	1,500	1,500	1,500
		\$11,761	\$30,000	\$35,814	\$28,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,196	7,500	5,795	7,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	330,465	680,000	660,116	600,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	3,000	0	0
52043	INTERNET	0	1,000	0	0
52044	POSTAGE	57	2,500	1,250	1,500
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	71,347	80,000	88,847	95,000
52060	TRAINING AND TRAVEL	8,137	85,000	67,820	95,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	2,500	16,714	16,500
		\$411,202	\$861,500	\$840,542	\$815,500
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	38,987	31,000	35,261	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$38,987	\$31,000	\$35,261	\$0
DIVISION TOTALS		\$1,351,008	\$1,723,680	\$1,683,018	\$2,024,530

MANAGERIAL

DIVISION: HOTEL MOTEL TAX

ACTIVITY NO: 1004

FUNCTION

COMMENTS

THIS ACTIVITY IS FOR THE ADMINISTRATION OF HOTEL/MOTEL TAX COLLECTIONS. \$1,907,048 IS BUDGETED FOR THE PAYMENTS OF COUNCIL-SELECTED PROJECTS.

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	HOTEL MOTEL
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	2,500,000	2,500,000
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>2,500,000</u>	<u>2,500,000</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: MANAGERIAL
 DIVISION: HOTEL/MOTEL TAX

DIVISION NO. : 1004

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	1,954,172	1,598,346	2,121,861	2,000,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	132,960	250,000	1,177,725	500,000
		\$2,087,132	\$1,848,346	\$3,299,586	\$2,500,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$2,087,132	\$1,848,346	\$3,299,586	\$2,500,000

MANAGERIAL

DIVISION: ARTS AND HUMANITIES

ACTIVITY NO. 1008

FUNCTION

THIS ACTIVITY ADMINISTERS AND/OR ASSISTS WITH CULTURAL PROGRAMING FOR THE CITY OF LAWTON. ACTIVITIES OF THE DIVISION INCLUDE, BUT ARE NOT LIMITED TO, A VARIETY OF PROGRAMS SUCH AS FREEDOM FESTIVAL, INTERNATIONAL FESTIVAL, CITY OF LAWTON BIRTHDAY CELEBRATION, STUDENT PERFORMANCES, PROVIDING CULTURAL ENRICHMENT OPPORTUNITIES TO ALL SEGMENTS OF THE COMMUNITY. PROVIDE RESOURCES AND OUTREACH TO AREA ORGANIZATIONS, FILMMAKERS AND PRODUCTION COMPANIES AS WELL AS VISUAL AND PERFORMING ARTISTS. THE DIVISION MANAGES THE DAILY OPERATIONS OF THE AUDITORIUM PROVIDING THE COMMUNITY AND OUT OF TOWN PROMOTERS WITH A FACILITY FOR EVENTS AND CULTURAL ENRICHMENT. ALSO SUPPORTS THE MCMAHON AUDITORIUM AUTHORITY (MAA).

COMMENTS

HOUSE MANAGER – MAY WORK AN AVERAGE OF TEN HOURS PER WEEK

PT MAINTENANCE WORKER – MAY WORK AN AVERAGE OF FIVE HOURS PER WEEK

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
ARTS & HUM ADMIN	GE15	1	1	1
DEPTUY A/H ADMIN	GE13	0	1	1
DEPUTY A/H ADMIN	GE12	1	0	0
ARTS COORDINATOR	GE10	1	0	0
COMM EVENTS & OUTREACH COORD	GE10	1	1	1
DIGITAL & MEDIA RECORDS ASST	GE08	0	1	1
ADMIN ASST III	GE08	0	0	1
ADMIN ASST I	GE04	1	1	0
MAINTENANCE WKR I	GE04	0	1	1
MAINTENANCE WKR I	GE03	<u>1</u>	<u>0</u>	<u>0</u>
TOTAL		<u>6</u>	<u>6</u>	<u>6</u>
<i>REGULAR PART TIME</i>				
TECH COORD (20 HR)	GE08	1	1	1
HOUSE MANAGER (20HR)	GE08	0	0	1
HOUSE MANAGER (20HR)	GE04	1	1	0
MAINT WKR I (20 HR)	GE04	0	1	1
MAINT WKR I (20 HR)	GE02	<u>1</u>	<u>0</u>	<u>0</u>
TOTAL PART TIME		<u>3</u>	<u>3</u>	<u>3</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	¼ TON VAN	R	1	<u>34,955</u>
	TOTAL			<u>34,955</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	532,180	532,180	
MATERIALS & SUPPLIES	72,950	72,950	
OTHER SERVICES & CHARGES	143,970	143,970	
CAPITAL OUTLAY	<u>34,955</u>	<u>0</u>	<u>34,955</u>
TOTAL DOLLARS	<u>784,055</u>	<u>749,100</u>	<u>34,955</u>

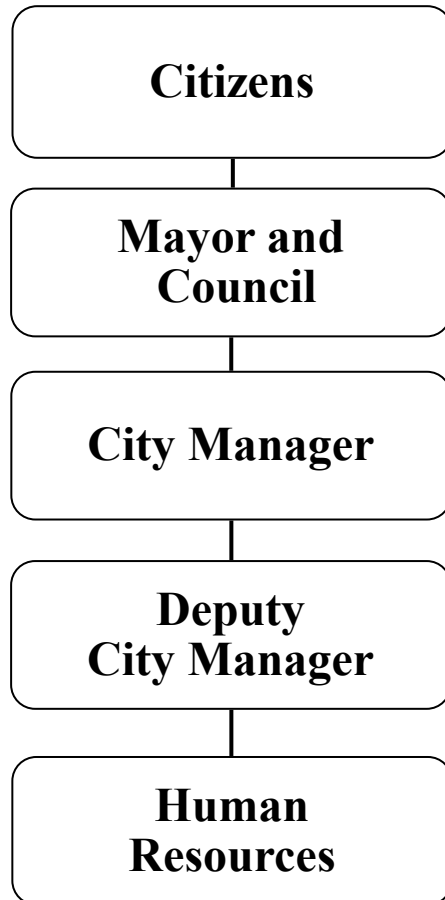
SUMMARY OF EXPENDITURES

DEPARTMENT: MANAGERIAL
 DIVISION: ARTS AND HUMANITIES

DIVISION NO. : 1008

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	248,100	308,000	291,500	358,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	2,568	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	28,640	54,500	46,500	60,500
50025	OVERTIME	6,811	8,500	7,700	8,500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	366	850	850	850
50040	FICA	16,879	22,000	21,000	24,500
50042	MEDICARE	3,947	5,500	5,000	6,000
50045	WORKERS' COMPENSATION	964	1,200	1,200	1,130
50050	GROUP LIFE AND HOSPITAL	19,472	43,500	25,000	27,000
50055	CITY PENSION PLAN	24,268	31,000	29,500	39,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$356,275	\$479,300	\$433,900	\$532,180
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	18,886	12,000	12,000	17,800
51001	COMPUTER SUPPLIES	253	812	0	1,050
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	10,682	362,000	430,686	50,400
51025	CONTRACTUAL MAINTENANCE	1,444	1,300	4,612	2,700
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	725	2,000	2,000	1,000
		\$31,990	\$378,112	\$449,298	\$72,950
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	678	10,000	10,456	11,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	14,105	15,000	81,144	15,150
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	554	475	475	750
52045	ELECTRICITY AND NATURAL GAS	74,780	90,000	90,000	110,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	3,742	4,395	5,270	5,070
52060	TRAINING AND TRAVEL	0	4,650	1,150	2,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$93,859	\$124,520	\$188,495	\$143,970
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	21,220	0	43,200	34,955
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	4,313	0
53025	SOFTWARE	0	0	0	0
		\$21,220	\$0	\$47,513	\$34,955
DIVISION TOTALS		\$503,344	\$981,932	\$1,119,206	\$784,055

Human Resources



Budget	Full-Time Positions
\$1,066,045	9

HUMAN RESOURCES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Gain better understanding of reasons for employee turnover and retention.

Improve hiring practices throughout the City.

Improve employee health, both mental and physical.

GOALS

Improve the time from job requisition submission to Conditional Offer.

Reduce problems in payroll.

Reduce the amount of time from employee injury to medical evaluation.

Reduce the amount of time from conditional offer of employment to ready to hire.

Increase participation in the City of Lawton Health Care Plan.

Increase participation in a city sponsored 457 Deferred Compensation Plan.

HUMAN RESOURCES

BENCHMARKING METRICS

HR PERFORMANCE INDICATORS



Percentage of hire requisitions processed within 2 business days of receiving in HR



Percentage of applications released within 1 business day of submission



Percentage of new hires completing process for hire within four business days of Conditional Hire notification.



Percentage of payrolls that are completed by 4:00 PM on Wednesday



Percentage of injured employees needing and receiving medical evaluation within 3 days of HR notification



Percent of job verifications processed and answered within 2 business days

CITYWIDE PERFORMANCE INDICATORS



Number of new employees hired



Number of employees leaving employment



Employee turnover rate



Days from position vacancy to filling position



Days from position posting to filling position



Percent of accurate timesheets



Percent of approved timesheets



Percent of employees completing HR assigned training within the prescribed time frame.

HUMAN RESOURCES

DIVISION: HUMAN RESOURCES

ACTIVITY: 1501

FUNCTION

COMMENTS

THE CITY OF LAWTON HUMAN RESOURCES DEPARTMENT STRIVES TO CREATE AND ENHANCE STRATEGIC PARTNERSHIPS WITH CITIZENS, CITY OFFICIALS, AND CITY EMPLOYEES THROUGH THE RECRUITMENT, TRAINING, AND RETENTION OF A DIVERSE, QUALITY WORKFORCE IN ORDER TO MAXIMIZE INDIVIDUAL AND ORGANIZATIONAL POTENTIAL. THE HUMAN RESOURCES DEPARTMENT IS RESPONSIBLE FOR RECRUITMENT, EXAMINATION AND CERTIFICATION OF POTENTIAL EMPLOYEES AND CITY EMPLOYEES SEEKING PROMOTIONAL OPPORTUNITIES. THIS ACTIVITY ALSO PERFORMS CLASSIFICATION AND COMPENSATION STUDIES, PROCESSES VARIED PERSONNEL ACTIONS AND ADMINISTERS LEAVE, MEDICAL, WORKERS' COMPENSATION, TRAINING AND ALLIED PERSONNEL PROGRAM POLICIES.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
HR DIRECTOR	E4	0	0	1
HR DIRECTOR	E3	1	1	0
DEPUTY HR DIRECTOR	E2	0	0	1
DEPUTY HR DIRECTOR	E1	1	1	0
COMPENSATION ADMIN	GE15	0	0	1
WORKFORCE ADMIN	GE15	0	0	1
SAFETY & RISK ADMIN	GE14	1	0	0
WORKFORCE ADMIN	GE14	0	1	0
COMPENSATION ADMIN	GE14	1	1	0
EMPL DEVELOPMENT	GE12	0	1	1
COORDINATOR				
BENEFITS	GE12	1	1	1
COORDINATOR				
HR SPECIALIST	GE12	1	0	0
PAYROLL COORDINATOR	GE12	1	1	1
ADMIN. ASSISTANT III	GE08	1	1	1
ADMIN ASSISTANT II	GE06	1	1	1
<i>TOTAL</i>		<u>9</u>	<u>9</u>	<u>9</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	886,235	886,235
MATERIALS & SUPPLIES	11,060	11,060
OTHER SERVICES & CHARGES	168,750	168,750
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>1,066,045</u>	<u>1,066,045</u>

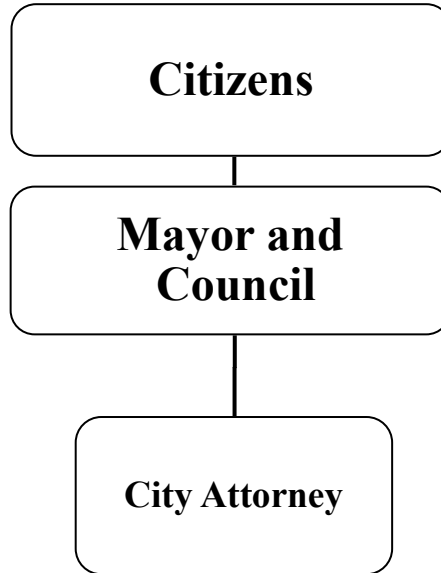
SUMMARY OF EXPENDITURES

DEPARTMENT: HUMAN RESOURCES
 DIVISION: HUMAN RESOURCES

DIVISION NO. : 1501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	464,233	584,000	582,000	683,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	4,100	4,100	9,210
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	307	500	53	500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	18,700	2,350
50035	UNEMPLOYMENT CONTRIBUTION	549	970	970	970
50040	FICA	26,526	33,500	33,500	40,000
50042	MEDICARE	6,203	8,000	7,800	9,205
50045	WORKERS' COMPENSATION	1,827	2,800	2,800	2,800
50050	GROUP LIFE AND HOSPITAL	39,733	80,000	58,000	59,000
50055	CITY PENSION PLAN	46,168	58,000	57,500	73,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,700	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$589,805	\$776,120	\$771,123	\$886,235
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	4,860	6,800	6,800	7,750
51001	COMPUTER SUPPLIES	204	2,500	2,200	2,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	635	756	756	810
		\$5,699	\$10,056	\$9,756	\$11,060
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	2,256	6,700	7,500	5,700
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	53,117	116,375	110,000	113,375
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	1,576	1,500	1,700	1,900
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,434	1,475	1,725	1,775
52060	TRAINING AND TRAVEL	17,242	30,000	18,500	26,500
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	11,171	19,500	13,000	19,500
		\$86,795	\$175,550	\$152,425	\$168,750
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$682,299	\$961,726	\$933,304	\$1,066,045

Legal



Budget	Full-Time Positions
\$2,374,420	12

LEGAL SERVICES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Approve the legality and form of all contracts entered into by the City.

Approve the legality and form of all records released through Open Records.

Provide legal advice and opinions whenever requested to do so by the City Council, City Manager and staff.

Approve and/or prepare ordinances and resolutions for the City.

Attend all meetings of the City Council.

GOALS

Protect the City of Lawton's legal interests.

Embody the City of Lawton's Truth North Culture Statement in "our pursuit of excellence".

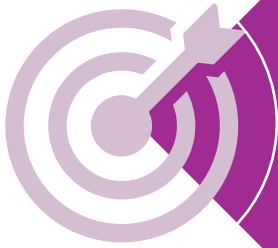
Improve internal case management.

Prosecute all misdemeanor criminal offenses for violations of Lawton City Code effectively and efficiently.

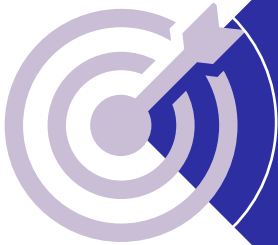
Continue providing education classes to staff/council/committees.

LEGAL SERVICES

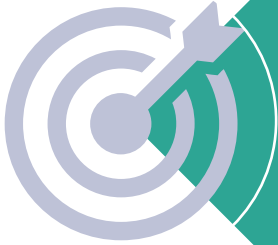
BENCHMARKING METRICS



Conduct at least 5 trainings/classes to City staff/council/committees during FY24/25



70% of agreements/contracts reviewed within 5 days of receiving them



70% of ordinances/resolutions reviewed within 5 days of receiving them



75% of Open Records Requests reviewed within 3 days of receiving

LEGAL

DIVISION: CITY ATTORNEY

ACTIVITY NO: 2001

FUNCTION

THE CITY ATTORNEY PROTECTS THE PUBLIC'S INTEREST BY PROVIDING COMPREHENSIVE, PROFESSIONAL, COST-EFFICIENT LEGAL ADVICE, REPRESENTING THE CITY OF LAWTON'S LEGAL INTERESTS BEFORE JUDICIAL AND ADMINISTRATIVE AGENCIES, AND EFFECTIVELY AND EFFICIENTLY PROSECUTING ALL MISDEMEANOR CRIMINAL OFFENSES FOR VIOLATIONS OF THE LAWTON CITY CODE. THE STAFF OF THE LEGAL SERVICES DEPARTMENT PROVIDES THE CITY COUNCIL AND THE EMPLOYEES OF THE CITY OF LAWTON WITH FULL LEGAL REPRESENTATION IN ORDER THAT THEY MAY LAWFULLY ATTAIN THE CITY COUNCIL'S OBJECTIVES AND OTHER CITY GOALS WITHOUT UNDUE RISK TO THE CITY OF LAWTON. THE CITY ATTORNEY ATTENDS ALL MEETINGS OF THE CITY COUNCIL AND PROVIDES LEGAL ADVICE AND OPINIONS WHENEVER REQUESTED TO DO SO BY THE CITY COUNCIL, CITY MANAGER AND STAFF. THE LEGAL SERVICES DEPARTMENT APPROVES THE FORM OF ALL CONTRACTS MADE BY THE CITY, PREPARES ORDINANCES AND RESOLUTIONS FOR THE CITY, AND INVESTIGATES AND RENDERS LEGAL OPINIONS ON ALL CLAIMS AGAINST THE CITY.

COMMENTS

ACCOUNT 52030, LEGAL EXPENSE, PROVIDES FOR PRIVATE ATTORNEYS, COURT COSTS AND EXPERT WITNESSES, ETC.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
CITY ATTORNEY	0000	1	1	1
DEPUTY CITY ATTY	E3	1	1	1
ASST CITY ATTORNEY	E2	3	3	3
REAL PROPERTY COORD	GE14	0	1	1
OFC ADMIN/LEGAL ASST IV	GE14	0	0	1
LEGAL ASST IV CLAIMS/INVEST/WC	GE14	0	0	1
LEGAL ASST IV	GE14	0	0	2
OFC ADMIN/LEGAL ASST IV	GE12	1	1	0
LEGAL ASST IV CLAIMS/INVEST/WC	GE12	1	1	0
LEGAL ASST IV	GE12	2	2	0
REAL PROPERTY ADMIN	GE12	1	0	0
CITY COUNCIL RELATIONS LIAISON	GE09	0	1	0
LEGAL ASST III	GE09	0	0	1
LEGAL ASST II	GE08	2	1	1
TOTAL		<u>12</u>	<u>12</u>	<u>12</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	ACCESS CONTROLLED DOOR ADDITION	A	1	<u>12,000</u>
	TOTAL			<u>12,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	1,470,420	1,470,420
MATERIALS & SUPPLIES	28,000	28,000
OTHER SERVICES & CHARGES	864,000	864,000
CAPITAL OUTLAY	<u>12,000</u>	<u>12,000</u>
TOTAL DOLLARS	<u>2,374,420</u>	<u>2,374,420</u>

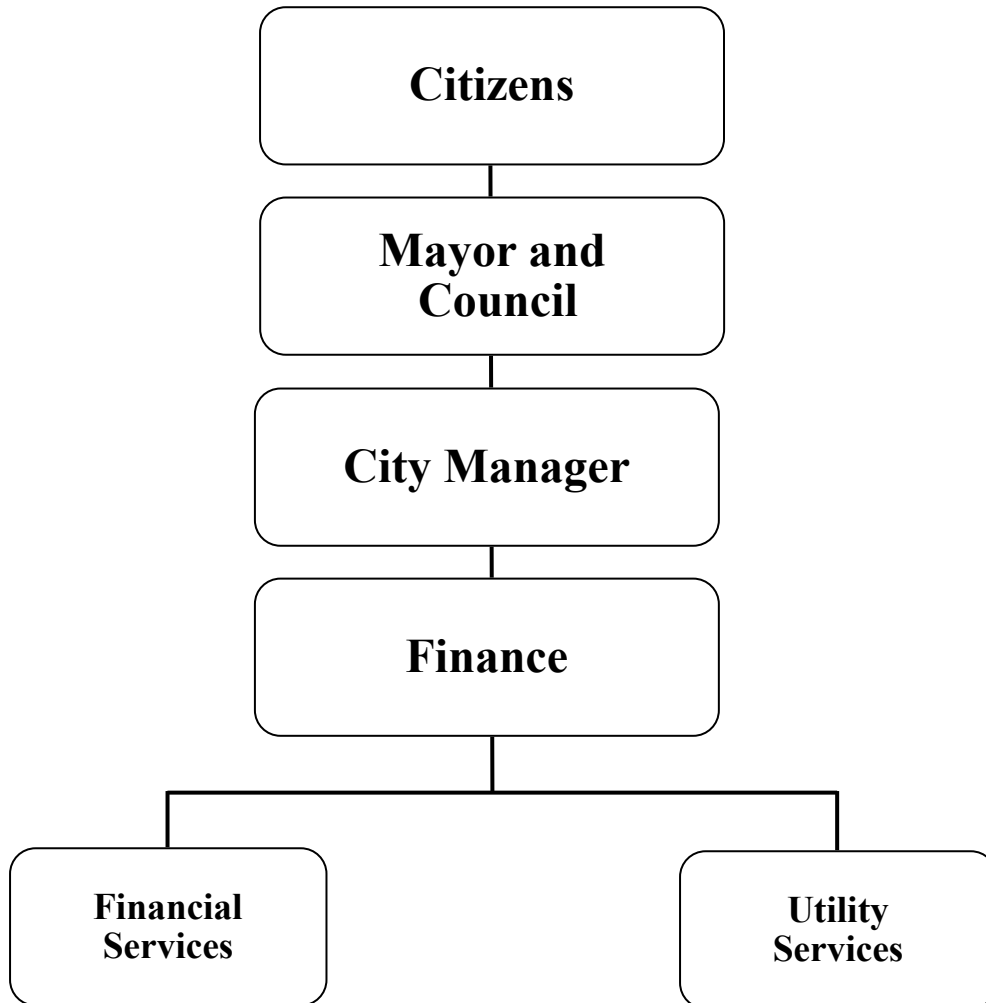
SUMMARY OF EXPENDITURES

DEPARTMENT: LEGAL
 DIVISION: CITY ATTORNEY

DIVISION NO. : 2001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	862,203	1,021,000	979,000	1,148,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	2,833	0	1,350	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	50	0	15	100
50031	TERMINAL LEAVE	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	732	1,570	1,570	1,570
50040	FICA	50,495	58,000	58,000	65,000
50042	MEDICARE	11,810	14,000	14,000	15,500
50045	WORKERS' COMPENSATION	1,928	4,550	4,550	4,550
50050	GROUP LIFE AND HOSPITAL	70,366	92,000	81,000	102,500
50055	CITY PENSION PLAN	85,441	101,500	95,500	127,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,700	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,090,116	\$1,296,870	\$1,240,685	\$1,470,420
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	5,391	10,000	9,050	11,000
51001	COMPUTER SUPPLIES	0	0	123	2,000
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	500	0	500
51025	CONTRACTUAL MAINTENANCE	13,546	15,000	15,000	13,000
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	1,066	1,500	1,229	1,500
		\$20,003	\$27,000	\$25,402	\$28,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,616	6,000	939	6,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	569	2,000	1,100	1,500
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	225,111	400,000	463,600	800,000
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	581	1,000	1,000	1,000
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	29,247	42,000	30,370	40,500
52060	TRAINING AND TRAVEL	10,290	15,000	8,500	15,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	103	0
		\$267,413	\$466,000	\$505,612	\$864,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	12,000
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$12,000
DIVISION TOTALS		\$1,377,533	\$1,789,870	\$1,771,699	\$2,374,420

Finance



- City at Large
- Waurika Fund

Budget	Full-Time Positions
\$10,717,790	25

FINANCIAL SERVICES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Assist the City of Lawton's various departments, boards, and committees by planning, organizing, and directing the City of Lawton's financial activities in conformance with all applicable federal, state, and local laws as well as the standards set forth by the Government Finance Officers Association (GFOA), Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP).

Deliver timely and accurate financial reporting and provide proper oversight of all expenditures and revenue collections to successfully support the operations of the City of Lawton.

Provide timely, relevant, and high-quality financial services that support world class customer service to the citizens of Lawton.

GOALS

Provide the previous year's audit to city council within 184 days of the close of the fiscal year as per state statute.

Present a precise budget each year.

Reduce the amount of cash received by city operators.

Reduce the number of non-Munis billing/collection platforms.

Maintain at least a S&P Global Bond Rating of AA-.

Increase the responsiveness of reporting to component units.

Maintain fund balance of 10% to 30%.

FINANCIAL SERVICES

BENCHMARKING METRICS



Present audit to City Council by December 31, 2025



Maintain a S&P Rating of AA-.



Maintain a fund balance of 10% to 30%.



Number of budget adjustments needed to complete the budget year.



Percentage of cash payments received by operators.



Percentage of responses within 2 business days to component units to any request made.



Percentage of non-Munis billing/collection platforms.

SUMMARY OF EXPENDITURES

DEPARTMENT: FINANCE
 DIVISION: FINANCIAL SERVICES

DIVISION NO. : 2501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	696,084	840,481	835,481	1,022,481
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	4,511	4,350	4,350	7,310
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	53	0	178	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	854	1,570	1,570	1,570
50040	FICA	40,600	47,802	49,302	57,802
50042	MEDICARE	9,495	11,571	11,571	13,571
50045	WORKERS' COMPENSATION	2,887	4,540	4,540	4,540
50050	GROUP LIFE AND HOSPITAL	65,860	101,110	71,610	87,610
50055	CITY PENSION PLAN	68,217	83,536	83,036	112,036
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$892,819	\$1,099,210	\$1,067,288	\$1,312,620
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	9,545	18,300	17,243	16,273
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	38,000	0	41,800
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$9,545	\$56,300	\$17,243	\$58,073
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	3,910	4,900	7,550	4,932
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	119,117	252,250	252,112	217,855
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	3,008	3,500	3,500	3,675
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	4,717	6,900	2,527	7,050
52060	TRAINING AND TRAVEL	5,121	7,770	12,500	13,145
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	202	0	0	0
		\$136,075	\$275,320	\$278,189	\$246,657
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$1,038,438	\$1,430,830	\$1,362,720	\$1,617,350

FINANCE

DIVISION: UTILITY SERVICES

ACTIVITY NO: 2502

FUNCTION

THE UTILITY SERVICES DIVISION IS RESPONSIBLE TO THE FINANCE DIRECTOR FOR BILLING AND COLLECTING FOR UTILITY SERVICES AND CERTAIN OTHER CHARGES, FEES AND ASSESSMENTS FOR THE CITY. THE MAIN TASKS OF THE DIVISION ARE CENTERED ON BILLING AND COLLECTING CHARGES FOR WATER, SEWER AND REFUSE SERVICES AND FOR RECEIPT OF OTHER REVENUES PAYABLE TO THE CITY.

COMMENTS

ACCOUNT 52044, POSTAGE, PROVIDES POSTAGE ASSOCIATED WITH BILLING UTILITY ACCOUNTS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	SALARY		
		22/23	23/24	24/25
UTILITY SVS MANAGER	GE16	0	1	1
UTILITY SVS MANAGER	GE15	1	0	0
OFFICE SUPERVISOR	GE10	1	1	1
HEAD CASHIER	GE09	1	1	1
FULL SERVICE REP	GE06	<u>8</u>	<u>8</u>	<u>8</u>
<i>TOTAL</i>		<u>11</u>	<u>11</u>	<u>11</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED	
	TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	775,860	775,860
MATERIALS & SUPPLIES	47,350	47,350
OTHER SERVICES & CHARGES	234,680	234,680
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>1,057,890</u>	<u>1,057,890</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: FINANCE
 DIVISION: UTILITY SERVICES

DIVISION NO. : 2502

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	445,125	491,000	497,500	554,500
50005	DIFFERENTIAL/STANDBY PAY	162	0	0	0
50010	SICK LEAVE-PAY IN LIEU	5,502	3,050	3,050	3,050
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	943	0	1,115	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	22,500
50035	UNEMPLOYMENT CONTRIBUTION	671	2,170	2,170	2,170
50040	FICA	26,359	29,000	30,000	32,000
50042	MEDICARE	6,165	7,000	7,000	8,000
50045	WORKERS' COMPENSATION	2,363	3,140	3,140	3,140
50050	GROUP LIFE AND HOSPITAL	53,931	62,000	62,500	67,000
50055	CITY PENSION PLAN	44,381	50,000	50,500	66,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	12,592	12,750	17,000	17,500
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$598,193	\$660,110	\$673,975	\$775,860
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	9,083	46,300	45,700	46,000
51001	COMPUTER SUPPLIES	0	500	1,200	500
51002	WEAPONS	0	0	0	0
51003	RADIOS	313	850	400	850
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	500	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$9,396	\$48,150	\$47,300	\$47,350
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	110	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	210,203	201,100	233,280	233,280
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	300	0	0
52060	TRAINING AND TRAVEL	0	500	1,000	500
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	877	300	900	900
		\$211,079	\$202,200	\$235,290	\$234,680
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$818,668	\$910,460	\$956,565	\$1,057,890

FINANCE

DIVISION: CITY-AT-LARGE

ACTIVITY NO: 2503

FUNCTION

THE FUNCTION OF THIS BUDGET IS TO FUND CERTAIN CITY-WIDE EXPENSES NOT DIRECTLY BUDGETED WITHIN A PARTICULAR DEPARTMENT.

COMMENTS

ACCOUNT 51020 FUNDS CITY-WIDE REPAIRS. ACCOUNT 52045 FUNDS CITY-WIDE ELECTRICITY (THIS INCLUDES ALL ILLUMINATING STREET LIGHTS IN THE CITY). ACCOUNT 52050 FUNDS CITY-WIDE INSURANCE. ACCOUNT 52090 FUNDS THE ESTIMATED COUNTY APPRAISAL ON CITY PROPERTY.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	103,000	103,000
OTHER SERVICES & CHARGES	3,389,550	3,389,550
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>3,492,550</u>	<u>3,492,550</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: FINANCE
 DIVISION: CITY-AT-LARGE

DIVISION NO. : 2503

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	200,000	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	13,215	200,000	0	100,000
51025	CONTRACTUAL MAINTENANCE	235,842	3,000	2,700	3,000
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$449,056	\$203,000	\$2,700	\$103,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	980	3,000	1,680	1,800
52020	CONTINGENCY	0	900,000	881,370	900,000
52025	PROF AND TECHNICAL SERVICE	192,404	253,255	242,740	271,800
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52041	LONG DISTANCE	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	824,841	858,000	990,300	1,041,600
52050	INSURANCE	636,724	649,500	702,529	872,150
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	8,724	13,500	14,100	16,000
52090	OTHER EXPENSES	1,130,890	395,000	275,670	286,200
		\$2,794,563	\$3,072,255	\$3,108,389	\$3,389,550
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$3,243,619	\$3,275,255	\$3,111,089	\$3,492,550

FINANCE

DIVISION: WAURIKA FUND

ACTIVITY NO: 2510

FUNCTION

THE FUNCTION OF THIS BUDGET IS FOR THE PAYMENT OF DEBT SERVICE AND MAINTENANCE AND OPERATIONS CHARGED BY THE WAURIKA CONSERVANCY.

COMMENTS

PRINCIPLE & INTEREST PAYMENTS, OPERATION & CORP OF ENG COSTS, AND PURCHASE OF REMAINING WATER RIGHTS

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	4,550,000	4,550,000
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>4,550,000</u>	<u>4,550,000</u>

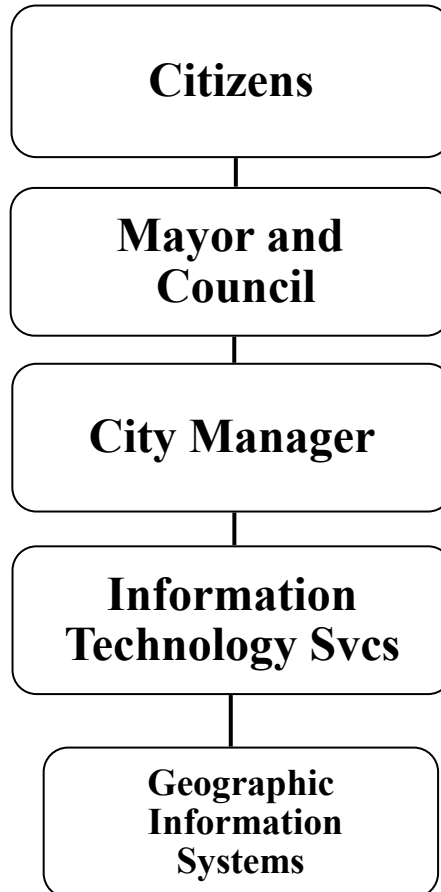
SUMMARY OF EXPENDITURES

DEPARTMENT: FINANCE
 DIVISION: WAURIKA PAYMENTS

DIVISION NO. : 2510

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	3,776,864	3,900,000	4,077,009	4,100,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	260,001	350,000	441,126	450,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$4,036,866	\$4,250,000	\$4,518,135	\$4,550,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$4,036,866	\$4,250,000	\$4,518,135	\$4,550,000

Information Technology Services



Budget	Full-Time Positions
\$3,462,729	12

INFORMATION TECHNOLOGY SERVICES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Supply employees with the necessary equipment, services, and support to enhance their performance in assisting citizens efficiently.

Ensure the reliable and secure operation of IT infrastructure, including networks, servers, and databases.

Implement robust security measures to protect sensitive data and ensure compliance with privacy regulations and CJIS.

Develop and implement plans to ensure IT systems can recover quickly in the event of a disaster, minimizing downtime and maintaining essential services.

GOALS

Increase customer satisfaction with IT support services.

Keep system and software up to date with security patches.

Enhance security awareness by regularly updating users on best practices.

Increase performance application.

Reduce the average handle time of service tickets submitted.

INFORMATION TECHNOLOGY SERVICES BENCHMARKING METRICS



95% of employees satisfied with IT support services.



90% of tickets resolved during the initial contact



80% of tickets resolved within the average ticket handle time.



98% of systems and software kept up to date with security patches.



100% of users that are aware of best practices on keeping the network safe and secure.



95% of application uptime.

SUMMARY OF EXPENDITURES

DEPARTMENT: INFORMATION TECH SERVICES
 DIVISION: INFORMATION TECH SERVICES

DIVISION NO. : 3001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	660,363	693,500	704,000	782,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	1,772	4,550	4,550	5,200
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	50,883	62,500	63,500	69,000
50025	OVERTIME	0	1,000	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	976	1,810	1,810	1,810
50040	FICA	41,390	43,500	45,000	49,000
50042	MEDICARE	9,680	10,500	11,000	12,000
50045	WORKERS' COMPENSATION	2,571	5,700	2,000	6,000
50050	GROUP LIFE AND HOSPITAL	57,084	69,000	65,500	70,000
50055	CITY PENSION PLAN	65,068	69,000	70,500	86,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,142	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$893,929	\$965,310	\$973,510	\$1,087,210
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	72,871	20,000	20,000	20,000
51001	COMPUTER SUPPLIES	207,451	418,000	629,800	629,800
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	4,159	10,000	11,000	11,000
51025	CONTRACTUAL MAINTENANCE	150,891	267,778	731,509	499,509
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	3,840	0
		\$435,372	\$715,778	\$1,396,149	\$1,160,309
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	128,270	145,000	165,000	138,800
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	238,351	360,000	360,000	360,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	176,760	211,000	202,000	202,000
52042	CELL PHONE	36,499	45,000	55,000	45,000
52043	INTERNET	120,738	144,623	196,000	187,400
52044	POSTAGE	77	1,000	1,000	1,000
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	6,040	25,000	29,000	26,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	100	0	552	552
		\$706,835	\$931,623	\$1,008,552	\$960,752
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$2,036,135	\$2,612,711	\$3,378,211	\$3,208,271

INFORMATION TECHNOLOGY SERVICES

DIVISION: GEOGRAPHIC INFORMATION SYSTEM

ACTIVITY NO: 3002

FUNCTION

COMMENTS

THE INFORMATION TECHNOLOGY SERVICES DEPARTMENT RELIES ON THE GEOGRAPHIC INFORMATION SYSTEMS (GIS) DIVISION TO DELIVER A ROBUST AND PRODUCTIVE GIS THAT FACILITATES DECISION-MAKING FOR ALL CITY DEPARTMENTS AND ENSURES THE SAFETY AND WELFARE OF LAWTON'S RESIDENTS. THIS MANDATE IS ACCOMPLISHED THROUGH THE DEPLOYMENT OF A COMPUTER SYSTEM TAILORED TO HANDLE GEOGRAPHICAL DATA AND A SKILLED TEAM OF TECHNICIANS THAT ENSURE THE AVAILABILITY OF CURRENT AND ACCESSIBLE INFORMATION TO CITY OFFICIALS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
GIS SUPERVISOR	GE16	1	0	0
GIS SENIOR ANALYST	GE15	0	1	1
GIS SENIOR ANALYST	GE14	1	0	0
GIS ANALYST	GE13	0	0	1
GIS ANALYST	GE12	1	0	0
<i>TOTAL</i>		<u>3</u>	<u>1</u>	<u>2</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ENTERPRISE
PERSONNEL SERVICES	170,650	68,260	102,390
MATERIALS & SUPPLIES	76,558	30,623	45,935
OTHER SERVICES & CHARGES	7,250	2,900	4,350
CAPITAL OUTLAY	0	0	0
TOTAL DOLLARS	<u>254,458</u>	<u>101,783</u>	<u>152,675</u>

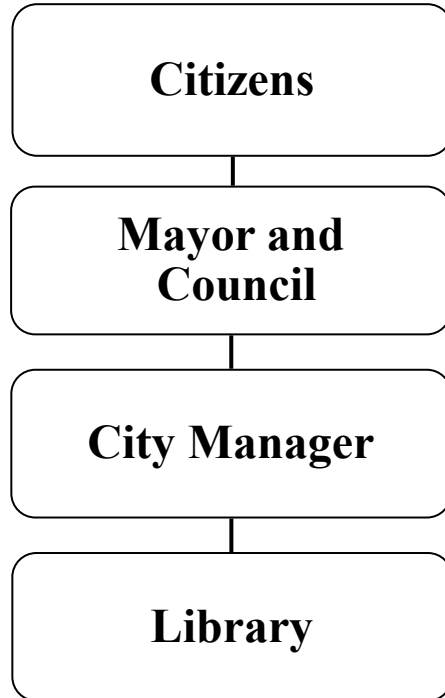
SUMMARY OF EXPENDITURES

DEPARTMENT: INFORMATION TECH SERVICES
 DIVISION: GEOGRAPHIC INFO SYSTEM

DIVISION NO. : 3002

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	80,012	65,000	121,000	137,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	11	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	183	250	250	250
50040	FICA	4,935	4,000	7,500	8,000
50042	MEDICARE	1,154	1,000	1,800	2,000
50045	WORKERS' COMPENSATION	482	400	400	400
50050	GROUP LIFE AND HOSPITAL	2,183	13,000	4,500	7,000
50055	CITY PENSION PLAN	7,681	6,500	12,000	16,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	117	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$96,759	\$90,150	\$147,450	\$170,650
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	2,148	3,958	3,958	3,958
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	55,057	66,000	72,600	72,600
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$57,204	\$69,958	\$76,558	\$76,558
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	1	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	250	250	250
52060	TRAINING AND TRAVEL	470	7,000	7,000	7,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$471	\$7,250	\$7,250	\$7,250
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	36,055	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$36,055	\$0	\$0	\$0
DIVISION TOTALS		\$190,489	\$167,358	\$231,258	\$254,458

Library



Budget	Full-Time Positions
\$1,567,277	13

LIBRARY

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Provide life-long learning opportunities to all in our community.

Provide Library materials and resources for the enjoyment and education of the community.

Offer enriching, fun evens to the public free of charge.

GOALS

Provide opportunities for adult literacy.

Increase the amount of Library card holders or borrowers in Lawton.

Increase the number of Library events held.

Continually obtain new and discard old physical items to maintain Library collection.

Increase the attendance at Library events.

Increase the amount of Library card holders or borrowers in Comanche County.

Continually obtain new and discard old electronic items to maintain Library collection.

LIBRARY

BENCHMARKING METRICS



Number of students taking part in LALC.



Percentage of City population with Library cards.



Percentage of County population with Library cards.



Number of Library events held.



Total attendance at Library events.



Number of physical items in collection.



Number of electronic items in collection.

LIBRARY

DIVISION: LIBRARY

ACTIVITY NO. 3501

FUNCTION

THIS DEPARTMENT IS RESPONSIBLE FOR PROVIDING LIBRARY SERVICES TO THE RESIDENTS OF THE CITY OF LAWTON AND COMANCHE COUNTY. THE LIBRARY PROVIDES OPPORTUNITIES TO ENGAGE IN LIFE-LONG LEARNING THROUGH BOOKS, DATABASES, CLASSES, AND NUMEROUS OTHER RESOURCES.

COMMENTS

THE LIBRARY ANTICIPATES RECEIVING \$50,000 FROM COMANCHE COUNTY.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
LIBRARY DIRECTOR	E2	1	1	1
DEPUTY LIBRARY DIRECTOR	E1	1	1	1
LIBRARIAN II	GE15	0	1	1
LIBRARIAN II	GE14	1	0	0
LIBRARIAN I	GE12	2	2	2
LIBR TECH SPEC	GE12	1	1	1
CUST SVC MANAGER	GE10	1	1	1
ADMIN ASST III	GE08	1	1	1
SR LIBRARY ASSOC	GE06	1	1	1
LIBRARY ASSOCIATE	GE05	1	1	1
LIBRARY ASSOCIATE – SPECIAL PROJECTS	GE05	1	0	0
LIBRARY ASSOCIATE – COMM ENGAGEMENT	GE05	1	2	2
CUSTODIAN I	GE04	<u>0</u>	<u>1</u>	<u>1</u>
TOTAL		<u>12</u>	<u>13</u>	<u>13</u>
<i>REGULAR PART-TIME</i>				
LIBRARY ADMIN ASST I (20 HR)	GE04	0	9	9
LIBRARY ADMIN ASST I (20 HR)	GE03	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PART-TIME		<u>0</u>	<u>9</u>	<u>9</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53020	REPLACE FLOORING	R	1	<u>15,000</u>
	<i>TOTAL</i>			<u>15,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	COMANCHE COUNTY	STATE AID
PERSONNEL SERVICES	1,165,570	1,165,570		
MATERIALS & SUPPLIES	209,337	124,337	<u>50,000</u>	<u>35,000</u>
OTHER SERVICES & CHARGES	177,370	177,370		
CAPITAL OUTLAY	<u>15,000</u>	<u>15,000</u>		
TOTAL DOLLARS	<u>1,567,277</u>	<u>1,482,277</u>	<u>50,000</u>	<u>35,000</u>

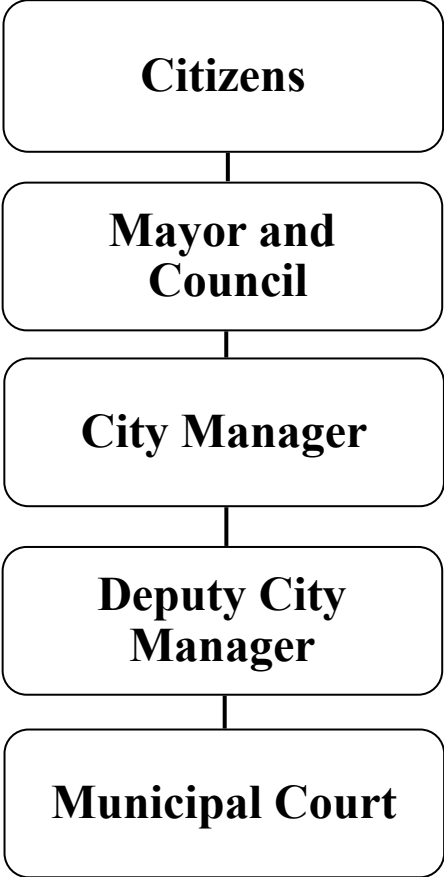
SUMMARY OF EXPENDITURES

DEPARTMENT: LIBRARY
 DIVISION: LIBRARY

DIVISION NO. : 3501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	583,288	667,500	689,000	755,000
50005	DIFFERENTIAL/STANDBY PAY	4	1,250	1,000	1,250
50010	SICK LEAVE-PAY IN LIEU	262	0	950	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	105,789	142,500	141,000	154,000
50025	OVERTIME	2	2,000	320	2,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	732	2,770	2,770	2,770
50040	FICA	40,820	47,000	49,500	53,000
50042	MEDICARE	9,547	11,500	11,500	12,500
50045	WORKERS' COMPENSATION	2,175	3,500	7,100	5,350
50050	GROUP LIFE AND HOSPITAL	65,486	85,000	79,000	90,000
50055	CITY PENSION PLAN	56,696	67,000	68,000	84,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,750	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$869,060	\$1,034,270	\$1,055,890	\$1,165,570
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	56,584	28,500	38,950	34,590
51001	COMPUTER SUPPLIES	1,505	2,960	2,410	2,960
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	125,615	120,000	120,073	135,000
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	16,131	16,500	20,000	21,500
51025	CONTRACTUAL MAINTENANCE	11,037	11,412	14,659	14,947
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	329	335	340
		\$210,873	\$179,701	\$196,427	\$209,337
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	35,475	43,218	61,986	52,420
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	2,472	2,750	2,750	3,000
52045	ELECTRICITY AND NATURAL GAS	86,606	114,550	102,511	108,900
52050	INSURANCE	90	60	30	60
52055	DUES AND MEMBERSHIPS	9,069	9,500	9,583	10,140
52060	TRAINING AND TRAVEL	1,515	2,600	4,000	2,600
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	66	250	60	250
		\$135,293	\$172,928	\$180,920	\$177,370
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	8,269	15,000	16,274	15,000
53025	SOFTWARE	0	0	0	0
		\$8,269	\$15,000	\$16,274	\$15,000
DIVISION TOTALS		\$1,223,496	\$1,401,899	\$1,449,511	\$1,567,277

Municipal Court

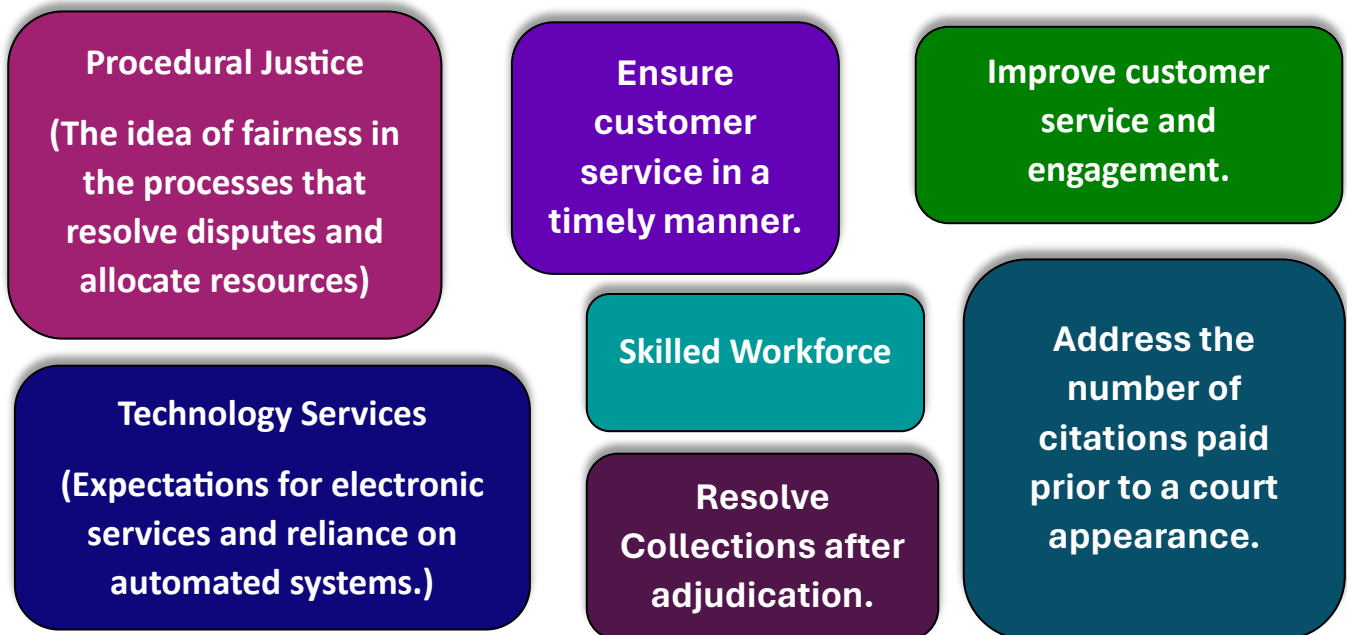


Budget	Full-Time Positions
\$712,278	8

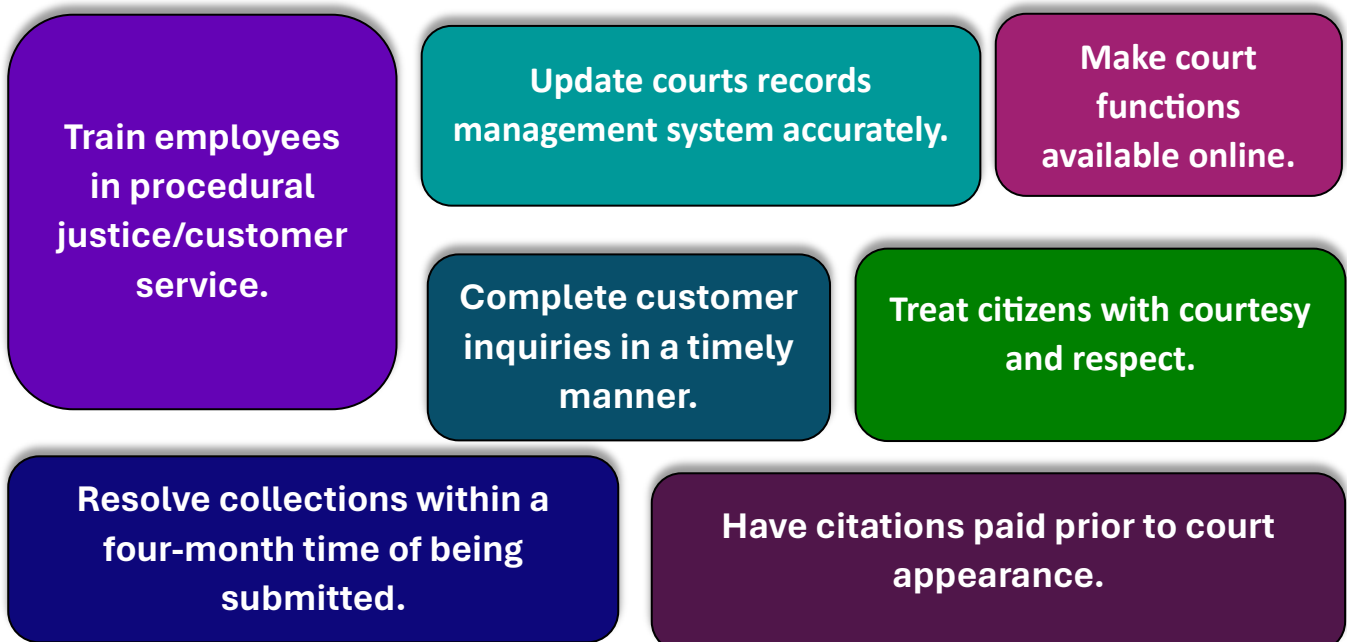
MUNICIPAL COURT

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES



GOALS



MUNICIPAL COURT

BENCHMARKING METRICS



100% of employees trained in procedural justice/customer service annually



95% court cases that reflect the Courts records management system was updated accurately



75% of court functions available online



75% of customer inquiries completed in a 5 minute timeframe



50% of citizens that report they were treated with courtesy and respect by Court staff.



90% of collections resolved w/i 4 months of being submitted.



70% of citations paid prior to court appearance.

MUNICIPAL COURT

DIVISION: MUNICIPAL COURT

ACTIVITY NO: 4001

FUNCTION

THE OKLAHOMA CONSTITUTION AND STATUTES ESTABLISH THE AUTHORITY AND ORGANIZATION OF MUNICIPAL COURTS AND IS MANDATED TO DISPOSE OF VIOLATIONS OF MUNICIPAL ORDINANCE. APPOINTED BY THE MAYOR AND CONFIRMED BY THE CITY COUNCIL, THE MUNICIPAL JUDGE INDEPENDENTLY PRESCRIBES RULES AND PROTOCOLS FOR HIS COURT, CONSISTENT WITH THESE PROVISIONS, BY PROVIDING JUDICIAL DETERMINATION OF ALLEGED VIOLATIONS THEREOF, WITH DISCRETION, AS THE COURT DEEMS PROPER.

COMMENTS

ACCOUNT 52025 FUNDS COURT APPOINTED PUBLIC DEFENDERS. MUNICIPAL COURT TECHNOLOGY FEE CHARGED ON TICKETS ONLY TO BE USED FOR THE ACQUISITION, OPERATION, MAINTENANCE, REPAIR AND REPLACEMENT OF DATA PROCESSING EQUIPMENT AND SOFTWARE RELATED TO THE ADMINISTRATION OF THE COURT, INCLUDING PROSECUTION.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
MUNICIPAL JUDGE	0000	1	1	1
MUNICIPAL COURT DIRECTOR	E2	1	1	1
SR DEPUTY COURT CLK	GE09	1	1	1
BAILIFF	GE07	1	1	1
DEPUTY COURT CLERK	GE05	4	4	4
<i>TOTAL</i>		<u>8</u>	<u>8</u>	<u>8</u>
<i>REGULAR PART-TIME</i>				
ALT. MUNICIPAL JUDGE	0000	3	3	3
<i>TOTAL PART-TIME</i>		<u>3</u>	<u>3</u>	<u>3</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	695,860	695,860
MATERIALS & SUPPLIES	8,488	8,488
OTHER SERVICES & CHARGES	7,930	7,930
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>712,278</u>	<u>712,278</u>

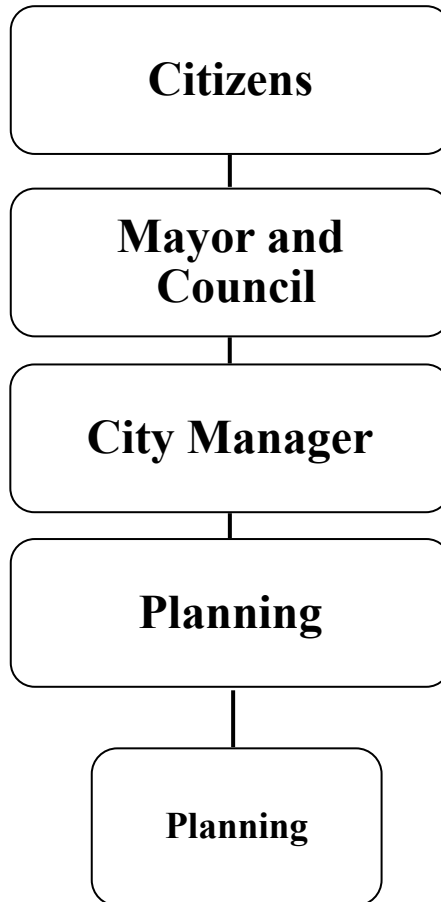
SUMMARY OF EXPENDITURES

DEPARTMENT: MUNICIPAL COURT
 DIVISION: MUNICIPAL COURT

DIVISION NO. : 4001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	395,221	443,000	452,000	506,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	128	1,910	1,910	8,200
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	8,297	15,000	15,000	15,000
50025	OVERTIME	427	0	4,200	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	488	0	1,330	1,330
50040	FICA	23,740	26,000	28,000	30,500
50042	MEDICARE	5,552	6,500	7,000	7,500
50045	WORKERS' COMPENSATION	1,285	2,000	2,000	1,630
50050	GROUP LIFE AND HOSPITAL	48,657	54,000	57,000	59,000
50055	CITY PENSION PLAN	41,727	50,500	52,000	61,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$529,781	\$603,160	\$626,090	\$695,860
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	7,314	7,306	7,306	7,588
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	400	400	400
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	165	500	500	500
		\$7,479	\$8,206	\$8,206	\$8,488
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	1,500	1,020	1,020
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	993	1,500	1,500	1,500
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	396	0	0
52044	POSTAGE	440	540	540	540
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	60	90	0	60
52055	DUES AND MEMBERSHIPS	675	775	775	775
52060	TRAINING AND TRAVEL	470	4,375	4,035	4,035
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$2,638	\$9,176	\$7,870	\$7,930
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	2,348	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$2,348	\$0	\$0	\$0
DIVISION TOTALS		\$542,245	\$620,542	\$642,166	\$712,278

Planning



Budget	Full-Time Positions
\$877,610	6

PLANNING DEPARTMENT

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Maintain uniform planning review comments and track review times.

Continue with finding new and innovative ways to increase workflow.

Enforce City ordinances pertaining to planning and zoning.

GOALS

Provide accurate and complete information to requests associated with planning and zoning.

Provide World Class Customer Service.

Maintain excellent relationships between developers, citizens, and staff.

PLANNING DEPARTMENT BENCHMARKING METRICS



Decrease the planning review time to 7 days by attaining a goal of 95% of permits reviewed within 7 days.



Increase transparency and accountability for error free public notice postings by attaining a goal of 95% of public posts free of error.

PLANNING

DIVISION: PLANNING

ACTIVITY NO: 4401

FUNCTION

COMMENTS

THE PLANNING DIVISION, UNDER THE PROVISIONS OF TITLE 11, OKLAHOMA STATUTES, ACCOMPLISHES COMPREHENSIVE PLANNING, ADMINISTRATION OF LAND USE CONTROLS AND SUBDIVISION OF LAND; REVIEWS LAND DEVELOPMENT PLANS FOR CONFORMANCE WITH THE CITY'S ZONING CODE; PERFORMS TRANSPORTATION PLANNING IN COMPLIANCE WITH FEDERAL REQUIREMENTS TO INCLUDE OVERSIGHT OF THE LAWTON AREA TRANSIT SYSTEM; PREPARES AND ADMINISTERS GRANTS FOR FEDERAL TRANSPORTATION FUNDING, AND PERFORMS SPECIAL STUDIES FOR THE CITY MANAGER AND CITY COUNCIL AS NEEDED. THIS DIVISION FUNCTIONS AS THE PLANNING STAFF SUPPORT FOR THE CITY COUNCIL, THE CITY PLANNING COMMISSION, THE BOARD OF ADJUSTMENT, THE LAWTON URBAN RENEWAL AUTHORITY, THE LAWTON METROPOLITAN PLANNING ORGANIZATION, THE LAWTON ECONOMIC DEVELOPMENT AUTHORITY, AND THE LAWTON ENHANCEMENT TRUST AUTHORITY.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY			
	BI-WKLY	22/23	23/24	24/25
PLANNING/COMM SVS DIRECTOR	E4	0	1	0
PLANNING DIRECTOR	E3	0	0	1
PLANNING/COMM SVS DIRECTOR	E3	1	0	0
SR PLANNER	GE16	0	1	1
SR TRANSPORTATION PLANNER	GE16	0	1	0
TRANSPORTATION PLANNER I	GE13	2	1	2
PLANNER I	GE13	2	1	1
PLANNING TECHNICIAN	GE09	1	0	0
PLANNING ADMINISTRATOR	GE09	1	0	0
ADMIN ASST III	GE08	1	1	1
ADMIN ASST II	GE06	<u>0</u>	<u>1</u>	<u>0</u>
TOTAL		<u>8</u>	<u>7</u>	<u>6</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	645,890	645,890
MATERIALS & SUPPLIES	5,200	5,200
OTHER SERVICES & CHARGES	226,520	226,520
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>877,610</u>	<u>877,610</u>

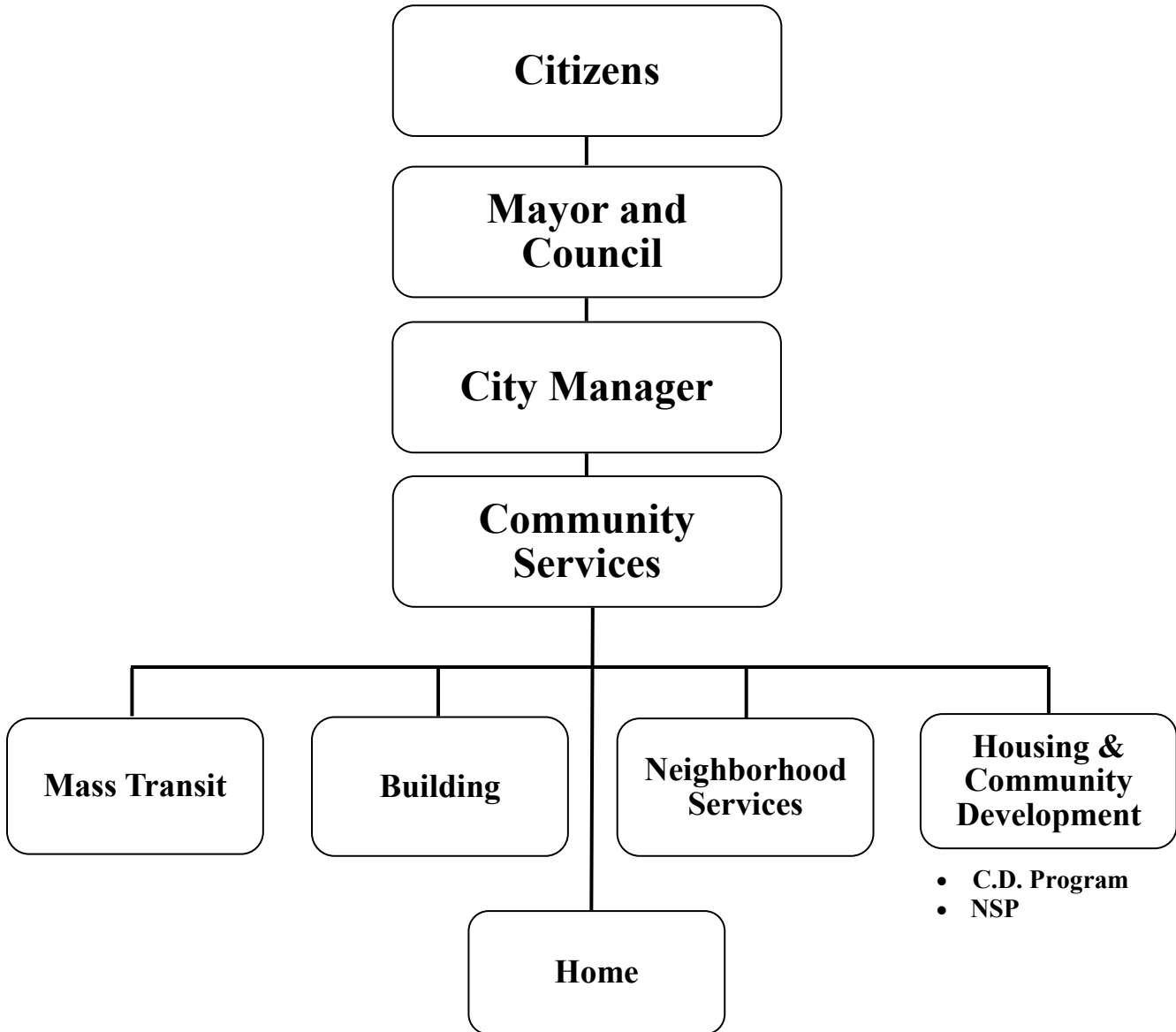
SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: PLANNING

DIVISION NO. : 4401

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	280,362	433,000	447,000	505,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	35	0	33	300
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	488	1,090	1,090	1,090
50040	FICA	15,893	24,500	26,000	28,500
50042	MEDICARE	3,717	6,000	6,500	7,000
50045	WORKERS' COMPENSATION	1,285	1,600	1,600	1,500
50050	GROUP LIFE AND HOSPITAL	31,029	70,000	47,000	47,500
50055	CITY PENSION PLAN	27,754	43,500	44,000	55,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$360,562	\$579,690	\$573,223	\$645,890
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	2,434	3,000	3,000	3,000
51001	COMPUTER SUPPLIES	2,576	0	1,564	2,200
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$5,010	\$3,000	\$4,564	\$5,200
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	3,104	9,000	10,000	8,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	1,000	660	204,600
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	1,154	2,350	2,350	6,500
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	260	2,000	7,500	1,920
52060	TRAINING AND TRAVEL	1,542	5,000	4,500	5,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	13	0
		\$6,060	\$19,350	\$25,023	\$226,520
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$371,633	\$602,040	\$602,810	\$877,610

Community Services



Budget	Full-Time Positions
\$4,960,902	31

COMMUNITY SERVICES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Continue with finding new innovative ways to increase workflow.

Enforce City ordinances pertaining to health, safety, property maintenance, and zoning.

Maintain uniform response rates and track responses on complaints.

GOALS

Provide World Class Customer Service.

Maintain adherence to the scheduled timelines for all abatements.

Maintain excellent relationships between citizens and staff.

Provide accurate information to all boards, commissions, and City Council.

COMMUNITY SERVICES

BENCHMARKING METRICS



% of permits issued within a 30-day timeframe.



% of inspections that were performed within 24-hours.



% of cost notices sent to the County within a 30-day timeframe.



% of 200 properties taken to the City Council to be declared dilapidated.



% of permits reviewed within 7 days.



% of public posts free of error.



% of 8 public services funded.



Total number of homes rehabbed.

COMMUNITY SERVICES

DIVISION: BUILDING

ACTIVITY NO: 4502

FUNCTION

THIS DIVISION IS RESPONSIBLE FOR CONDUCTING BUILDING STRUCTURAL, ELECTRICAL, MECHANICAL, PLUMBING, AND LAND DEVELOPMENT CONSTRUCTION INSPECTIONS FOR COMPLIANCE WITH CITY CODE AND THOSE INTERNATIONAL CODES AS ADOPTED BY REFERENCE.

COMMENTS

COMBINED INSEPCION SERVICES AND LICENSE AND PERMITS INTO ONE DIVISION FOR FY24. THE COMMUNITY SERVICES DIRECTOR WAS MOVED FROM THE PLANNING DIVISION TO THE BUILDING DIVISION IN FY25.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
COMMUNITY SVS DIRECTOR	E4	0	0	1
DEP DIRECTOR OF COMMUNITY SVS	E3	0	0	1
CHIEF BLDG OFFICIAL	GE16	0	1	1
CHIEF INSPECTOR	GE12	0	0	1
CHIEF INSPECTOR	GE10	1	1	0
BLDG INSPECTOR	GE09	0	0	1
PLUMBING INSPECTOR	GE09	0	0	1
MECHANICAL INSPECTOR	GE09	0	0	2
ELECTRICAL INSPECTOR	GE09	0	0	2
PLANS EXAMINER	GE08	0	1	1
ADMIN ASSISTANT III	GE08	0	0	1
BLDG INSPECTOR	GE07	1	1	0
PLUMBING INSPECTOR	GE07	2	1	0
MECHANICAL INSPECTOR	GE07	2	2	0
ELECTRICAL INSPECTOR	GE07	1	2	0
BLDG CODE INSPECTOR	GE07	1	0	0
FULL SERVICE REP	GE06	0	3	3
ADMIN ASSISTANT II	GE06	0	1	1
TOTAL		<u>8</u>	<u>13</u>	<u>16</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON PIKCUP	R	3	117,338
53015	¼ TON PICKUP	R	1	<u>37,587</u>
TOTAL				<u>154,975</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	1,209,360	1,209,360	
MATERIALS & SUPPLIES	26,400	26,400	
OTHER SERVICES & CHARGES	17,950	17,950	
CAPITAL OUTLAY	<u>154,975</u>	0	<u>154,975</u>
TOTAL DOLLARS	<u>1,408,685</u>	<u>1,253,710</u>	<u>154,975</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: BUILDING

DIVISION NO. : 4502

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	440,151	578,000	511,000	869,500
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	631	4,585	4,585	6,400
50015	CONTRACT LABOR	0	50,000	40,000	50,000
50020	PART TIME	0	0	0	0
50025	OVERTIME	996	0	160	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	6,870	0
50035	UNEMPLOYMENT CONTRIBUTION	732	1,460	1,460	1,460
50040	FICA	23,535	33,000	28,500	49,000
50042	MEDICARE	5,504	8,000	7,000	11,500
50045	WORKERS' COMPENSATION	12,109	5,000	5,000	4,500
50050	GROUP LIFE AND HOSPITAL	71,812	114,500	80,000	121,500
50055	CITY PENSION PLAN	43,489	58,000	50,000	95,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$598,960	\$852,545	\$734,575	\$1,209,360
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	4,672	5,300	5,500	5,500
51001	COMPUTER SUPPLIES	1,565	2,200	11,800	11,800
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	1,100	1,100	1,100
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	4,279	7,640	8,000	8,000
		\$10,515	\$16,240	\$26,400	\$26,400
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	2,819	3,100	3,100	3,100
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	298	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	858	1,320	1,400	2,500
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	860	1,385	4,700	5,000
52060	TRAINING AND TRAVEL	943	7,300	7,300	7,300
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	100	0	35	50
		\$5,878	\$13,105	\$16,535	\$17,950
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	40,146	41,642	154,975
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$40,146	\$41,642	\$154,975
DIVISION TOTALS		\$615,354	\$922,036	\$819,152	\$1,408,685

COMMUNITY SERVICES

DIVISION: NEIGHBORHOOD SERVICES

ACTIVITY NO. 4504

FUNCTION

THIS DIVISION IS RESPONSIBLE FOR INSPECTION OF PROPERTIES TO INSURE COMPLIANCE WITH THE NUISANCE AND PROPERTY MAINTENANCE CODES ADOPTED BY THE CITY OF LAWTON; LOGGING AND INVESTIGATION OF COMPLAINTS RELATED TO HIGH WEEDS AND GRASS, JUNK AND DEBRIS, DILAPIDATED BUILDINGS AND STRUCTURES, AND OTHER NUISANCES; ORDERING THE ABATEMENT OF ANY SUCH VIOLATIONS BY THE PROPERTY OWNER, AND WHEN NECESSARY ABATING VIOLATIONS NOT CORRECTED BY THE PROPERTY OWNER, AND INITIATING LIENS FOR THE RECOVERY OF THE COST OF ANY SUCH ABATEMENT BY THE CITY.

COMMENTS

A PORTION OF THE COSTS ASSOCIATED WITH DEMOLITION OF DILAPIDATED BUILDING AND STRUCTURES MAY BE COVERED BY FUND 440. A PORTION OF THE COSTS ASSOCIATED WITH THE ABATEMENT OF HIGH WEEDS AND GRASS, JUNK AND DEBRIS, AND OTHER NUISANCES, NOT INCLUDING THE DEMOLITION OF DILAPIDATED BUILDING AND STRUCTURES MAY BE COVERED BY FUND 435. THE COST ASSOCIATED WITH THE INSPECTION OF PROPERTIES AND INVESTIGATION OF COMPLAINTS ASSOCIATED WITH TWO LOWER INCOME NEIGHBORHOODS WITHIN OUR COMMUNITY IS COVERED BY THE CDBG GRANT.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	SALARY		
		22/23	23/24	24/25
NBHD SRVS SUPERVISOR	GE16	0	1	1
NBHD SRVS SUPERVISOR	GE15	1	0	0
ABATE PROCESS ADMIN*	GE10	0	3	3
CODE ENF OFFICER**	GE09	0	0	7
CODE ENF OFFICER	GE07	5	5	0
ABATE PROCESS ADMIN	GE07	1	0	0
ADMIN ASST II	GE06	1	0	0
ADMIN ASST I	GE05	<u>1</u>	<u>0</u>	<u>0</u>
TOTAL		<u>9</u>	<u>9</u>	<u>11</u>
*ONE FUNDED BY CIP				
**TWO FUNDED BY CDBG				

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	CDBG	CIP
PERSONNEL SERVICES	827,979	590,209	<u>127,500</u>	<u>110,270</u>
MATERIALS & SUPPLIES	16,000	16,000		
OTHER SERVICES & CHARGES	43,700	43,700		
CAPITAL OUTLAY	<u>0</u>	<u>0</u>		
TOTAL DOLLARS	<u>887,679</u>	<u>649,909</u>	<u>127,500</u>	<u>110,270</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: NEIGHBORHOOD SERVICES

DIVISION NO. : 4504

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	361,277	450,500	448,000	606,404
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	2,477	2,430	2,430	2,750
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	1,181	0	50	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	549	970	970	970
50040	FICA	20,559	26,100	25,800	35,268
50042	MEDICARE	4,808	6,600	6,200	8,615
50045	WORKERS' COMPENSATION	1,446	1,600	1,600	1,600
50050	GROUP LIFE AND HOSPITAL	46,912	81,000	56,500	98,678
50055	CITY PENSION PLAN	36,191	45,500	44,200	67,994
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$479,658	\$618,950	\$591,400	\$827,979
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	6,475	9,000	9,000	9,000
51001	COMPUTER SUPPLIES	1,883	4,500	4,500	4,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	4,930	2,500	2,624	2,500
		\$13,288	\$16,000	\$16,124	\$16,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	9	6,300	6,300	6,300
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	12,313	0	261,800	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	2,000	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	15,058	21,000	25,000	27,000
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	2,807	5,400	5,400	5,400
52060	TRAINING AND TRAVEL	3,141	5,000	5,000	5,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	300	0	0	0
		\$33,628	\$39,700	\$303,500	\$43,700
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	120,756	133,820	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$120,756	\$133,820	\$0
DIVISION TOTALS		\$526,575	\$795,406	\$1,044,844	\$887,679

COMMUNITY SERVICES

DIVISION: MASS TRANSIT

ACTIVITY NO: 4510

FUNCTION

THIS BUDGET PROVIDES THE LOCAL MATCHING FUNDS TO THE CITY TRANSIT TRUST FOR THE OPERATION OF THE LAWTON AREA TRANSIT SYSTEM (LATS) CONSISTING OF NINE FIXED ROUTES WITH COMPLEMENTARY PARATRANSIT. THE TRUST IS THE DESIGNATED RECIPIENT OF FINANCIAL ASSISTANCE FROM THE FEDERAL TRANSIT ADMINISTRATION (FTA). LATS OPERATES SIX DAYS A WEEK: 6:00 A.M. TO 7:00 P.M. MONDAY – FRIDAY AND 9:00 A.M. – 6:00 P.M. SATURDAY. HENDRICKSON TRANSPORTATION GROUP PROVIDES MANAGEMENT SERVICES FOR THE TRUST.

COMMENTS

THE COST SHARING BETWEEN FTA AND THE TRUST IS FOR CAPITAL COSTS 80%-FTA AND 20%-TRUST, AND FOR OPERATING COSTS 50%-FTA AND 50%-TRUST.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	1,400,000	1,400,000
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>1,400,000</u>	<u>1,400,000</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: MASS TRANSIT

DIVISION NO. : 4510

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	846,540	1,200,000	1,200,000	1,400,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$846,540	\$1,200,000	\$1,200,000	\$1,400,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$846,540	\$1,200,000	\$1,200,000	\$1,400,000

COMMUNITY SERVICES

DIVISION: COMMUNITY DEVELOPMENT ADMIN

ACTIVITY: 4511

FUNCTION

THIS DIVISION MANAGES AND SUPERVISES THE ADMINISTRATION OF THE CDBG AND HOME GRANT PROGRAMS. THIS DIVISION ALSO PREPARES THE CONSOLIDATED 5-YEAR PLAN, ANNUAL ACTION PLAN, CONSOLIDATED ANNUAL PERFORMANCE REPORT AND ENVIRONMENTAL REVIEWS AS REQUIRED BY HUD.

COMMENTS

THIS DIVISION IS COMPLETELY FUNDED BY THE FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). THE ENTIRE CDBG GRANT IS DIVIDED BETWEEN THREE (3) DIVISIONS. NO MORE THAN TWENTY PERCENT (20%) OF THE GRANT MAY BE USED TO PROVIDE FUNDING FOR ADMINISTRATIVE EXPENDITURES.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	ADOPTED		
		22/23	23/24	24/25
HOUSING & CD ADMINISTRATOR	GE16	0	1	1
HOUSING & CD ADMINISTRATOR	GE15	<u>1</u>	<u>0</u>	<u>0</u>
<i>TOTAL</i>		<u>1</u>	<u>1</u>	<u>1</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	CDBG
PERSONNEL SERVICES	100,840	100,840
MATERIALS & SUPPLIES	5,150	5,150
OTHER SERVICES & CHARGES	10,700	10,700
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>116,690</u>	<u>116,690</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: COMMUNITY DEVELOPMENT ADMIN

DIVISION NO. : 4511

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	56,029	67,000	71,000	85,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	61	490	490	490
50040	FICA	2,879	4,000	4,000	5,000
50042	MEDICARE	786	1,000	900	1,500
50045	WORKERS' COMPENSATION	161	0	0	0
50050	GROUP LIFE AND HOSPITAL	52	155	45	150
50055	CITY PENSION PLAN	5,362	6,700	7,100	8,700
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$65,330	\$79,345	\$83,535	\$100,840
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	898	3,000	1,200	3,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	93	1,200	320	700
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	13	1,250	150	1,000
51035	UNIFORM AND CLOTHING	0	0	0	450
		\$1,004	\$5,450	\$1,670	\$5,150
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	676	5,500	1,000	1,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	3,055	24,000	1,800	2,500
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	488	700	488	0
52043	INTERNET	0	0	11,318	0
52044	POSTAGE	158	800	250	300
52045	ELECTRICITY AND NATURAL GAS	1,264	4,800	3,200	4,800
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	146	0	0	0
52060	TRAINING AND TRAVEL	0	500	1,600	1,600
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$5,787	\$36,300	\$19,656	\$10,700
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$72,121	\$121,095	\$104,861	\$116,690

COMMUNITY SERVICES

DIVISION: HOUSING ASSISTANCE

ACTIVITY NO: 4512

FUNCTION

THIS DIVISION MANAGES THE HOMEOWNER EMERGENCY REPAIR PROGRAM AND HOMEOWNER EXTERIOR HOUSING IMPROVEMENT PROGRAM FOR LOW-INCOME RESIDENTS. THIS DIVISION ALSO MAKES THE BI-ANNUAL SECTION 108 LOAN PAYMENTS.

COMMENTS

THIS DIVISION IS COMPLETELY FUNDED BY THE FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). THE ENTIRE CDBG GRANT IS DIVIDED BETWEEN THREE (3) DIVISIONS. THIS DIVISION HOLDS THE MAJORITY OF THE CDBG FUNDS AND FUNDS ADMINISTERING THE HOUSING ASSISTANCES PROGRAMS FUNDED BY THE HOME AND CDBG GRANTS. THIS YEAR WE HAVE ADDED AN ADDITIONAL ADMINISTRATIVE ASSISTANCE II TO ASSIST WITH THE ADMINISTRATION OF THE HOUSING ASSISTANCES PROGRAMS ALLOWING THE HOUSING DEVELOPMENT SPECIALIST AND HOUSING REHABILITATION SPECIALIST TO FOCUS ON MANAGEMENT AND OVERSIGHT OF PROGRAMS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	SALARY		
		22/23	23/24	24/25
HOUSING DEV SPEC.	GE10	1	1	1
HOUSING REHAB SPEC.	GE08	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>2</u>	<u>2</u>	<u>2</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	CDBG
PERSONNEL SERVICES	131,100	131,100
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	271,918	271,918
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>403,018</u>	<u>403,018</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: HOUSING ASSISTANCE

DIVISION NO. : 4512

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	86,137	94,000	96,000	104,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	138	600	400	400
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	122	0	0	0
50040	FICA	4,967	5,400	5,600	6,000
50042	MEDICARE	1,162	1,300	1,350	1,500
50045	WORKERS' COMPENSATION	321	0	0	0
50050	GROUP LIFE AND HOSPITAL	5,704	6,500	6,500	7,000
50055	CITY PENSION PLAN	8,602	9,500	9,500	12,200
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$107,152	\$117,300	\$119,350	\$131,100
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	610	0	139	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	129	0	0	0
51035	UNIFORM AND CLOTHING	258	400	260	0
		\$997	\$400	\$399	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	104,462	0	205	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	89	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	490,377	418,104	513,104	271,918
		\$594,927	\$418,104	\$513,309	\$271,918
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
	DIVISION TOTALS	\$703,076	\$535,804	\$633,058	\$403,018

COMMUNITY SERVICES

DIVISION: C.D. PROGRAM/NON-OPERATION

ACTIVITY: 4513

FUNCTION

THIS DIVISION MANAGES THE PUBLIC SERVICE ORGANIZATION SECTION OF THE CDBG GRANT.

COMMENTS

THIS DIVISION IS COMPLETELY FUNDED BY THE FEDERAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). THE ENTIRE CDBG GRANT IS DIVIDED BETWEEN THREE (3) DIVISIONS. NO MORE THAN FIFTEEN PERCENT (15%) OF THE GRANT MAY BE USED TO PROVIDE FUNDING FOR APPROVED PUBLIC SERVICE ORGANIZATIONS. PUBLIC SERVICE ORGANIZATIONS (PSOS) MUST APPLY FOR FUNDING EACH YEAR. THIS YEAR SEVEN (7) PSOS HAVE BEEN RECOMMENDED FOR FUNDING.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	CDBG
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	113,000	113,000
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>113,000</u>	<u>113,000</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: CD PROGRAM/NON OPERATION

DIVISION NO. : 4513

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	93,339	108,230	114,036	113,000
		\$93,339	\$108,230	\$114,036	\$113,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$93,339	\$108,230	\$114,036	\$113,000

COMMUNITY SERVICES

DIVISION: HOME

ACTIVITY NO. 4514

FUNCTION

THIS DIVISION MANAGES THE HOMEOWNER REHABILITATION PROGRAM, FIRST-TIME HOMEBUYER PROGRAM AND COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) PROGRAM FOR LOW-INCOME RESIDENTS.

COMMENTS

THIS DIVISION IS COMPLETELY FUNDED BY THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) FEDERAL GRANT. THE HOME FUNDS MAY BE USED FOR A WIDE RANGE OF ACTIVITIES INCLUDING BUILDING, BUYING, AND/OR REHABILITATION AFFORDABLE HOUSING FOR RENT OR HOMEOWNERSHIP OR PROVIDING DIRECT RENTAL ASSISTANCE TO LOW-INCOME PEOPLE. NO MORE THAN TEN PERCENT (10%) OF THE GRANT MAY BE USED ON PROGRAM ADMINISTRATION.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
ADMIN ASST II	GE06	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>1</u>	<u>1</u>	<u>1</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	HOME/CDBG
PERSONNEL SERVICES	48,330	48,330
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	583,500	583,500
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>631,830</u>	<u>631,830</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: HOME PROGRAM

DIVISION NO. : 4514

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	32,973	36,500	37,500	40,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	29	300	0	200
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	61	130	130	130
50040	FICA	1,842	2,200	2,200	2,300
50042	MEDICARE	566	600	550	600
50045	WORKERS' COMPENSATION	161	0	0	0
50050	GROUP LIFE AND HOSPITAL	52	100	50	100
50055	CITY PENSION PLAN	3,197	3,700	3,700	5,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$38,881	\$43,530	\$44,130	\$48,330
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	2,884	5,000	10,782	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	600	0	1,500
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	479,403	359,612	365,048	582,000
		\$482,287	\$365,212	\$375,830	\$583,500
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$521,168	\$408,742	\$419,960	\$631,830

COMMUNITY SERVICES

DIVISION: NEIGHBORHOOD STABILIZATION PROG ACTIVITY NO. 4515

FUNCTION

COMMENTS

THE NSP PROGRAM WAS ENDED BY HUD IN 2016. THERE IS NO PROGRAM INCOME BEING GENERATED BY THIS PROGRAM AND THERE ARE NO NEW PROJECTS.

SOMETIME DURING THE CURRENT BUDGET YEAR, THE BALANCE OF THIS DIVISION WILL BE TRANSFERRED TO ACTIVITY NO. 4512.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	HOME/CDBG
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	140,850	140,850
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>140,850</u>	<u>140,850</u>

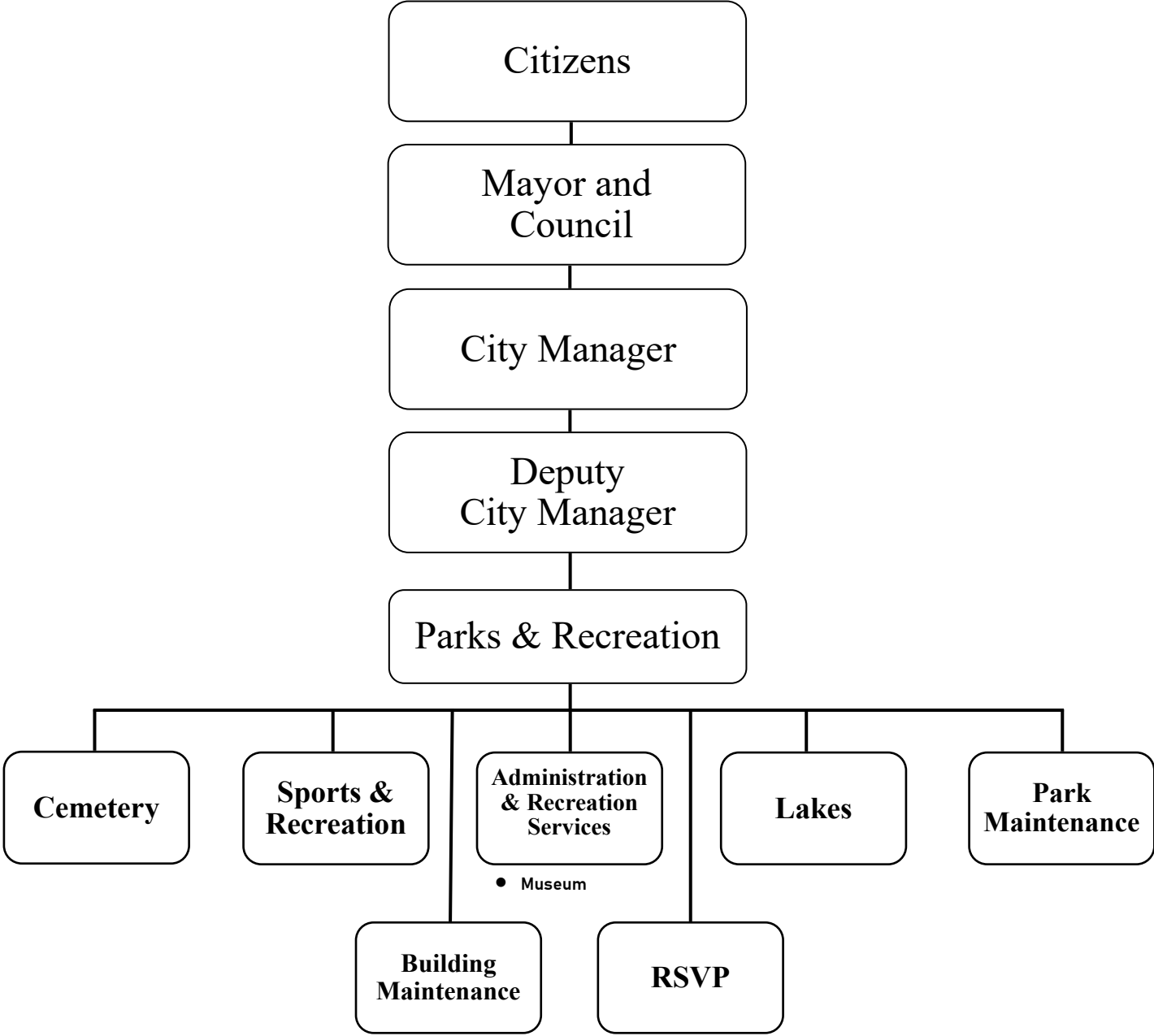
SUMMARY OF EXPENDITURES

DEPARTMENT: COMMUNITY SERVICES
 DIVISION: NEIGHBORHOOD STABILIZATION PROGRAM

DIVISION NO. : 4515

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	140,850
		\$0	\$0	\$0	\$140,850
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$0	\$0	\$0	\$140,850

Parks & Recreation



Budget	Full-Time Positions
\$11,511,608	57

PARKS AND RECREATION

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Provide safe opportunities for recreation and leisure activities on our lakes and ensure that DEQ standards for municipal water supply are met.

Provide a park system which is accessible, safe, and enjoyable to the general public.

Provide quality maintenance, repair, and custodial services for City facilities.

Ensure a safe and peaceful environment for loved ones to be laid to rest.

Offer a comprehensive volunteer program for adults age 55+.

Offer quality passive and active programs, facilities, and special events.

GOALS

Engage the community by promoting Parks and Rec offerings, involving citizens in activities at our centers, and updating programs based on community feedback.

Manage the RSVP grant program, oversee volunteer recruitment and management, and conduct regular site visits to ensure volunteer safety.

Manage lake lease and rental operations, collaborate with Lakes PD for rule enforcement, and enhance lake facilities.

Optimize staff scheduling for facility maintenance, implement long-term repair solutions, and expedite high-priority work orders.

Ensure safe, well-maintained outdoor facilities, diversify recreation options, and implement a scheduled amenity replacement plan.

Ensure accurate administration of lot sales and records, facilitate burial arrangements for families, and enhance the aesthetic appeal of Highland Cemetery.

PARKS & RECREATION

BENCHMARKING METRICS



Number of new programs offered through the recreations and aquatics divisions.



Number of social media engagements and followers.



Number of acres mowed.



Number of maintenance project started.



Number of building maintenance work orders completed.



Amount of revenue generated from lake leases , permits, and day rentals.



Lake improvement projects started and completed.



Number of interments completed.



Number of Volunteers/ stations for the RSVP Program.



Number of site visits for the RSVP Program.

PARKS & RECREATION

DIVISION: ADMIN & RECREATION SERVICES

ACTIVITY NO. 5001

FUNCTION

COMMENTS

ADMIN IS RESPONSIBLE FOR SUPERVISING PLANNING, BUDGETING AND STAFFING OF PARKS AND RECREATION ACTIVITIES INCLUDING LEISURE SERVICES, SPORTS, RECREATION, RSVP, LAKES, PARKS AND GROUNDS, CEMETERY AND BUILDING MAINTENANCE.

RECREATION SERVICES IS RESPONSIBLE FOR THE EFFICIENT OPERATION OF RECREATIONAL PROGRAMS AND SENIOR SERVICES. THIS ACTIVITY IS ALSO RESPONSIBLE FOR MEETING THE LEISURE NEEDS OF THE COMMUNITY THROUGH SPECIAL PROGRAMS AND EVENTS OTHER THAN THOSE OFFICERED BY OTHER CENTER AND SPORTS GROUPS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	24/25		
		22/23	23/24	24/25
PARKS/REC DIRECTOR	E3	1	1	1
P&R DEPUTY DIRECTOR	E2	0	1	1
ADMIN ASST III	GE08	1	1	1
ADMIN ASST II	GE06	1	1	1
ADMIN ASST I	GE04	1	1	1
HOSPITALITY SPECIALIST	GE04	<u>1</u>	<u>1</u>	<u>0</u>
<i>TOTAL</i>		<u>5</u>	<u>6</u>	<u>5</u>
<i>REGULAR PART-TIME</i>				
HOSPITALITY SPECIALIST	GE04	<u>0</u>	<u>0</u>	<u>2</u>
<i>TOTAL PART-TIME</i>		<u>0</u>	<u>0</u>	<u>2</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	435,580	435,580
MATERIALS & SUPPLIES	22,620	22,620
OTHER SERVICES & CHARGES	274,125	274,125
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>732,325</u>	<u>732,325</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: ADMIN AND RECREATION SERVICES

DIVISION NO. : 5001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	254,777	328,000	275,000	312,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	580	2,700	25	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	29,500	34,000
50025	OVERTIME	2,344	3,500	2,104	3,500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	23,076	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	305	1,210	1,210	1,210
50040	FICA	16,551	20,000	18,500	20,000
50042	MEDICARE	3,871	5,000	4,500	5,000
50045	WORKERS' COMPENSATION	3,233	2,400	2,400	2,370
50050	GROUP LIFE AND HOSPITAL	27,252	37,000	22,500	20,500
50055	CITY PENSION PLAN	27,395	33,000	27,000	36,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	6,104	4,050	808	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$365,488	\$436,860	\$383,547	\$435,580
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	22,564	20,000	18,263	20,000
51001	COMPUTER SUPPLIES	0	0	2,250	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	128	1,000	1,000	1,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	900	853	1,620
		\$22,692	\$21,900	\$22,366	\$22,620
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	35	200
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	3,550	6,920	8,519	8,951
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	706	100	100	100
52045	ELECTRICITY AND NATURAL GAS	153,439	232,500	234,305	255,750
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	825	975	1,000	975
52060	TRAINING AND TRAVEL	6,422	11,444	10,851	8,149
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	7,096	0	0	0
		\$172,038	\$251,939	\$254,810	\$274,125
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	50,349	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$50,349	\$0
DIVISION TOTALS		\$560,219	\$710,699	\$711,072	\$732,325

PARKS & RECREATION

DIVISION: SPORTS AND RECREATION

ACTIVITY NO. 5002

FUNCTION

THE SPORTS AND AQUATICS ACTIVITY IS RESPONSIBLE FOR THE SUPERVISION OF ORGANIZED SPORTS ACTIVITIES. THE ACTIVITIES INVOLVED IN ORGANIZED SPORTS ARE THOSE OF THE PARTICIPANTS (COACHES, PLAYERS, OFFICIALS, PARENTS AND FANS) IN BOY'S BASKETBALL, GIRL'S BASKETBALL, FOOTBALL, SOFTBALL, VOLLEYBALL AND FLAG FOOTBALL. THIS ACTIVITY ALSO PROVIDES SUPERVISION OF THE CITY SWIMMING POOL, SPLASH PADS, WADING POOL AND THE 38TH STREET TENNIS COMPLEX.

COMMENTS

ACCOUNT 50015, CONTRACT LABOR, INCLUDES COST OF CONTRACT SERVICES SUCH AS GYMNASIUM CUSTODIANS, RECREATION AIDES, POOL MANAGERS, SUPERVISORS, MAINTENANCE PERSONNEL, LIFEGUARDS, SEASONAL LABORERS AND FIELD SUPERVISORS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
LEISURE SERVICES ADMIN	GE15	1	0	0
SPORTS SUPERVISOR	GE09	1	0	0
ACTIVITY CENTER COORDINATOR	GE06	3	3	3
RECREATION AIDE	GE04	<u>0</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>5</u>	<u>4</u>	<u>4</u>
<i>REGULAR PART-TIME</i>				
RECREATION AIDE (25 HOURS)	GE04	<u>3</u>	<u>2</u>	<u>2</u>
<i>TOTAL PART-TIME</i>		<u>3</u>	<u>2</u>	<u>2</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON PICKUP	R	1	39,377
53015	¾ TON VAN, 15 PASSENGER	R	1	61,155
53020	OWENS CENTER GYM PAINT	R	1	20,000
53020	BATHROOM REMODEL KING/PATTERSON CENTERS	R	1	100,000
53020	STRIP/WAX GYM FLOOR	R	1	9,000
53020	PATTERSON CENTER EXTERIOR REFURBISH	R	1	50,000
53020	FRONT DESK STATIONS	R	1	<u>15,000</u>
<i>TOTAL</i>				<u>294,532</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	341,150	341,150	
MATERIALS & SUPPLIES	155,000	155,000	
OTHER SERVICES & CHARGES	492,780	492,780	
CAPITAL OUTLAY	<u>294,532</u>	<u>194,000</u>	<u>100,532</u>
TOTAL	<u>1,283,462</u>	<u>1,182,930</u>	<u>100,532</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: SPORTS AND RECREATION

DIVISION NO. : 5002

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	126,839	148,000	152,500	163,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	2,767	0	0	0
50015	CONTRACT LABOR	71,314	126,000	126,000	85,000
50020	PART TIME	26,832	39,000	36,000	42,000
50025	OVERTIME	556	2,500	3,500	2,500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	32,657	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	305	250	250	250
50040	FICA	10,930	11,500	11,500	12,500
50042	MEDICARE	2,556	3,000	2,800	2,900
50045	WORKERS' COMPENSATION	3,882	600	1,500	1,000
50050	GROUP LIFE AND HOSPITAL	16,578	19,000	12,500	13,000
50055	CITY PENSION PLAN	15,291	15,000	15,200	19,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$310,508	\$364,850	\$361,750	\$341,150
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	10,734	25,000	25,000	40,000
51020	REPAIR AND MAINTENANCE	24,384	117,000	117,000	115,000
51025	CONTRACTUAL MAINTENANCE	1,699	1,699	1,749	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$36,818	\$143,699	\$143,749	\$155,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	34	3,720	3,313	3,720
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	215,519	306,000	441,000	432,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	11,406	15,000	15,032	16,500
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	630	475	2,333	560
52060	TRAINING AND TRAVEL	0	1,035	690	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	20,382	36,800	37,000	40,000
		\$247,972	\$363,030	\$499,368	\$492,780
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	40,146	40,146	100,532
53020	CONSTRUCTION, IMPRVM, ADDITION	0	165,000	108,000	194,000
53025	SOFTWARE	0	0	0	0
		\$0	\$205,146	\$148,146	\$294,532
DIVISION TOTALS		\$595,297	\$1,076,725	\$1,153,013	\$1,283,462

PARKS & RECREATION

DIVISION: PARK MAINTENANCE

ACTIVITY NO. 5003

FUNCTION

THE PARK MAINTENANCE DIVISION IS RESPONSIBLE FOR MAINTENANCE OF CITY OF LAWTON PARKS, PLAYGROUNDS, AND OPEN SPACE. ACTIVITIES INCLUDE: MOWING GRASS, PLAYGROUND MAINTENANCE, LITTER CONTROL, AND SPECIAL EVENT SUPPORT, MOWING/LANDSCAPE MAINTENANCE CONTRACTS, TREE PRUNING IN PARKS, AND R.O.W.S.

COMMENTS

ACCOUNT 51000 PROVIDES COMMODITIES FOR EVENT SUPPORT, LITTER CONTROL, AND PUBLIC RESTROOMS AS WELL AS PURCHASE OF SMALL HAND AND POWER TOOLS. ACCOUNT 51020 PROVIDES PLAYGROUND REPAIR PARTS, ADA COMPLIANT PLAYGROUND SURFACING, AND CAPITAL ASSET MAINTENANCE ITEMS. ACCOUNT 52026 INCLUDES CONTRACT MOWING OF MEDIANS AND RIGHT-OF-WAYS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
PARKS/GROUNDS SUPT	GE16	0	1	1
PARKS/GROUNDS SUPT	GE15	1	0	0
PARKS SUPERVISOR	GE13	0	2	2
PARKS SUPERVISOR	GE12	1	0	0
PARK SPECIALIST III	GE07	4	5	5
MAINTENANCE TECH IV	GE07	0	0	0
PARK SPECIALIST II	GE06	9	11	11
PARK EQPMT INSPECTR	GE06	0	1	1
PARK EQPMT INSPECTR	GE05	<u>1</u>	<u>0</u>	<u>0</u>
TOTAL		<u>16</u>	<u>20</u>	<u>20</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	SKI STEER	R	1	150,000
53015	BURROW BLOCKER MACHINE	R	1	32,000
53015	¾ TON PICKUP	R	1	54,157
53015	1 ½ TON PICKUP	R	1	72,380
53020	MISC PARK MAINT	R	1	<u>2,000,000</u>
	TOTAL			<u>2,158,537</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	1,451,475	1,451,475	
MATERIALS & SUPPLIES	391,100	391,100	
OTHER SERVICES & CHARGES	1,515,226	1,515,226	
CAPITAL OUTLAY	<u>2,158,537</u>	<u>2,032,000</u>	<u>126,537</u>
TOTAL DOLLARS	<u>5,516,338</u>	<u>5,389,801</u>	<u>126,537</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: PARK MAINTENANCE

DIVISION NO. : 5003

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	651,204	839,500	860,500	964,500
50005	DIFFERENTIAL/STANDBY PAY	4,594	5,500	5,200	0
50010	SICK LEAVE-PAY IN LIEU	442	0	0	1,350
50015	CONTRACT LABOR	55,849	65,280	27,280	90,280
50020	PART TIME	0	0	0	0
50025	OVERTIME	24,707	23,970	26,000	29,025
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	976	2,420	2,420	2,420
50040	FICA	37,798	49,500	52,000	57,000
50042	MEDICARE	8,840	12,000	12,500	14,000
50045	WORKERS' COMPENSATION	71,599	32,000	27,000	30,000
50050	GROUP LIFE AND HOSPITAL	93,551	120,000	139,500	144,500
50055	CITY PENSION PLAN	64,134	84,500	85,500	107,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,022,212	\$1,243,170	\$1,249,200	\$1,451,475
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	52,850	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	14,995	155,800	105,800	200,000
51020	REPAIR AND MAINTENANCE	71,393	105,800	50,950	180,800
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	8,839	10,000	9,864	10,300
		\$95,228	\$271,600	\$219,464	\$391,100
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	89	200	4,200	1,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	186,474	405,800	405,800	405,800
52026	MOWING	408,500	1,100,000	1,100,000	1,100,000
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	926	926	926
52060	TRAINING AND TRAVEL	411	2,000	1,508	5,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	341	2,000	2,000	2,000
		\$595,815	\$1,510,926	\$1,514,434	\$1,515,226
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	107,901	62,000	112,264	158,537
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	2,000,000
53025	SOFTWARE	0	0	0	0
		\$107,901	\$62,000	\$112,264	\$2,158,537
DIVISION TOTALS		\$1,821,155	\$3,087,696	\$3,095,362	\$5,516,338

PARKS & RECREATION

DIVISION: BUILDING MAINTENANCE

ACTIVITY NO. 5005

FUNCTION

THE BUILDING MAINTENANCE DIVISION IS RESPONSIBLE FOR THE PREDICTIVE AND PREVENTIVE MAINTENANCE, REPAIR AND GENERAL HOUSEKEEPING OF ALL CITY OF LAWTON OWN FACILITIES. THIS DIVISION ALSO IS RESPONSIBLE FOR SECURING DILAPIDATED STRUCTURES THROUGHOUT THE CITY OF LAWTON. ACTIVITIES INCLUDE: CONSTRUCTION & REPAIR, CARPENTRY, PLUMBING, HVAC, ELECTRICAL, CONTRACT MAINTENANCE OVERSIGHT, CUSTODIAL TASKS, AND SPECIAL EVENT SUPPORT.

COMMENTS

ACCOUNT 51025 FUNDS THE CITY OF LAWTON'S HEATING AND AIR CONDITIONING SERVICE CONTRACT FOR CITY HALL, LIBRARY, ANNEX BUILDING, POLICE STATION, AND 12 OTHER BUILDINGS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
HVAC JOURNEYMAN	GE17	0	1	0
MECHANICAL JOURNEYMAN	GE14	0	0	2
BLDG MAINT SUPV	GE13	0	1	1
BLDG MAINT SUPV	GE12	1	0	0
FACILITY SUPERVISOR	GE10	2	1	1
HVAC APPRENTICE	GE12	0	1	0
SENIOR CUSTODIAN	GE07	1	1	1
BLDG CONSTR SPEC	GE06	4	4	4
CUSTODIAN II	GE05	0	3	3
CUSTODIAN I	GE04	0	2	2
CUSTODIAN II	GE03	3	0	0
CUSTODIAN I	GE02	5	0	0
TOTAL		<u>16</u>	<u>14</u>	<u>14</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	906,190	906,190
MATERIALS & SUPPLIES	957,060	957,060
OTHER SERVICES & CHARGES	41,400	41,400
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>1,904,650</u>	<u>1,904,650</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: BUILDING MAINTENANCE

DIVISION NO. : 5005

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2023-2024 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	449,815	597,000	455,500	639,000
50005	DIFFERENTIAL/STANDBY PAY	4,983	0	5,100	0
50010	SICK LEAVE-PAY IN LIEU	7,641	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	7,154	16,000	15,293	16,500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	21,363	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	976	1,690	1,690	1,690
50040	FICA	27,094	35,000	27,000	36,500
50042	MEDICARE	6,337	8,500	6,500	9,000
50045	WORKERS' COMPENSATION	18,533	7,400	91,000	50,000
50050	GROUP LIFE AND HOSPITAL	66,507	97,500	59,000	82,000
50055	CITY PENSION PLAN	45,478	59,500	44,500	71,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	607	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$656,487	\$822,590	\$705,583	\$906,190
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	4,000	130,500	6,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	4,256	15,000	0	15,000
51020	REPAIR AND MAINTENANCE	161,552	150,000	43,122	45,000
51025	CONTRACTUAL MAINTENANCE	406,444	821,600	817,288	883,560
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	4,839	6,500	6,447	7,500
		\$577,090	\$997,100	\$997,357	\$957,060
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	2,000	2,000	2,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	14,591	35,900	35,240	37,400
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	15	1,500	1,500	1,500
		\$14,607	\$39,400	\$38,740	\$41,400
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	28,086	76,720	178,993	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	70,000	0	0
53025	SOFTWARE	0	0	0	0
		\$28,086	\$146,720	\$178,993	\$0
DIVISION TOTALS		\$1,276,270	\$2,005,810	\$1,920,673	\$1,904,650

PARKS & RECREATION

DIVISION: LAKES

ACTIVITY NO. 5006

FUNCTION

THIS DIVISION IS RESPONSIBLE FOR PROVIDING RECREATION, CONSERVATION AND MAINTENANCE SERVICES IN THE AREAS OF CAMPING, FISHING, HUNTING, AND BOATING AT LAKE LAWTONKA AND LAKE ELLSWORTH. ACTIVITIES INCLUDE: COORDINATION OF CONCESSIONS, PUBLIC FACILITY, STRUCTURE AND APPURTENANCE MAINTENANCE, AND INFORMATIONAL SERVICES AND SALE OF PERMITS.

COMMENTS

ACCOUNT 52090 PROVIDES UTILITIES AND WATER SERVICES FROM THREE RURAL WATER DISTRICTS FOR CAMPSITES, HEADQUARTERS, RESTROOMS, PAVILIONS, AND SALE OF PERMITS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
LAKES SUPERINTENDANT	GE16	0	1	1
LAKES SUPERVISOR	GE12	1	0	0
PRINCIPAL EQUIP OPER	GE07	2	2	2
LAKE FEE COLLECTOR	GE07	1	1	1
SENIOR EQUIP OPER	GE06	2	2	2
ADMIN ASST II	GE06	1	1	1
EQUIPMENT OPERATOR	GE05	0	2	2
OPERATOR-LAKES	GE05	<u>2</u>	<u>0</u>	<u>0</u>
TOTAL		<u>9</u>	<u>9</u>	<u>9</u>
<i>SEASONAL PART-TIME</i>				
LAKE MAINTENANCE	GE04	0	0	3
LAKE MAINTENANCE	GE02	<u>3</u>	<u>3</u>	<u>0</u>
TOTAL PART-TIME		<u>3</u>	<u>3</u>	<u>3</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53020	ROOF REPAIR	R	1	<u>25,542</u>
	TOTAL			<u>25,542</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	654,930	654,930
MATERIALS & SUPPLIES	171,150	171,150
OTHER SERVICES & CHARGES	292,246	292,246
CAPITAL OUTLAY	<u>25,542</u>	<u>25,542</u>
TOTAL DOLLARS	<u>1,143,868</u>	<u>1,143,868</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: LAKES

DIVISION NO. : 5006

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	257,505	363,000	393,000	458,000
50005	DIFFERENTIAL/STANDBY PAY	4,948	0	6,300	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	11,815	35,000	35,000	38,500
50025	OVERTIME	27	2,000	1,664	2,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	549	730	730	730
50040	FICA	14,579	23,000	22,500	29,000
50042	MEDICARE	3,409	5,700	5,500	7,000
50045	WORKERS' COMPENSATION	2,867	3,000	2,800	2,700
50050	GROUP LIFE AND HOSPITAL	42,845	86,000	60,500	67,500
50055	CITY PENSION PLAN	25,448	36,500	39,000	49,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$363,992	\$554,930	\$566,994	\$654,930
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	4,834	5,000	15,000	65,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	3,782	9,900	9,900	7,950
51020	REPAIR AND MAINTENANCE	48,424	100,000	72,575	92,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	2,059	6,200	5,957	6,200
		\$59,100	\$121,100	\$103,432	\$171,150
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	5,075	9,600	22,031	14,425
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	1,723	16,370	23,870	31,870
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	3,123	3,775	3,775	3,775
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	480	480	0
52044	POSTAGE	427	3,000	3,000	3,000
52045	ELECTRICITY AND NATURAL GAS	84,234	190,000	190,000	190,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	50	426	426	426
52060	TRAINING AND TRAVEL	0	3,000	2,797	3,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	20,741	45,750	45,750	45,750
		\$115,373	\$272,401	\$292,129	\$292,246
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	197,921	151,197	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	72,000	72,000	25,542
53025	SOFTWARE	0	0	0	0
		\$0	\$269,921	\$223,197	\$25,542
DIVISION TOTALS		\$538,465	\$1,218,352	\$1,185,752	\$1,143,868

PARKS & RECREATION

DIVISION: CEMETERY

ACTIVITY NO. 5007

FUNCTION

THE CEMETERY DIVISION IS RESPONSIBLE FOR THE MAINTENANCE OF HIGHLAND CEMETERY GROUNDS, PERPETUAL CARE OF SPECIAL LOTS, INTERMENTS AND DISINTERMENTS, SELLING OF LOTS OR SPACES AND MAINTAINING RECORDS.

COMMENTS

THE CEMETERY CARE FUND PROVIDES ADDITIONAL FUNDING FOR PURCHASE/REPAIR OF CAPITAL ASSETS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	ADOPTED		
		22/23	23/24	24/25
CEMETERY SEXTON	GE09	1	1	1
CARETAKER II	GE05	1	1	1
CARETAKER I	GE04	<u>2</u>	<u>2</u>	<u>2</u>
<i>TOTAL</i>		<u>4</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	237,150	237,150
MATERIALS & SUPPLIES	48,400	48,400
OTHER SERVICES & CHARGES	37,595	37,595
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>323,145</u>	<u>323,145</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: CEMETERY

DIVISION NO. : 5007

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	101,346	140,000	143,000	155,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	6,085	0	0	0
50015	CONTRACT LABOR	1,479	16,500	16,500	16,500
50020	PART TIME	0	0	0	0
50025	OVERTIME	4,578	9,000	8,702	9,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	21,344	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	244	490	490	490
50040	FICA	7,639	9,000	8,500	9,500
50042	MEDICARE	1,787	2,200	2,100	2,500
50045	WORKERS' COMPENSATION	643	700	700	660
50050	GROUP LIFE AND HOSPITAL	19,188	42,500	22,000	25,000
50055	CITY PENSION PLAN	12,133	14,500	14,000	18,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	3,384	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$179,848	\$234,890	\$215,992	\$237,150
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	19,500	21,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	155,345	21,500	5,375	23,000
51025	CONTRACTUAL MAINTENANCE	552	600	600	800
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	1,725	3,000	2,974	3,600
		\$157,622	\$25,100	\$28,449	\$48,400
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	80	1,135	95
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	100	35,000	31,849	35,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	2,500	2,500	2,500
		\$100	\$37,580	\$35,484	\$37,595
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	108,809	119,309	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$108,809	\$119,309	\$0
DIVISION TOTALS		\$337,570	\$406,379	\$399,234	\$323,145

PARKS & RECREATION

DIVISION: MUSEUM

ACTIVITY NO. 5009

FUNCTION

THIS ACTIVITY IS RESPONSIBLE FOR THE OPERATION OF THE MUSEUM OF THE GREAT PLAINS. THE MUSEUM IS THE ONLY INSTITUTION OF ITS TYPE WITH A REGIONAL CONCEPT OF INTERPRETING THE RELATIONSHIP OF MAN TO A PLAINS ENVIRONMENT. SOME OF THE ACTIVITIES INCLUDE EXHIBIT DISPLAYS, EDUCATIONAL TOURS, FILMS AND DEMONSTRATIONS, COLLECTIONS AND PRESERVATION OF HISTORICAL RESEARCH MATERIALS, DOCUMENTS, PHOTOGRAPHS, ARTIFACTS, ARCHAEOLOGICAL RESEARCH IN THE PRE-HISTORY OF EARLY MAN AND A PUBLICATION THROUGH ITS TECHNICAL REPORTS AND THE SEMI-ANNUAL GREAT PLAINS JOURNAL.

COMMENTS

ACCOUNT 52025, PROFESSIONAL AND TECHNICAL SERVICES, FUNDS AN AGREEMENT BETWEEN THE CITY OF LAWTON AND THE MUSEUM TRUST AUTHORITY FOR THE OPERATIONS OF THE MUSEUM OF THE GREAT PLAINS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	0	0
MATERIALS & SUPPLIES	0	0
OTHER SERVICES & CHARGES	500,000	500,000
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>500,000</u>	<u>500,000</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: MUSEUM

DIVISION NO. : 5009

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	0	0	0	0
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	0	0	0	0
50040	FICA	0	0	0	0
50042	MEDICARE	0	0	0	0
50045	WORKERS' COMPENSATION	0	0	0	0
50050	GROUP LIFE AND HOSPITAL	0	0	0	0
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$0	\$0	\$0	\$0
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	0	0	0	0
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$0	\$0	\$0	\$0
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	165	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	0	0	0
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	500,000	500,000	500,000	500,000
		\$500,165	\$500,000	\$500,000	\$500,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$500,165	\$500,000	\$500,000	\$500,000

PARKS & RECREATION

DIVISION: R. S. V. P.

ACTIVITY NO. 5010

FUNCTION

COMMENTS

THE RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) IS A SPECIAL PROJECT FUNDED BY A GRANT FROM THE CORPORATION FOR NATIONAL COMMUNITY SERVICE AND BY SUPPORT FROM THE CITY. STAFF FUNCTIONS INCLUDE ADMINISTRATIVE DUTIES TO OPERATE THE GRANT, RECRUITMENT OF PERSONS OF RETIREMENT AGE (SENIOR CITIZENS) WHO WILL WORK IN VARIOUS COMMUNITY ACTIVITIES THROUGH VOLUNTEER SERVICE, AND STAFF COORDINATION WITH LOCAL AGENCIES NEEDING VOLUNTEER WORKERS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
RSVP ADMINISTRATOR	GE10	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>1</u>	<u>1</u>	<u>1</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ACTION GRANT
PERSONNEL SERVICES	71,900	55,465	16,435
MATERIALS & SUPPLIES	1,850	750	1,100
OTHER SERVICES & CHARGES	34,070	1,605	32,465
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>107,820</u>	<u>57,820</u>	<u>50,000</u>

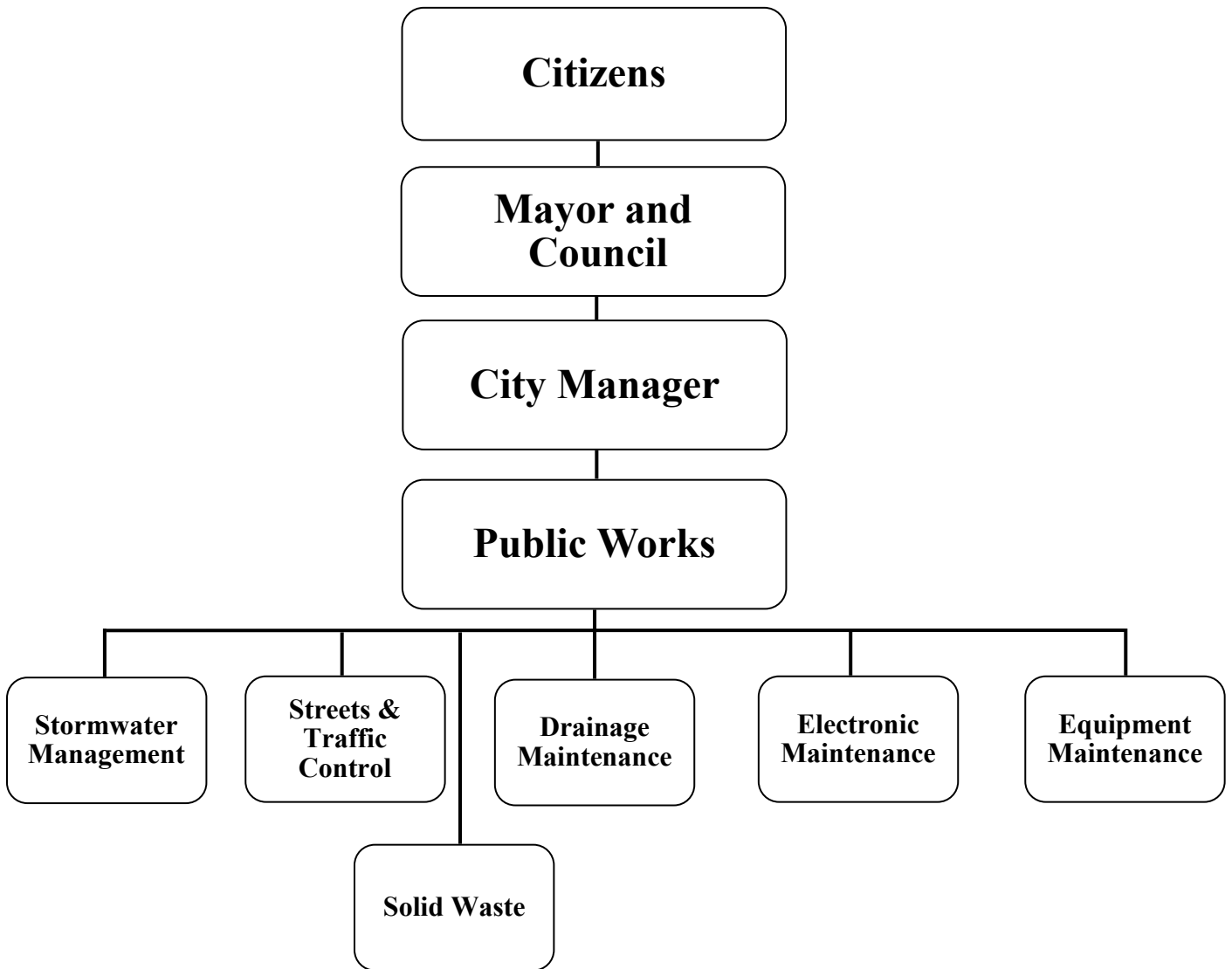
SUMMARY OF EXPENDITURES

DEPARTMENT: PARKS AND RECREATION
 DIVISION: RSVP

DIVISION NO. : 5010

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	43,012	48,500	41,435	48,200
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	61	200	200	200
50040	FICA	2,667	2,750	1,600	3,000
50042	MEDICARE	624	650	400	1,000
50045	WORKERS' COMPENSATION	161	500	500	500
50050	GROUP LIFE AND HOSPITAL	52	100	10	13,000
50055	CITY PENSION PLAN	4,300	4,850	2,500	6,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$50,876	\$57,550	\$46,645	\$71,900
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	719	750	674	1,550
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	0	0	0
51025	CONTRACTUAL MAINTENANCE	300	225	300	300
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	0	0
		\$1,019	\$975	\$974	\$1,850
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	500	500	5,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	145	10,311
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	461	1,105	1,105	1,105
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	1,340	1,575	1,340	2,100
52055	DUES AND MEMBERSHIPS	295	206	300	275
52060	TRAINING AND TRAVEL	4,267	3,309	0	14,779
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	11,884	15,000	18,306	0
		\$18,247	\$21,695	\$21,696	\$34,070
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$0	\$0
DIVISION TOTALS		\$70,142	\$80,220	\$69,315	\$107,820

Public Works



Budget	Full-Time Positions
\$30,230,759	131

PUBLIC WORKS

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Implement and enforce stormwater and floodplain management regulations.

Provide cost-effective and rapid maintenance and repair of all motive and non-motive city equipment.

Install, maintain, and repair all electronic equipment such as traffic signals, two-way radio communication systems, emergency dispatch consoles, fire department alarms, and emergency management sirens.

Provide runoff management and flood control through operation and maintenance of public drainage systems.

Provide compliant and sanitary management for collection and disposal of solid waste.

GOALS

90% of plans/permits reviewed within 10 days.

2,000 Curb miles swept.

90% of potholes repaired in 72 hours of work order.

95% of repairs request response within 24 hours of notification.

13,000 equipment repair work orders completed.

95% of solid waste loads properly covered.

95% of channels inspected and maintained.

95% fuel islands in service.

90% of bulky waste collected on schedule.

PUBLIC WORKS

BENCHMARKING METRICS



% of plans/permits reviewed within 10 days



% of potholes repaired in 72 hours of work order



Curb miles swept



% of repairs request response within 24 hours of notification



% fuel islands in service



Number of equipment repair work orders completed



% of channels inspected and maintained



% of solid waste loads properly covered



% of bulky waste collected on schedule

PUBLIC WORKS

DIVISION: STORMWATER MANAGEMENT

ACTIVITY NO. 5501

FUNCTION

STORMWATER MANAGEMENT IS RESPONSIBLE FOR IMPLEMENTING AND ENFORCING THE EPA/DEQ STORMWATER AND FEMA FLOODPLAIN MANAGEMENT PROGRAMS TO REDUCE THE DISCHARGE OF POLLUTANTS, PROTECT WATER QUALITY AND SATISFY REQUIREMENTS OF THE CLEAN WATER ACT AND NATIONAL FLOOD INSURANCE PROGRAM. THE MANDATED STORMWATER PROGRAM FOLLOWS THE EPA PHASE II STORMWATER MODEL AND FOCUSES ON SIX MINIMUM CONTROL MEASURES: PUBLIC EDUCATION AND INVOLVEMENT, INDUSTRIAL STORMWATER RUNOFF CONTROL, ILLICIT DISCHARGE DETECTION AND ELIMINATION, CONSTRUCTION SITE STORMWATER RUNOFF CONTROL, POST-CONSTRUCTION STORMWATER MANAGEMENT, AND POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS. FLOODPLAIN MANAGEMENT ACTIVITIES PROTECT LIFE AND PROPERTY FROM FLOODING AND PROVIDE FOR A 20% DISCOUNT ON FLOOD INSURANCE PREMIUMS FOR CITIZENS IN THE FLOODPLAIN.

COMMENTS

FUNDED BY \$1.25 STORMWATER MANAGEMENT UTILITY FEE.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
*DIR OF PUBLIC WORKS	E4	0	1	1
*DIR OF PUBLIC WORKS	E3	1	0	0
*DEP DIR OF PUBLIC WORKS	E2	1	1	1
ENGINEERING ASSOC	GE14	0	1	1
ENGINEERING ASSOC	GE13	1	0	0
CONSTRUCTION INSPCTR	GE08	1	1	1
*ADMIN ASST III	GE08	1	1	1
TOTAL		<u>5</u>	<u>5</u>	<u>5</u>
*HALF FUNDED BY STORMWATER / DRAINAGE MAINTENANCE				

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	STORM WATER MANAGEMENT	DRAINAGE MAINTENANCE
PERSONNEL SERVICES	766,810	499,460	<u>267,350</u>
MATERIALS & SUPPLIES	14,815	14,815	
OTHER SERVICES & CHARGES	417,452	417,452	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	
TOTAL DOLLARS	<u>1,199,077</u>	<u>931,727</u>	<u>267,350</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: STORMWATER MANAGEMENT

DIVISION NO. : 5501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	373,250	425,000	427,500	478,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	4,045	4,850	4,850	8,800
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	0	0	0	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	91,200
50035	UNEMPLOYMENT CONTRIBUTION	305	610	610	610
50040	FICA	21,178	25,500	24,700	28,000
50042	MEDICARE	4,953	6,200	6,000	7,000
50045	WORKERS' COMPENSATION	15,114	6,000	40,000	30,000
50050	GROUP LIFE AND HOSPITAL	33,497	22,500	36,300	49,500
50055	CITY PENSION PLAN	37,786	42,300	44,500	63,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,530	11,350	10,200
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$498,646	\$541,490	\$595,810	\$766,810
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	3,986	6,000	6,000	6,000
51001	COMPUTER SUPPLIES	0	1,750	1,400	1,750
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	1,816	2,222	2,200	2,222
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	500	250	500
51025	CONTRACTUAL MAINTENANCE	395	2,190	2,200	2,212
51030	MAINT MATERIAL-MOTIVE EQUIP	559	1,000	1,000	1,000
51035	UNIFORM AND CLOTHING	948	1,028	1,300	1,131
		\$7,704	\$14,690	\$14,350	\$14,815
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,444	5,303	5,300	5,356
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	20,000	3,000	395,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	605	1,215	1,350	1,350
52043	INTERNET	1,276	1,940	2,136	2,136
52044	POSTAGE	928	1,515	1,515	1,530
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	2,872	2,850	2,700	3,000
52060	TRAINING AND TRAVEL	3,563	9,080	4,965	9,080
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$10,688	\$41,903	\$20,966	\$417,452
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	70,790	47,448	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$70,790	\$47,448	\$0
DIVISION TOTALS		\$517,038	\$668,873	\$678,574	\$1,199,077

PUBLIC WORKS

DIVISION: STREETS & TRAFFIC CONTROL

ACTIVITY NO. 5502

FUNCTION

THE STREETS AND TRAFFIC CONTROL DIVISION IS RESPONSIBLE FOR INSPECTIONS, MAINTENANCE AND REPAIR OF OVER 800 MILES OF DEDICATED STREETS AND ALLEYS BY PERFORMING SEALING, PATCHING, PAVING, RECONSTRUCTION AND SWEEPING. THE STREET DIVISION PERFORMS RAPID ASSESSMENT OF DAMAGES, MOBILIZATION OF RESOURCES, CLEANUP AND RECOVERY OPERATIONS DURING EMERGENCY SITUATIONS THAT CANNOT BE HANDLED BY ROUTINE MEASURES.

COMMENTS

ACCOUNT 51020, REPAIR AND MAINTENANCE, INCLUDES MATERIALS FOR REPAIRING AND OVERLAYING STREETS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
STREET SUPT	GE17	0	1	1
STREET SUPT	GE15	1	0	0
STREET FIELD SUPV	GE12	0	0	3
STREET FIELD SUPV	GE09	3	3	0
PRINCIPAL EQUIP OPER	GE07	2	2	2
CEMENT FINISHER	GE07	8	8	8
PW SCHEDULER II	GE07	1	1	1
SR EQUIP OPERATOR	GE06	12	9	9
EQUIP OPERATOR	GE05	12	10	10
LABORER I	GE04	4	4	4
<i>TOTAL</i>		<u>43</u>	<u>38</u>	<u>38</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	SIGN CUTTER	R	1	25,000
53015	1 ½ TON PICKUP	R	1	69,782
53015	½ TON PICKUP	R	1	51,040
53015	BACKHOE W/ LOADER	R	1	176,429
53015	RUBBER TIRE LOADER	R	1	286,935
53015	DIRT COMPACTOR	R	1	207,691
53015	COMPRESSOR	R	1	35,200
53020	REPAIR SALT/SAND STORAGE DOME	R	1	60,000
53020	STORAGE BUILDING	R	1	<u>360,000</u>
	<i>TOTAL</i>			<u>1,272,077</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	2,528,740	2,528,740	
MATERIALS & SUPPLIES	10,096,275	10,096,275	
OTHER SERVICES & CHARGES	44,355	44,355	
CAPITAL OUTLAY	<u>1,272,077</u>	<u>445,000</u>	<u>827,077</u>
TOTAL DOLLARS	<u>13,941,447</u>	<u>13,114,370</u>	<u>827,077</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: STREETS AND TRAFFIC CONTROL

DIVISION NO. : 5502

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,336,893	1,565,000	1,439,500	1,770,000
50005	DIFFERENTIAL/STANDBY PAY	5,161	5,000	5,000	5,600
50010	SICK LEAVE-PAY IN LIEU	33,616	6,450	6,450	7,800
50015	CONTRACT LABOR	6,969	15,000	15,000	16,000
50020	PART TIME	5,094	0	202	0
50025	OVERTIME	88,974	100,000	99,403	100,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	6,009	0
50035	UNEMPLOYMENT CONTRIBUTION	2,672	5,540	5,540	5,540
50040	FICA	85,521	95,500	90,500	106,000
50042	MEDICARE	20,001	22,700	21,500	25,000
50045	WORKERS' COMPENSATION	22,643	52,000	40,000	47,000
50050	GROUP LIFE AND HOSPITAL	152,217	260,000	178,500	240,500
50055	CITY PENSION PLAN	130,655	157,000	141,500	187,800
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	15,670	17,000	17,500	17,500
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,906,087	\$2,301,190	\$2,066,604	\$2,528,740
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	47,174	54,100	54,100	57,000
51001	COMPUTER SUPPLIES	0	500	0	250
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	1,110	2,000	2,000	2,150
51015	CHEMICALS	0	2,950	2,950	3,565
51020	REPAIR AND MAINTENANCE	1,064,912	4,499,500	4,503,984	10,000,000
51025	CONTRACTUAL MAINTENANCE	976	1,250	1,045	1,250
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	17,024	29,654	29,654	32,060
		\$1,131,196	\$4,589,954	\$4,593,733	\$10,096,275
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	665	6,250	1,944	6,300
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	650	500	1,250	800
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	3	25	25	25
52045	ELECTRICITY AND NATURAL GAS	21,626	31,000	30,717	33,480
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	707	1,500	545	1,500
52060	TRAINING AND TRAVEL	802	1,150	300	1,450
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	780	800	413	800
		\$25,233	\$41,225	\$35,194	\$44,355
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	213,753	454,347	591,420	852,077
53020	CONSTRUCTION, IMPRVM, ADDITION	61,524	0	0	420,000
53025	SOFTWARE	0	0	0	0
		\$275,277	\$454,347	\$591,420	\$1,272,077
DIVISION TOTALS		\$3,337,793	\$7,386,716	\$7,286,951	\$13,941,447

PUBLIC WORKS

DIVISION: ELECTRONIC MAINTENANCE

ACTIVITY NO. 5504

FUNCTION

THE ELECTRONIC MAINTENANCE DIVISION IS RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF ELECTRONIC EQUIPMENT. THE PRIMARY ACTIVITIES OF THIS DIVISION INCLUDE: MAINTENANCE OF ALL CITY-OWNED TWO-WAY RADIO COMMUNICATIONS SYSTEMS, INCLUDING REMOTE LINKS AND DISPATCH CONSOLES AND ANTENNAS; MAINTENANCE OF THE CITY-WIDE TRAFFIC SIGNAL SYSTEM, INCLUDING SYNCHRONIZERS AND NEW CONTROLLER DESIGN AND FABRICATION; MAINTENANCE OF THE EXPRESSWAY LIGHTING SYSTEM; MAINTENANCE OF THE EMERGENCY MANAGEMENT SIREN SYSTEM; MAINTENANCE OF EMERGENCY VEHICLE EQUIPMENT SUCH AS VEHICLE SIRENS AND EMERGENCY LIGHTS; MAINTENANCE OF FLASHING SCHOOL ZONE LIGHTS; MAINTENANCE OF MANY SMALL ITEMS OF CITY PROPERTY; REPAIR OF ELECTRONIC CONTROLS UTILIZED BY CITY DEPARTMENTS; INSTALLATION OF TELEPHONE AND COMPUTER WIRING IN CITY BUILDINGS; AND REPAIR, MAINTENANCE, AND CALIBRATION OF OTHER ELECTRONIC EQUIPMENT OWNED BY THE CITY AS THE NEED ARISES.

COMMENTS

ACCOUNT 51020, REPAIR AND MAINTENANCE, PROVIDES MATERIAL FOR ALL ELECTRONIC EQUIPMENT INCLUDING RADIOS AND TRAFFIC CONTROL DEVICES, AND INCLUDES FUNDS FOR MAINTAINING TRAFFIC SIGNALS IN COMPLIANCE WITH NATIONAL STANDARDS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
ELECTRONIC MNT SUPT	GE15	1	1	1
ELECTRONIC TECH	GE09	<u>3</u>	<u>3</u>	<u>3</u>
<i>TOTAL</i>		<u>4</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON PICKUP	R	1	40,824
53015	MALFUNCTION MANAGEMENT UNIT	R	1	16,000
53015	METAL AWNING	R	1	<u>20,000</u>
	<i>TOTAL</i>			<u>76,824</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	388,610	388,610	
MATERIALS & SUPPLIES	130,750	130,750	
OTHER SERVICES & CHARGES	88,000	88,000	
CAPITAL OUTLAY	<u>76,824</u>	<u>36,000</u>	<u>40,824</u>
TOTAL DOLLARS	<u>684,184</u>	<u>643,360</u>	<u>40,824</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: ELECTRONIC MAINTENANCE

DIVISION NO. : 5504

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	220,215	240,500	239,500	271,000
50005	DIFFERENTIAL/STANDBY PAY	6,959	7,000	6,500	7,000
50010	SICK LEAVE-PAY IN LIEU	101,543	8,815	8,815	5,550
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	10,001	12,000	12,000	12,120
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	7,433	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	244	490	490	490
50040	FICA	20,497	16,000	15,000	17,000
50042	MEDICARE	4,794	4,000	3,600	4,100
50045	WORKERS' COMPENSATION	1,781	2,500	2,500	2,000
50050	GROUP LIFE AND HOSPITAL	19,870	28,000	33,500	35,500
50055	CITY PENSION PLAN	21,329	25,000	24,000	28,150
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	6,826	8,500	5,700	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$421,491	\$352,805	\$351,605	\$388,610
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	2,051	2,650	4,500	2,850
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	78,377	125,000	120,000	125,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	1,418	2,700	2,700	2,900
		\$81,846	\$130,350	\$127,200	\$130,750
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	1,000	500	1,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	123	500	500	700
52045	ELECTRICITY AND NATURAL GAS	59,076	70,000	76,000	80,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	100	300	213	300
52060	TRAINING AND TRAVEL	1,606	1,000	2,173	6,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	100	0	0	0
		\$61,005	\$72,800	\$79,386	\$88,000
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	152,640	112,976	56,824
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	20,000
53025	SOFTWARE	0	0	0	0
		\$0	\$152,640	\$112,976	\$76,824
DIVISION TOTALS		\$564,343	\$708,595	\$671,167	\$684,184

PUBLIC WORKS

DIVISION: EQUIPMENT MAINTENANCE

ACTIVITY NO. 5505

FUNCTION

THIS DIVISION IS RESPONSIBLE FOR PROVIDING TOTAL MAINTENANCE OF ALL MOTIVE AND CERTAIN NON-MOTIVE EQUIPMENT OWNED BY THE CITY OF LAWTON. THE PRIMARY ACTIVITIES OF THE DIVISION INCLUDE: IN-HOUSE MAINTENANCE OF MOTIVE AND LIGHT AND HEAVY DUTY VEHICLES TO INCLUDE FIRE AND POLICE VEHICLES, AS WELL AS DIESEL ENGINE REPAIR; CONTROL OF CONTRACT MAINTENANCE OF AUTOMOTIVE, LIGHT AND HEAVY DUTY VEHICLES, SUCH AS BODY WORK AND AUTOMATIC TRANSMISSION REPAIR; MAINTENANCE OF WASH BAYS; CONTROL OF LUBRICATION SERVICES; MAINTENANCE OF TIRES FOR CITY EQUIPMENT; SAFETY INSPECTION OF MOTIVE EQUIPMENT; OPERATION OF FUELING STATION FOR CITY VEHICLES; AND COMPILATION OF MAINTENANCE RECORDS OF CITY MOTIVE AND NON-MOTIVE EQUIPMENT.

COMMENTS

51010 PETROLEUM ACCOUNT IS USED TO FUND FUEL PURCHASES FOR ALL CITY VEHICLES AND EQUIPMENT IN GENERAL FUND DIVISIONS. THE 51030 MOTIVE EQUIPMENT MAINTENANCE ACCOUNT IS USED TO FUND REPAIRS TO ALL VEHICLES AND EQUIPMENT IN GENERAL FUND DIVISIONS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
EQUIPMT MAINT SUPT	GE17	0	1	1
EQUIPMT MAINT SUPT	GE15	1	0	0
HEAVY EQUIP MAINT	GE13	0	0	1
FLOOR SUPERVISOR				
DIESEL MECHANIC	GE12	0	5	5
EQUIP MAINT FLR SUPV	GE09	2	2	1
DIESEL MECHANIC	GE08	5	0	0
AUTO MECHANIC I	GE07	4	4	4
AUTO SERVICE WKR II	GE06	1	1	2
ADMIN ASST II	GE06	1	1	1
SERVICE TECH	GE05	1	0	0
AUTO SERVICE WKR I	GE04	1	1	0
TOTAL		<u>16</u>	<u>15</u>	<u>15</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	DIESEL FUEL PUMP	R	1	<u>20,000</u>
	TOTAL			<u>20,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL
PERSONNEL SERVICES	1,128,280	1,128,280
MATERIALS & SUPPLIES	4,741,205	4,741,205
OTHER SERVICES & CHARGES	41,025	41,025
CAPITAL OUTLAY	<u>20,000</u>	<u>20,000</u>
TOTAL DOLLARS	<u>5,930,510</u>	<u>5,930,510</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: EQUIPMENT MAINTENANCE

DIVISION NO. : 5505

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	532,507	716,500	664,500	815,500
50005	DIFFERENTIAL/STANDBY PAY	5,374	5,500	6,700	7,000
50010	SICK LEAVE-PAY IN LIEU	6,525	0	6,500	150
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	11,607	13,000	13,500	13,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	58,094	0	1,920	0
50035	UNEMPLOYMENT CONTRIBUTION	976	1,930	1,930	1,930
50040	FICA	35,358	42,000	41,500	47,000
50042	MEDICARE	8,269	10,000	9,800	11,000
50045	WORKERS' COMPENSATION	5,715	7,500	51,500	40,000
50050	GROUP LIFE AND HOSPITAL	69,571	125,000	68,500	97,000
50055	CITY PENSION PLAN	59,125	72,000	65,500	90,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	4,250	6,000	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$801,638	\$997,680	\$937,850	\$1,128,280
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	17,561	24,500	25,000	25,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	1,922,021	2,343,950	2,396,620	2,346,620
51015	CHEMICALS	3,111	4,300	4,300	4,300
51020	REPAIR AND MAINTENANCE	16,188	24,000	29,000	29,000
51025	CONTRACTUAL MAINTENANCE	54,553	80,000	80,000	80,000
51030	MAINT MATERIAL-MOTIVE EQUIP	1,796,413	2,000,000	2,200,000	2,250,000
51035	UNIFORM AND CLOTHING	4,819	5,925	5,925	6,285
		\$3,814,666	\$4,482,675	\$4,740,845	\$4,741,205
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	3,041	3,550	4,590	3,550
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	2,350	4,700	4,200	4,700
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	200	100	200
52045	ELECTRICITY AND NATURAL GAS	22,382	30,000	25,000	30,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	263	575	250	575
52060	TRAINING AND TRAVEL	0	700	0	2,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	100	0	0	0
		\$28,135	\$39,725	\$34,140	\$41,025
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	230,075	232,341	20,000
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$230,075	\$232,341	\$20,000
DIVISION TOTALS		\$4,644,439	\$5,750,155	\$5,945,176	\$5,930,510

PUBLIC WORKS

DIVISION: DRAINAGE MAINTENANCE

ACTIVITY NO. 5506

FUNCTION

THE MISSION OF THE DRAINAGE MAINTENANCE DIVISION IS TO PROVIDE RUNOFF MANAGEMENT AND FLOOD CONTROL THROUGH THE OPERATION AND MAINTENANCE OF PUBLIC DRAINAGE SYSTEMS AND RIGHT OF WAYS WITHIN THE CITY OF LAWTON, WITH THE EXCEPTION OF DEDICATED PRIVATE- OR HOMEOWNER ASSOCIATION-MAINTAINED DRAINAGE EASEMENTS. THIS IS ACCOMPLISHED WITH ACTIVITIES SUCH AS DEBRIS MANAGEMENT, EROSION CONTROL, CHANNEL MOWING, CONCRETE REPAIR, HERBICIDE APPLICATION, DITCH GRADING, AND STORM DRAIN PIPE REPAIR. DRAINAGE MAINTENANCE ALSO PROVIDES VECTOR CONTROL THROUGH EDUCATION, LARVICIDE DISTRIBUTION, AND INSECTICIDE FOGGING APPLICATIONS.

COMMENTS

FUNDED BY \$2.30 DRAINAGE MAINTENANCE UTILITY FEE

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2025		
		22/23	23/24	24/25
DRAINAGE SUPERINTENDENT	GE15	0	1	1
DRAINAGE SUPERINTENDENT	GE14	1	0	0
PRINCIPAL EQUIP OPER	GE07	2	2	2
VECTOR CONTROL	GE07	1	1	1
CEMENT FINISHER	GE07	1	1	1
SR EQUIP OPERATOR	GE06	2	2	2
PW SCHEDULER	GE06	1	1	1
EQUIPMENT OPERATOR	GE05	1	1	5
<i>TOTAL</i>		<u>9</u>	<u>9</u>	<u>13</u>
<i>SEASONAL PART-TIME</i>				
LABORER I	GE04	<u>0</u>	<u>0</u>	<u>6</u>
<i>TOTAL PART-TIME</i>		<u>0</u>	<u>0</u>	<u>6</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET
				AMOUNT
53015	½ TON PICKUP W/ DUMP BED, LIGHT KIT & TARP SYSTEM	R	1	<u>88,518</u>
<i>TOTAL</i>				<u>88,518</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED	DRAINAGE
	TOTAL 24/25	
PERSONNEL SERVICES	1,201,041	1,201,041
MATERIALS & SUPPLIES	362,135	362,135
OTHER SERVICES & CHARGES	29,501	29,501
CAPITAL OUTLAY	<u>88,518</u>	<u>88,518</u>
TOTAL DOLLARS	<u>1,681,195</u>	<u>1,681,195</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: DRAINAGE MAINTENANCE

DIVISION NO. : 5506

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	361,278	418,500	404,500	628,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	0	0	0
50015	CONTRACT LABOR	22,836	60,600	60,600	158,400
50020	PART TIME	0	0	0	93,600
50025	OVERTIME	3,740	4,040	12,500	24,081
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	549	1,210	1,210	1,210
50040	FICA	20,195	24,500	23,500	43,000
50042	MEDICARE	4,723	6,000	5,500	10,250
50045	WORKERS' COMPENSATION	21,209	33,500	18,000	29,000
50050	GROUP LIFE AND HOSPITAL	68,540	85,000	75,500	133,000
50055	CITY PENSION PLAN	36,672	42,000	41,500	69,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,500	11,500
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$548,258	\$683,850	\$654,310	\$1,201,041
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	11,801	14,000	14,100	36,190
51001	COMPUTER SUPPLIES	0	0	0	3,200
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	32,126	33,973	28,000	45,000
51015	CHEMICALS	30,810	34,000	34,300	71,740
51020	REPAIR AND MAINTENANCE	18,318	151,000	151,000	151,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	42,504	46,000	46,460	46,460
51035	UNIFORM AND CLOTHING	2,982	4,500	4,545	8,545
		\$138,540	\$283,473	\$278,405	\$362,135
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	3,000	3,000	3,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	12,106	90,000	10,000	20,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	786	840	800	840
52043	INTERNET	0	0	0	1,100
52044	POSTAGE	0	150	350	350
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	214	1,046	1,000	1,046
52060	TRAINING AND TRAVEL	1,844	2,145	3,165	3,165
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$14,951	\$97,181	\$18,315	\$29,501
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	151,007	134,755	88,518
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$151,007	\$134,755	\$88,518
DIVISION TOTALS		\$701,750	\$1,215,511	\$1,085,785	\$1,681,195

PUBLIC WORKS

DIVISION: SOLID WASTE

ACTIVITY NO. 5507

FUNCTION

THE SOLID WASTE DIVISION IS RESPONSIBLE FOR COMPLIANT AND SANITARY MANAGEMENT OF SOLID WASTE. PRIMARY ACTIVITIES OF THE DIVISION INCLUDE: RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL COLLECTION; COLLECTION SERVICES FOR ALL CITY-OWNED PROPERTIES AND FACILITIES, COLLECTION OF SOLID WASTE FROM SPECIAL EVENTS, CITY SPONSORED EVENTS, AND ANNUAL TRASH-OFF; DISPOSAL OF SOLID WASTE AT THE CITY-OWNED SUBTITLE 'D' SANITARY LANDFILL IN COMPLIANCE WITH DEQ REGULATIONS; OPERATION OF LANDFILL GAS COLLECTION AND CONTROL SYSTEM; LARGE SCALE LANDFILL RECYCLING OPERATIONS OF MATERIALS SUCH AS WOODY DEBRIS, METAL, TIRES, OIL, PAINT AND RUBBLE; PROPER DISPOSAL OF NON-FRIABLE ASBESTOS AND NON-HAZARDOUS INDUSTRIAL WASTE.

COMMENTS

THE SOLID WASTE DIVISION OPERATES THE CITY WELDING SHOP WHICH PROVIDES WELDING, FABRICATION AND REPAIR OF EQUIPMENT FOR NUMEROUS CITY DIVISIONS. SOLID WASTE COLLECTION AND SOLID WASTE DISPOSAL WERE COMBINED INTO ONE DIVISION IN FY22.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
SOLID WASTE SUPT	GE17	0	1	1
SOLID WASTE SUPT	GE15	1	0	0
FIELD SUPERVISOR	GE12	0	0	4
OFFICE SUPERVISOR	GE10	0	0	1
FIELD SUPERVISOR	GE09	4	3	0
WELDER/FABRICATOR	GE08	1	1	1
CODE ENFORCEMENT OF	GE07	0	0	1
SANITATION OPERATOR	GE07	23	23	23
PRINCIPAL EQUIP OP	GE07	7	7	7
CONTNR MAINT WKR II	GE06	1	1	1
ADMIN ASST II	GE06	2	3	2
SANITATION WORKER II	GE05	0	0	4
ADMIN ASST I	GE04	1	0	1
SANITATION WORKER I	GE04	8	5	8
LANDFILL SCALE ADNT	GE04	1	1	1
LABORER I	GE04	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>50</u>	<u>46</u>	<u>56</u>
<i>REGULAR PART-TIME</i>				
LANDFILL SCALE ADNT	GE04	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL PART-TIME</i>		<u>1</u>	<u>1</u>	<u>1</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53005	LANDFILL COMPACTOR	R	1	262,497
53015	COMPACTOR TRUCK	R	2	632,500
53015	TRUCK W/ CONTAINER	R	2	632,500
	HOIST			
53015	DOZER	R	1	631,374
53015	PORTABLE LITTER	A	2	<u>70,000</u>
	VACUUM			
	<i>TOTAL</i>			<u>2,228,871</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE	ROLLING STOCK
PERSONNEL SERVICES	3,867,085	3,867,085	
MATERIALS & SUPPLIES	531,750	531,750	
OTHER SERVICES & CHARGES	166,640	166,640	
CAPITAL OUTLAY	<u>2,228,871</u>	<u>70,000</u>	<u>2,158,871</u>
TOTAL DOLLARS	<u>6,794,346</u>	<u>4,635,475</u>	<u>2,158,871</u>

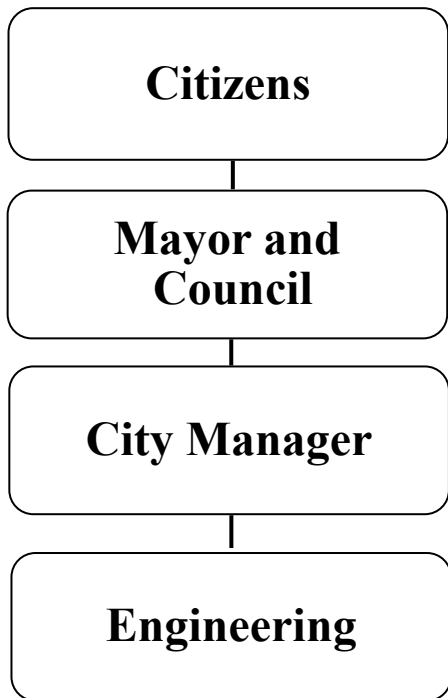
SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC WORKS
 DIVISION: SOLID WASTE

DIVISION NO. : 5507

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,819,907	2,014,500	1,972,000	2,653,000
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	10,311	14,000	14,000	22,350
50015	CONTRACT LABOR	69,086	150,000	150,000	150,000
50020	PART TIME	34,158	18,000	21,000	20,475
50025	OVERTIME	62,979	80,000	80,000	88,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	3,049	6,260	6,260	6,260
50040	FICA	111,628	121,500	119,000	157,000
50042	MEDICARE	26,106	29,000	28,000	37,000
50045	WORKERS' COMPENSATION	39,200	53,500	60,000	50,500
50050	GROUP LIFE AND HOSPITAL	195,593	252,000	208,000	355,000
50055	CITY PENSION PLAN	175,683	201,500	192,000	293,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	28,699	30,000	34,000	34,500
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$2,576,400	\$2,970,260	\$2,884,260	\$3,867,085
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	342,435	302,100	302,100	350,000
51001	COMPUTER SUPPLIES	0	1,800	1,650	3,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	491	600	600	800
51020	REPAIR AND MAINTENANCE	94,313	136,900	136,900	137,900
51025	CONTRACTUAL MAINTENANCE	68,350	14,000	14,000	12,700
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	13,019	30,045	26,000	26,850
		\$518,608	\$485,445	\$481,250	\$531,750
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	24,419	6,232	6,232	13,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	76,345	200,700	180,000	101,900
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	300	300	300
52043	INTERNET	0	0	0	0
52044	POSTAGE	242	3,500	3,500	3,500
52045	ELECTRICITY AND NATURAL GAS	24,923	38,200	38,200	39,900
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,289	1,720	1,720	5,780
52060	TRAINING AND TRAVEL	651	1,700	1,700	1,760
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	476	500	400	500
		\$128,344	\$252,852	\$232,052	\$166,640
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	529,425	644,549	550,178	262,497
53015	MACHINERY AND EQUIPMENT	967,425	873,464	868,884	1,966,374
53020	CONSTRUCTION, IMPRVM, ADDITION	0	54,000	54,000	0
53025	SOFTWARE	0	0	0	0
		\$1,496,850	\$1,572,013	\$1,473,062	\$2,228,871
	DIVISION TOTALS	\$4,720,202	\$5,280,570	\$5,070,624	\$6,794,346

Engineering



Budget	Full-Time Positions
\$2,243,683	11

ENGINEERING

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Develop detailed construction schedules for projects and work to ensure construction is executed according to plan.

Conduct site inspections to determine potential obstacles or issues that may arise during construction.

Develop project budget and manage expenses throughout the project.

Support True North Culture Statement and provide excellent customer service at all times by addressing all citizen inquiries/concerns within three business days.

GOALS

100% of construction projects closed in the FY substantially completed on time.

100% of construction projects closed in FY not exceeding 10% of the awarded contract amount.

100% of daily field inspections on active construction projects.

100% of citizen concerns responded to within three business days.

ENGINEERING

BENCHMARKING METRICS



% of construction projects closed in the FY substantially completed on time.



% of daily field inspections on active construction projects.



% of construction projects closed in FY not exceeding 10% of the awarded contract amount.



% of daily field inspections on active construction projects.



% of citizen concerns responded to within three business days.

ENGINEERING

DIVISION: ENGINEERING

ACTIVITY NO. 6001

FUNCTION

COMMENTS

THIS DIVISION IS RESPONSIBLE FOR THE CONSTRUCTION ADMINISTRATION OF CITY CAPITAL OUTLAY, CAPITAL IMPROVEMENT PROGRAM AND OTHER PROJECTS. THESE DUTIES INCLUDE THE SURVEY, DESIGN, RIGHT OF WAY ACQUISITION CONSTRUCTION ADMINISTRATION AND INSPECTION OF PROJECTS. THE DIVISION REVIEWS AND COORDINATES THE PREPARATION OF PLANS AND SPECIFICATIONS BY CONSULTANTS FOR VARIOUS PROJECTS. PROJECTS INCLUDE ALL TYPES OF MUNICIPAL INFRASTRUCTURE SUCH AS STREETS, DRAINAGE, WATER, SEWER AND OTHER SPECIAL PROJECTS. OTHER FUNCTIONS INCLUDE UPDATES OF INFRASTRUCTURE MAPS (WATER, SEWER, STREETS, AND DRAINAGE), ARCHIVING OF CITY CONSTRUCTION PLANS, SURVEYING FUNCTIONS FOR THE CITY AND SPECIAL STUDIES AND REPORTS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
DIR OF ENGINEERING	E4	0	1	1
DIR OF ENGINEERING	E3	1	0	0
DEPUTY DIRECTOR OF ENGINEERING	E2	1	0	0
CIVIL ENGINEER	GE17	0	2	1
CIVIL ENGINEER	GE17	2	0	0
ADA COORDINATOR	GE16	1	1	1
ASSOC CIVIL ENG	GE15	0	2	2
ASSOC CIVIL ENG	GE13	2	0	0
SR CAD TECHNICIAN	GE09	1	1	1
CONSTRUCTION INSP	GE08	4	4	4
ADMIN ASSISTANT III	GE08	0	0	1
ADMIN ASSISTANT II	GE06	1	1	0
TOTAL		<u>13</u>	<u>12</u>	<u>11</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	¾ TON VAN	R	1	68,994
53020	SIDEWALKS	R		<u>680,823</u>
	TOTAL			<u>749,817</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK	MEDICAL MARIJUANA
PERSONNEL SERVICES	1,103,880	1,103,880		
MATERIALS & SUPPLIES	17,939	17,939		
OTHER SERVICES & CHARGES	372,047	372,047		
CAPITAL OUTLAY	<u>749,817</u>	<u>0</u>	68,994	<u>680,823</u>
TOTAL DOLLARS	<u>2,243,683</u>	<u>1,493,866</u>	<u>68,994</u>	<u>680,823</u>

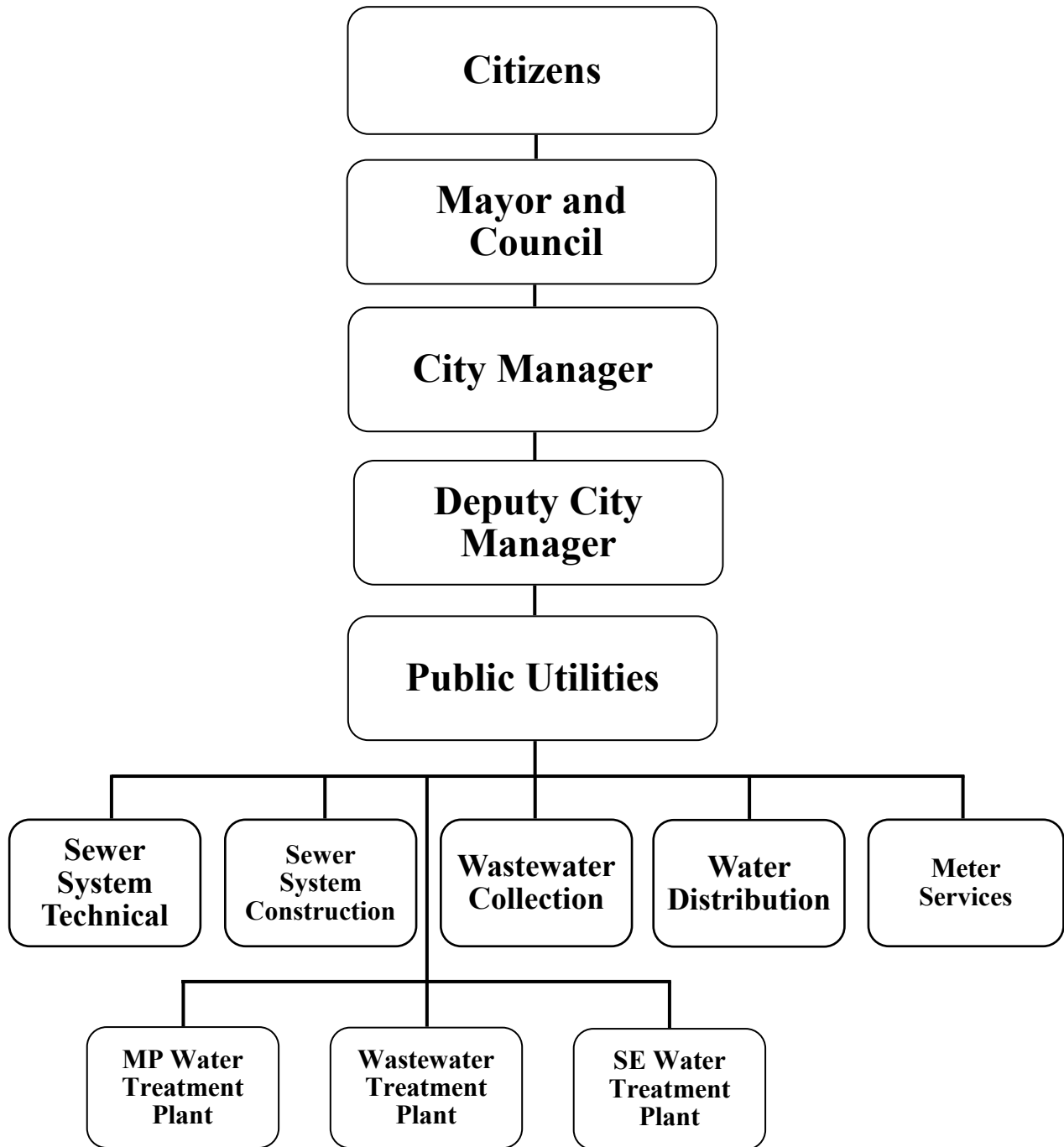
SUMMARY OF EXPENDITURES

DEPARTMENT: ENGINEERING
 DIVISION: ENGINEERING

DIVISION NO. : 6001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	505,447	802,000	590,000	825,500
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	0	2,600	2,600	4,800
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	4,218	0	3,500	0
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	793	1,570	1,570	1,570
50040	FICA	28,678	45,500	34,000	46,500
50042	MEDICARE	6,707	11,000	8,000	11,000
50045	WORKERS' COMPENSATION	2,089	2,900	2,900	2,810
50050	GROUP LIFE AND HOSPITAL	59,054	129,000	66,500	114,500
50055	CITY PENSION PLAN	50,751	81,000	58,500	91,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,259	4,250	5,650	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$661,996	\$1,079,820	\$773,220	\$1,103,880
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	3,578	5,000	3,000	4,000
51001	COMPUTER SUPPLIES	130	132	6,050	1,000
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	995	2,652	14,500	2,652
51025	CONTRACTUAL MAINTENANCE	7,395	8,484	8,484	8,484
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	897	1,803	3,503	1,803
		\$12,995	\$18,071	\$35,537	\$17,939
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,871	6,111	3,000	4,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	39,115	322,000	250,000	322,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	166	101	101	101
52045	ELECTRICITY AND NATURAL GAS	9,454	34,946	10,000	34,946
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	400	5,227	4,000	4,500
52060	TRAINING AND TRAVEL	699	7,000	6,000	6,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$51,705	\$375,385	\$273,101	\$372,047
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	83,892	133,820	68,994
53020	CONSTRUCTION, IMPRVM, ADDITION	1,275,699	400,000	878,500	680,823
53025	SOFTWARE	0	0	0	0
		\$1,275,699	\$483,892	\$1,012,320	\$749,817
DIVISION TOTALS		\$2,002,394	\$1,957,168	\$2,094,178	\$2,243,683

Public Utilities

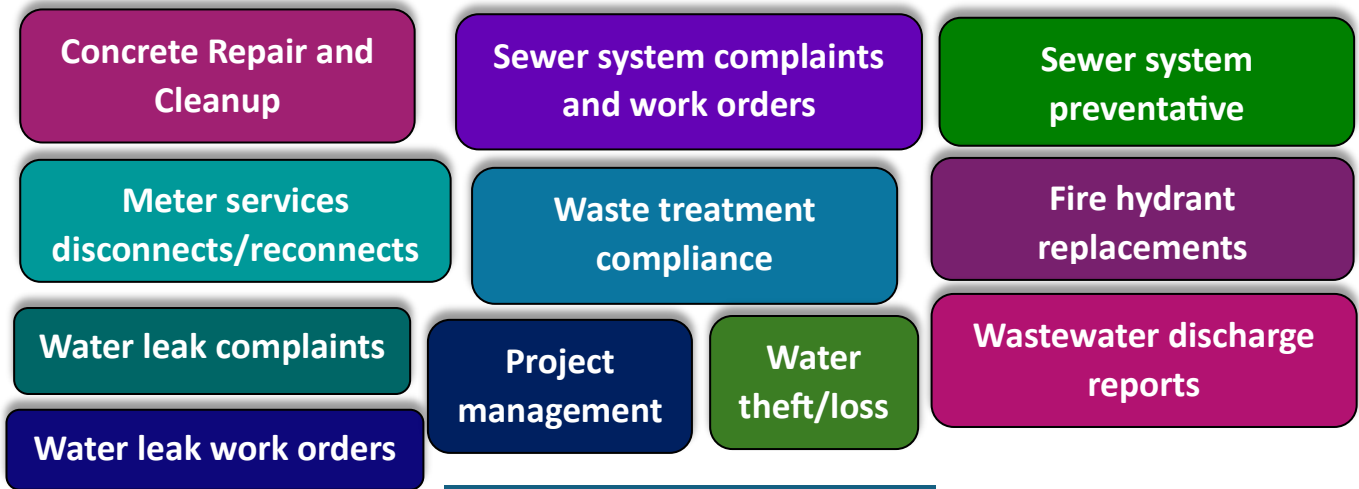


Budget	Full-Time Positions
\$26,684,357	123

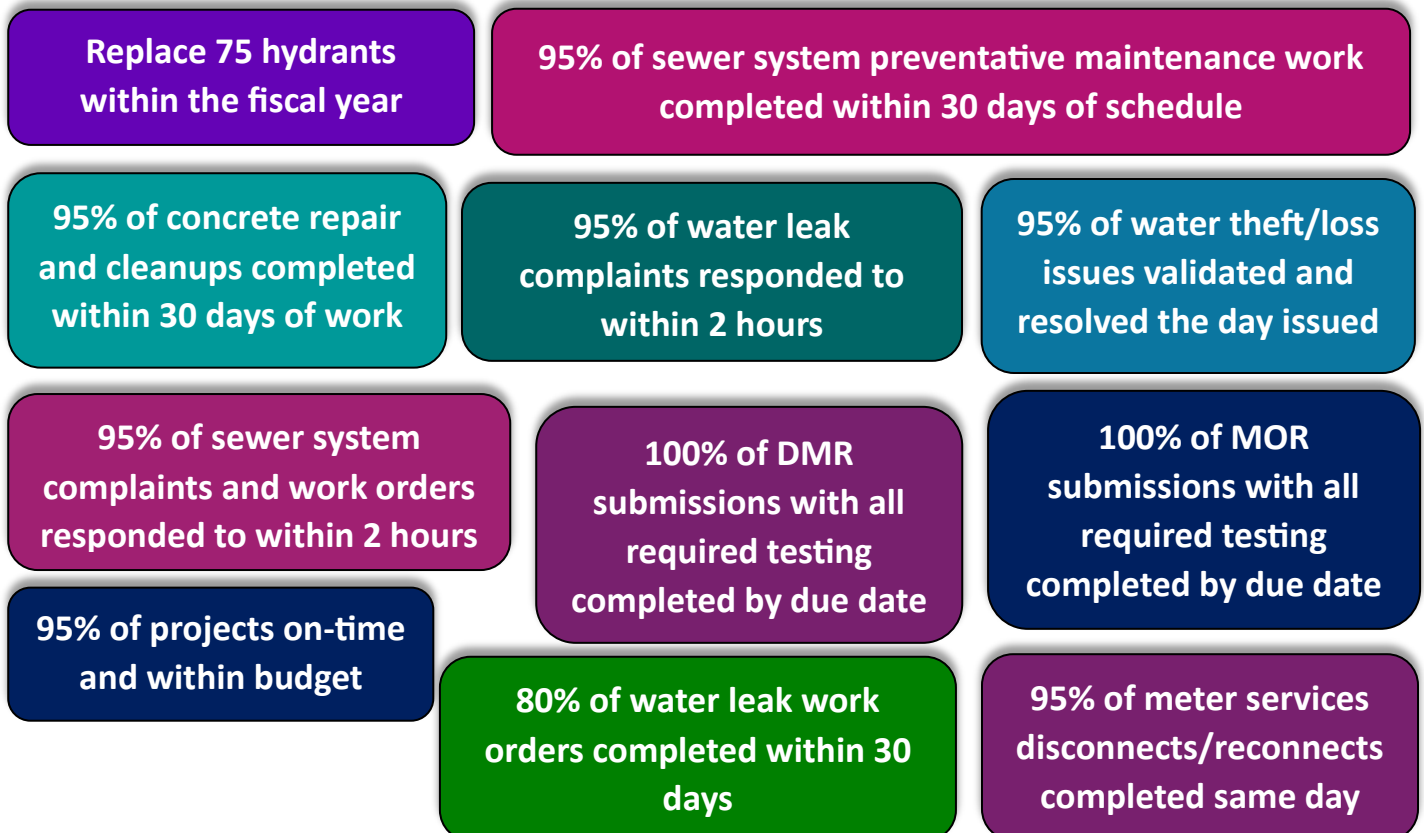
PUBLIC UTILITIES

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES



GOALS



PUBLIC UTILITIES

BENCHMARKING METRICS



PUBLIC UTILITIES

DIVISION: SEWER SYSTEM CONSTRUCTION

ACTIVITY NO. 6501

FUNCTION

A DIVISION OF THE DEPARTMENT OF PUBLIC UTILITIES (ESTABLISHED JULY 1, 2019).

THE DIVISION WAS ESTABLISHED IN JANUARY OF 1999. THE DIVISION IS RESPONSIBLE FOR THE CONSTRUCTION OF THE WASTEWATER COLLECTION SYSTEM REHABILITATION/REPLACEMENT AND EXPANSION PROJECTS AND PERFORMS THE MAJORITY OF ALL CONSTRUCTION POINT REPAIRS AND PLUMBER POINT REPAIRS TO THE CITY OWNED WASTEWATER COLLECTION SYSTEM. THE DIVISION IS CURRENTLY WORKING ON PHASE III OF THE SEWER REHABILITATION PROGRAM.

EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

COMMENTS

THIS DIVISION IS FUNDED BY THE PHASE III SEWER REHABILITATION PROGRAM THROUGH THE 2016 CAPITAL IMPROVEMENTS PROGRAM AND SRF LOANS FROM THE OWRB TO BE REPAYED BY A \$2.75 PER MONTH SEWER CHARGE.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023-2025		
		22/23	23/24	24/25
DIR OF FIELD UTILITIES	E4	0	1	1
DIR OF FIELD UTILITIES	E3	1	0	0
CONSTRUCTION SUPER	GE16	0	1	1
CONSTRUCTION SUPER	GE15	1	0	0
ASSOC CIVIL ENGINEER	GE15	0	0	1
ASSOCIATE ENGINEER	GE13	1	1	0
CONSTRUCTION LINE SUPERVISOR	GE13	0	1	1
DIESEL MECHANIC	GE12	0	1	1
FIELD CONST SPVSR	GE09	4	4	4
CONSTRUCTION LINE SUPERVISOR	GE10	1	0	0
DIESEL MECHANIC	GE08	1	0	0
ADMIN ASST III	GE08	1	1	1
PRIN EQUIP OPERATOR	GE07	6	6	7
SR EQUIP OPERATOR	GE06	10	7	6
ADMIN ASSISTANT II	GE06	0	0	1
CUSTODIAN II	GE05	0	0	1
LABORER I	GE04	3	3	3
TOTAL		<u>29</u>	<u>26</u>	<u>28</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	1 ½ TON TRUCK	R	1	91,326
53015	ARROW BOARD	R	1	7,513
53015	TRENCH BOXES	R	1	50,000
53015	½ TON TRUCK	R	1	39,668
53015	¾ TON TRUCK	R	1	55,846
53020	NEWFORMA	R	1	<u>9,225</u>
	TOTAL			<u>253,578</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	SEWER REHAB FUND
PERSONNEL SERVICES	2,131,128	2,131,128
MATERIALS & SUPPLIES	4,396,748	4,396,748
OTHER SERVICES & CHARGES	801,100	801,100
CAPITAL OUTLAY	<u>253,578</u>	<u>253,578</u>
TOTAL DOLLARS	<u>7,582,554</u>	<u>7,582,554</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: SEWER SYSTEM CONSTRUCTION DIVISION

DIVISION NO. : 6501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	959,615	1,259,000	1,214,500	1,465,700
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	1,180	1,800	1,800	2,250
50015	CONTRACT LABOR	64,059	125,000	100,000	85,000
50020	PART TIME	25,697	0	25,697	0
50025	OVERTIME	35,670	85,000	80,000	90,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	1,768	3,250	3,250	3,250
50040	FICA	58,290	76,500	72,500	88,104
50042	MEDICARE	13,632	18,200	17,000	21,089
50045	WORKERS' COMPENSATION	4,896	15,000	4,000	12,000
50050	GROUP LIFE AND HOSPITAL	101,955	183,000	129,500	193,500
50055	CITY PENSION PLAN	83,298	125,500	107,000	158,835
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,216	8,500	11,050	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,358,278	\$1,900,750	\$1,766,297	\$2,131,128
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	61,575	116,500	102,500	110,000
51001	COMPUTER SUPPLIES	1,065	5,000	3,700	13,100
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	92,935	100,000	120,000	120,000
51015	CHEMICALS	350	1,500	1,000	1,000
51020	REPAIR AND MAINTENANCE	3,045,685	3,685,500	4,000,000	3,900,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	183,668	250,000	250,000	225,000
51035	UNIFORM AND CLOTHING	11,363	25,448	30,580	27,648
		\$3,396,642	\$4,183,948	\$4,507,780	\$4,396,748
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	28,141	181,100	77,869	110,000
52020	CONTINGENCY	0	100,000	100,000	100,000
52025	PROF AND TECHNICAL SERVICE	19,512	360,000	510,000	510,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	3,327	7,800	7,900	7,800
52043	INTERNET	0	0	0	0
52044	POSTAGE	75	500	1,500	1,500
52045	ELECTRICITY AND NATURAL GAS	18,890	31,000	46,000	35,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	8,227	15,000	15,000	15,000
52060	TRAINING AND TRAVEL	2,207	21,000	21,000	21,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	800	800	800
		\$80,378	\$717,200	\$780,069	\$801,100
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	846,854	0	0	244,353
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	13,000	9,225
		\$846,854	\$0	\$13,000	\$253,578
DIVISION TOTALS		\$5,682,152	\$6,801,898	\$7,067,146	\$7,582,554

PUBLIC UTILITIES

DIVISION: SEWER SYSTEM TECHNICAL

ACTIVITY NO. 6502

FUNCTION

A DIVISION OF THE DEPARTMENT OF PUBLIC UTILITIES (ESTABLISHED JULY 1, 2019) THE DIVISION WAS ESTABLISHED IN MAY OF 1998 AND IS CURRENTLY PERFORMING DESIGN WORK FOR THE PHASE III OF THE SEWER REHABILITATION PROGRAM.

THE DIVISION IS RESPONSIBLE FOR MANAGEMENT OF THE WASTEWATER COLLECTION SYSTEM REHABILITATION/ REPLACEMENT AND EXPANSION PROJECTS TO INCLUDE DESIGN, HYDRAULIC MODELING, SURVEY, CONSTRUCTION INSPECTION, PRIVATE SERVICE REMEDIATION, AND THE FACILITATION OF PAY REQUESTS WITH THE OWRB FOR SRF LOANS AND PROCESSING PAPERWORK FOR REIMBURSEMENT FOR DAMAGES TO THE WASTEWATER COLLECTION SYSTEM THROUGH FEMA.

ALL UTILITY LINE LOCATES ARE PERFORMED BY THIS DIVISION FOR WATER, SEWER AND STORM SEWER.

EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

COMMENTS

THIS DIVISION IS FUNDED BY THE PHASE III SEWER REHABILITATION PROGRAM THROUGH THE 2016 CAPITAL IMPROVEMENTS PROGRAM AND SRF LOANS FROM THE OWRB TO BE REPAYED BY A \$2.75 PER MONTH SEWER CHARGE.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
CIVIL ENGINEER	GE17	1	1	1
ENGINEERING TECH	GE10	2	2	2
SURVEY PARTY CHIEF	GE09	1	1	1
SENIOR CAD TECH	GE09	1	1	1
CONSTRUCTION INSP.	GE08	1	1	1
UTILITY COORDINATOR	GE06	1	1	1
TOTAL		<u>7</u>	<u>7</u>	<u>7</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	SEWER REHAB FUND
PERSONNEL SERVICES	610,318	610,318
MATERIALS & SUPPLIES	109,225	109,255
OTHER SERVICES & CHARGES	1,347,432	1,347,432
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>2,066,975</u>	<u>2,066,975</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: SEWER SYSTEM TECHNICAL

DIVISION NO. : 6502

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	296,812	394,000	325,000	437,447
50005	DIFFERENTIAL/STANDBY PAY	508	0	1,300	1,500
50010	SICK LEAVE-PAY IN LIEU	1,242	2,800	2,800	3,410
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	7,683	4,000	14,500	10,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	427	730	730	730
50040	FICA	17,752	23,500	20,500	26,098
50042	MEDICARE	4,151	6,000	5,000	6,172
50045	WORKERS' COMPENSATION	1,232	8,200	4,000	8,000
50050	GROUP LIFE AND HOSPITAL	38,191	56,000	44,000	58,000
50055	CITY PENSION PLAN	29,667	39,500	33,500	47,561
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$406,183	\$543,230	\$462,630	\$610,318
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	9,639	13,600	13,600	13,600
51001	COMPUTER SUPPLIES	534	1,200	4,600	4,600
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	3,057	2,700	3,600	3,600
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	3,987	56,000	13,800	13,800
51025	CONTRACTUAL MAINTENANCE	20,844	67,100	69,300	69,300
51030	MAINT MATERIAL-MOTIVE EQUIP	2	800	1,500	800
51035	UNIFORM AND CLOTHING	957	3,525	2,945	3,525
		\$39,020	\$144,925	\$109,345	\$109,225
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	544	6,000	6,000	6,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	9,838	143,720	393,720	1,193,720
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	2,520	2,520
52043	INTERNET	1,738	3,000	3,000	3,000
52044	POSTAGE	34	300	300	300
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	7,702	10,792	29,492	9,492
52060	TRAINING AND TRAVEL	0	7,400	7,400	7,400
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	40,122	95,000	50,400	125,000
		\$59,978	\$266,212	\$492,832	\$1,347,432
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	62,000	62,000	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$62,000	\$62,000	\$0
DIVISION TOTALS		\$505,181	\$1,016,367	\$1,126,807	\$2,066,975

PUBLIC UTILITIES

DIVISION: WATER DISTRIBUTION

ACTIVITY NO. 6505

FUNCTION

COMMENTS

WATER DISTRIBUTION IS ONE DIVISION OF PUBLIC UTILITIES. WATER DISTRIBUTION IS A 24 HOUR 7 DAY A WEEK OPERATION, MAINTAINING AND MAKING REPAIRS ON APPROXIMATELY 650 MILES OF DISTRIBUTION LINES RUNNING THROUGH ALL NEIGHBORHOODS OF LAWTON. APPROXIMATELY 50 MILES OF TRANSMISSION LINES ARE BRINGING CLEAN, FRESH, AND SAFE WATER TO 6 ELEVATED STORAGE TANKS. THOSE TANKS, THE DISTRIBUTION LINES, AND 12,000 VALVES ENSURE ALL CUSTOMERS HAVE AMPLE WATER AT THE TURN OF A TAP. THE ELEVATED TANKS ALSO SERVE AS PRESSURE SUSTAINERS WITH THE 3 PUMP STATIONS AND 4,500 FIRE HYDRANT TO PROVIDE FIRE PROTECTION TO THE CITIZENS OF LAWTON. THE CITY OF LAWTON'S INFRASTRUCTURE AS DESCRIBED IN THE FUNCTION OF THIS DIVISION HAS SOME AGE ON IT AND SHOULD BE LOOKED AT FOR REPLACEMENT IN A SYSTEMATIC AND CONSISTENT SCHEDULED PROGRAM. THE RESULT OF THE INFRASTRUCTURE NOT BEING REPLACED IS MORE LEAKS, MORE MAIN BREAKS, AND MORE WATER LOSS. ALL OF THE SYMPTOMS OF AN AGED INFRASTRUCTURE CAN ONLY LEAD TO MORE COST. EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	2023		
		22/23	23/24	24/25
WATER DISTR SUPT	GE17	0	1	1
WATER DISTR SUPT	GE15	1	0	0
FIELD SUPERVISOR	GE09	2	2	2
PUMP STAT. MECHANIC	GE07	1	1	1
PRIN EQUIP OPERATOR	GE07	7	7	7
PW SCHEDULER	GE06	1	1	1
PW DISPATCHER	GE06	1	1	1
SR EQUIP OPERATOR	GE06	8	8	8
LABORER I	GE04	1	1	1
TOTAL		<u>22</u>	<u>22</u>	<u>22</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	2" HAMMER HEAD MOLE	R	1	5,950
53015	3" HAMMER HEAD MOLE	R	1	8,500
53015	COMPRESSOR	R	1	74,250
53015	BACKHOE W/ LOADER	R	2	354,794
53015	POWER RAKE	R	1	<u>12,000</u>
	TOTAL			<u>455,494</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE	ROLLING STOCK
PERSONNEL SERVICES	1,627,952	1,627,952	
MATERIALS & SUPPLIES	1,530,468	1,530,468	
OTHER SERVICES & CHARGES	240,979	240,979	
CAPITAL OUTLAY	<u>455,494</u>	<u>26,450</u>	<u>429,044</u>
TOTAL DOLLARS	<u>3,854,893</u>	<u>3,425,849</u>	<u>429,044</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: WATER DISTRIBUTION

DIVISION NO. : 6505

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	786,808	889,500	827,000	1,013,000
50005	DIFFERENTIAL/STANDBY PAY	23,249	32,252	32,252	32,252
50010	SICK LEAVE-PAY IN LIEU	3,540	0	3,600	0
50015	CONTRACT LABOR	8,305	20,000	20,000	20,000
50020	PART TIME	11,138	0	11,138	0
50025	OVERTIME	138,660	170,000	165,000	170,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	6,808	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	1,341	1,500	1,500	1,500
50040	FICA	56,548	63,000	61,500	70,500
50042	MEDICARE	13,296	15,000	14,500	16,800
50045	WORKERS' COMPENSATION	19,984	21,500	5,000	18,000
50050	GROUP LIFE AND HOSPITAL	96,304	126,000	97,000	157,000
50055	CITY PENSION PLAN	76,366	92,500	78,500	117,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,250,866	\$1,439,752	\$1,328,290	\$1,627,952
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	31,364	30,000	31,200	35,000
51001	COMPUTER SUPPLIES	0	0	0	5,800
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	655	2,700	1,300	2,200
51020	REPAIR AND MAINTENANCE	652,080	1,346,795	1,400,000	1,461,768
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	10,733	17,000	17,000	25,700
		\$694,831	\$1,396,495	\$1,449,500	\$1,530,468
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	570	2,000	2,000	2,500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	7,404	1,500	8,000	8,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	1,500	1,500	1,500
52043	INTERNET	0	0	0	1,050
52044	POSTAGE	0	200	150	150
52045	ELECTRICITY AND NATURAL GAS	195,850	262,500	263,500	220,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,264	4,632	3,840	3,929
52060	TRAINING AND TRAVEL	0	1,850	1,850	1,850
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	402	2,000	2,000	2,000
		\$205,491	\$276,182	\$282,840	\$240,979
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	223,826	610,749	715,939	455,494
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$223,826	\$610,749	\$715,939	\$455,494
DIVISION TOTALS		\$2,375,015	\$3,723,178	\$3,776,569	\$3,854,893

PUBLIC UTILITIES

DIVISION: WASTEWATER COLLECTION

ACTIVITY NO. 6506

FUNCTION

COMMENTS

THIS DIVISION IS RESPONSIBLE FOR MAINTAINING THE WASTEWATER COLLECTION SYSTEM WITHIN THE CITY OF LAWTON. THERE ARE APPROXIMATELY 425 MILES OF SEWER MAINLINE PIPE WITHIN THE SYSTEM ALONG WITH APPROXIMATELY 4,000 MANHOLES TO KEEP CLEAN AND FLOWING.

THERE ARE ALSO 3 SANITARY SEWER LIFT STATIONS IN TOWN ALONG WITH A STORMWATER LIFT STATION. AT LAKE LAWTONKA, THERE ARE 3 SANITARY SEWER LIFT STATIONS AND 1 AT LAKE ELLSWORTH THAT THE DIVISION TAKES CARE OF. THE DIVISION ALSO PERFORMS LINE FLUSHING AND VACUUMING DUTIES FOR OTHER DIVISIONS WITHIN THE CITY. THE DIVISION PERFORMS PREVENTATIVE MAINTENANCE, CLEANING (PM) AND RESPONDS TO SEWER STOPPAGE CALLS FROM THE CITIZENS. THIS SERVICE IS PROVIDED 24 HOURS A DAY, 7 DAYS A WEEK ALL YEAR LONG.

EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
WW COLLECTION SUPT	GE15	0	1	1
WW COLLECTION SUPT	GE13	1	0	0
FIELD SUPERVISOR	GE09	1	1	1
PRIN EQUIP OPERATOR	GE07	4	4	4
SR EQUIP OPERATOR	GE06	4	4	4
PW SCHEDULER	GE06	1	1	1
ADMIN ASST I	GE04	1	1	1
TOTAL		<u>12</u>	<u>12</u>	<u>12</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	1 ½ TON PICKUP	R	1	70,949
53020	WWC ROOF REPAIR	R	1	36,000
53020	REPLACE BAY DOORS	R	1	<u>17,000</u>
	TOTAL			<u>123,949</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE	ROLLING STOCK
PERSONNEL SERVICES	1,005,300	1,005,300	
MATERIALS & SUPPLIES	130,084	130,084	
OTHER SERVICES & CHARGES	30,517	30,517	
CAPITAL OUTLAY	<u>123,949</u>	<u>53,000</u>	<u>70,949</u>
TOTAL DOLLARS	<u>1,289,850</u>	<u>1,218,901</u>	<u>70,949</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: WASTEWATER COLLECTION

DIVISION NO. : 6506

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	461,912	533,000	555,500	612,000
50005	DIFFERENTIAL/STANDBY PAY	13,060	15,000	17,000	18,000
50010	SICK LEAVE-PAY IN LIEU	288	3,850	500	6,100
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	116,330	125,000	125,000	125,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	4,236	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	732	2,800	2,800	2,800
50040	FICA	34,352	39,500	40,000	44,000
50042	MEDICARE	8,034	9,500	10,000	10,500
50045	WORKERS' COMPENSATION	2,355	14,500	2,100	12,000
50050	GROUP LIFE AND HOSPITAL	65,183	88,000	88,000	93,500
50055	CITY PENSION PLAN	43,146	55,000	53,000	70,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$758,145	\$894,650	\$905,200	\$1,005,300
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	13,526	19,000	26,700	22,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	10,596	12,400	17,500	25,000
51020	REPAIR AND MAINTENANCE	35,828	35,000	76,000	70,000
51025	CONTRACTUAL MAINTENANCE	1,224	2,600	2,600	3,100
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	4,844	7,500	7,624	9,984
		\$66,018	\$76,500	\$130,424	\$130,084
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	2,000	500	3,700
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	1,765	3,180	3,300	3,300
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	1,679	1,657	1,941	1,944
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	144	250	200	200
52045	ELECTRICITY AND NATURAL GAS	16,952	17,500	18,000	17,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	824	1,778	2,393	2,393
52060	TRAINING AND TRAVEL	0	1,480	1,480	1,480
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	428	500	500	500
		\$21,792	\$28,345	\$28,314	\$30,517
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	440,131	0	0	70,949
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	53,000	53,000
53025	SOFTWARE	0	0	0	0
		\$440,131	\$0	\$53,000	\$123,949
DIVISION TOTALS		\$1,286,085	\$999,495	\$1,116,938	\$1,289,850

PUBLIC UTILITIES

DIVISION: WASTEWATER TREATMENT PLANT

ACTIVITY NO. 6508

FUNCTION

COMMENTS

A DIVISION OF THE DEPARTMENT OF PUBLIC UTILITIES. THE WASTEWATER TREATMENT PLANT OPERATES 24 HOURS A DAY AND IS RESPONSIBLE FOR TREATING DOMESTIC, COMMERCIAL, AND INDUSTRIAL WASTEWATER. ADDITIONALLY, THIS DIVISION OPERATES THE PRETREATMENT PROGRAM WHICH REGULATES ALL INDUSTRIAL AND COMMERCIAL WASTEWATER WHICH IS DISCHARGED TO THE COLLECTION SYSTEM. ALL ACTIVITIES ARE PERFORMED IN ACCORDANCE WITH STANDARDS REQUIRED BY THE CLEAN WATER ACT (CWA), THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES), OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ), AND THE ENVIRONMENTAL PROTECTION AGENCY (EPA). THE PRIMARY FUNCTIONS OF THIS DIVISION ARE OPERATING THE WASTEWATER TREATMENT PLANT, MAINTENANCE OF EQUIPMENT, DISPOSAL OF SLUDGE IN ACCORDANCE WITH ODEQ REQUIREMENTS, AND OPERATING LABORATORY COMPLIANCE TESTING AS REQUIRED BY ODEQ PERMIT. ANNUALLY, THE WASTEWATER TREATMENT PLANT TREATS APPROXIMATELY 3 BILLION GALLONS OF WASTEWATER, PROCESSES OVER 10,000 WET TONS OF SLUDGE SOLIDS, AND MORE THAN 110,000 LABORATORY TESTS ARE PERFORMED. REMOVING HARMFUL POLLUTANTS FROM WASTEWATER ENSURES THE SAFETY OF PUBLIC HEALTH AND PROTECTS FRAGILE OKLAHOMA ECOSYSTEMS.

EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH,
HAPPINESS, HYGIENE, AND HABITAT.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	SALARY		
		22/23	23/24	24/25
WWTP SUPERINTENDENT	GE16	0	1	1
CHIEF CHEMIST	GE15	0	1	1
CHIEF CHEMIST	GE14	1	0	0
INDUSTR PRETRT OFCR	GE14	0	1	1
INDUSTR PRETRT OFCR	GE13	1	0	0
WASTEWATER PLANT LINE SP	GE13	0	1	1
MAINTENANCESUPV	GE13	0	1	1
WW PLANT LINE	GE12	1	0	0
WASTEWATER PLANT LINE SP	GE12	1	0	0
MAINTENANCESUPV	GE12	1	0	0
MAINTENANCE TECH	GE08	4	4	4
INDUSTR PRETRT INSPT	GE08	1	1	1
LAB TECHNICIAN	GE07	1	1	1
WWTP OPERATOR II	GE07	5	5	5
WWTP OPERATOR I	GE06	6	5	5
TOTAL		<u>22</u>	<u>21</u>	<u>21</u>
<i>REGULAR PART-TIME</i>				
ADMIN ASST I (20 HRS)	GE04	1	1	1
TOTAL PART-TIME		<u>1</u>	<u>1</u>	<u>1</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	1,648,740	1,648,740
MATERIALS & SUPPLIES	1,287,750	1,287,750
OTHER SERVICES & CHARGES	835,174	835,174
CAPITAL OUTLAY	0	0
TOTAL DOLLARS	<u>3,771,664</u>	<u>3,771,664</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: WASTEWATER TREATMENT PLANT

DIVISION NO. : 6508

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	830,616	976,000	1,885,000	1,067,000
50005	DIFFERENTIAL/STANDBY PAY	23,927	25,200	24,200	26,450
50010	SICK LEAVE-PAY IN LIEU	4,714	2,300	6,000	2,700
50015	CONTRACT LABOR	34,536	65,000	65,000	60,000
50020	PART TIME	32,207	14,028	20,000	17,500
50025	OVERTIME	11,553	24,000	24,000	25,000
50030	HOLIDAY PAY	11,795	10,500	10,500	12,000
50031	TERMINAL LEAVE	9,452	0	14,900	0
50035	UNEMPLOYMENT CONTRIBUTION	1,281	2,890	2,890	2,890
50040	FICA	53,676	60,000	62,500	65,500
50042	MEDICARE	12,553	14,500	15,000	15,500
50045	WORKERS' COMPENSATION	39,553	62,000	14,500	50,000
50050	GROUP LIFE AND HOSPITAL	114,334	170,000	148,500	174,500
50055	CITY PENSION PLAN	83,323	102,000	95,000	124,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,272,037	\$1,536,918	\$2,399,290	\$1,648,740
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	88,293	98,158	98,158	98,000
51001	COMPUTER SUPPLIES	0	0	500	1,250
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	302,796	379,340	376,340	380,000
51020	REPAIR AND MAINTENANCE	175,234	738,500	525,000	780,000
51025	CONTRACTUAL MAINTENANCE	7,132	7,220	7,220	8,500
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	9,399	16,500	16,500	20,000
		\$582,854	\$1,239,718	\$1,023,718	\$1,287,750
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	98,144	118,057	268,057	118,057
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	28,836	200,000	200,000	200,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	840	840	960
52043	INTERNET	0	0	0	0
52044	POSTAGE	818	2,300	2,300	2,300
52045	ELECTRICITY AND NATURAL GAS	517,769	550,000	550,000	475,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	27,498	28,000	28,000	30,000
52060	TRAINING AND TRAVEL	2,462	10,000	10,000	8,857
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$675,527	\$909,197	\$1,059,197	\$835,174
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	11,846	98,400	67,479	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$11,846	\$98,400	\$67,479	\$0
DIVISION TOTALS		\$2,542,264	\$3,784,233	\$4,549,684	\$3,771,664

PUBLIC UTILITIES

DIVISION: MEDICINE PARK WATER TREATMENT PLANT ACTIVITY NO. 6509

FUNCTION

OPERATING 24 HOURS/DAY, 7 DAYS/WEEK THIS DIVISION IS RESPONSIBLE FOR PROVIDING ABUNDANT SAFE DRINKING WATER FOR THE RESIDENTS OF LAWTON-FORT SILL AND THE SURROUNDING AREA IN ACCORDANCE WITH THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) AND THE ENVIRONMENTAL PROTECTION AGENCY (EPA) REGULATIONS. THE PRIMARY ACTIVITIES INCLUDE: MANAGING THE OPERATION AND MAINTENANCE OF LAWTONKA WATER RESERVOIR, TO INCLUDE WATER SHED MONITORING, GATE OPERATION IN ACCORDANCE WITH POLICY, AND MANAGING WATER LEVEL BY MANAGING THE TRANSMISSION LINE PROVIDED FOR THIS PURPOSE; OVERSEEING A 40 MGD WATER TREATMENT PLANT WITH ASSOCIATED PROCESSES AND EQUIPMENT; OPERATION OF SLUDGE LAGOON AND DISPOSAL OF RESIDUE; OPERATION OF FINISHED WATER PUMP STATION; AND OPERATION OF A STATE APPROVED LABORATORY THAT OPERATES WITHIN GUIDELINES OF EPA AND ODEQ, AND PERFORMS OVER 6,000 ANALYSES ON A MONTHLY BASIS. THE LABORATORY MONITORS, RECORDS, AND REPORTS THE STATE OF PROCESS INTEGRITY AS WELL AS FINISHED WATER QUALITY. THE LABORATORY PREPARES THE ANNUAL WATER QUALITY REPORT AND POSTS IT FOR ALL WATER CUSTOMERS. THE BUDGET INCLUDES THE PROVISIONS FOR TREATING AN ANNUAL AVERAGE DAILY FLOW OF 15 MILLION GALLONS PER DAY. EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

COMMENTS

THE BUDGET INCLUDES THE PROVISIONS FOR TREATING AN ANNUAL AVERAGE DAILY FLOW OF 15 MILLION GALLONS PER DAY.

PERSONNEL

CLASSIFICATION	SALARY			
	BI-WKLY	22/23	23/24	24/25
WATER PLANT SUPT	GE17	1	1	1
CHIEFCHEMIST	GE15	0	1	1
CHIEFCHEMIST	GE14	1	0	0
WATER PLANT LINE SUPV	GE13	0	1	1
MAINTENANCE TECH	GE08	4	3	3
WTR PLANT OPERATOR	GE07	7	7	7
LAB TECHNICIAN	GE07	1	1	1
<i>TOTAL</i>		<u>14</u>	<u>14</u>	<u>14</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	1,091,810	1,091,810
MATERIALS & SUPPLIES	3,137,408	3,137,408
OTHER SERVICES & CHARGES	503,637	503,637
CAPITAL OUTLAY	<u>0</u>	<u>0</u>
TOTAL DOLLARS	<u>4,732,855</u>	<u>4,732,855</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: MED PARK WATER TREATMENT PLANT

DIVISION NO. : 6509

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	625,796	689,500	691,500	768,500
50005	DIFFERENTIAL/STANDBY PAY	24,279	29,000	28,000	31,600
50010	SICK LEAVE-PAY IN LIEU	3,539	1,850	1,850	3,000
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	14,929	20,000	18,500	18,000
50030	HOLIDAY PAY	7,006	5,000	5,000	6,000
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	854	1,810	1,810	1,810
50040	FICA	38,534	42,000	42,000	46,500
50042	MEDICARE	8,936	10,000	10,000	11,000
50045	WORKERS' COMPENSATION	2,249	3,000	3,000	2,900
50050	GROUP LIFE AND HOSPITAL	90,083	114,000	104,000	112,500
50055	CITY PENSION PLAN	60,662	72,500	67,500	90,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$876,868	\$988,660	\$973,160	\$1,091,810
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	11,874	23,000	27,850	40,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	2,243,595	3,101,848	2,267,000	2,416,875
51020	REPAIR AND MAINTENANCE	269,577	625,835	457,500	650,000
51025	CONTRACTUAL MAINTENANCE	300	12,500	9,000	20,000
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	3,339	8,299	8,200	10,533
		\$2,528,685	\$3,771,482	\$2,769,550	\$3,137,408
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	2,186	2,832	2,832	11,852
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	89,291	130,000	129,150	135,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	3,713	5,000	4,780	4,980
52042	CELL PHONE	0	3,745	0	0
52043	INTERNET	3,053	3,700	4,980	5,100
52044	POSTAGE	76	500	750	15,000
52045	ELECTRICITY AND NATURAL GAS	333,659	450,000	375,000	300,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	5,046	5,664	5,700	6,500
52060	TRAINING AND TRAVEL	30	5,000	1,250	11,905
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	13,520	14,000	13,275	13,300
		\$450,574	\$620,441	\$537,717	\$503,637
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	33,493	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$33,493	\$0
DIVISION TOTALS		\$3,856,127	\$5,380,583	\$4,313,920	\$4,732,855

PUBLIC UTILITIES

DIVISION: SOUTHEAST WATER TREATMENT PLANT ACTIVITY NO. 6510

FUNCTION

A DIVISION OF THE DEPARTMENT OF PUBLIC UTILITIES (ESTABLISHED JULY 1, 2019). OPERATING 24 HOURS/DAY, 7 DAYS/WEEK THE DIVISION IS RESPONSIBLE FOR PROVIDING ABUNDANT SAFE DRINKING WATER FOR THE RESIDENTS OF LAWTON-FT SILL AND THE SURROUNDING AREA IN ACCORDANCE WITH OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) AND THE ENVIRONMENTAL PROTECTION AGENCY (EPA) REGULATIONS. THE PRIMARY ACTIVITIES INCLUDE: MANAGING THE OPERATION AND MAINTENANCE OF LAKE ELLSWORTH WATER RESERVOIR TO INCLUDE WATERSHED MONITORING, GATE OPERATION IN ACCORDANCE WITH POLICY, MANAGING WATER LEVEL, AND MANAGING THE PUMP STATION FOR THIS PURPOSE; OPERATING THE WATER TREATMENT PLANT WITH ASSOCIATED PROCESSES AND EQUIPMENT; OPERATING A FINISHED WATER PUMP STATION; OPERATING A CHEMICAL BOOSTER STATION; AND OPERATION OF A STATE APPROVED LABORATORY THAT OPERATES WITHIN THE GUIDELINES OF EPA AND ODEQ AND PERFORMS 3,500 MONTHLY ANALYSES. THE LABORATORY MONITORS, RECORDS AND REPORTS ON PROCESS WATER QUALITY AS WELL AS FINISHED WATER QUALITY AND PREPARES THE ANNUAL WATER QUALITY REPORT AND POSTS IT FOR ALL WATER CUSTOMERS. THE BUDGET INCLUDES PROVISIONS FOR TREATING AN ANNUAL AVERAGE DAILY FLOW OF 3.5 MILLION GALLONS PER DAY.
EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

COMMENTS

THE BUDGET INCLUDES PROVISIONS FOR TREATING AN ANNUAL AVERAGE DAILY FLOW OF 3.5 MILLION GALLONS PER DAY.

PERSONNEL

CLASSIFICATION	SALARY			
	BI-WKLY	22/23	23/24	24/25
DPTY DIR PUBLIC UTILT	E2	1	1	0
WATER PLANT LINE SUPV	GE13	0	1	1
WATER PLANT LINE SUPV	GE12	1	0	0
INSTRUMENTATION TECH	GE10	1	1	1
MAINTENANCE TECH	GE08	1	2	1
WTR PLANT OPERATOR	GE07	6	5	6
LAB TECHNICIAN	GE07	1	1	1
ADMIN ASSISTANT II	GE06	1	1	1
<i>TOTAL</i>		<u>12</u>	<u>12</u>	<u>11</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53020	SKYLIGHT REPLACEMENT	R	1	<u>15,000</u>
	<i>TOTAL</i>			<u>15,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	870,530	870,530
MATERIALS & SUPPLIES	1,175,913	1,175,913
OTHER SERVICES & CHARGES	366,304	366,304
CAPITAL OUTLAY	<u>15,000</u>	<u>15,000</u>
TOTAL DOLLARS	<u>2,427,747</u>	<u>2,427,747</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: SE WATER TREATMENT PLANT

DIVISION NO. : 6510

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	477,776	618,000	537,500	615,500
50005	DIFFERENTIAL/STANDBY PAY	27,735	34,726	34,300	37,100
50010	SICK LEAVE-PAY IN LIEU	2,865	3,300	3,300	4,300
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	5,427	13,000	8,000	10,000
50030	HOLIDAY PAY	4,526	5,000	8,000	6,000
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	732	1,330	1,330	1,330
50040	FICA	30,250	38,500	35,000	39,000
50042	MEDICARE	7,074	9,500	8,500	9,500
50045	WORKERS' COMPENSATION	1,928	2,000	2,000	1,900
50050	GROUP LIFE AND HOSPITAL	52,041	80,000	61,500	63,500
50055	CITY PENSION PLAN	47,119	66,000	54,000	71,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,162	8,350	11,050	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$665,633	\$879,706	\$764,480	\$870,530
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	6,889	10,000	14,900	15,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	820,534	1,145,950	892,824	996,213
51020	REPAIR AND MAINTENANCE	42,823	85,400	85,400	140,000
51025	CONTRACTUAL MAINTENANCE	0	5,000	5,000	16,000
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	3,242	5,000	5,000	8,700
		\$873,488	\$1,251,350	\$1,003,124	\$1,175,913
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	689	700	700	2,700
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	41,556	50,500	50,000	50,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	350	0	0
52042	CELL PHONE	0	2,400	0	5,000
52043	INTERNET	0	0	0	0
52044	POSTAGE	172	500	500	2,000
52045	ELECTRICITY AND NATURAL GAS	281,362	320,000	290,000	300,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,292	1,418	1,418	1,604
52060	TRAINING AND TRAVEL	0	1,500	1,500	5,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$325,071	\$377,368	\$344,118	\$366,304
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	0	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	19,079	18,943	15,000
53025	SOFTWARE	0	0	0	0
		\$0	\$19,079	\$18,943	\$15,000
DIVISION TOTALS		\$1,864,192	\$2,527,503	\$2,130,665	\$2,427,747

PUBLIC UTILITIES

DIVISION: METER SERVICES

ACTIVITY NO. 6511

FUNCTION

NORMAL OPERATING HOURS ARE 5 DAY MONDAY-FRIDAY 40 HOUR WORK WEEKS. METER SERVICES EMPLOYEES ARE AVAILABLE FOR EMERGENCY CALL OUT 24 HOURS A DAY 7 DAYS A WEEK. METER SERVICES MANAGES THE OPERATION AND MAINTENANCE OF APPROXIMATELY 32,000 WATER METERS RANGING FOR ¾" TO 12". DIVISION REPLACES DAMAGED OR NON-FUNCTIONAL WATER METERS, RADIO TRANSMITTERS, MAINTAINS METER READING TOWER EQUIPMENT, REPAIRS LEAKS, TEST METERS FOR ACCURACY, SHUTS METERS ON AND OFF FOR WATER ACCOUNTS FOR LEAKS, NON-PAYMENTS AND FINAL ACCOUNTS FOR FISCAL YEAR 2022-2023 YEAR TOTALING OVER 27,000 CALLS FOR SERVICE OR REPAIRS. METER SERVICES WORKS IN ACCORDANCE WITH THE FEDERAL SAFE WATER DRINKING ACT, OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ), AND THE ENVIRONMENTAL PROTECTION AGENCY (EPA) REGULATIONS. THE BUDGET INCLUDES PROVISIONS FOR NORMAL METER REPLACEMENT OF METERS, RADIO TELEMETRY FOR READING AND INTERFACE WITH THE UTILITY BILLING SYSTEM. THE DIVISION IS CURRENTLY UNDERGOING A 5 MILLION DOLLAR REPLACEMENT PROJECT THAT WILL REPLACE APPROXIMATELY 10,000 AGING METERS.

EXCELLENCE UNSEEN: PROVIDING WATER FOR YOUR HEALTH, HAPPINESS, HYGIENE, AND HABITAT.

COMMENTS

THE BUDGET INCLUDES PROVISIONS FOR NOMINAL METER REPLACEMENT OF METERS, RADIO TELEMETRY FOR METER READING AND INTERFACE WITH BILLING SYSTEM.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023-2024		
		22/23	23/24	24/25
METER SERVICES SUPER	GE15	0	0	1
METER SERVICES SUPER	GE10	1	1	0
SENIOR METER TECH	GE07	1	1	1
METER TECHNICIAN	GE06	<u>6</u>	<u>6</u>	<u>6</u>
TOTAL		<u>8</u>	<u>8</u>	<u>8</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	ELECTRONIC PALLET JACK	R	1	6,000
53020	A/C UNIT	R	1	10,000
53020	ROOF REPAIR/REPLACE	R	1	10,000
53020	GARAGE DOORS	R	1	<u>8,500</u>
	TOTAL			<u>34,500</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	ENTERPRISE
PERSONNEL SERVICES	542,735	542,735
MATERIALS & SUPPLIES	372,320	372,320
OTHER SERVICES & CHARGES	8,264	8,264
CAPITAL OUTLAY	<u>34,500</u>	<u>34,500</u>
TOTAL DOLLARS	<u>957,819</u>	<u>957,819</u>

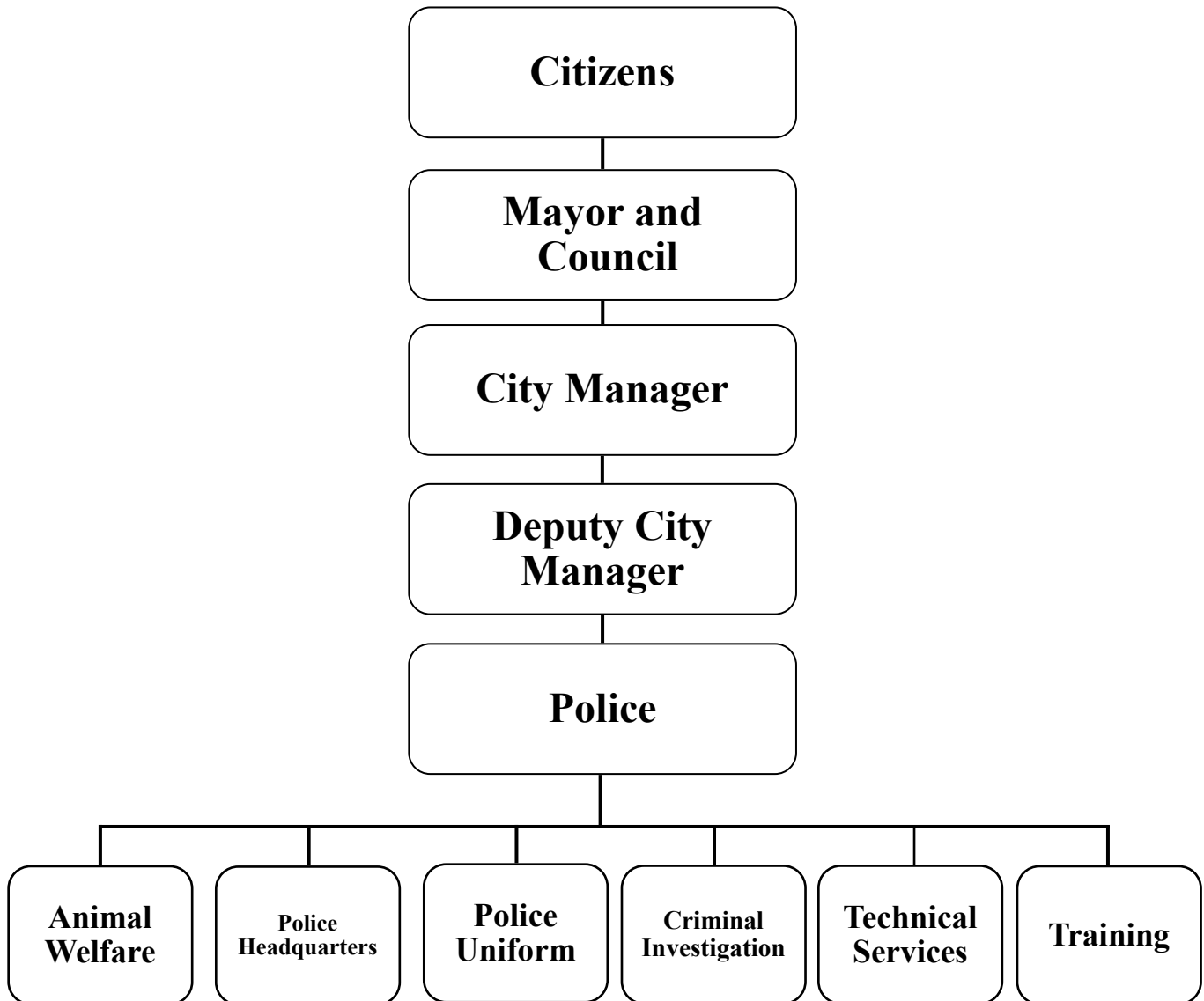
SUMMARY OF EXPENDITURES

DEPARTMENT: PUBLIC UTILITIES
 DIVISION: METER SERVICES

DIVISION NO. : 6511

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	288,410	340,000	347,500	389,500
50005	DIFFERENTIAL/STANDBY PAY	4,344	4,500	4,500	4,500
50010	SICK LEAVE-PAY IN LIEU	22	0	0	0
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	1,865	3,000	3,000	3,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	488	1,085	1,085	1,085
50040	FICA	17,306	20,500	21,000	23,500
50042	MEDICARE	4,047	5,000	5,500	6,000
50045	WORKERS' COMPENSATION	3,106	1,000	1,000	750
50050	GROUP LIFE AND HOSPITAL	41,675	57,000	57,500	59,000
50055	CITY PENSION PLAN	29,395	35,000	35,500	44,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,518	8,500	11,300	11,400
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$399,176	\$475,585	\$487,885	\$542,735
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	29,037	25,000	27,000	25,000
51001	COMPUTER SUPPLIES	0	1,000	0	3,750
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	1,610	1,610	1,610
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	355,780	329,470	290,000	250,000
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	150	0	0
51020	REPAIR AND MAINTENANCE	2,475	9,000	9,000	9,000
51025	CONTRACTUAL MAINTENANCE	29,890	65,000	62,940	75,400
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	2,617	5,220	5,100	7,560
		\$419,799	\$436,450	\$395,650	\$372,320
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	500	500	500
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	0	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	840	840	840
52043	INTERNET	0	6,060	6,060	6,060
52044	POSTAGE	0	0	0	0
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	818	1,512	1,512	864
52060	TRAINING AND TRAVEL	0	0	0	0
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$818	\$8,912	\$8,912	\$8,264
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	12,000	218,379	6,000
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	28,500
53025	SOFTWARE	0	0	0	0
		\$0	\$12,000	\$218,379	\$34,500
DIVISION TOTALS		\$819,793	\$932,947	\$1,110,826	\$957,819

Police



Budget	Full-Time Positions
\$28,211,803	235

POLICE DEPARTMENT

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Maintain respect for the rule of law by proper enforcement thereof.

Protect the rights of citizens while addressing crime.

Preserve life and property.

Lessen the impact of ongoing fentanyl epidemic in our community.

Promote a safe and secure community.

GOALS

Swift enforcement of traffic laws, criminal laws and ordinances

Conduct pro-active investigations of suspected illegal activities

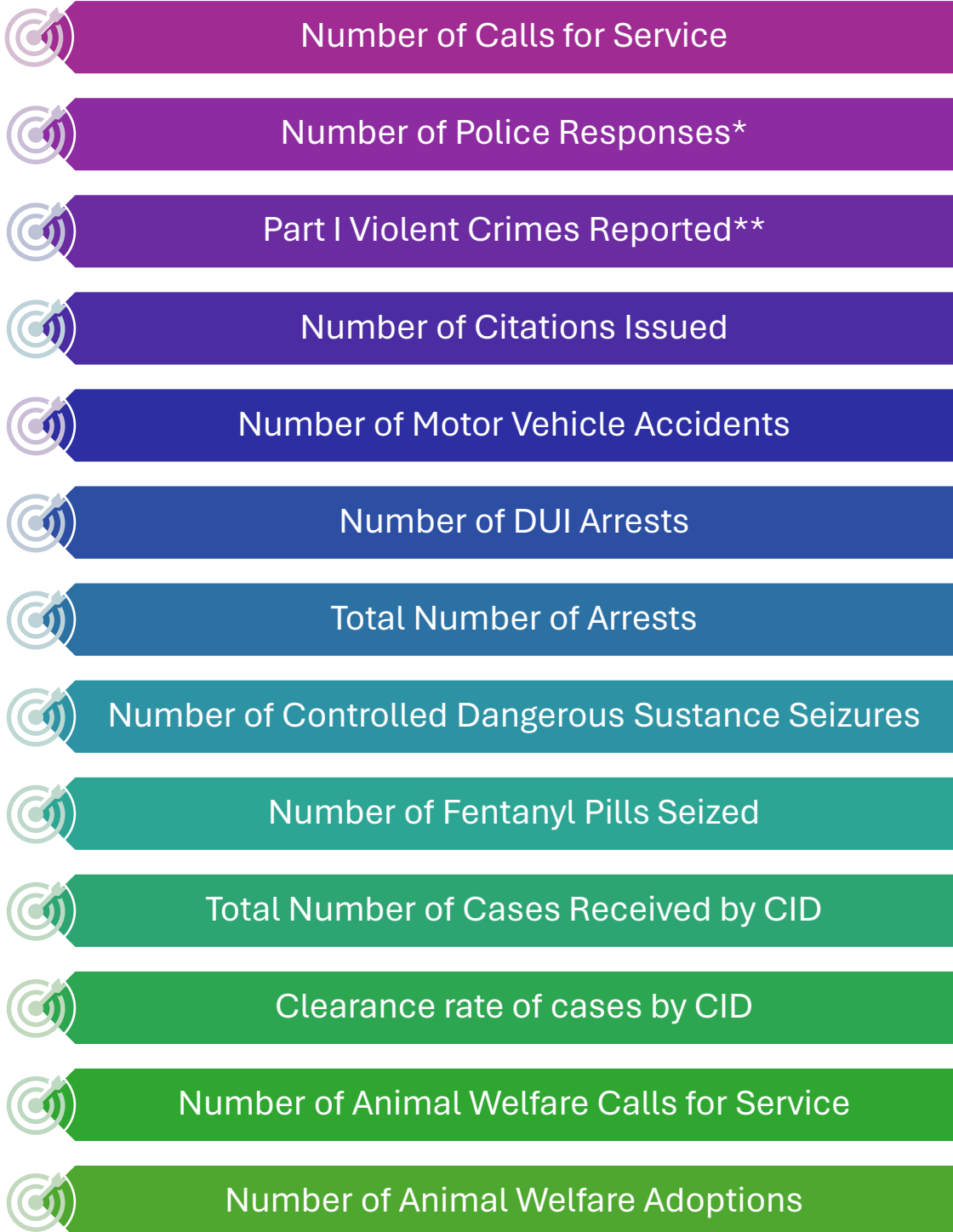
Enforcement and prevention of drug activity

Impaired driving enforcement and prevention

Facilitate training to all personnel, in addition to state mandated training

POLICE DEPARTMENT

BENCHMARKING METRICS



POLICE

DIVISION: POLICE HEADQUARTERS

ACTIVITY NO. 7001

FUNCTION

THIS DIVISION CONSISTS OF THE COMMAND STAFF OF THE LAWTON POLICE DEPARTMENT: CHIEF OF POLICE, DEPUTY CHIEF OF POLICE, AND TWO ASSISTANT CHIEFS. THE DIVISION ALSO INCLUDES THE OFFICE OF INTERNAL AFFAIRS, CRIMESTOPPERS OFFICE OF PUBLIC INFORMATION, CRIMINAL INTELLIGENCE ANALYST, CHIEF'S ADMINISTRATIVE ASSISTANT, AND THE SPECIAL OPERATIONS NARCOTICS/VICE UNIT.

COMMENTS

THE FUNDING FOR THE CRIMINAL INTELLIGENCE ANALYST CONTINUES THROUGH A REIMBURSEMENT GRANT FROM THE OKLAHOMA DEPARTMENT OF HOMELAND SECURITY. IN ADDITION TO THE SALARY AND BENEFITS FOR THIS POSITION, THE GRANT ALSO REIMBURSES THE CITY FOR EQUIPMENT AS WELL AS EXTENSIVE AND IN-DEPTH TRAINING.

ACCOUNT 52060 (TRAINING AND TRAVEL) PROVIDES THE FUNDS FOR THE MAJORITY OF THE DEPARTMENT TRAINING. THESE FUNDS COME THROUGH THE CITATION FUND ACCOUNT (2007001-52060).

ACCOUNT 52090 (OTHER EXPENSES) PROVIDES FUNDING TO THE SPECIAL OPERATIONS UNIT FOR OPERATIONAL TASK FORCE EXPENSES.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023-2025		
		22/23	23/24	24/25
POLICE CHIEF	E4	1	1	1
POLICE DEPUTY CHIEF	E3	1	1	1
POLICE ASST CHIEF	PD30	2	2	2
CAPTAIN	PD26	1	1	1
LIEUTENANT	PD23	1	1	1
POLICE OFFICER/SRGT	PD12-18	9	9	9
*CRIMINAL	GE16	0	1	1
INTELLIGENCE ANALYST				
ADMIN ASST III	GE08	1	1	1
*CRIMINAL	GE08	<u>1</u>	<u>0</u>	<u>0</u>
INTELLIGENCE ANALYST				
TOTAL		<u>17</u>	<u>17</u>	<u>17</u>
*GRANT FUNDED				

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON SUV	R	2	86,690
53020	NEW SUPPORT BUILDING DESIGN	R	1	<u>300,000</u>
TOTAL				<u>386,690</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	POLICE TRAINING FUND	GRANT	ROLLING STOCK
PERSONNEL SERVICES	2,330,100	2,247,100		<u>83,000</u>	
MATERIALS & SUPPLIES	71,200	71,200			
OTHER SERVICES & CHARGES	219,835	190,805	<u>29,030</u>		
CAPITAL OUTLAY	<u>386,690</u>	<u>300,000</u>			86,690
TOTAL DOLLARS	<u>3,007,825</u>	<u>2,809,105</u>	<u>29,030</u>	<u>83,000</u>	<u>86,690</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: POLICE HEADQUARTERS

DIVISION NO. : 7001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,337,393	1,583,500	1,535,000	1,730,500
50005	DIFFERENTIAL/STANDBY PAY	788	2,500	4,500	1,250
50010	SICK LEAVE-PAY IN LIEU	33,740	36,000	60,000	66,500
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	61,888	65,000	85,000	85,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	9,000	0
50035	UNEMPLOYMENT CONTRIBUTION	1,037	2,050	2,050	2,050
50040	FICA	20,318	23,500	23,000	28,000
50042	MEDICARE	19,722	22,000	24,500	25,000
50045	WORKERS' COMPENSATION	18,028	11,000	2,500	8,500
50050	GROUP LIFE AND HOSPITAL	124,696	151,000	143,500	163,000
50055	CITY PENSION PLAN	33,605	39,000	39,000	49,500
50056	POLICE PENSION PLAN	128,993	147,500	148,500	162,000
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	7,330	7,350	8,750	8,800
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,787,538	\$2,090,400	\$2,085,300	\$2,330,100
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	6,110	4,500	4,500	4,500
51001	COMPUTER SUPPLIES	26,600	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	500	0	500
51025	CONTRACTUAL MAINTENANCE	0	6,600	6,350	51,600
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	11,657	14,600	13,000	14,600
		\$44,367	\$26,200	\$23,850	\$71,200
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	1,000	250	1,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	170,810	183,620	408,959	183,620
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	59	250	250	250
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,652	2,165	1,540	2,435
52060	TRAINING AND TRAVEL	19,419	24,330	24,000	29,030
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	3,000	3,500	3,250	3,500
		\$194,939	\$214,865	\$438,249	\$219,835
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	95,670	86,690
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	300,000
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$95,670	\$386,690
DIVISION TOTALS		\$2,026,845	\$2,331,465	\$2,643,069	\$3,007,825

POLICE

DIVISION: POLICE UNIFORM

ACTIVITY NO. 7002

FUNCTION

THE UNIFORM DIVISION IS THE LARGEST DIVISION WITHIN THE LAWTON POLICE DEPARTMENT. THE DIVISION IS COMPRISED OF PATROL, TRAFFIC, GANGS, AND LAKES. THE GOAL OF THE UNIFORM DIVISION IS TO PROVIDE PERSONAL, PROPERTY, TRAFFIC, AND WATER SAFETY TO AND FOR THE PUBLIC.

THE LAKE PATROL OFFICERS ARE ASSIGNED YEAR-ROUND TO PATROL AND MONTIOR BOTH LAKE LAWTONKA AND LAKE ELLSWORTH, WHICH ARE CITY OWNED.

COMMENTS

DURING FY2018-19, THE CITY OF LAWTON AND THE LAWTON POLICE DEPARTMENT SAW THE ADDITION OF THIRTY-THREE FULLY EQUIPPED, MARKED POLICE PATROL VEHICLES (SUV). THE FOURTH PAYMENT OF THE LEASE-PURCHASE AGREEMENT HAS BEEN BUDGETED THROUGH FY22 DIVISION 7002 – UNIFORM DIVISION CAPITAL OUTLAY.

DURING FY2019-20, THE CITY OF LAWTON AND THE LAWTON POLICE DEPARTMENT BEGAN THE MAJOR TECHNOLOGY UPGRADE WITH AN OVERALL REPLACEMENT/ADDITION OF THE DEPARTMENT’S PATROL UNIT DASH-CAM AND THE ADDITION OF INDIVIDUAL OFFICER BODY CAMERAS AS WELL AS MOBILE DATA TERMINALS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
CAPTAIN	PD26	6	6	6
LIEUTENANT	PD23	15	15	14
POLICE OFFICER/SRGT	PD12-18	<u>115</u>	<u>115</u>	<u>111</u>
<i>TOTAL</i>		<u>136</u>	<u>136</u>	<u>131</u>
<i>TEMPORARY PART-TIME</i>				
POLICE OFFICER	T10H	<u>11</u>	<u>4</u>	<u>4</u>
<i>TOTAL PART-TIME</i>		<u>11</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON SUV	R	11	801,636
53015	½ TON PICKUP	R	1	<u>67,288</u>
<i>TOTAL</i>				<u>868,924</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	CIP FUND	POLICE TRAINING FUND	ROLLING STOCK
PERSONNEL SERVICES	14,707,400	13,231,200	<u>1,476,200</u>		
MATERIALS & SUPPLIES	213,230	213,230			
OTHER SERVICES & CHARGES	21,360	15,820		<u>5,540</u>	
CAPITAL OUTLAY	<u>868,924</u>	<u>0</u>			<u>868,924</u>
TOTAL DOLLARS	<u>15,810,914</u>	<u>13,460,250</u>	<u>1,476,200</u>	<u>5,540</u>	<u>868,924</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: POLICE UNIFORM

DIVISION NO. : 7002

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	8,380,472	10,042,500	8,962,500	10,529,500
50005	DIFFFERENTIAL/STANDBY PAY	228,664	200,000	200,000	220,000
50010	SICK LEAVE-PAY IN LIEU	142,550	118,500	160,000	180,500
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	56,100	85,000	77,500	100,000
50025	OVERTIME	757,993	800,000	825,000	840,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	14,501	0	16,250	0
50035	UNEMPLOYMENT CONTRIBUTION	8,293	18,400	18,400	18,400
50040	FICA	3,571	5,500	5,000	7,000
50042	MEDICARE	134,731	145,500	149,000	153,000
50045	WORKERS' COMPENSATION	131,236	183,000	93,000	160,000
50050	GROUP LIFE AND HOSPITAL	788,438	1,042,000	847,000	1,060,500
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	1,100,130	1,309,000	1,175,500	1,395,500
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	49,299	51,500	42,800	43,000
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$11,795,979	\$14,000,900	\$12,571,950	\$14,707,400
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	16,120	24,300	20,000	27,700
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	25	25	25
51020	REPAIR AND MAINTENANCE	2,421	1,650	1,165	1,650
51025	CONTRACTUAL MAINTENANCE	720	8,875	1,915	3,075
51030	MAINT MATERIAL-MOTIVE EQUIP	19,304	20,000	10,000	20,000
51035	UNIFORM AND CLOTHING	73,954	175,000	166,150	160,780
		\$112,519	\$229,850	\$199,255	\$213,230
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	162	900	450	6,900
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	1,851	700	16,695	700
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	649	0	500	500
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	496	1,000	1,000	1,000
52045	ELECTRICITY AND NATURAL GAS	2,193	3,500	3,500	3,750
52050	INSURANCE	0	100	100	100
52055	DUES AND MEMBERSHIPS	1,388	2,000	1,970	1,970
52060	TRAINING AND TRAVEL	6,916	6,520	6,500	5,540
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	625	900	900	900
		\$14,280	\$15,620	\$31,615	\$21,360
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	796,582	319,955	1,177,573	868,924
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$796,582	\$319,955	\$1,177,573	\$868,924
DIVISION TOTALS		\$12,719,361	\$14,566,325	\$13,980,393	\$15,810,914

POLICE

DIVISION: POLICE CRIMINAL INVESTIGATION

ACTIVITY NO. 7003

FUNCTION

THE CRIMINAL INVESTIGATION DIVISION IS TASKED WITH INVESTIGATING CRIMES REPORTED WITHIN THE JURISDICTION OF THE LAWTON POLICE DEPARTMENT.

THE PRIORITIES OF CID ARE TO INCREASE THE TRAINING AND TECHNOLOGY IN ALL AREAS OF INVESTIGATIONS INCLUDING, BUT NOT LIMITED TO: CRIMES AGAINST WOMEN AND CHILDREN, FRAUD, AND INTERNET CRIMES.

COMMENTS

THE CRIMINAL INVESTIGATION DIVISION IS DIVIDED INTO "CRIMES AGAINST PEOPLE" AND "CRIMES AGAINST PROPERTY".

ACCOUNT 52025 (PROFESSIONAL AND TECHNICAL SERVICES) INCLUDES THE FUNDING FOR THE "LEADS ONLINE" INTERNET PAWN SHOP PROGRAM. THIS PROGRAM ALLOWS LOCAL PAWN SHOPS TO DIGITALLY ENTER THEIR PAWN TICKET INFORMATION. IT FURTHER PROVIDES DETECTIVES A DATA BASE OF ITEMS PAWNED WITH THOSE AGENCIES AND SHOPS NATIONWIDE WHO ARE PARTICIPATING MEMBERS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024/25		
		22/23	23/24	24/25
CAPTAIN	PD26	1	1	1
LIEUTENANT	PD23	2	2	3
POLICE OFFICER/SRGT	PD12-18	19	19	23
ADMIN ASST II	GE06	<u>1</u>	<u>1</u>	<u>1</u>
<i>TOTAL</i>		<u>23</u>	<u>23</u>	<u>28</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON SUV	R	1	<u>73,976</u>
	<i>TOTAL</i>			<u>73,976</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	POLICE TRAINING FUND	ROLLING STOCK
PERSONNEL SERVICES	3,311,905	3,311,905		
MATERIALS & SUPPLIES	75,445	75,445		
OTHER SERVICES & CHARGES	21,730	1,730	<u>20,000</u>	
CAPITAL OUTLAY	<u>73,976</u>	<u>0</u>		<u>73,976</u>
TOTAL DOLLARS	<u>3,483,056</u>	<u>3,389,080</u>	<u>20,000</u>	<u>73,976</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: POLICE CRIMINAL INVESTIGATION

DIVISION NO. : 7003

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,757,353	1,894,000	2,309,000	2,442,000
50005	DIFFERENTIAL/STANDBY PAY	33,168	30,000	40,000	40,000
50010	SICK LEAVE-PAY IN LIEU	57,135	31,000	65,000	66,000
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	137,670	120,000	125,000	125,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	32,793	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	1,402	2,770	2,770	2,770
50040	FICA	2,810	3,200	3,200	3,900
50042	MEDICARE	28,131	27,000	37,000	35,000
50045	WORKERS' COMPENSATION	9,829	16,000	7,500	13,000
50050	GROUP LIFE AND HOSPITAL	167,513	192,000	217,000	244,000
50055	CITY PENSION PLAN	4,914	5,400	5,600	7,235
50056	POLICE PENSION PLAN	220,218	237,600	292,000	312,000
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	21,318	22,500	20,100	21,000
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$2,474,257	\$2,581,470	\$3,124,170	\$3,311,905
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	13,681	12,200	8,500	8,500
51001	COMPUTER SUPPLIES	0	5,500	3,098	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	1,100	1,100	1,100
51020	REPAIR AND MAINTENANCE	0	500	500	500
51025	CONTRACTUAL MAINTENANCE	28,405	27,370	29,100	41,945
51030	MAINT MATERIAL-MOTIVE EQUIP	0	3,000	1,500	3,000
51035	UNIFORM AND CLOTHING	24,471	20,400	20,000	20,400
		\$66,557	\$70,070	\$63,798	\$75,445
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	0	0	855	0
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	302	750	750	750
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	60	60	60
52055	DUES AND MEMBERSHIPS	168	420	420	420
52060	TRAINING AND TRAVEL	14,562	19,550	19,550	20,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	200	500	250	500
		\$15,232	\$21,280	\$21,885	\$21,730
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	75,104	148,506	148,506	73,976
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$75,104	\$148,506	\$148,506	\$73,976
DIVISION TOTALS		\$2,631,150	\$2,821,326	\$3,358,359	\$3,483,056

POLICE

DIVISION: POLICE TECHNICAL SERVICES

ACTIVITY NO. 7004

FUNCTION

THE TECHNICAL SERVICES DIVISION IS RESPONSIBLE FOR THE OVERALL OPERATIONS OF THE CITY OF LAWTON CORRECTIONAL FACILITY, RECORDS SECTION, PROPERTY AND IDENTIFICATION, STATION MAINTENANCE, AND BUILDING SECURITY.

COMMENTS

DURING FY2020-21, THE DEPARTMENT MADE THE TRANSITION INTO THE NEW PUBLIC SAFETY FACILITY. AS THE TECHNICAL SERVICES DIVISION IS THE HEART WITHIN THE DEPARTMENT, THE MAJORITY OF THE MOVE AFFECTED THIS DIVISION. THE CORRECTIONAL FACILITY TRANSITIONED FROM A MANUALLY OPERATED FACILITY TO ONE THAT IS UP-TO-DATE. THE STAFFING INCREASED AS WELL AS THE MAXIMUM CAPACITY OF INMATES.

THE RECORDS SECTION, COMPRISED OF THE RECORDS MANAGER AND DEPARTMENT CLERICAL STAFF, WILL ALSO TRANSITION INTO NEW SPACE. THEY WILL MAINTAIN THE CURRENT STAFFING LEVEL BUT THROUGH THE SAME UPGRADE TECHNOLOGY THAT THE UNIFORM DIVISION WENT THROUGH, THE TECHNICAL SERVICES DIVISION IS ALSO MAKING A TRANSITION WITH TYLER TECHNOLOGIES.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2023-2025		
		22/23	23/24	24/25
CAPTAIN	PD26	1	1	1
CORRECTIONS MANAGR	GE15	0	0	1
CORRECTIONS MANAGR	GE14	1	1	0
FACILITY SUPERVISOR	GE10	0	1	1
RECORDS MANAGER	GE08	1	1	1
CORRECTIONS SUPRVR	GE08	3	3	3
CORRECTIONAL OFCR	GE07	27	22	22
ADMIN ASST II	GE06	3	3	3
BLDG MAINT WKR III	GE05	1	0	0
RECORDS CLERK	GE05	0	1	1
POLICE CLERK	GE05	7	6	7
CUSTODIAN I	GE04	<u>0</u>	<u>2</u>	<u>2</u>
TOTAL		<u>44</u>	<u>41</u>	<u>42</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53025	DATA WORKS INMATE TRACKING SYSTEM	R	1	<u>34,221</u>
	TOTAL			<u>34,221</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	JAIL TRAINING FUND
PERSONNEL SERVICES	2,690,390	2,690,390	
MATERIALS & SUPPLIES	321,746	321,746	
OTHER SERVICES & CHARGES	58,523	52,475	<u>6,048</u>
CAPITAL OUTLAY	<u>34,221</u>	<u>34,221</u>	
TOTAL DOLLARS	<u>3,104,880</u>	<u>3,098,832</u>	<u>6,048</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: POLICE TECHNICAL SERVICES

DIVISION NO. : 7004

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,269,423	1,701,000	1,650,000	1,906,500
50005	DIFFERENTIAL/STANDBY PAY	21,722	23,000	28,000	28,000
50010	SICK LEAVE-PAY IN LIEU	5,394	5,500	5,500	9,200
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	100,632	100,000	100,000	90,000
50030	HOLIDAY PAY	24,283	19,000	19,000	21,000
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	2,683	4,690	4,690	4,690
50040	FICA	77,929	90,000	100,000	107,500
50042	MEDICARE	19,848	25,000	25,500	27,500
50045	WORKERS' COMPENSATION	11,196	9,000	3,000	8,500
50050	GROUP LIFE AND HOSPITAL	107,461	196,000	174,500	251,500
50055	CITY PENSION PLAN	113,440	164,500	148,500	205,500
50056	POLICE PENSION PLAN	12,634	14,500	15,000	16,000
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	14,485	16,000	14,300	14,500
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$1,781,130	\$2,368,190	\$2,287,990	\$2,690,390
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	154,002	205,646	205,000	205,646
51001	COMPUTER SUPPLIES	2,866	0	0	0
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	0	41,000	35,000	70,000
51025	CONTRACTUAL MAINTENANCE	948	15,600	15,600	23,100
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	11,565	23,000	23,000	23,000
		\$169,381	\$285,246	\$278,600	\$321,746
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	3,990	10,000	10,000	25,200
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	13,545	15,000	15,000	800
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	1,109	3,500	3,500	3,500
52045	ELECTRICITY AND NATURAL GAS	7,860	15,000	15,000	15,000
52050	INSURANCE	0	180	30	300
52055	DUES AND MEMBERSHIPS	147	625	625	675
52060	TRAINING AND TRAVEL	11,133	8,575	15,467	13,048
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$37,785	\$52,880	\$59,622	\$58,523
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	56,249	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	34,221	34,221	34,221
		\$0	\$34,221	\$90,470	\$34,221
DIVISION TOTALS		\$1,988,296	\$2,740,537	\$2,716,682	\$3,104,880

POLICE

DIVISION: POLICE TRAINING

ACTIVITY NO. 7005

FUNCTION

THE TRAINING DIVISION IS RESPONSIBLE FOR ALL ASPECTS OF TRAINING AND EDUCATION OF DEPARTMENTAL PERSONNEL AS IT RELATES TO THEIR GENERAL AND SPECIALIZED DUTIES AND RESPONSIBILITIES. THIS INCLUDES, BUT IS NOT LIMITED TO, EACH OFFICER'S ANNUAL CLEET MANDATED CERTIFICATION, FIREARMS REQUALIFICATION, AND EMERGENCY VEHICLE OPERATION TRAINING. THE DIVISION IS ALSO TASKED WITH MAINTAINING THE TRAINING RECORDS OF ALL DEPARTMENT PERSONNEL.

THIS DIVISION IS RESPONSIBLE FOR THE PROCESSING OF POLICE APPLICANTS FROM THE INITIAL BACKGROUND AND TESTING TO THE HIRING AND TRAINING. THEY ARE RESPONSIBLE FOR OPERATING THE DEPARTMENT'S OWN OKLAHOMA STATE CERTIFIED CLEET ACADEMY. THEY ARE ALSO AUTHORIZED TO TRAIN THOSE LAW ENFORCEMENT AGENCIES WHOSE COUNTY BORDERS COMANCHE COUNTY.

THIS DIVISION IS ALSO RESPONSIBLE FOR THE TRAINING PRESENTED TO THE LAWTON-FORT SILL AND SURROUNDING COMMUNITY AS IT RELATES TO LAW ENFORCEMENT FUNCTIONS THROUGH MONTHLY IN-SERVICE TRAININGS.

COMMENTS

ACCOUNT 51000 (SUPPLIES, TOOLS, AND EQUIPMENT) IS PRIMARILY USED TO FUND THE PURCHASE OF VARIOUS AMMUNITION USED BY THE OFFICERS. THE REMAINDER OF THE ACCOUNT IS USED TO PURCHASE THE SUPPLIES, ETC. TO OPERATE THE TRAINING OFFICE, OUTDOOR PISTOL RANGE, AND DEPARTMENT'S CLEET ACADEMIES.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	24/25		
		22/23	23/24	24/25
LIEUTENANT	PD23	1	1	1
POLICE OFFICER/SRGT	PD12-18	<u>3</u>	<u>3</u>	<u>3</u>
<i>TOTAL</i>		<u>4</u>	<u>4</u>	<u>4</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	½ TON SUV	R	2	<u>145.752</u>
	<i>TOTAL</i>			<u>145.752</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	POLICE TRAINING FUND	ROLLING STOCK
PERSONNEL SERVICES	506,240	506,240		
MATERIALS & SUPPLIES	202,600	202,600		
OTHER SERVICES & CHARGES	79,290	41,140	<u>38.150</u>	
CAPITAL OUTLAY	<u>145.752</u>	<u>0</u>		<u>145.752</u>
TOTAL DOLLARS	<u>933,882</u>	<u>749,980</u>	<u>38.150</u>	<u>145.752</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: POLICE TRAINING

DIVISION NO. : 7005

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	317,449	369,000	363,000	380,000
50005	DIFFERENTIAL/STANDBY PAY	0	250	250	250
50010	SICK LEAVE-PAY IN LIEU	7,324	6,000	8,500	10,000
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	39,548	10,000	45,000	12,500
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	244	490	490	490
50040	FICA	0	0	0	0
50042	MEDICARE	5,159	5,500	6,800	5,500
50045	WORKERS' COMPENSATION	643	800	20,000	5,900
50050	GROUP LIFE AND HOSPITAL	27,004	30,000	30,500	31,500
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	41,752	47,500	48,500	51,000
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	8,767	9,000	8,900	9,100
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$447,889	\$478,540	\$531,940	\$506,240
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	107,651	148,620	148,620	125,000
51001	COMPUTER SUPPLIES	0	0	0	0
51002	WEAPONS	9,055	25,000	25,000	70,000
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	125	200	200
51020	REPAIR AND MAINTENANCE	936	2,000	2,000	5,000
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	3,121	2,400	2,900	2,400
		\$120,764	\$178,145	\$178,720	\$202,600
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	1,000	1,000	2,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	23,634	25,000	25,000	32,000
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	200	150	200
52045	ELECTRICITY AND NATURAL GAS	1,990	5,000	5,000	5,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	0	1,200	1,200	1,440
52060	TRAINING AND TRAVEL	19,626	65,891	65,000	38,150
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	479	2,000	1,500	500
		\$45,729	\$100,291	\$98,850	\$79,290
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	0	0	151,987	145,752
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$0	\$0	\$151,987	\$145,752
DIVISION TOTALS		\$614,382	\$756,976	\$961,497	\$933,882

POLICE

DIVISION: ANIMAL WELFARE

ACTIVITY NO. 7006

FUNCTION

THE ANIMAL WELFARE DIVISION IS RESPONSIBLE FOR THE MAINTENANCE OF THE ANIMAL SHELTER, THE ADOPTION OR REDEMPTION OF IMPOUNDED LOST OR STRAYED ANIMALS, AS WELL AS THOSE ANIMALS WHICH ARE NEITHER REDEEMED NOR ADOPTED. THEY ARE RESPONSIBLE FOR THE CONTROL OF STRAY ANIMALS THROUGHOUT THE CITY OF LAWTON AND THE ENFORCEMENT OF LAWS PERTAINING TO LICENSING AND CONTROL. FURTHER, THE DIVISION IS RESPONSIBLE FOR THE REMOVAL OF DEAD ANIMALS FROM STREETS.

UNDER SIGNED AND CITY COUNCIL APPROVED AGREEMENTS THE ANIMAL WELFARE DIVISION, WHEN DISPATCHED, IS RESPONSIBLE FOR THE PICKUP OF STRAY ANIMALS IN THE CANTONMENT AREA OF FORT SILL.

COMMENTS

ACCOUNT 51000 (SUPPLIES, TOOLS, EQUIPMENT) PROVIDES FUNDING FOR ANIMAL FOOD AND EUTHANASIA DRUGS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	22/23	23/24	24/25
VETERNARIAN	E2	1	1	1
ANIMAL WELFARE SUPT	GE16	0	1	1
ANIMAL WELFARE SUPT	GE14	1	0	0
KENNEL SUPERVISOR	GE12	0	0	1
FIELD SUPERVISOR	GE12	0	0	1
FIELD SUPERVISOR	GE09	1	1	0
KENNEL SUPERVISOR	GE09	1	1	0
ANIMAL WELFARE OFCR	GE09	0	0	4
VETERINARIAN ASST	GE07	1	1	1
ANIMAL WELFARE OFCR	GE06	4	4	0
ANIMAL CARE TECHNICIAN	GE06	2	2	2
ADMIN ASST II	GE06	1	1	1
ADMIN ASST I	GE04	<u>0</u>	<u>0</u>	<u>1</u>
TOTAL		<u>12</u>	<u>12</u>	<u>13</u>
<i>REGULAR PART-TIME</i>				
KENNEL ASST (25 HRS)	GE04	0	2	2
ADMIN ASST I (25 HRS)	GE04	<u>0</u>	<u>1</u>	<u>0</u>
TOTAL PART-TIME		<u>0</u>	<u>3</u>	<u>2</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	¾ TON PICKUP	R	1	121,449
53020	INTAKE CENTER	A	1	<u>556,427</u>
TOTAL				<u>677,876</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	ROLLING STOCK
PERSONNEL SERVICES	996,905	996,905	
MATERIALS & SUPPLIES	134,225	134,225	
OTHER SERVICES & CHARGES	62,240	62,240	
CAPITAL OUTLAY	<u>677,876</u>	<u>556,427</u>	<u>121,449</u>
TOTAL DOLLARS	<u>1,871,246</u>	<u>1,749,797</u>	<u>121,449</u>

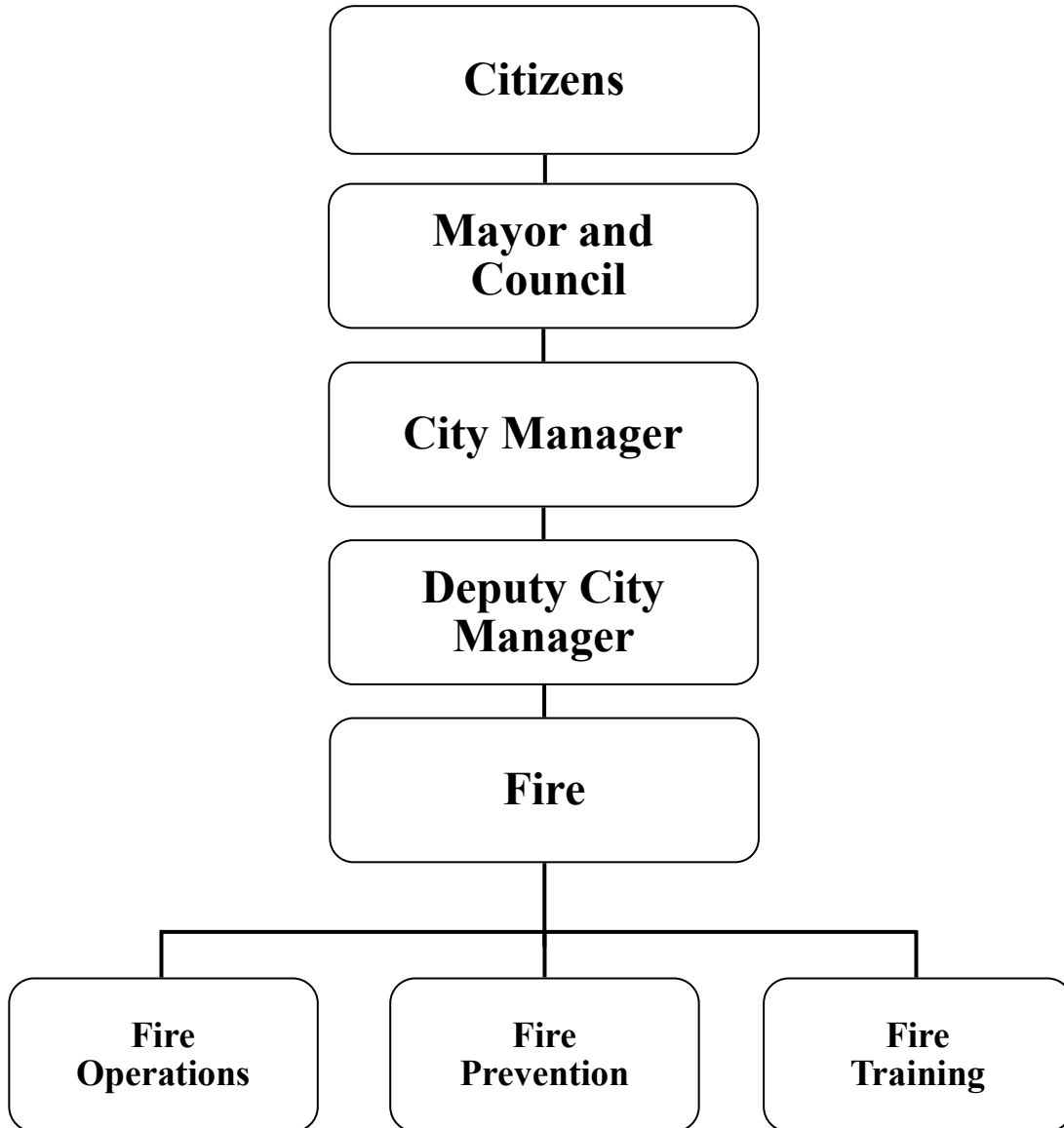
SUMMARY OF EXPENDITURES

DEPARTMENT: POLICE
 DIVISION: ANIMAL WELFARE

DIVISION NO. : 7006

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	375,145	559,500	498,000	677,000
50005	DIFFERENTIAL/STANDBY PAY	4,743	5,500	5,500	5,775
50010	SICK LEAVE-PAY IN LIEU	3,865	300	1,200	1,800
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	1,638	45,500	45,000	43,500
50025	OVERTIME	40,700	30,000	55,360	40,000
50030	HOLIDAY PAY	0	0	0	0
50031	TERMINAL LEAVE	792	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	732	1,330	1,330	1,330
50040	FICA	24,505	37,000	36,500	44,500
50042	MEDICARE	5,731	9,000	8,800	11,000
50045	WORKERS' COMPENSATION	9,527	8,000	16,500	12,500
50050	GROUP LIFE AND HOSPITAL	51,622	86,000	44,000	83,000
50055	CITY PENSION PLAN	36,136	56,000	45,500	76,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$555,135	\$838,130	\$757,690	\$996,905
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	74,644	100,000	96,820	105,000
51001	COMPUTER SUPPLIES	500	0	225	500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	14,856	26,725	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	919	2,500	4,000	6,500
51020	REPAIR AND MAINTENANCE	6,783	11,000	11,000	11,000
51025	CONTRACTUAL MAINTENANCE	1,410	3,760	4,260	3,200
51030	MAINT MATERIAL-MOTIVE EQUIP	0	2,000	500	0
51035	UNIFORM AND CLOTHING	5,748	6,500	6,050	8,025
		\$90,004	\$140,616	\$149,580	\$134,225
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	830	1,000	985	1,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	65,341	12,251	10,277	10,453
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	722	500	1,000	750
52045	ELECTRICITY AND NATURAL GAS	39,949	40,000	40,500	44,363
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	339	2,479	760	2,440
52060	TRAINING AND TRAVEL	3,602	6,555	3,600	3,234
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	267	0	0	0
		\$111,050	\$62,785	\$57,122	\$62,240
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	28,640	200,460	193,252	121,449
53020	CONSTRUCTION, IMPRVM, ADDITION	0	583,151	0	556,427
53025	SOFTWARE	0	0	0	0
		\$28,640	\$783,611	\$193,252	\$677,876
DIVISION TOTALS		\$784,829	\$1,825,142	\$1,157,644	\$1,871,246

Fire



Budget	Full-Time Positions
\$16,252,095	151

FIRE DEPARTMENT

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Comply with ISO requirements for training.

Decrease the time it takes to conduct a business final inspection.

Decrease the time it takes to review Fire Protection plans.

Implement a Community Risk Reduction Program focusing on life safety.

Respond quickly to Structure Fires.

Respond quickly to Medical Emergencies.

GOALS

Meet an 80-second turn-out time for 90% of structure fires.

Meet a 60-second turn-out time for 90% of EMS Incidents.

Conduct 90% of business finals within 2 business days of notification.

Complete 90% of Fire Protection Plans within 7 business days.

100% of all officers obtain entry level officer training.

Install 100 smoke detectors in homes that are lacking.

FIRE DEPARTMENT

BENCHMARKING METRICS



Complete fire protection plans within 7 business days.



Conduct business finals within two business days of notification.



Install smoke detectors in homes that are lacking.



Meet an 8- second turn-out time for structure fires.



Meet a 60-second turn-out time for EMS incidents.



All officers obtain entry level officer training.

FIRE

DIVISION: FIRE OPERATIONS

ACTIVITY NO. 7501

FUNCTION

THE FIRE DEPARTMENT IS RESPONSIBLE FOR PROVIDING PROTECTION TO CITIZENS FROM DANGERS TO LIFE AND PROPERTY CAUSED BY FIRES, NATURAL DISASTERS, AND/OR MAN-MADE HAZARDOUS SITUATIONS OR CONDITIONS. ADDITIONALLY, THE FIRE DEPARTMENT RESPONDS TO EMERGENCY MEDICAL CALLS AND A BROAD VARIETY OF RESCUE SITUATIONS INVOLVING TRAPPED PERSONS, INCLUDING VEHICLE ACCIDENT EXTRICATION, TRENCH RESCUE, CONFINED SPACE RESCUE, SWIFT WATER RESCUE, HIGH ANGLE RESCUE, BUILDING COLLAPSE, ETC... OTHER EMERGENCY ACTIVITIES INCLUDE THE EXTINGUISHMENT OF ALL TYPES OF FIRES, PROVIDING EMERGENCY MEDICAL CARE TO THE SICK AND INJURED, MITIGATING HAZARDOUS CONDITIONS (BOTH NATURAL AND MAN-MADE), AND CONDUCTING SEARCH AND RESCUE PROCEDURES. OTHER 'NON-EMERGENCY' ACTIVITIES INCLUDE CONDUCTING FIRE PREVENTION AND LIFE SAFETY INSPECTIONS, PROVIDING INFORMATION TO THE PUBLIC ON MATTERS RELATING TO FIRE PREVENTION AND OTHER AREAS OF LIFE SAFETY; THE MAINTENANCE OF FIRE DEPARTMENT EMERGENCY VEHICLES, TOOLS, EQUIPMENT, AND THE BUILDINGS AND GROUNDS ASSOCIATED WITH THE EIGHT LAWTON FIRE STATIONS; THE INSPECTION AND TESTING OF ALL CITY FIRE HYDRANTS; CONDUCTING PRACTICE DRILLS, TRAINING FOR OTHER PUBLIC AGENCIES AND/OR DEPARTMENTS, AS WELL AS THE TRAINING OF FIRE DEPARTMENT PERSONNEL; COMPLETING EMERGENCY RESPONSE REPORTS; THE INSPECTION, REPAIR, AND RECHARGE OF DEPARTMENT-OWNED FIRE EXTINGUISHERS; AS WELL AS ALL ADMINISTRATIVE DUTIES ASSOCIATED WITH THE FIRE DEPARTMENT.

COMMENTS

MANNING TABLE INCLUDES FOUR FIREFIGHTER POSITIONS FUNDED BY PUBLIC SAFETY SALES TAX, AND TO BE USED TO SUPPLEMENT STAFFING LEVEL FOR EIGHT FIRE STATIONS.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	2024		
		22/23	23/24	24/25
FIRE CHIEF	E4	0	1	1
FIRE CHIEF	E3	1	0	0
DEPUTY FIRE CHIEF	E3	0	1	1
DEPUTY FIRE CHIEF	E2	1	0	0
STAFF ASST CHIEF	FD42	1	1	1
ASST FIRE CHIEF	FD27	3	3	3
MAJOR	FD24	3	3	3
FIRE CAPTAIN PARAMDC	FD19-FD22	24	24	24
FIRE LT/PARAMEDIC	FD17-FD18	12	12	12
DRIVER/SGT/PARAMEDIC	FD13-FD15	36	36	36
FF/CORPORAL-PARAMDC	FD08-FD12	60	60	60
OFFICE SUPERVISOR LFD	GE10	0	1	1
ADMIN ASST III	GE08	1	1	1
ADMIN ASST II	GE06	1	0	0
TOTAL		<u>143</u>	<u>143</u>	<u>143</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53005	MEDICAL RESPONSE UNIT	R	1	218,900
53005	AERIAL LADDER UNIT	R	1	440,000
53005	PUMPER TRUCK	R	1	209,000
53015	TYPE 2 AMBULANCE	R	1	192,500
53015	WORKOUT EQUIPMENT	R	1	7,500
53020	STATION 3 KITCHEN REMODEL	R	1	<u>29,715</u>
	TOTAL			<u>1,097,615</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED TOTAL 24/25	GENERAL	FIRE TRAINING FUND	ROLLING STOCK	CIP FUNDED
PERSONNEL SERVICES	13,307,990	12,100,190			1,207,800
MATERIALS & SUPPLIES	494,445	494,445			
OTHER SERVICES & CHARGES	182,375	152,875	29,500		
CAPITAL OUTLAY	<u>1,097,615</u>	<u>37,215</u>		<u>1,060,400</u>	
TOTAL DOLLARS	<u>15,082,425</u>	<u>12,784,725</u>	<u>29,500</u>	<u>1,060,400</u>	<u>1,207,800</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: FIRE
 DIVISION: FIRE OPERATIONS

DIVISION NO. : 7501

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	8,410,447	9,951,000	9,024,000	9,251,500
50005	DIFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	408,125	217,000	220,000	202,500
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	461,160	350,000	700,000	250,000
50030	HOLIDAY PAY	159,271	122,500	165,000	165,000
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	8,720	16,590	16,590	16,590
50040	FICA	2,712	5,000	5,000	5,900
50042	MEDICARE	126,315	125,000	144,500	119,000
50045	WORKERS' COMPENSATION	502,966	535,000	598,500	505,000
50050	GROUP LIFE AND HOSPITAL	1,172,434	1,404,000	1,229,000	1,449,000
50055	CITY PENSION PLAN	5,361	8,800	9,500	11,500
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	1,141,176	1,278,500	1,173,000	1,192,000
50060	LONGEVITY	79,734	85,500	49,500	44,000
50065	UNIFORM MAINTENANCE	81,310	88,000	82,000	87,000
50070	EDUCATION INCENTIVE	26,393	0	10,000	9,000
		\$12,586,123	\$14,186,890	\$13,426,590	\$13,307,990
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	145,654	133,208	132,208	148,500
51001	COMPUTER SUPPLIES	0	2,500	1,600	2,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	5,000	0	5,000
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	4,824	6,500	5,000	7,500
51020	REPAIR AND MAINTENANCE	128,367	89,970	80,000	90,325
51025	CONTRACTUAL MAINTENANCE	23,208	25,000	20,503	65,620
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	158,328	160,000	160,000	175,000
		\$460,382	\$422,178	\$399,311	\$494,445
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,378	1,925	1,458	925
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	21,132	36,000	30,000	31,680
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	343	500	500	750
52045	ELECTRICITY AND NATURAL GAS	80,629	105,000	94,500	100,000
52050	INSURANCE	0	20	20	0
52055	DUES AND MEMBERSHIPS	11,714	14,614	14,795	14,920
52060	TRAINING AND TRAVEL	14,548	33,400	12,954	33,600
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	500	0	500
		\$129,743	\$191,959	\$154,227	\$182,375
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	867,900
53015	MACHINERY AND EQUIPMENT	396,749	1,763,706	1,738,426	200,000
53020	CONSTRUCTION, IMPRVM, ADDITION	19,532	0	144,468	29,715
53025	SOFTWARE	0	0	0	0
		\$416,281	\$1,763,706	\$1,882,894	\$1,097,615
DIVISION TOTALS		\$13,592,529	\$16,564,733	\$15,863,022	\$15,082,425

FIRE

DIVISION: FIRE PREVENTION

ACTIVITY NO. 7502

FUNCTION

COMMENTS

THE PRIMARY MISSION OF THE LAWTON FIRE DEPARTMENT'S FIRE PREVENTION DIVISION IS TO ENSURE THE SAFETY OF THE CITIZENS OF LAWTON BY PREVENTING FIRES AND ASSOCIATED HAZARDOUS CONDITIONS. TO ACCOMPLISH THIS, FIRE PREVENTION PERSONNEL CONDUCT FIRE ORIGIN AND CAUSE INVESTIGATIONS, FIRE AND LIFE SAFETY INSPECTIONS, CODE ENFORCEMENT INSPECTIONS, BUILDING PLAN REVIEWS, PUBLIC EDUCATION PROGRAMS, AND CRIMINAL INVESTIGATIONS INVOLVING POTENTIAL ARSON CRIMES AND ASSIST WITH THE PROSECUTION OF SUCH CRIMES. OTHER RESPONSIBILITIES INCLUDE ATTAINING AND MAINTAINING CLEET CERTIFICATION AS PEACE OFFICERS IN THE STATE OF OKLAHOMA; MAINTAINING REQUIRED STATE AND NATIONAL FIRE RECORDS, COORDINATING WITH OTHER DEPARTMENTS WITHIN THE CITY OF LAWTON TO OVERSEE THE CITY'S WATER DISTRIBUTION SYSTEM AS IT RELATES TO FIRE PROTECTION NEEDS; WORKING WITH THE FIRE CHIEF IN THE DEVELOPMENT OF DEPARTMENT AND CITY POLICIES AND PROCEDURES TO IMPROVE OVERALL PUBLIC SAFETY, AS WELL AS VARIOUS OTHER DUTIES. ADDITIONALLY, THIS DIVISION IS INVOLVED IN ASSISTING WITH FIRE DEPARTMENT RECRUITMENT EFFORTS, AND IN THE DEVELOPMENT OF PLANS AND GOALS, BOTH LONG AND SHORT RANGE, FOR THE LAWTON FIRE DEPARTMENT.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	2023			2024		
		22/23	23/24	24/25	22/23	23/24	24/25
FIRE MARSHAL	FD42	0	0	1			
FIRE MARSHAL	FD39	1	1	0			
DEPUTY FIRE	FD39	0	0	1			
MARSHAL/CAPT							
DEPUTY FIRE	FD34	1	1	0			
MARSHAL/CAPT							
ASST FIRE MARSHAL	FD34	0	0	1			
ASST FIRE MARSHAL	FD31	4	4	0			
ASST FIRE MARSHAL – SHIFT	FD22	0	0	3			
ADMIN ASST II	GE06	<u>1</u>	<u>0</u>	<u>0</u>			
TOTAL		<u>7</u>	<u>6</u>	<u>6</u>			

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	I PLAN TABLE	A	1	<u>8,000</u>
	<i>TOTAL</i>			<u>8,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED	
	TOTAL 24/25	GENERAL
PERSONNEL SERVICES	739,680	739,680
MATERIALS & SUPPLIES	24,050	24,050
OTHER SERVICES & CHARGES	24,238	24,238
CAPITAL OUTLAY	<u>8,000</u>	<u>8,000</u>
TOTAL DOLLARS	<u>795,968</u>	<u>795,968</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: FIRE
 DIVISION: FIRE PREVENTION

DIVISION NO. : 7502

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	390,488	443,000	438,000	535,000
50005	DIFFERENTIAL/STANDBY PAY	13,036	13,000	9,150	7,500
50010	SICK LEAVE-PAY IN LIEU	29,702	10,500	22,000	20,000
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	1,864	4,000	20,000	4,000
50030	HOLIDAY PAY	14,291	3,500	3,500	4,500
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	427	730	730	730
50040	FICA	1,045	0	0	0
50042	MEDICARE	5,992	6,500	7,200	7,000
50045	WORKERS' COMPENSATION	2,837	2,500	2,500	2,150
50050	GROUP LIFE AND HOSPITAL	51,708	75,000	58,800	76,000
50055	CITY PENSION PLAN	1,552	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	46,437	65,100	63,000	69,500
50060	LONGEVITY	832	0	3,350	6,300
50065	UNIFORM MAINTENANCE	3,554	5,000	4,000	5,000
50070	EDUCATION INCENTIVE	499	0	900	2,000
		\$564,262	\$628,830	\$633,130	\$739,680
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	8,143	13,050	14,750	10,750
51001	COMPUTER SUPPLIES	0	1,200	1,200	1,200
51002	WEAPONS	0	439	4,440	2,500
51003	RADIOS	0	400	100	400
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	100	100	100
51020	REPAIR AND MAINTENANCE	33	2,500	2,500	2,500
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	4,307	6,600	6,400	6,600
		\$12,483	\$24,289	\$29,490	\$24,050
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	0	0	0
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	410	2,464	1,244	2,680
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	5	300	150	300
52045	ELECTRICITY AND NATURAL GAS	7,855	5,040	5,040	5,160
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	1,487	2,842	5,567	5,098
52060	TRAINING AND TRAVEL	10,572	12,000	5,100	11,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$20,329	\$22,646	\$17,101	\$24,238
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	142,179	0	0	8,000
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$142,179	\$0	\$0	\$8,000
DIVISION TOTALS		\$739,253	\$675,765	\$679,721	\$795,968

FIRE

DIVISION: FIRE TRAINING

ACTIVITY NO. 7503

FUNCTION

COMMENTS

THE FIRE DEPARTMENT TRAINING DIVISION IS RESPONSIBLE FOR OVERSEEING THE TRAINING OF THE MEMBERS OF THE LAWTON FIRE DEPARTMENT IN ALL PHASES OF AN ALL HAZARD RESPONSE THAT INCLUDES BUT IS NOT LIMITED TO FIRE FIGHTING OPERATIONS, HAZARDOUS MATERIALS, EMERGENCY MEDICAL SERVICES UP TO THE PARAMEDIC LEVEL, ROPE RESCUE, CONFINED SPACE RESCUE, TRENCH RESCUE, STRUCTURE COLLAPSE AND WATER RESCUE, INCLUDING BOTH SHORE- AND BOAT-BASED RESCUES. THE TRAINING PERSONNEL ALSO ARE RESPONSIBLE FOR MAINTAINING THE DEPARTMENT'S TRAINING RECORDS FOR ALL DEPARTMENTAL PERSONNEL. IN ADDITION, THE TRAINING DIVISION PROVIDES INSTRUCTION FOR TEACHING INCIDENT COMMAND CLASSES TO ALL CITY EMPLOYEES. THE TRAINING DIVISION IS RESPONSIBLE FOR ADMINISTERING VARIOUS STAGES OF THE HIRING PROCESS FOR NEW FIRE FIGHTERS, ALONG WITH INSTRUCTING THE FIRE DEPARTMENT'S BASIC FIRE FIGHTER ACADEMY, DRIVER ACADEMY, OFFICER ACADEMY, AND FOR ADMINISTERING THE DEPARTMENT'S PROMOTIONAL PROCESS.

PERSONNEL

CAPITAL OUTLAY

CLASSIFICATION	SALARY BI-WKLY	2025		
		22/23	23/24	24/25
TRAINING OFFICER	FD42	0	0	1
TRAINING OFFICER	FD39	1	1	0
DEPUTY TRAINING OFFICER	FD39	0	0	1
DEPUTY TRAINING OFFICER	FD34	<u>1</u>	<u>1</u>	<u>0</u>
TOTAL		<u>2</u>	<u>2</u>	<u>2</u>

ACCT NO.	ITEM	A/R	QTY	BUDGET
				AMOUNT

FUNDING SOURCE

CLASSIFICATION	ADOPTED		TRAINING
	TOTAL 24/25	GENERAL	FUND
PERSONNEL SERVICES	269,170	269,170	
MATERIALS & SUPPLIES	16,000	16,000	
OTHER SERVICES & CHARGES	88,532	86,032	<u>2,500</u>
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	
TOTAL DOLLARS	<u>373,702</u>	<u>371,202</u>	<u>2,500</u>

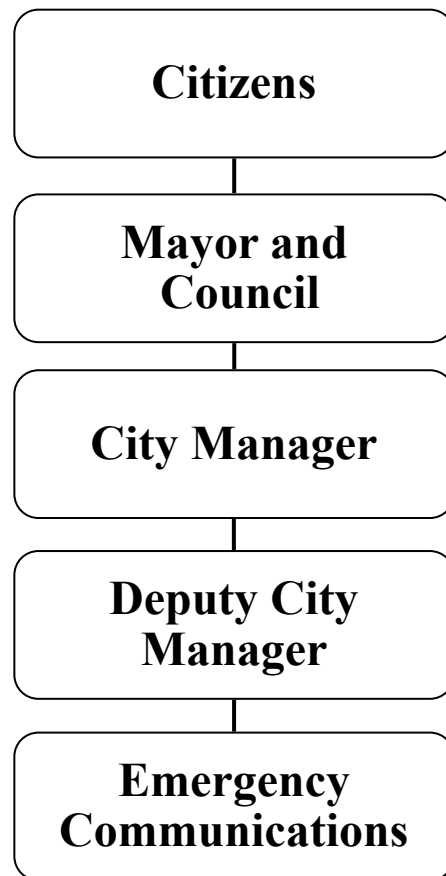
SUMMARY OF EXPENDITURES

DEPARTMENT: FIRE
 DIVISION: FIRE TRAINING

DIVISION NO. : 7503

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	156,781	160,500	193,500	193,000
50005	DIFFFERENTIAL/STANDBY PAY	0	0	0	0
50010	SICK LEAVE-PAY IN LIEU	3,685	4,000	4,500	4,600
50015	CONTRACT LABOR	0	0	0	0
50020	PART TIME	0	0	0	0
50025	OVERTIME	988	3,000	1,500	1,500
50030	HOLIDAY PAY	1,258	0	0	0
50031	TERMINAL LEAVE	0	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	122	370	370	370
50040	FICA	0	0	0	0
50042	MEDICARE	2,242	2,500	2,800	2,500
50045	WORKERS' COMPENSATION	4,964	60,000	3,000	15,000
50050	GROUP LIFE AND HOSPITAL	21,285	24,000	24,500	25,500
50055	CITY PENSION PLAN	0	0	0	0
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	21,173	23,000	26,000	25,000
50060	LONGEVITY	0	0	0	0
50065	UNIFORM MAINTENANCE	1,611	1,700	1,700	1,700
50070	EDUCATION INCENTIVE	0	0	0	0
		\$214,109	\$279,070	\$257,870	\$269,170
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	18,183	10,325	9,500	9,500
51001	COMPUTER SUPPLIES	2,623	0	2,700	2,500
51002	WEAPONS	0	0	0	0
51003	RADIOS	0	0	0	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	34	2,500	2,300	2,500
51025	CONTRACTUAL MAINTENANCE	0	0	0	0
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	3,288	3,000	3,000	1,500
		\$24,128	\$15,825	\$17,500	\$16,000
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	0	1,200	1,200	5,000
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	5,037	16,000	15,590	13,500
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	0	0	0	0
52042	CELL PHONE	0	0	0	0
52043	INTERNET	0	0	0	0
52044	POSTAGE	0	50	50	50
52045	ELECTRICITY AND NATURAL GAS	0	0	0	0
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	7,871	18,252	18,000	19,982
52060	TRAINING AND TRAVEL	38,961	50,000	49,000	50,000
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$51,869	\$85,502	\$83,840	\$88,532
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	0	0	0	0
53015	MACHINERY AND EQUIPMENT	10,000	95,500	95,460	0
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	0	0	0	0
		\$10,000	\$95,500	\$95,460	\$0
DIVISION TOTALS		\$300,106	\$475,897	\$454,670	\$373,702

Emergency Communications



Budget	Full-Time Positions
\$4,294,948	40

EMERGENCY COMMUNICATIONS

DIVISION SERVICE EFFORTS

STRATEGIC INITIATIVES

Analyze citizen needs and/or expectations.

Review call handling techniques and efficiency.

Audit and improve the Training Academy and Communications Training Officer program.

Conduct regular meetings with public safety personnel to encourage sharing of concerns and ideas.

Ensure compliance with National Industry Standards: NFPA 1221 and NENA Call Answering Standard/Model Recommendation.

Evaluate and improve candidate testing methodology to ensure a high level of training success and employee competence.

Constantly explore technological advances.

GOALS

Ensure the safety and effectiveness of our public safety personnel by diligently and thoroughly gathering all pertinent information necessary to ensure a safe and efficient response.

Provide entry level training of the highest caliber.

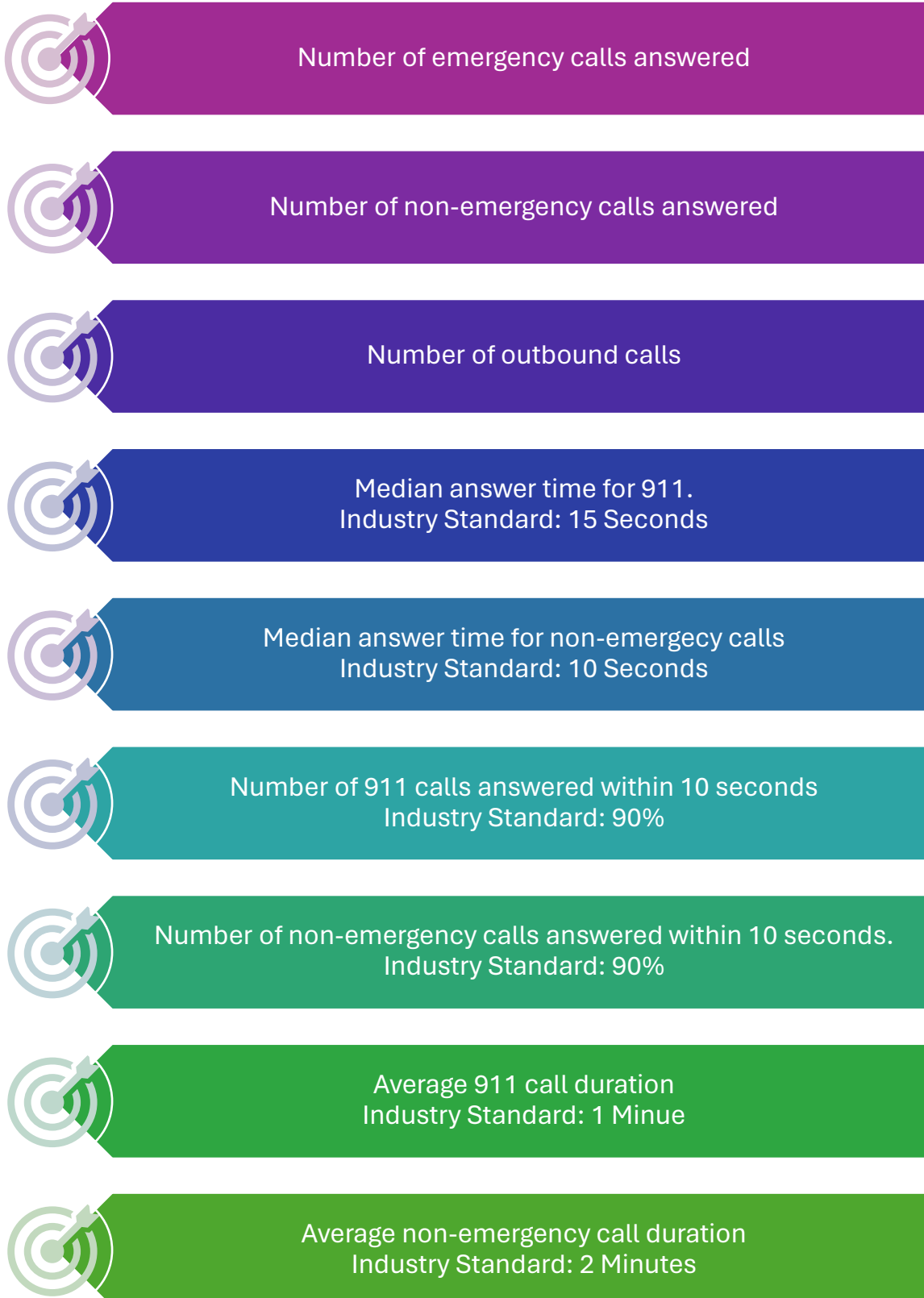
Provide our public safety personnel with a communications' safety net through conscientious monitoring, and when necessary, through timely intervention and interaction.

Employ personnel who meet the highest standards of professional excellence.

Achieve organizational excellence through commitment, education, continuing education, and technology.

Improve the quality of life at the neighborhood level by ensuring that the citizen's first point of contact with his/her public safety resources is courteously, sympathetically, and efficiently met.

EMERGENCY COMMUNICATIONS BENCHMARKING METRICS



EMERGENCY COMMUNICATIONS

DIVISION: EMERGENCY COMMUNICATIONS

ACTIVITY NO: 8001

FUNCTION

THIS ACTIVITY PROVIDES FUNDING FOR THE CITY OF LAWTON AND COMANCHE COUNTY EMERGENCY COMMUNICATIONS CENTER. THE CONSOLIDATED COMMUNICATIONS CENTER DISPATCHES FOR THE LAWTON POLICE DEPARTMENT, LAWTON FIRE DEPARTMENT, COMANCHE COUNTY SHERIFF'S OFFICE, ALL MUNICIPAL POLICE DEPARTMENTS, ALL VOLUNTEER FIRE DEPARTMENTS, EMS, ANIMAL CONTROL, AND AFTER-HOURS EMERGENCIES FOR THE WATER AND SEWER DEPARTMENTS. IN ADDITION, ALL EMERGENCY (911) AND NON-EMERGENCY CALLS ARE ANSWERED BY THIS DEPARTMENT. THE CENTER MAINTAINS WRECKER LOGS, ON-CALL ROSTERS, AND EMERGENCY CONTACT LISTS FOR CITY OF LAWTON DEPARTMENTS AFTER HOURS.

COMMENTS

THIS ACTIVITY IS FUNDED THROUGH A COMBINATION OF FUNDS TO INCLUDE THE CITY OF LAWTON GENERAL FUND, COMANCHE COUNTY CONTRACT, 911 CELLULAR FEE FUND, AND THE 911 LANDLINE FEE FUND.

PERSONNEL

CLASSIFICATION	SALARY BI-WKLY	SALARY		
		22/23	23/24	24/25
COMM DIRECTOR	E3	0	1	1
COMM DIRECTOR	E2	1	0	0
DEPUTY COMM DIRECT	E2	0	1	1
DEPUTY COMM DIRECT	E1	1	0	0
COMM SHIFT SUPERVSR	GE15	0	4	4
PRGRMR/ANALYST II	GE15	0	1	1
COMM TRAINING & SUPPORT TECH	GE14	0	0	1
TECH SUPPT ANALYST	GE13	0	1	1
COMM TRAINING & SUPPORT TECH	GE12	1	1	0
COMM SHIFT SUPERVSR	GE12	4	0	0
TELECOMMUNICATOR II	GE12	0	0	8
TELECOMMUNICATOR I	GE11	0	0	20
TELECOMMUNICATOR II	GE09	8	8	0
CALL TAKER	GE09	0	0	2
TELECOMMUNICATOR I	GE08	20	20	0
ADMIN ASST III	GE08	0	1	1
ADMIN ASST II	GE06	1	0	0
TOTAL		<u>36</u>	<u>38</u>	<u>40</u>

CAPITAL OUTLAY

ACCT NO.	ITEM	A/R	QTY	BUDGET AMOUNT
53015	NEXT GENERATION E911	A	1	<u>270,000</u>
	<i>TOTAL</i>			<u>270,000</u>

FUNDING SOURCE

CLASSIFICATION	ADOPTED		COMANCHE COUNTY	E-911 FUND	CELLULAR FEE FUND
	TOTAL 24/25	GENERAL			
PERSONNEL SERVICES	3,311,970	1,911,220	<u>858,990</u>	0	541,760
MATERIALS & SUPPLIES	236,582	0		15,000	221,582
OTHER SERVICES & CHARGES	476,396	116,760		0	359,636
CAPITAL OUTLAY	<u>270,000</u>	0		<u>270,000</u>	0
TOTAL DOLLARS	<u>4,294,948</u>	<u>2,027,980</u>	<u>858,990</u>	<u>285,000</u>	<u>1,122,978</u>

SUMMARY OF EXPENDITURES

DEPARTMENT: EMERGENCY COMMUNICATIONS
 DIVISION: EMERGENCY COMMUNICATIONS

DIVISION NO. : 8001

ACCT. NO.	ACCOUNT NAME	2022-2023 ACTUAL EXPENDITURES	2023-2024 ADOPTED EXPENDITURES	2023-2024 ESTIMATED EXPENDITURES	2024-2025 ADOPTED EXPENDITURES
PERSONNEL SERVICES					
50000	SALARIES AND WAGES	1,640,697	2,069,500	2,126,000	2,410,500
50005	DIFFERENTIAL/STANDBY PAY	27,070	0	30,000	31,200
50010	SICK LEAVE-PAY IN LIEU	3,439	0	10	0
50015	CONTRACT LABOR	4,969	10,040	18,350	10,560
50020	PART TIME	0	0	0	0
50025	OVERTIME	155,672	100,000	155,000	100,000
50030	HOLIDAY PAY	34,482	29,000	42,100	31,000
50031	TERMINAL LEAVE	2,388	0	0	0
50035	UNEMPLOYMENT CONTRIBUTION	2,195	4,210	4,210	4,210
50040	FICA	109,587	124,000	141,500	143,500
50042	MEDICARE	25,629	29,500	33,500	34,000
50045	WORKERS' COMPENSATION	5,784	6,500	4,000	5,300
50050	GROUP LIFE AND HOSPITAL	142,374	270,500	201,800	264,000
50055	CITY PENSION PLAN	159,910	209,500	205,500	272,000
50056	POLICE PENSION PLAN	0	0	0	0
50057	FIRE PENSION PLAN	0	0	0	0
50060	LONGEVITY	4,539	4,250	5,500	5,700
50065	UNIFORM MAINTENANCE	0	0	0	0
50070	EDUCATION INCENTIVE	0	0	0	0
		\$2,318,735	\$2,857,000	\$2,967,470	\$3,311,970
MATERIALS AND SUPPLIES					
51000	SUPPLIES, TOOLS AND EQUIPMENT	14,420	7,150	11,370	7,150
51001	COMPUTER SUPPLIES	37,281	6,580	6,580	5,000
51002	WEAPONS	0	0	0	0
51003	RADIOS	163,984	0	13,047	0
51004	LIBRARY BOOKS	0	0	0	0
51005	METER SUPPLIES	0	0	0	0
51010	PETROLEUM PRODUCTS	0	0	0	0
51015	CHEMICALS	0	0	0	0
51020	REPAIR AND MAINTENANCE	13,673	10,000	10,000	10,000
51025	CONTRACTUAL MAINTENANCE	52,693	475,963	348,596	211,932
51030	MAINT MATERIAL-MOTIVE EQUIP	0	0	0	0
51035	UNIFORM AND CLOTHING	0	0	2,200	2,500
		\$282,052	\$499,693	\$391,793	\$236,582
OTHER SERVICES AND CHARGES					
52000	RENTAL, PUBL, PRINTING	1,892	2,440	2,440	3,816
52020	CONTINGENCY	0	0	0	0
52025	PROF AND TECHNICAL SERVICE	41,978	175,172	30,345	26,400
52026	MOWING	0	0	0	0
52030	LEGAL EXPENSE	0	0	0	0
52040	LAND LINES	93,481	210,042	210,042	210,042
52041	LONG DISTANCE	36,000	38,100	50,600	38,100
52042	CELL PHONE	0	0	0	0
52043	INTERNET	89,483	103,560	199,286	103,560
52044	POSTAGE	373	450	450	450
52045	ELECTRICITY AND NATURAL GAS	28,813	42,000	40,000	40,000
52050	INSURANCE	0	0	0	0
52055	DUES AND MEMBERSHIPS	2,573	3,528	3,528	3,528
52060	TRAINING AND TRAVEL	38,041	48,642	50,500	50,500
52075	ELECTION EXPENSE	0	0	0	0
52085	OTHER REFUNDS	0	0	0	0
52090	OTHER EXPENSES	0	0	0	0
		\$332,633	\$623,934	\$587,191	\$476,396
CAPITAL OUTLAY					
53005	LEASE PURCHASE AGREEMENT	74,429	0	0	0
53015	MACHINERY AND EQUIPMENT	18,479	120,000	0	270,000
53020	CONSTRUCTION, IMPRVM, ADDITION	0	0	0	0
53025	SOFTWARE	73,785	0	0	0
		\$166,693	\$120,000	\$0	\$270,000
	DIVISION TOTALS	\$3,100,113	\$4,100,627	\$3,946,454	\$4,294,948

CAPITAL IMPROVEMENT PROGRAM



CITY OF LAWTON
CAPITAL IMPROVEMENT PROGRAM SUMMARY
FISCAL YEAR 2024-2025

	ACTUAL REVENUES 2022	ACTUAL REVENUES 2023	PROJECTED REVENUES 2024	ADOPTED REVENUES 2025
STREETS & ROADWAY GO BOND FUND				
Earned Interest	\$ 52,907	\$ 1,542,960	\$ 2,722,666	\$ 2,700,000
Bond Proceed	3,420,000	8,100,000	-	-
Bond Premium	96,334	232,965	-	-
Total Streets & Roadway GO Bond Fund	\$ 3,569,240	\$ 9,875,925	\$ 2,722,666	\$ 2,700,000
2012 AD VALOREM FUND				
Earned Interest	\$ 2,215	\$ 65,338	\$ 108,457	\$ 103,292
Total 2012 Ad Valorem Fund	\$ 2,215	\$ 65,338	\$ 108,457	\$ 103,292
2012 CAPITAL IMPROVEMENT FUND				
Earned Interest	\$ 7,855	\$ 63,535	\$ 245,703	\$ 234,003
Total 2012 Capital Improvement Fund	\$ 7,855	\$ 63,535	\$ 245,703	\$ 234,003
2015 CAPITAL IMPROVEMENT FUND				
Earned Interest	\$ -	\$ -	\$ -	\$ -
Total 2015 Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -
2016 CAPITAL IMPROVEMENT FUND				
Earned Interest	13,949	-	-	-
Total 2016 Capital Improvement Fund	\$ 13,949	\$ -	\$ -	\$ -
2005 AD VALOREM CIP FUND				
Earned Interest	\$ 452	\$ 12,224	\$ 22,890	\$ 21,800
Total 2005 Ad Valorem CIP Fund	\$ 452	\$ 12,224	\$ 22,890	\$ 21,800
CAPITAL IMPROVEMENT PROJECTS FUND				
Landfill Gate Fee	\$ 118,171	\$ 114,630	\$ 206,394	\$ 196,566
Landfill Gas Carbon Credits	22,948	40,324	81,415	80,000
D&D Weed Abatement	295,143	184,891	335,613	319,631
Federal Grant	302,604	-	-	-
State Grant	-	-	-	-
FEMA Revenue	68,446	-	-	-
Miscellaneous Revenue	513,492	86,831	1,550	550
Earned Interest	(998)	10,380	6,725	6,800
Fire Dept Littering Fees	-	195	488	300
Fire Cost Recovery Fees	31,987	56,765	74,653	71,098
Fee in Lieu of Sidewalks	6,094	660	6,399	6,094
Fee in Lieu-Stormwater Detention	3,129	810	-	-
Total Capital Improvement Projects Fund	\$ 1,361,013	\$ 495,485	\$ 713,237	\$ 681,039
2019 CAPITAL IMPROVEMENT FUND				
2.125% Sales Tax	\$ -	\$ 26,350,131	\$ 30,712,430	\$ 32,248,051
Federal Grant	688,842	-	-	500,000
Miscellaneous Revenue	6,340,701	16,580	10,211,762	-
Earned Interest	107,641	1,469,855	1,101,239	1,048,799
Loan Proceeds	-	-	30,000,000	30,000,000
Total 2019 Capital Improvement Fund	\$ 7,137,184	\$ 27,836,565	\$ 72,025,431	\$ 63,796,850

CITY OF LAWTON
CAPITAL IMPROVEMENT PROGRAM SUMMARY
FISCAL YEAR 2024-2025

	ACTUAL EXPENDITURES 2022	ACTUAL EXPENDITURES 2023	PROJECTED EXPENDITURES 2024	ADOPTED EXPENDITURES 2024
STREETS & ROADWAY GO BOND FUND				
Construction-Streets	\$ 5,586,301	\$ 1,288,760	\$ 4,370,557	\$ 4,500,000
Bond Issue Expense	67,345	111,837	-	-
Total Streets & Roadway GO Bond Fund	\$ 5,653,646	\$ 1,400,597	\$ 4,370,557	\$ 4,500,000
2012 AD VALOREM FUND				
Other Expenses	\$ 2,500	\$ -	\$ -	\$ -
Construction, Imprvm, Addition	-	2,875	7,500	1,092,966
Total 2012 Ad Valorem Fund	\$ 2,500	\$ 2,875	\$ 7,500	\$ 1,092,966
2012 CAPITAL IMPROVEMENT FUND				
Construction-Streets	\$ -	\$ -	\$ -	\$ -
Total 2012 Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -
2015 CAPITAL IMPROVEMENT FUND				
Prof & Technical Service	\$ 16,910	\$ -	\$ -	\$ -
M&O Expense to Other Funds	4,020,366	4,010,633	-	-
Construction, Imprvm, Addition	42,829	-	-	-
Construction-Streets	220,368	-	-	-
Furniture, Fixtures, & Equip	145,016	-	-	-
Park Improvements	109,778	-	-	-
Total 2015 Capital Improvement Fund	\$ 4,555,269	\$ 4,010,633	\$ -	\$ -
2016 CAPITAL IMPROVEMENT FUND				
Other Expenses	\$ 1,103	\$ -	\$ -	\$ -
M&O Expense to Other Funds	4,281,363	4,281,406	-	-
Machinery and Equipment	2,165,984	-	-	-
Construction, Imprvm, Addition	1,282,103	-	-	-
Construction-Lakes	5,000	-	-	-
Construction-Streets	7,264	-	-	-
Furniture, Fixtures, & Equip	757,519	-	-	-
Water Distribution & Storage	929,315	-	-	-
WWTP Program	118,454	-	-	-
Interest	89,095	-	-	-
Principal Payments	1,326,219	-	-	-
Total 2016 Capital Improvement Fund	\$ 10,963,419	\$ 4,281,406	\$ -	\$ -
2005 AD VALOREM CIP FUND				
Construction, Imprvm, Addition	\$ 20,451	\$ 16,538	\$ -	\$ 185,199
Total 2005 Ad Valorem CIP Fund	\$ 20,451	\$ 16,538	\$ -	\$ 185,199
2019 CAPTIAL IMPROVEMENT FUND				
Rental, Publication, Printing	\$ -	\$ 17,886	\$ 4,108	\$ -
Prof & Technical Service	77,469	322,481	475,535	300,000
Other Expenses	(8,400)	58,788	528,640	297,850
Machinery and Equipment	704,319	612,396	1,221,812	-
Construction, Imprvm, Addition	1,816,005	2,160,904	8,799,004	12,126,765
Software	934,773	969,047	1,703,588	1,000,000
Construction-Lakes	55,480	18,489	2,002,049	3,000,000
Construction-Misc	40,500	85,000	-	-
Construction-Sewer	286,572	371,711	69,984	-
Construction-Streets	2,780,570	4,773,009	8,487,732	12,891,113
Construction-Water	666,604	1,230,514	1,588,298	1,751,629
Economic Development	38,016	-	-	-
Furniture, Fixtures, & Equip	91,300	-	-	-
Landfill Projects	-	55,170	447,680	7,052,320
Park Improvements	184,967	587,848	1,224,650	7,658,780
Water Distribution & Storage	117,594	18,574	434,305	6,860,015
WWTP Program	5,771,787	6,487,765	2,013,071	-
Industrial Development	1,449,008	16,990,350	7,358,788	15,800,455
M&O Expense to Other Funds	-	-	13,140,000	16,000,000
Transfer to Reserve Fund	-	-	-	-
Transfer to Sewer Rehab Fund	-	-	-	-
Total 2019 Capital Improvement Fund	\$ 15,006,562	\$ 34,759,933	\$ 49,499,244	\$ 84,738,927
	36,201,847	44,471,981	53,877,301	90,517,092

SINKING FUND
SCHEDULES
AND
SINKING FUND
ESTIMATE OF NEEDS

DEBT SERVICE SCHEDULES

LEASE PURCHASE
SCHEDULE



EXHIBIT SF-1

CITY OF LAWTON
SINKING FUND
3/31/2024

LINE NO	BALANCE SHEET ASSETS	NEW SINKING FUND	
		DETAIL	EXTENSION
1.	CASH BALANCE	\$ 4,551,302.60	
2.	INVESTMENTS		
3.			
4.			
5.			
6.	TOTAL ASSETS		\$ 4,551,302.60
LIABILITIES			
7.	MATURED BONDS OUTSTANDING		
8.	ACCRUAL ON UNMATURED BONDS	\$ 380,000.00	
9.	ACCRUAL ON FINAL COUPONS	21,723.80	
10.	UNPAID INTEREST COUPONS ACCRUED		
11.	FISCAL AGENCY COMMISSION		
12.	JUDGMENTS AND INTEREST LEVIED		
13.	EARNED UNMATURED INTEREST	717,689.17	
14.			
15.			
16.	TOTAL LIABILITIES		\$ 1,119,412.97
17.	EXCESS OF ASSETS OVER LIABILITIES		\$ 3,431,889.63
ESTIMATE OF SINKING FUND NEEDS FOR FY 2024-2025			
18.	INTEREST REQUIRED ON BONDS	\$ 736,811.72	
19.	ACCRUAL ON BONDS	380,000.00	
20.	ACCRUAL ON JUDGMENTS	218,349.05	
21.	INTEREST ACCRUAL ON JUDGMENTS	34,155.97	
22.	COMMISSIONS - FISCAL AGENTS	3,000.00	
23.			
24.			
25.	TOTAL SINKING FUND PROVISIONS	\$ 1,372,316.74	

EXHIBIT SF-2

CITY OF LAWTON
SINKING FUND
STATEMENT OF CASH ACCOUNTS, DISBURSEMENTS AND BALANCES
FOR THE FISCAL YEAR ENDED MARCH 31, 2024

LINE NO.	NEW SINKING FUND	
	DETAIL	EXTENSION
CASH BALANCE REPORTED PRIOR YEAR SF-2	\$ 3,656,649.72	
PRIOR PERIOD TIMING ADJUSTMENTS	-	
1. CASH BALANCE - JULY 1, 2023	\$ 3,656,649.72	
INVESTMENTS	\$ -	
		\$ 3,656,649.72
RECEIPTS AND APPORTIONMENTS		
3. CURRENT YEAR AD VALOREM TAX	\$ 4,859,047.51	
4. PRIOR YEAR'S AD VALOREM TAX		
5. RESALE PROPERTY DISTRIBUTION		
6. MATURED INVESTMENT		
7. INTEREST EARNED		
8. TRANSFER FROM CONST. FUND		
9. TOTAL RECEIPTS AND APPORTIONMENTS		\$ 4,859,047.51
		\$ 8,515,697.23
10. BALANCE		
DISBURSEMENTS		
11. INTEREST COUPON PAID	\$ 405,443.50	
12. BONDS PAID	3,230,000.00	
13. COMMISSION PAID FISCAL AGENT	1,600.00	
14. JUDGMENT PAID	294,418.47	
15. INTEREST PAID ON JUDGMENTS	32,932.66	
16. INVESTMENTS PURCHASED		
17. TRANSFER TO C.I.P.		
18. ARBITRAGE REPORT		
19		
20. TOTAL DISBURSEMENTS		\$ 3,964,394.63
21. CASH BALANCE MARCH 31, 2024		\$ 4,551,302.60

II. SINKING FUND-NEW SCHEDULES

Detailed Status of Bond and Coupon Indebtedness as of March 31, 2024, and Accruals Thereon

Purpose Of Bond Issue (1)	Date Of Issue Mo. Da. Yr. (2)	Date of Sale by Delivery Mo. Da. Yr. (3)	HOW AND WHEN BONDS MATURED		Date of Final Maturity Mo. Da. Yr (6)	Amount of Final Maturity (7)
			Date Maturing Begins Mo. Da. Yr. (4)	Amount Each Uniform Maturity (5)		
1 GENERAL 2 OBLIGATION 3	10-01-08		10-01-10	420,000	10-01-28	440,000
4 GENERAL 5 OBLIGATION 6	10-01-08		07-01-11	230,000	07-01-23	240,000
7 GENERAL 8 OBLIGATION 9	05-01-13		05-01-15	365,000	05-01-23	380,000
10 GENERAL 11 OBLIGATION 12	06-01-16		06-01-17	320,000	06-01-26	340,000
13 GENERAL 14 OBLIGATION 15	08-01-18		10-01-20	1,220,000	10-01-28	1,240,000
16 GENERAL 17 OBLIGATION 18	12-01-19		12-01-21	700,000	12-01-29	700,000
19 GENERAL 20 OBLIGATION 21	12-01-20		12-01-22	510,000	12-01-30	510,000
22 GENERAL 23 OBLIGATION 24	12-01-21		06-03-24	380,000	06-30-32	380,000
25 GENERAL 26 OBLIGATION	12-01-23		12-01-24	900,000	06-30-33	900,000
TOTAL SINKING FUND-NEW				5,045,000		5,130,000

II. SINKING FUND-NEW SCHEDULES (continued)

Detailed Status of Bond and Coupon Indebtedness as of March 31, 2024, and Accruals Thereon

	Amount of Original Issue (8)	Cancelled Funded or In Judgment or Delayed For Final Levy Year (9)	Basis of Accruals Contemplated on Net Collections or Better in Anticipation				Accrual Liability To Date (14)	
			Bond Issues	Accruing by Tax Levy (10)	Yrs. to Run (11)	Normal Annual Accrual (12)		Tax Yrs. run (13)
1	8,000,000				4	421,053	15	6,315,795
2								
3								
4	3,000,000				0	0	13	0
5								
6								
7	3,300,000				0	0	10	0
8								
9								
10	2,900,000				2	290,000	8	2,320,000
11								
12								
13	11,000,000				4	1,222,222	5	6,111,110
14								
15								
16	6,300,000				5	700,000	4	2,800,000
17								
18								
19	4,590,000				6	510,000	3	1,530,000
20								
	3,420,000				7	380,000	2	760,000
	8,100,000				8	900,000	1	900,000
<hr/>								
	50,610,000					4,423,275		20,736,905
						To SF-1 Line 19		

II. SINKING FUND-NEW SCHEDULES (continued)

Detailed Status of Bond and Coupon Indebtedness as of March 31, 2024, and Accruals Thereon
 Basis of Accruals Contemplated on Net Collections
 or Better in Anticipation

Deductions From Total Accruals

	Bonds Paid Prior to 6/30/2023 (15)	Bonds Paid during 2023-2024 (16)	Matured Bonds Unpaid (17)	Balance of Accrual Liability (18)	Bonds Outstanding	
					Matured (19)	Unmatured (20)
1	5,460,000	420,000		435,795		2,120,000
2						
3						
4	3,000,000	0		0		0
5						
6						
7	3,300,000	0		0		0
8						
9						
10	1,920,000	0		400,000		980,000
11						
12						
13	3,660,000	1,220,000		1,231,110		6,120,000
14						
15						
16	1,400,000	700,000		700,000		4,200,000
17						
18						
19	510,000	510,000		510,000		3,570,000
20						
	0	380,000		380,000		3,040,000
	0	0		900,000		8,100,000
	19,250,000.00	3,230,000.00		4,556,905.00		28,130,000.00
		To SF-2 Line 12		To SF-1 Line 8		

II. SINKING FUND-NEW SCHEDULES (continued)

Detailed Status of Bond and Coupon Indebtedness as of March 31, 2024, and Accruals Thereon

Coupon Computation									
	First Next Coupon Due Mo. Da. (21)	% Int (22)	Terminal Interest To Accrue (23)	Yrs. to Run (24)	Accrue Each Year (25)	Tax Yrs. Run (26)	Next Total Accrued To Date (27)	Current Interest Earnings Through 2022-2023 (28)	Total Interest To Levy For Sum of Cols. 25 and 28 (29)
1	10/1/2023	3.3100	3,828.00	8	478.50	15	7,177.50	61,869.00	62,348
2									
3									
4	7/1/2023	4.5000		0		13		-	-
5									
6									
7	5/1/2023	2.5000		0		10		-	-
8									
9									
10	12/1/2023	1.7000		0		8		12,667.00	12,667
11									
12									
13	10/1/2023	2.5000	12,400.00	8	1,550.00	5	7,750.00	168,550.00	170,100
14									
15									
16	12/1/2023	2.0000	5,833.35	9	648.15	4	2,592.60	75,833.33	76,481
17									
18									
19	12/1/2023	0.5500	4,250.00	9	472.22	3	1,416.67	53,125.00	53,597
20									
21									
22	12/1/2023	1.0000	3,166.67	9	351.85	2	703.70	47,183.33	47,535
23									
24									
25	6/1/2024	4.0000	18,750.00	9	2,083.33	1	2,083.33	312,000.00	314,083
26									
			48,228.02				21,723.80	731,227.66	736,811.72
							To SF-1 Line 9		To SF-1 Line 18

II. SINKING FUND-NEW SCHEDULES (continued)

Detailed Status of Bond and Coupon Indebtedness as of March 31, 2024, and Accruals Thereon

<u>INTEREST COUPON ACCOUNT</u>					
Interest Earned but Unpaid 6-30-23		Interest Earnings Through 2023-2024	Coupons Paid Through 2023-2024	Interest Earned But Unpaid 06-30-2024	
Matured (30)	Unmatured (31)	(32)	(33)	Matured (34)	Unmatured (35)
	21,573.00	75,865.50	79,341.00	-	18,097.50
1					
2					
3					
4		-	-		-
5					
6					
7	-	-		-	-
8					
9					
10	1,633.33	19,066.67	9,800.00		10,900.00
11					
12					
13	56,625.00	203,625.00	211,250.00		49,000.00
14					
15					
16	8,166.67	89,833.33	49,000		49,000.00
17					
18					
19	4,908.75	57,268.75	29,452.50		32,725.00
20					
21					
22	4,433.33	52,883.33	26,600		30,716.67
23					
24					
25	41,625.00	485,625.00	-		527,250.00
26					
138,965.08		984,167.58	405,443.50	-	717,689.17
			To SF-2 Line 11	To SF-1 Line 10	To SF-1 Line 13

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

1. IN FAVOR OF	ALVIN AND LISA JONES	JOHNSIE GOODWIN	SERVICE MASTERS	HELENA WHITE	SHAWNA SHAFER	CARPET CLEANING	HAMILTON AND BRYAN	TAX COMMISSIO	COMANCHE COUNTY
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	TORT CLAIM	TORT CLAIM	TORT CLAIM	TORT CLAIM	TORT CLAIM	TORT CLAIM	WORKER'S COMP	WORKER'S COMP	TORT CLAIM
4. CASE NUMBER	CS-2021-605	CS-2021-606	CS-2021-633	DC-2020-018	DC-2020-017	DC-2021-014	CV-2021-253	CV-2021-253	CS-2021-890
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	7-27-21	7-27-21	8-5-21	8-13-21	8-13-21	9-13-21	9-20-21	9-20-21	10-29-21
7. PRINCIPAL AMOUNT	1,040.00	2,781.00	715.90	14,443.51	5,800.00	2,383.47	16,490.00	510.00	2,895.00
8. TAX LEVIES MADE	3	3	3	3	3	3	3	3	3
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	693.33	1,854.00	477.27	9,629.01	3,866.67	1,588.98	10,993.33	340.00	1,930.00
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	346.67	927.00	238.63	4,814.50	1,933.33	794.49	5,496.67	170.00	965.00
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL									
B. INTEREST									
TOTAL									
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	346.67	927.00	238.63	4,814.50	1,933.33	794.49	5,496.67	170.00	965.00
B. INTEREST	18.20	48.67	12.53	252.76	101.50	41.71	288.58	8.93	50.66
TOTAL	364.87	975.67	251.16	5,067.26	2,034.83	836.20	5,785.24	178.93	1,015.66
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	346.67	927.00	238.63	4,814.50	1,933.33	794.49	5,496.67	170.00	965.00
B. INTEREST	18.20	48.67	12.53	252.76	101.50	41.71	288.58	8.93	50.66
TOTAL	364.87	975.67	251.16	5,067.26	2,034.83	836.20	5,785.24	178.93	1,015.66
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	REALTY GROUP	CORY AND LORI RILEY	CRISTY PELLEY	BAY AND JEFFREY	TAX COMMISSION	AND JAMES DEVINNEY	TAX COMMISSION	E WASHINGT	M WADE
1. IN FAVOR OF									
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	TORT CLAIM	TORT CLAIM	TORT CLAIM	WORKER'S COMP	WORKER'S COMP	WORKER'S COMP	WORKER'S COMP	TORT CLAIM	FOREIGN JUDGMENT
4. CASE NUMBER	CS-2021-900	DC-2021-028	DC-2021-025	CV-2021-321	CV-2021-321	CV-2021-333	CV-2021-333	DC-2021-032	CV-2022-28
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	11-2-21	11-2-21	11-2-21	11-12-21	11-12-21	12-3-21	12-3-21	12-20-21	2-2-22
7. PRINCIPAL AMOUNT	575.00	2,762.57	6,316.98	21,999.60	680.40	11,203.50	346.50	3,800.00	31,325.00
8. TAX LEVIES MADE	3	3	3	3	3	3	3	3	3
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	383.33	1,841.71	4,211.32	14,666.40	453.60	7,469.00	231.00	2,533.33	20,883.33
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	191.67	920.86	2,105.66	7,333.20	226.80	3,734.50	115.50	1,266.67	10,441.67
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL									
B. INTEREST									
TOTAL									
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	191.67	920.86	2,105.66	7,333.20	226.80	3,734.50	115.50	1,266.67	10,441.67
B. INTEREST	10.06	48.34	110.55	384.99	11.91	196.06	6.06	66.50	548.19
TOTAL	201.73	969.20	2,216.21	7,718.19	238.71	3,930.56	121.56	1,333.17	10,989.85
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	191.67	920.86	2,105.66	7,333.20	226.80	3,734.50	115.50	1,266.67	10,441.67
B. INTEREST	10.06	48.34	110.55	384.99	11.91	196.06	6.06	66.50	548.19
TOTAL	201.73	969.20	2,216.21	7,718.19	238.71	3,930.56	121.56	1,333.17	10,989.85
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

1. IN FAVOR OF	C KING	R ORTEGA	R GUEVARA	J APPLE	OTC	M KELLEY	R PUCCINO	J DIPPREY	OTC
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	TORT CLAIM	FOREIGN JUDGMENT	TORT	WORK COMP	WORK COMP	WORK COMP	WORK COMP	WORK COMP	WORK COMP
4. CASE NUMBER	CS-2022-88	CV-2022-71	DC2021-044	CV2022-115	CV2022-115	CV2022-125	CV2022-126	CV2022-160	CV2022-179
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	2-18-22	3-17-22	5-3-22	5-3-22	5-3-22	5-13-22	5-13-22	6-14-22	7-1-22
7. PRINCIPAL AMOUNT	972.92	9,240.00	1,881.68	32,676.87	1,010.63	1,750.00	12,600.00	12,600.00	869.40
8. TAX LEVIES MADE	3	3	3	3	3	3	3	3	2
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	648.61	6,160.00	1,254.45	21,784.58	673.75	1,166.67	8,400.00	8,400.00	289.80
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	324.31	3,080.00	627.23	10,892.29	336.88	583.33	4,200.00	4,200.00	289.80
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.80
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL									289.80
B. INTEREST									15.21
TOTAL									305.01
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	324.31	3,080.00	627.23	10,892.29	336.88	583.33	4,200.00	4,200.00	289.80
B. INTEREST	17.03	161.70	32.93	571.85	17.69	30.63	220.50	220.50	15.21
TOTAL	341.33	3,241.70	660.16	11,464.14	354.56	613.96	4,420.50	4,420.50	305.01
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	324.31	3,080.00	627.23	10,892.29	336.88	583.33	4,200.00	4,200.00	289.80
B. INTEREST	17.03	161.70	32.93	571.85	17.69	30.63	220.50	220.50	15.21
TOTAL	341.33	3,241.70	660.16	11,464.14	354.56	613.96	4,420.50	4,420.50	305.01
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	A MURPHY	S COLEMAN	B COOPER	OTC	CHRISTENSE N	M MCKINNEY	OTC	M MCKINNEY	S CRAWFORD
1. IN FAVOR OF									
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORK COMP	TORT	WORK COMP	WORK COMP	TORT	WORK COMP	WORK COMP	WORK COMP	WORK COMP
4. CASE NUMBER	CV2022-179	CV2022-010	CV2022-211	CV2022-211	DC2022-016	CV2022-230	CV2022-231	CV2022-231	CV2022-243
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	7-1-22	7-15-22	8-3-22	8-3-22	8-17-22	8-18-22	8-18-22	8-18-22	8-26-22
7. PRINCIPAL AMOUNT	28,110.60	1,500.00	14,666.40	453.60	14,232.13	5,652.50	567.00	18,333.00	10,000.00
8. TAX LEVIES MADE	2	2	2	2	2	2	2	2	2
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
B. INTEREST	491.94	26.25	256.66	7.94	249.06	98.92	9.92	320.83	175.00
TOTAL	9,862.14	526.25	5,145.46	159.14	4,993.11	1,983.09	198.92	6,431.83	3,508.33
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
B. INTEREST	491.94	26.25	256.66	7.94	249.06	98.92	9.92	320.83	175.00
TOTAL	9,862.14	526.25	5,145.46	159.14	4,993.11	1,983.09	198.92	6,431.83	3,508.33
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	9,370.20	500.00	4,888.80	151.20	4,744.04	1,884.17	189.00	6,111.00	3,333.33
B. INTEREST	491.94	26.25	256.66	7.94	249.06	98.92	9.92	320.83	175.00
TOTAL	9,862.14	526.25	5,145.46	159.14	4,993.11	1,983.09	198.92	6,431.83	3,508.33
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	S CRAWFORD	J FLOYD	OTC	O'KEEFE PKG STORE	S PRESTON	G GREENE	K NEWPORT	A JONES	E CARTER
1. IN FAVOR OF	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORK COMP	DMG CLAIM	WORK COMP	DMG CLAIM	WORK COMP	TORT	TORT	TORT	WORK COMP
4. CASE NUMBER	CV2022-242	DC2022-039	CV2022-294	DC2022-031	CV2022-294	CS2022-709	CS2022-710	CS2022-777	CV2022-333
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	8-26-22	9-20-22	10-6-22	10-6-22	10-6-22	10-18-22	10-18-22	11-3-22	11-10-22
7. PRINCIPAL AMOUNT	20,000.00	6,393.38	1,733.55	2,029.79	59,761.04	3,061.69	1,268.82	3,102.91	16,957.50
8. TAX LEVIES MADE	2	2	2	2	2	2	2	2	2
9. PRINCIPAL AMOUNT PRO- VIDED FOR TO 6-30-21	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
B. INTEREST	350.00	111.88	30.34	35.52	1,045.82	53.58	22.20	54.30	296.76
TOTAL	7,016.67	2,243.01	608.19	712.12	20,966.16	1,074.14	445.14	1,088.60	5,949.26
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
B. INTEREST	350.00	111.88	30.34	35.52	1,045.82	53.58	22.20	54.30	296.76
TOTAL	7,016.67	2,243.01	608.19	712.12	20,966.16	1,074.14	445.14	1,088.60	5,949.26
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	6,666.67	2,131.13	577.85	676.60	19,920.35	1,020.56	422.94	1,034.30	5,652.50
B. INTEREST	350.00	111.88	30.34	35.52	1,045.82	53.58	22.20	54.30	296.76
TOTAL	7,016.67	2,243.01	608.19	712.12	20,966.16	1,074.14	445.14	1,088.60	5,949.26
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

1. IN FAVOR OF	J DODD	OTC	SWBT	D KAYSER	OTC	J FOX	PEPPER TREE APTS	K MYERS	J TOY
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORK COMP	WORK COMP	DMG CLAIM	WORK COMP	WORK COMP	WORK COMP	DMC CLAIM	DMC CLAIM	DMG CLAIM
4. CASE NUMBER	CV2022-332	CV2022-332	CJ2022-808	CV2022-338	CV2022-338	CV2022-339	CS2022-853	CS2022-852	CS2022-854
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	11-10-22	11-10-22	11-10-22	11-18-22	11-18-22	11-18-22	11-22-22	11-22-22	11-22-22
7. PRINCIPAL AMOUNT	21,371.40	660.96	547.16	16,805.25	519.75	25,000.00	785.10	507.61	1,966.15
8. TAX LEVIES MADE	2	2	2	2	2	2	2	2	2
9. PRINCIPAL AMOUNT PRO- VIDED FOR TO 6-30-21	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
B. INTEREST	374.00	11.57	9.58	294.09	9.10	437.50	13.74	8.88	34.41
TOTAL	7,497.80	231.89	191.96	5,895.84	182.35	8,770.83	275.44	178.09	689.79
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
B. INTEREST	374.00	11.57	9.58	294.09	9.10	437.50	13.74	8.88	34.41
TOTAL	7,497.80	231.89	191.96	5,895.84	182.35	8,770.83	275.44	178.09	689.79
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	7,123.80	220.32	182.39	5,601.75	173.25	8,333.33	261.70	169.20	655.38
B. INTEREST	374.00	11.57	9.58	294.09	9.10	437.50	13.74	8.88	34.41
TOTAL	7,497.80	231.89	191.96	5,895.84	182.35	8,770.83	275.44	178.09	689.79
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	C KIZARR	OTC	MUELLER DENTISTRY	YMCA	OTC	D LAFRANCE	R TORRES	G WOODS	OTC
1. IN FAVOR OF	C KIZARR	OTC	MUELLER DENTISTRY	YMCA	OTC	D LAFRANCE	R TORRES	G WOODS	OTC
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORK COMP	WORK COMP	DMG CLAIM	DMG CLAIM	WORK COMP	WORK COMP	DAMAGE CLAIM	WORKERS COMP	WORKERS COMP
4. CASE NUMBER	CV2022-353	CV2022-353	CJ2022-629	CJ2023-50	CV2023-24	CV2023-24	DC2023-003	CV2023-116	CV203-116
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	12-6-22	12-6-22	1-3-23	1-31-23	2-1-23	2-1-23	4-7-23	4-7-23	4-7-23
7. PRINCIPAL AMOUNT	14,550.00	450.00	14,763.00	25,000.00	415.80	13,444.20	1,408.67	831.10	25.70
8. TAX LEVIES MADE	2	2	2	2	2	2	2	2	2
9. PRINCIPAL AMOUNT PRO- VIDED FOR TO 6-30-21	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
B. INTEREST	254.63	7.88	467.50	791.67	13.17	425.73	44.61	26.32	0.81
TOTAL	5,104.63	157.88	5,388.50	9,125.00	151.77	4,907.13	514.16	303.35	9.38
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
B. INTEREST	254.63	7.88	467.50	791.67	13.17	425.73	44.61	26.32	0.81
TOTAL	5,104.63	157.88	5,388.50	9,125.00	151.77	4,907.13	514.16	303.35	9.38
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	4,850.00	150.00	4,921.00	8,333.33	138.60	4,481.40	469.56	277.03	8.57
B. INTEREST	254.63	7.88	467.50	791.67	13.17	425.73	44.61	26.32	0.81
TOTAL	5,104.63	157.88	5,388.50	9,125.00	151.77	4,907.13	514.16	303.35	9.38
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	OTC	L HENDERSON	N O'CONNOR	K BROWNER	C WILLIAMS	S DIAWARA	J BURKHALTER	OTC	S PRESTON
1. IN FAVOR OF	OTC	L HENDERSON	N O'CONNOR	K BROWNER	C WILLIAMS	S DIAWARA	J BURKHALTER	OTC	S PRESTON
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORKERS COMP	WORKERS COMP	DAMAGE CLAIM	DMG CLAIM	DMG CLAIM	DMG CLAIM	WORKERS COMP	WORKERS COMP	WORKERS COMP
4. CASE NUMBER	CV2023-115	CV2023-115	DC2023-14	DC2022-049	DC2023-05	DC2023-10	CV2023-174	CV2023-174	CV-2023-183
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	4-7-23	4-7-23	4-14-23	5-9-23	5-9-23	5-17-23	6-6-23	6-6-23	6-8-23
7. PRINCIPAL AMOUNT	165.00	5,335.00	4,626.00	1,788.00	977.74	1,000.00	19,400.00	600.00	35,142.40
8. TAX LEVIES MADE	2	2	2	2	2	2	2	2	2
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
B. INTEREST	5.23	168.94	146.49	56.62	30.96	31.67	614.33	19.00	1,112.84
TOTAL	60.23	1,947.28	1,688.49	652.62	356.88	365.00	7,081.00	219.00	12,826.98
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
B. INTEREST	5.23	168.94	146.49	56.62	30.96	31.67	614.33	19.00	1,112.84
TOTAL	60.23	1,947.28	1,688.49	652.62	356.88	365.00	7,081.00	219.00	12,826.98
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	55.00	1,778.33	1,542.00	596.00	325.91	333.33	6,466.67	200.00	11,714.13
B. INTEREST	5.23	168.94	146.49	56.62	30.96	31.67	614.33	19.00	1,112.84
TOTAL	60.23	1,947.28	1,688.49	652.62	356.88	365.00	7,081.00	219.00	12,826.98
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	OTC	C MARTIN M DANIELS	OTC	K GOODWIN	M WEBER	S ROBERTS	CLASS A CLEANERS	R ORTEGA	J BUTEMEYER
1. IN FAVOR OF									
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	WORKERS COMP	WORKERS COMP	WORKERS COMP	WORKERS COMP	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM
4. CASE NUMBER	CV-2023-183	CV-2023-185	CV-2023-185	CV-2022-331	DC-2023-22	DC2023-25	DC2023-28	CV2023-295	DC2023-29
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	6-8-23	6-9-23	6-9-23	11-10-22	8-11-23	8-30-23	8-30-23	10-6-23	10-19-23
7. PRINCIPAL AMOUNT	777.60	21,999.60	680.40	16,957.50	682.00	730.30	5,298.75	8,910.00	680.33
8. TAX LEVIES MADE	2	2	2	2	1	1	1	1	1
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	259.20	7,333.20	226.80	5,652.50	-	-	-	-	-
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	259.20	7,333.20	226.80	5,652.50	227.33	243.43	1,766.25	2,970.00	226.78
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	259.20	7,333.20	226.80	5,652.50	454.67	486.87	3,532.50	5,940.00	453.55
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	259.20	7,333.20	226.80	5,652.50	227.33	243.43	1,766.25	2,970.00	226.78
B. INTEREST	24.62	696.65	21.55	536.99	43.19	46.25	335.59	564.30	43.09
TOTAL	283.82	8,029.85	248.35	6,189.49	270.53	289.69	2,101.84	3,534.30	269.86
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	259.20	7,333.20	226.80	5,652.50	227.33	243.43	1,766.25	2,970.00	226.78
B. INTEREST	24.62	696.65	21.55	536.99	43.19	46.25	335.59	564.30	43.09
TOTAL	283.82	8,029.85	248.35	6,189.49	270.53	289.69	2,101.84	3,534.30	269.86
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	259.20	7,333.20	226.80	5,652.50	227.33	243.43	1,766.25	2,970.00	226.78
B. INTEREST	24.62	696.65	21.55	536.99	43.19	46.25	335.59	564.30	43.09
TOTAL	283.82	8,029.85	248.35	6,189.49	270.53	289.69	2,101.84	3,534.30	269.86
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	R MATTHESEN	TOWNE,TEMPL E & TABOR	R WILLIAMS	S COCHRAN	G BAXTER	R GARCIA- SEGURA	MARIE DETTY	YMCA	A SOLEMBERG
1. IN FAVOR OF									
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.
3. PURPOSE OF JUDGMENT	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	DAMAGE CLAIM	WORKERS COMP
4. CASE NUMBER	CV2023-313	CV2023-251	CS2023-1023	DC2023-41	DC2023-42	DC2023-40	DC2024-77	DC2023-024	CV2024-48
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT
6. DATE OF JUDGMENT	10-19-23	10-31-23	11-4-23	12-29-23	12-29-23	1-5-24	1-18-24	2-9-24	2-27-24
7. PRINCIPAL AMOUNT	49,072.00	77,500.00	2,244.46	1,692.74	2,185.23	1,123.83	2,392.89	100,000.00	10,368.00
8. TAX LEVIES MADE	1	1	1	1	1	1	1	1	1
9. PRINCIPAL AMOUNT PRO- VIDED FOR TO 6-30-21	-	-	-	-	-	-	-	-	-
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	16,357.33	25,833.33	748.15	564.25	728.41	374.61	797.63	33,333.33	3,456.00
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	32,714.67	51,666.67	1,496.31	1,128.49	1,456.82	749.22	1,595.26	66,666.67	6,912.00
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023									
A. 1/3 PRINCIPAL	16,357.33	25,833.33	748.15	564.25	728.41	374.61	797.63	33,333.33	3,456.00
B. INTEREST	3,107.89	4,908.33	142.15	107.21	138.40	78.67	167.50	7,000.00	725.76
TOTAL	19,465.23	30,741.67	890.30	671.45	866.81	453.28	965.13	40,333.33	4,181.76
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING									
A. PRINCIPAL									
B. INTEREST									
TOTAL									
14. JUDGMENT SINCE LEVIED									
A. PRINCIPAL	16,357.33	25,833.33	748.15	564.25	728.41	374.61	797.63	33,333.33	3,456.00
B. INTEREST	3,107.89	4,908.33	142.15	107.21	138.40	78.67	167.50	7,000.00	725.76
TOTAL	19,465.23	30,741.67	890.30	671.45	866.81	453.28	965.13	40,333.33	4,181.76
15. JUDGMENT SINCE PAID									
A. PRINCIPAL	16,357.33	25,833.33	748.15	564.25	728.41	374.61	797.63	33,333.33	3,456.00
B. INTEREST	3,107.89	4,908.33	142.15	107.21	138.40	78.67	167.50	7,000.00	725.76
TOTAL	19,465.23	30,741.67	890.30	671.45	866.81	453.28	965.13	40,333.33	4,181.76
16. LEVIED FOR BUT UNPAID									
A. PRINCIPAL									
B. INTEREST									
TOTAL									

CITY OF LAWTON
 JUDGMENT INDEBTEDNESS AFFECTING HOMESTEAD
 FISCAL YEAR 2024-2025

	AEP	J SMITH	MCDANIEL	R KIZARR	D SIMMONS	I ROUNTREE	C CALDWELL	D WHITE	J CHELENZA	TOTAL
1. IN FAVOR OF	AEP	J SMITH	MCDANIEL	R KIZARR	D SIMMONS	I ROUNTREE	C CALDWELL	D WHITE	J CHELENZA	
2. BY WHOM OWNED	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	C.E.R.S.	
3. PURPOSE OF JUDGMENT	DMG CLAIM	DMG CLAIM	WORKERS COMP	WORKERS COMP	WORKERS COMP	WORKERS COMP	WORKERS COMP	DMG CLAIM	WORKERS COMP	
4. CASE NUMBER	DC2023-039	DC2024-001	CV2024-66	CV2024-67	CV2024-65	CV2024-69	CV2024-98	CS2024-410	CV2024-142	
5. NAME OF COURT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	DISTRICT	
6. DATE OF JUDGMENT	3-4-24	3-4-24	3-6-24	3-6-24	3-6-24	3-11-24	3-26-24	4-11-24	4-30-24	
7. PRINCIPAL AMOUNT	6,846.00	7,748.85	25,118.20	23,328.00	29,000.00	51,624.47	10,368.00	2,849.25	10,368.00	167,250.77
8. TAX LEVIES MADE	1	1	1	1	1	1	1	1	1	
9. PRINCIPAL AMOUNT PROVIDED FOR TO 6-30-21	-	-	-	-	-	-	-	-	-	-
10. PRINCIPAL AMOUNT PROVIDED FOR IN FY 22	2,282.00	2,582.95	8,372.73	7,776.00	9,666.67	17,208.16	3,456.00	949.75	3,456.00	55,750.26
11. PRINCIPAL AMOUNT NOT PROVIDED FOR	4,564.00	5,165.90	16,745.47	15,552.00	19,333.33	34,416.31	6,912.00	1,899.50	6,912.00	111,500.51
12. AMOUNT TO PROVIDE BY TAX LEVY FY 2023										
A. 1/3 PRINCIPAL	2,282.00	2,582.95	8,372.73	7,776.00	9,666.67	17,208.16	3,456.00	949.75	3,456.00	55,750.26
B. INTEREST	479.22	542.42	1,758.27	1,632.96	2,030.00	3,613.71	725.76	199.45	725.76	11,707.55
TOTAL	2,761.22	3,125.37	10,131.01	9,408.96	11,696.67	20,821.87	4,181.76	1,149.20	4,181.76	67,457.81
13. LEVIED FOR BUT UNPAID JUDGMENTS OUTSTANDING										
A. PRINCIPAL										
B. INTEREST										
TOTAL										
14. JUDGMENT SINCE LEVIED										
A. PRINCIPAL	2,282.00	2,582.95	8,372.73	7,776.00	9,666.67	17,208.16	3,456.00	949.75	3,456.00	55,750.26
B. INTEREST	479.22	542.42	1,758.27	1,632.96	2,030.00	3,613.71	725.76	199.45	725.76	11,707.55
TOTAL	2,761.22	3,125.37	10,131.01	9,408.96	11,696.67	20,821.87	4,181.76	1,149.20	4,181.76	67,457.81
15. JUDGMENT SINCE PAID										
A. PRINCIPAL	2,282.00	2,582.95	8,372.73	7,776.00	9,666.67	17,208.16	3,456.00	949.75	3,456.00	55,750.26
B. INTEREST	479.22	542.42	1,758.27	1,632.96	2,030.00	3,613.71	725.76	199.45	725.76	11,707.55
TOTAL	2,761.22	3,125.37	10,131.01	9,408.96	11,696.67	20,821.87	4,181.76	1,149.20	4,181.76	67,457.81
16. LEVIED FOR BUT UNPAID										
A. PRINCIPAL										-
B. INTEREST										-
TOTAL										-

EXHIBIT SF-7

CITY OF LAWTON, OKLAHOMA
SINKING FUND
COUNTY EXCISE BOARDS' APPROPRIATION OF INCOME AND REVENUES
2024-2025 ESTIMATE OF NEEDS

	<u>SINKING FUND</u>
TO FINANCE APPROVED BUDGET IN SUM OF (FROM FORMS SF-1 - LINE 25)	<u>\$ 1,372,316.74</u>
EXCESS OF ASSETS OVER LIABILITIES (FROM FORM SF-1 - LINE 17)	<u>3,431,889.63</u>
OTHER DEDUCTIONS - ATTACH EXPLANATION	<u>\$</u>
BALANCE REQUIRED TO RAISE (LINE 1 LESS 2 & 3)	<u>\$ (2,059,572.89)</u>
ADD 5% FOR DELINQUENT TAX	<u>(102,978.64)</u>
GROSS BALANCE OF REQUIREMENTS APPROPRIATED FROM 2024 AD VALOREM TAX	<u><u>\$ (2,162,551.54)</u></u>

CITY OF LAWTON
COUNTY OF COMANCHE

We certify that the total assessed valuation of the property, subject to Ad Valorem Taxes, excluding homestead exemptions approved, in the municipality as finally equalized and certified by the state Board of Equalization for the current year 2023-2024 is as follows:

Real Property	-
Personal Property	-
Public Service Property	-
Total	-

and that the assessed valuations herein certified have been used in computing the rate of mill levies and the proceeds thereof as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by Ad Valorem Taxation, we thereupon have made the levies therefor, as provided by law as follows:

General Fund _____	mills	Building Fund _____	mills
Sinking Fund <u>#DIV/0!</u>	mills	Total _____	mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the county Assessor of said county, in order that the County Assessor may immediately extend said levies upon the tax rolls for the year 2021, without regard to any protest that may be filed against any levies, as required by 68 O. S., 1991, Section 2481.4. We further certify that the said appropriation and the mill-rate levies, as aforesaid, are within the limitation provided by law.

Date at _____ Oklahoma this _____
Day of _____ 2024

Member

Chairman of the Board

Member

Attest:
Secretary of the County Excise Board

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BONDS S2008
\$8,000,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest Requirements</u>	<u>Total Requirements</u>
2024-2025	420,000	65,376	485,376
2025-2026	420,000	51,264	471,264
2026-2027	420,000	36,984	456,984
2027-2028	420,000	22,557	442,557
2028-2029	440,000	7,656	447,656
	<u>2,120,000</u>	<u>183,837</u>	<u>2,303,837</u>

The bonds listed above are "General Obligation Bonds, Series 2008", dated Oct 1, 2008. Financing is through ad valorem rates.

Interest payments are made semi annually beginning April 1, 2010.
Principal payments are made annually beginning October 1, 2010.

Interest rate is variable and average interest rate is 2.96%.

These bonds provided financing for sanitary sewer system phase IIA improvements

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BOND S2016
\$2,900,000

Fiscal Period	Principal Requirements	Interest Requirements	Total Requirements
2024-2025	320,000	13,200	333,200
2025-2026	340,000	6,800	346,800
	<u>660,000</u>	<u>20,000</u>	<u>680,000</u>

General Obligation Bond Series 2016 \$2,900,000
provide funds for the purpose of constructing fire department facilities.
Principal financing is through the ad valorem rates
Interest rate is 2% payments are due June 1st & December 1st each year.
Principal payments are made annually beginning June 1, 2018

These bonds provided financing for fire station 8 improvements.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BONDS S2018
\$11,000,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest Requirements</u>	<u>Total Requirements</u>
2024-2025	1,220,000	177,700	1,397,700
2025-2026	1,220,000	141,100	1,361,100
2026-2027	1,220,000	104,500	1,324,500
2027-2028	1,220,000	67,900	1,287,900
2028-2029	1,240,000	24,800	1,264,800
	<u>6,120,000</u>	<u>516,000</u>	<u>6,636,000</u>

The bonds listed above are "General Obligation Bonds, Series 2018", dated August 30, 2018. Financing is through ad valorem rates.

Interest payments are made semi annually beginning April 1, 2020.
Principal payments are made annually beginning October 1, 2020.

Interest rate is 2 %

These bonds helped finance Street and Road Improvements around Lawton.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BOND S2019
\$6,300,000

Fiscal Period	Principal Requirements	Interest Requirements	Total Requirements
2024-2025	700,000.00	77,000.00	777,000.00
2025-2026	700,000.00	63,000.00	763,000.00
2026-2027	700,000.00	49,000.00	749,000.00
2027-2028	700,000.00	35,000.00	735,000.00
2028-2029	700,000.00	21,000.00	721,000.00
2029-2030	700,000.00	7,000.00	707,000.00
	<u>4,200,000</u>	<u>252,000</u>	<u>4,452,000</u>

The promissory note dated December 1, 2019, to **Cede & Co.**, is to provide funds for the purpose of constructing the purpose of improving streets and roadways.

Principal financing is through the ad valorem rates

Interest rate is 2% payments are due June 1st & December 1st each year.

Principal payments are made annually beginning June 1, 2021

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BOND S2020
\$4,590,000

Fiscal Period	Principal Requirements	Interest Requirements	Total Requirements
2024-2025	510,000.00	53,550.00	563,550.00
2025-2026	510,000.00	48,450.00	558,450.00
2026-2027	510,000.00	43,350.00	553,350.00
2027-2028	510,000.00	35,700.00	545,700.00
2028-2029	510,000.00	25,500.00	535,500.00
2029-2030	510,000.00	15,300.00	525,300.00
2029-2030	510,000.00	5,100.00	515,100.00
	<u>3,570,000</u>	<u>226,950</u>	<u>3,796,950</u>

The promissory note dated December 1, 2020, is to provide funds for the purpose of constructing the purpose of improving streets and roadways.

Principal financing is through the ad valorem rates

Interest rate is 2% average payments are due June 1st & December 1st each year.

Principal payments are made annually beginning December 1, 2020.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BOND S2021
\$3,420,000

Fiscal Period	Principal Requirements	Interest Requirements	Total Requirements
2024-2025	380,000.00	47,500.00	427,500.00
2025-2026	380,000.00	43,700.00	423,700.00
2026-2027	380,000.00	39,900.00	419,900.00
2027-2028	380,000.00	34,200.00	414,200.00
2028-2029	380,000.00	26,600.00	406,600.00
2029-2030	380,000.00	19,000.00	399,000.00
2030-2031	380,000.00	11,400.00	391,400.00
2031-2032	380,000.00	3,800.00	383,800.00
	<u>3,040,000</u>	<u>226,100</u>	<u>3,266,100</u>

The promissory note dated December 1, 2021, is to provide funds for the purpose of constructing the purpose of improving streets and roadways.

Principal financing is through the ad valorem rates

Interest rate is 2% average payments are due June 1st & December 1st each year.

Principal payments are made annually beginning December 1, 2022.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR GENERAL OBLIGATION BOND S2022
\$8,100,000

Fiscal Period	Principal Requirements	Interest Requirements	Total Requirements
2024-2025	900,000.00	315,000.00	1,215,000.00
2025-2026	900,000.00	279,000.00	1,179,000.00
2026-2027	900,000.00	243,000.00	1,143,000.00
2027-2028	900,000.00	207,000.00	1,107,000.00
2028-2029	900,000.00	171,000.00	1,071,000.00
2029-2030	900,000.00	135,000.00	1,035,000.00
2029-2031	900,000.00	99,000.00	999,000.00
2029-2032	900,000.00	63,000.00	
2029-2033	900,000.00	22,500.00	922,500.00
	<u>8,100,000</u>	<u>1,534,500</u>	<u>8,671,500</u>

The promissory note dated December 1, 2022, is to provide funds for the purpose of constructing the purpose of improving streets and roadways.

Principal financing is through the ad valorem rates

Interest rate is 4% average payments are due June 1st & December 1st each year.

Principal payments are made annually beginning December 1, 2025.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LAWTON UTILITY SYSTEM REVENUE NOTE
\$5,270,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	400,000	35,075	435,075
2025-2026	415,000	24,208	439,208
2026-2027	425,000	12,935	437,935
2027-2028	85,000	3,148	88,148
	<u>1,325,000</u>	<u>75,365</u>	<u>1,400,365</u>

The promissory note dated December 21, 2011 to JP Morgan Chase Bank, is to refund the outstanding portion of the Lawton Water Authority's Series 2003B Promissory Note to OWRB, series 2003D Promissory note to OWRB, and Series 2004F Promissory note to OWRB. Principal payments will begin on October 1, 2012 and continue on a semi-annual basis. Payments are processed through the trustee bank, JP Morgan Chase Bank.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR UTILITY SYSTEM REVENUE NOTE S2013
\$10,920,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	460,000	6,647	466,647
	<u>460,000</u>	<u>6,647</u>	<u>466,647</u>

The requirements listed above are for a utility revenue note, dated July 24, 2013, to the Oklahoma Water Resources Board, providing funding for the refinancing of the Chevron Water Meter Replacement Project note and the Chevron Energy Project note payable. Financing is through revenue collection by the Lawton Water Authority. Monthly payments will be made to the trustee bank Bank Of Oklahoma for principal and interest each month beginning September 1st, 2013.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LAWTON WATER AUTHORITY SALES TAX REVENUE NOTE
\$20,000,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	1,300,000	12,870	1,312,870
	<u>1,300,000</u>	<u>12,870</u>	<u>1,312,870</u>

The promissory note dated December 17, 2015, to Bank of America, is to provide funding for financing the construction, reconstruction and/or acquisition of a portion of the 2016 CIP Projects of the City of Lawton. Principal financing is through the 2016 Sales Tax Revenue.

Principal payments will begin on July 1, 2016 and continue on a semi-annual basis.

Payments are processed through the trustee bank, Bank of Oklahoma (BOKF).

These loan proceeds financed \$8,785,000 water resources improvements, \$3,500,000 Lawton Area Transit System Improvements, \$4,800,000 street improvements (SE 45th, Lee to Bell), and \$2,500,000 street improvements (Columbia to Ferris) and closing costs of \$415,000.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR HUD SECTION 108 LOAN
\$1,216,000

<u>Fiscal Period</u>	<u>Interest & Admin Fees</u>	<u>Principal Requirements</u>	<u>Total Requirements</u>
2024-2025	17,918	124,000	141,918
2025-2026	14,484	130,000	144,484
2026-2027	10,731	138,000	148,731
2027-2028	6,662	146,000	152,662
2028-2029	2,284	153,000	155,284
	<u>52,078</u>	<u>691,000</u>	<u>743,078</u>

The requirements listed above are for a promissory note, dated March 28, 2019, to the U.S. Department of Housing and Urban Development for NW 2nd Street Project. Financing is through Housing and Urban Development Grant. Payments are made to the Bank of New York Mellon. Principal and interest payments are made every six months beginning August 1, 2019.

The loan proceeds financed improvements to the 2nd Street Project.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LIDA SALES TAX NOTE S2017
\$31,000,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	3,865,000	151,384	4,016,384
2025-2026	3,950,000	65,470	4,015,470
	<hr style="border-top: 1px solid black;"/>		
	7,815,000	216,854	8,031,854
	<hr style="border-top: 3px double black;"/>		

The promissory note dated June 29, 2017, to Bank of America, is to provide funding for financing the construction of a new public safety facility as well as the required repairs and improvements to streets and roadways adjacent to and/or necessary for access to the public safety facility and related costs as part of the 2015 capital improvement projects. Principal payments will begin on January 1, 2018 and continue on a semi-annual basis. Payments are processed through the trustee bank, Bank of Oklahoma (BOKF). Repayment is from the 2015 capital improvement funds

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR WAURIKA LAKE MCD SERIES 2015A PROMISSORY NOTE
\$12,356,290

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	791,560	176,212	967,772
2025-2026	815,231	152,295	967,526
2026-2027	839,849	127,653	967,502
2027-2028	866,361	102,259	968,620
2028-2029	890,978	76,084	967,062
2029-2030	919,384	49,141	968,525
2030-2031	946,842	21,361	968,203
	6,070,205	705,005	6,775,209
	6,070,205	705,005	6,775,209

Water Revenue Refunding Note, S2015A, dated July 8, 2015 for the purpose of providing funds for repayment of the original 1978 project that was designed to provide water supply to the cities of Lawton, Duncan, Waurika, Comanche, Temple and Walters.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR WAURIKA LAKE MCD SERIES 2015B PROMISSORY NOTE
\$5,170,708

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	257,581	129,573	387,154
2025-2026	262,264	121,256	383,519
2026-2027	271,630	113,223	384,853
2027-2028	280,997	105,066	386,063
2028-2029	285,680	95,996	381,676
2029-2030	295,047	86,157	381,204
2030-2031	309,097	75,542	384,639
2031-2032	263,463	63,577	327,040
2032-2033	277,513	50,428	327,941
2033-2034	286,563	36,717	323,280
2034-2035	300,613	22,421	323,034
2035-2036	314,663	7,564	322,226
	3,405,110	907,519	4,312,629
	3,405,110	907,519	4,312,629

This loan provides repayment for the silt removal project by the Corp of Engineers beginning 2016.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR WAURIKA LAKE MCD SERIES 2017 PROMISSORY NOTE TO OWRB
\$13,541,304

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	639,442	374,844	1,014,287
2025-2026	654,313	354,426	1,008,739
2026-2027	681,080	326,750	1,007,830
2027-2028	707,848	297,964	1,005,812
2028-2029	737,589	268,008	1,005,597
2029-2030	767,331	236,818	1,004,149
2030-2031	800,046	204,334	1,004,381
2031-2032	832,762	170,494	1,003,256
2032-2033	868,452	135,237	1,003,688
2033-2034	904,142	98,500	1,002,641
2034-2035	942,806	60,222	1,003,027
2035-2036	981,470	20,341	1,001,810
	9,517,280	2,547,937	12,065,217
	9,517,280	2,547,937	12,065,217

The S2017 is the refinance of S2010 a New Project that will enable the Additional Storage Capacity to be provided to the Participating Municipalities, each of which has entered into an Addendum to Contract with the Waurika District. Each of the Participating Municipalities has agreed to pay a percentage share of the capital and other costs of the New Project and is entitled to receive such percentage share of the Additional Storage Capacity. The percentage share of the water capacity of the New Project specified in the Addendum to Contract to which the Authority and the City are entitled to 59.483%.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LIDA SALES TAX NOTE S2019
\$7,640,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	835,000	7,766	842,766
	<u>835,000</u>	<u>7,766</u>	<u>842,766</u>

The promissory note dated October 3, 2019, to JP Morgan Chase Bank, is to provide funding to finance information technology infrastructure improvements. Principal and Interest payments will begin on January 1, 2020 and continue on a semi-annual basis. Interest rate was 1.86%. Payments are processed through the trustee bank, Bank of Oklahoma (BOKF). Repayment is from the 2016 capital improvement funds

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LIDA SALES TAX NOTE S2023
\$2,940,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	255,000	132,163	387,163
2025-2026	265,000	119,795	384,795
2026-2027	280,000	106,821	386,821
2027-2028	295,000	92,878	387,878
2028-2029	305,000	78,570	383,570
2029-2030	325,000	63,414	388,414
2030-2031	340,000	47,530	387,530
2031-2032	355,000	30,919	385,919
2032-2033	370,000	13,459	383,459
	<u>2,790,000</u>	<u>685,548</u>	<u>3,475,548</u>

This promissary note dated December 7, 2023 was issued for the purpose of providing funds to (i) finance acquisition & improvements in the operation of the water system that provides recreational benefits and (ii) pay certain costs of associated with the issuance of the note.

Principal and Interest payments will begin on June 1, 2024 and continue on a semi-annual basis.

Interest rate was 4.850%. Payments are processed through the trustee bank, Bank of Oklahoma (BOKF).

Repayment is from the 2019 capital improvement funds.

CITY OF LAWTON
DEBT SERVICE
SCHEDULE OF REQUIREMENTS FOR LIDA SALES TAX NOTE S2024
\$30,000,000

<u>Fiscal Period</u>	<u>Principal Requirements</u>	<u>Interest & Admin Fees</u>	<u>Total Requirements</u>
2024-2025	1,500,000	1,237,363	2,737,363
2025-2026	2,070,000	1,539,450	3,609,450
2026-2027	2,185,000	1,423,950	3,608,950
2027-2028	2,305,000	1,302,263	3,607,263
2028-2029	2,435,000	1,173,700	3,608,700
2029-2030	2,575,000	1,037,850	3,612,850
2030-2031	2,715,000	894,300	3,609,300
2031-2032	2,865,000	742,913	3,607,913
2032-2033	3,025,000	583,275	3,608,275
2033-2034	3,195,000	414,563	3,609,563
2034-2035	3,375,000	236,363	3,611,363
2035-2036	1,755,000	48,263	1,803,263
	<u>30,000,000</u>	<u>10,634,250</u>	<u>40,634,250</u>

This promissary note dated April 1, 2024 was issued for the purpose of providing funds to (i) finance all or a portion of the cost of the acquisition, construction, equipping, renovating, and improving of certain capital improvement projects to be located within the City of Lawton, Oklahoma (collectively, the “Project”) and (ii) pay certain costs associated with the issuance of the Note.

Principal and Interest payments will begin on July 1, 2024 and continue on a semi-annual basis. Interest rate was 5.500%. Payments are processed through the trustee bank, Bank of Oklahoma (BOKF). Repayment is from the 2019 capital improvement funds.

ACTUAL AND ANTICIPATED PURCHASES
SCHEDULE OF FUTURE COMMITMENTS

	<u>2024</u>	<u>2025</u>	<u>2026</u>
Landfill Trash Compactor Acquired December 2022	242,897	242,897	242,897
	<u>242,897</u>	<u>242,897</u>	<u>242,897</u>

APPENDIX



GLOSSARY OF GENERAL AND ENTERPRISE FUNDS REVENUE ACCOUNTS

CITY SALES TAX: The City of Lawton sales tax levy is .04125 percent of the gross receipts from the sales or rental of tangible personal property and from the furnishings of services of this amount, .02125 percent is set aside to fund the 2019 Sales Tax Capital Improvement Fund.

CITY USE TAX: The City of Lawton Use Tax is .04125 percent of the gross receipts from the storage use or consumption of all property purchased or brought into the city from outside the state. The tax is a form of excise tax which compensates for the fact that the city would not receive Sales Tax from personal property purchased out-of-state and brought into Oklahoma for use. If city sales tax is reduced or increased, its Use Tax will change in the same amount.

FRANCHISE AND ORDINANCE TAX: American Electric Power and Summit Utilities remit two percent of gross cash receipts and Clarity Telecom (Bluepeak), Dobson Technologies, and Indian Nations Fiber Optics remit five percent of gross service charges after deducting taxes. Payments are remitted monthly or quarterly, depending on contract requirements.

ALCOHOLIC BEVERAGE TAX: Excise taxes are levied at the wholesale level and are collected by the Oklahoma Tax Commission. The OTC retains three percent for operation. One-third of the remaining 97 percent is distributed to the counties on the basis of area population. Counties in turn redistribute to cities on the basis of population.

WATER (TRANSFER FROM TRUST) – AN ENTERPRISE FUND: Current water rates are established in Appendix A of the City Code.

OTHER WATER REVENUE – AN ENTERPRISE FUND: Includes penalty for late payment (10 percent of current utility bill); service restoration charge after payment of delinquent bill – (\$50.00); administrative charge for insufficient check – (\$35.00).

WASTEWATER EFFLUENT – AN ENTERPRISE FUND: American Electric Power has contracted to purchase an annual average of 1,500,000 gallons per day of sewage treatment plant effluent at \$.085 per 1,000 gallons.

SEWER SERVICE CHARGE – AN ENTERPRISE FUND: Current sewer service charges are established in Appendix A of the City Code.

REFUSE DISPOSAL FEES – AN ENTERPRISE FUND: Current refuse collection charges are established in Appendix A of the City Code.

LANDFILL FEES – AN ENTERPRISE FUND: Fees are collected at the Landfill gate on a per load basis at the rate established in Appendix A of the City Code.

ANIMAL SHELTER REVENUE: Revenue derived from impoundment fee, boarding fee, adoption fee and owner pick-up fee.

CEMETERY REVENUE: Sales of burial spaces, opening and closing graves and special lot care.

LIBRARY REVENUE: Penalties assessed from over-due books and lost books.

SWIMMING: City operates one swimming pool located at 920 S 11th. Charges are established in Appendix A of the City Code.

MISCELLANEOUS REVENUE: Revenue from various sources not included in standard classifications. Some typical examples are as follows: fire runs outside the city limits; fees for closing public way; vending machines; closing of easements; mowing; collection from damage claims.

GLOSSARY OF EXPENDITURE ACCOUNTS

50000 SALARIES & WAGES: All base wages paid to full time permanent employees. In the Fire Department, the salaries and wages account includes Premium Pay for scheduled overtime in addition to base wages. In the Police Department, the salaries and wages account includes Investigator Incentive pay in addition to base wages.

50005 DIFFERENTIAL/STANDBY PAY: Payment of wages to employees in excess of normal pay for temporarily working in a higher classification. Includes pay for split and/or night shifts, standby, etc.

- The Fire Marshals are paid standby when required to be available during off duty hours. The rate is \$500.00 bi-weekly.
- The Chief of Police or his/her designee determines the need for working out of class. A Police Officer who performs the duties of a position one level above his position for an entire shift is paid at a rate 10% over the normal salary.
- Night work pay differential for General Employees and Police Officers is paid for scheduled work shifts occurring 50% or more after 5:00 P.M. and before 5:00 A.M. The premium rate is 5% over the normal salary.
- Standby pay differential of 10% over an employee's regular salary is paid to General Employees who are on call during non-duty time around-the-clock, including weekends and holidays.

50010 SICK LEAVE•PAY IN LIEU: Compensation to cover unused sick leave for employees. Sick leave for Fire Fighters accrues at the rate of 96 hours per year for staff employees and 144 hours per year for shift employees. Payment is made annually for all hours accumulated over 576 hours for staff employees and 864 hours for shift employees. Excess sick leave is paid at the employee's hourly rate of pay. Upon voluntary resignation, unused sick leave is redeemed by the City at the following rates; Accumulated hours between 0-192 for staff employees and 0-288 for shift employees are redeemed at 25%, accumulated hours between 193-384 for the staff employees and 289-576 for shift employees are redeemed at 50% of the employees current hourly rate, accumulated hours between 385-576 for staff employees and 577-864 for shift employees are redeemed at 75% of the employee's current hourly rate, and all accumulated hours in excess of 576 hours for staff and 864 hours for shift employees are redeemed at 100% of the employees current hourly rate. Upon retirement of a firefighter, all unused sick leave accumulated from 0-576 hours for staff and 0-864 hours for shift employees is redeemed at 75% of the employee's current hourly rate. All hours in excess of those amounts are redeemed at 100% of the employee's current hourly rate of pay.

Sick Leave for Police Officers accrues at the rate of 96 hours per year. An officer is paid annually for all unused sick leave accumulated in excess of 576 hours. Upon resignation, an officer's sick pay hours are redeemed at the rate of 2 ½% of his hourly rate of pay for each full year of service. Upon retirement, all sick hours are redeemed at 75% of the current hourly rate of pay.

General employees accrue sick leave at the rate of 96 hours per year. Payment is made annually for all hours accumulated over 576 hours at the employee's hourly rate of pay. Employees who resign will be compensated for all accrued sick leave as follows: The number of sick leave hours will be multiplied 2 ½% times the total number of full years of service for the employee times the current hourly rate of pay. Employees who are terminated shall receive no compensation for accrued sick leave benefits. General employees who are eligible for retirement may choose to use their accrued vacation, flexible and historical sick leave hours as terminal leave. The employee must provide a request for terminal leave not less than 90 days from the date the terminal leave is to begin. Employees in the executive pay plan must provide a request for terminal leave not less than 120 days from the date the terminal leave is to begin. All vacation and flexible leave hours must be used before historical sick leave hours can be taken. Employees in terminal leave status will continue to be paid through the payroll system for a maximum of 80 hours per pay period with no additional accruals. Benefits will be continued until the established retirement date.

50020 PART TIME: Payment of wages to employees not permanent or full-time. This will include only those employees who are paid through the payroll system on a part-time basis - e.g. lifeguards.

50025 OVERTIME: Compensation paid for hours worked in excess of 40 hours in one week or in accordance with contractual definitions contained in the bargaining agreements that meet FLSA regulations.

50030 HOLIDAY PAY: Payments to employees for working on holidays. The Fire Union elected to receive additional compensation in the form of base wages in lieu of holiday pay in 1989•90 agreement and subsequent agreements.

- Shift employees receive four "floating" holidays, which if unused are compensated for annually. Staff employees receive 96 hours of flexible holiday leave annually.
- Police officers with at least 1 year of current continuous service as of July 1 shall be allowed 40 hours of flexible holiday time.

General employees receive 13 holidays per year unless Christmas Eve falls on the weekend. The holidays consist of 8 "fixed" or mandatory holidays and 5 "flexible" holidays. Employees designated as shift employees shall receive a holiday credit of 8 hours or additional 8 hours of pay for each of the fixed holidays. If the fixed holiday leave credit is not used during the fiscal year, shift employees shall be paid annually for all unused fixed holiday credits.

50035 UNEMPLOYMENT CONTRIBUTION: City share of unemployment compensation. The City is self-insured for unemployment benefits. Actual charges are reimbursed to the State and the expenses allocated to each division based on total number of employees.

50040 FICA: The City's share of Federal Social Security on all General Employees. The current rate is 6.20% for Social Security with a wage limit of \$168,600.00.

50042 MEDICARE: The City's share of the Medicare portion of FICA on all General Employees and Police and Fire hired after April 15, 1986. The current Medicare rate is 1.45%, with no wage limit.

50045 WORKERS' COMPENSATION: Payment of Worker's Compensation cost of the City and associated administrative cost. The City is self-insured for Worker's Compensation claims. The administration of the City's program has been contracted to the United Safety Company. Worker's Compensation costs are distributed to the divisions where the employee receiving the award works.

50050 GROUP LIFE & HOSPITAL: City's payment of medical benefit policy for City employees. The City's employee medical insurance is a fully-insured plan through Blue Cross Blue Shield.

50055 CITY PENSION PLAN: The City contributes 10% of General Employee's base pay to the City Employee's Retirement System for employees hired prior to July 1, 2017. The City contributes 3.5% of General Employee's base pay to a defined contribution plan for employees hired on or after July 1, 2017.

50056 POLICE PENSION PLAN: The City contributes 13% of Police Pay to the Police Pension fund.

50057 FIRE PENSION PLAN: The City contributes 14% of Firefighter's pay to the Firefighter's Pension fund.

50060 LONGEVITY: Payments to employees based on years of service. The biweekly rate of longevity pay for a firefighter is calculated by multiplying \$5.90 times the times the member's annual length of service (not to exceed 21 years). Members are not eligible until completion of four years of service. A member hired on or after July 1, 2004 shall not be eligible for longevity pay. Longevity Pay for police officers begins after completion of 48 months of continuous service, and is calculated by multiplying the officer's annual length of service by \$5.61, not to exceed 21 years. Officers hired after July 1, 2004 shall be eligible for the new longevity pay for those whom have completed 10 years of service. The benefit is based on \$100 per completed year and paid biweekly. Said longevity will be capped at \$2000 per year. Longevity pay for general non-union employees begins after completion of 48 months of continuous service, and is calculated by multiplying .0068091 times the bi-weekly base rate of a GE04G position, Step F, times the employee's total years of service, not to exceed 21 years. Employees hired after July 1, 2003, shall not be eligible for the longevity benefit regardless of continuous service.

50065 UNIFORM MAINTENANCE: Compensation paid for the purpose of cleaning and maintaining uniforms. In the Fire Department the City pays \$23.50 bi-weekly to shift employees and \$30.90 bi-weekly to staff employees for the maintenance of uniforms. Non-uniformed officers are granted a clothing

allowance for on-the-job civilian attire, approved by the Police Chief, in an amount not to exceed \$500 during the first 6 months of such appointment. During the second 6 months, the non-uniformed officer shall be granted an additional clothing allowance in an amount not to exceed \$500. For each subsequent 12 month period, the non-uniformed office shall be granted an amount not to exceed \$600 during the fiscal year. The City does not pay uniform maintenance for general employees.

51000 SUPPLIES, TOOLS AND EQUIPMENT: Supplies, tools, and equipment used during normal operations & costing less than \$5,000 per item – e.g. office supplies, shop supplies, field supplies, medical supplies, jail supplies & jail food, cleaning supplies, lawn care supplies, EMS Supplies, library supplies (excluding items listed in 51004 “Library Books”), fire extinguishers, keys, lightbulbs, etc.

51001 COMPUTER SUPPLIES: All computer supplies and equipment costing less than \$5,000 per item – e.g., Computers, software, printers, keyboards, monitors, mice, USB’s, cords, or wires, etc.

51002 WEAPONS & AMMO: Weapons and Ammo used during normal operations and costing less than \$5,000 per item – e.g., pistols, rifles, tasers, bullets, etc.

51003 RADIOS: Radios and radio supplies and equipment used during normal operations and costing less than \$5,000 per item.

51004 LIBRARY BOOKS: Expenditures for the acquisition of library books, tapes, records, VCR tapes, microfiche, and computer programs for patrons' use.

51005 METER SUPPLIES: Meter supplies and equipment used during normal operations and costing less than \$5,000 per item.

51010 PETROLEUM PRODUCTS: Fuel to include gasoline and diesel.

51015 CHEMICALS: Swimming pool chemicals, water purification chemicals, lawn care chemicals, lab reagents.

51020 REPAIR & MAINTENANCE: Repairs & maintenance to city property, buildings and fixed equipment (excluding repair and maintenance contracts specifically covered under Contractual Maintenance account (51025). Expenditures should include repair and maintenance cost for machinery and equipment that is attached to a building or that is part of the process – e.g., generators. Also included are repairs or maintenance on: computers, radios, furniture, fire extinguishers, breathing apparatus, power tools, trees, plants, landscaping, small waterline/sewer line, etc.

51025 CONTRACTUAL MAINTENANCE: Annual contracts to repair & maintain equipment – e.g., HVAC conditioning maintenance, copier repair agreements, security system maintenance agreements, typewriter repair/maintenance agreements, computer hardware and software maintenance agreements, etc.

51030 MAINT MATERIAL-MOTIVE EQUIP: Parts or service required to maintain City vehicles and equipment. Also included are vehicle registrations, titles, inspections, tires, keys, air, oil and fuel filters, alignments and oil samples for Streets' vehicles - e.g. passenger cars, vans, pickup trucks, water trucks, flush trucks, packers, street sweepers, backhoes, bush-hogs, chainsaws, chalkers, dozers, lawnmowers, scrapers, tractors, trailers, trucksters, vibrators, weed eaters and fire vehicles

51035 UNIFORM & CLOTHING: Personal items issued to individual employees for conduction City business – e.g., work shoes/boots, shirts, pants, raincoats, jackets, caps, waders, fire uniform requirements, police uniform requirements, protective vests, reflective vests, etc.

52000 RENTALS, PUBLICATIONS & PRINTING: Rentals or leases of property or equipment. Advertising and publication of official notices, ordinances, and legal bulletins, etc.; producing of printed reports, bulletins, forms, etc. Includes xeroxing, printed forms, stationary, microfilm, film, processing and lamination - e.g. rental of linen, towels, mats, fender covers from Flake; copier rental and excess copies under rental

agreement; rental of pagers, time clocks, oxygen cylinders, small tools and ladders.

52025 PROFESSIONAL & TECHNICALSERVICE: Charges for annual audit, architectural and engineering consultant fees, medical fees, notary fees, jury duty, analytical cost for WTP & WWTP, and other services requiring a formal agreement- janitorial service, pest control service, planting & sowing seed service (landfill), Center for Creative Living services, cleaning service, also included are services rendered by trained or licensed individuals/companies

52026 MOWING: Mowing services

52030 LEGAL EXPENSE: Legal fees

52040 LAND LINES: Landline telephone services

52041 LONG DISTANCE: Long distance telephone services

52042 CELL PHONE: Cell phone telephone services

52043 INTERNET: Internet services

52044 POSTAGE: Postage services, stamps, metered postage, postal cards, stamped envelopes, registered mail, special delivery, and parcel post.

52045 ELECTRICITY & NATURAL GAS: Charges for electricity and natural gas used on City property, ball parks, tennis courts, traffic lights, caution lights, school crossing signals and annual street lighting contract with Public Service Company.

52050 INSURANCE: Premium payments for vehicle insurance, liability insurance and blanket position bond and broad form money and securities policy - e.g. notary insurance, sports team insurance, accidental death premiums for Police and Fire personnel.

52055 DUES & MEMBERSHIPS: Membership fees, dues, and subscription costs for organizations, license certification/recertification fees, CDL testing/license/renewals, publications for office and operations use, and sanction fees for special events for Parks & Rec

52060 TRAVEL & TRAINING: Expense for attending authorized training/schools/ conferences and banquets to include travel, meals, lodging and registration. Also includes training costs for outside instructors, training tapes, EMS training materials, reimbursement of approved tuition and education expenditures for City employees, pike passes, moving expenses, in town travel, and car allowances.

52075 ELECTION EXPENSE: Costs associated with administering annual and special elections.

52090 OTHER EXPENSE: All expenditures not otherwise classified - e.g. reimbursements to banks for checks returned uncollected, reimbursement to customers for overpayment on account, funds appropriated for special projects to be designated by City Council, volunteer travel for R.S.V.P., taxes, water usage, sales tax wire, and construction permits.

53005 LEASE PURCHASE AGREEMENT: Annual cost of lease/purchase payments - e.g. vehicles, computer equipment, telephone systems.

53015 MACHINERY & EQUIPMENT: Expenditures for the acquisition of equipment and vehicles individually costing \$5,000 or more with a life of one year or more. Expenditures include the initial cost, transportation and installation charges, graphics, material and labor for constructed items. e.g. boats, passenger cars, vans, pickup trucks, water trucks, flush trucks, packers, street sweepers, fire vehicles, riding mowers, tractors, brush hogs, vibrators, forklifts, trucks, backhoes, scrapers, dozers, specialized equipment, construction of food booths to include labor, SCBAs and spare bottles and flammable

storage cabinets.

53020 CONSTRUCTION, IMPROVEMENTS & ADDITIONS: Improvements and additions to buildings, occupied structures and integral equipment. e.g. wall-to-wall carpet, ceiling tile and lights, street light installation.

53025 SOFTWARE: Computer software costing \$5,000 or more with a useful life of one year or more.

City of Lawton Funds

#	Name	Restrictions	Amount	Source	Reference
100	General	To finance the general operations and functions of the municipal government, including capital improvement programs of the City.	2%	Sales Tax	Res 80-106 Ord 80-268 11 § 17-212
110	Stormwater Management	For the purpose of collecting and disbursing funds to carry out the EPA unfunded mandate for stormwater management (Federal Clean Water Act)	\$0.75	Utility bill	Res 05-109 11 § 17-212 Res 05-193 Ord 05-92
120	Emergency Reserve	For the purpose of collection and expending emergency funds. Council approval necessary to expend funds on the following criteria: A. Any federal, state, or locally declared emergency; B. Infrastructure repairs determined to be critical to protect the public health; and C. Any legally mandated actions stemming from new federal and state regulations impacting municipal functions and any necessary expenditure associated therewith.	Miscellaneous	Remaining lump sum from \$0.50 fee on utility bill plus Federal, State, Emergency Public Assistance Reimbursement	Ord 10-26
200	Special Revenue	For the collection and disbursement of contributions made to the City to support fire prevention education and the Project Impact Program, donations made to pay a reward for information on vandalism at the City cemetery, court fines dedicated to LETA, court fines dedicated to police and fire training, and for purchasing and improving land for public park and recreation uses.	Varies	Varies	
205	Water System Impact Fee	For collection and disbursement of developer impact fees. Upon Council approval of improvements, the impact fees may be recovered by the developer.	Varies	Building Development Developer Impact Fees	Ord 10-02
210	Drainage Maintenance	Used exclusively for maintaining and upgrading the City's drainage system	\$2.00	Utility payments	Res 93-67 Res 93-68
215	Lawton Parking Authority	Established to accept grant funds from HUD for aide in acquiring land for the Mall Parking Project. Annual parking fee of \$4,500 is deposited and transferred to CDBG.	\$4,500	Annual Parking fee/Central Mall	Res 78-62
220	Mass Transit Authority	Pays bills and receives draw downs on Mass Transit projects	Varies	Miscellaneous	11 § 17-212
225	McMahon Authority	To receive and expend McMahon grants	Varies	McMahon grants	Res 77-99
230	Hotel/Motel	Tax collected here and distributed according to the formula set out in the resolution	7.0%	Hotel/Motel Room Charges	Res 23-145
235	Cemetery Care	25% of cemetery sales for lots, internments, and other sources are deposited here. Funds can be used to purchase additional cemetery land, capital improvements in the cemetery, and to purchase cemetery equipment.	25% of sales	Lots, internments, other	Res 99-62 Ord 94-19 11 § 26-109
240	Narcotics Forfeitures	To receive and expend property and cash forfeited by law for certain offenses. Usually spent on capital items.	Varies	Forfeitures	Res 99-62

245	Officer Training Fund	For each fine of \$10.00 or more, the court shall assess a state mandated fee of which \$2.00 is retained by the municipal court for law enforcement officers training and the remaining fee is forwarded to State Council for Training Law Enforcement Officers. This \$2.00 is for City use in implementing its law enforcement training functions of which not more than 7% may be used for court and prosecution training.	\$2.00	Fines/Bond Forfeiture	Ord 85-36 §20-1313.2
250	E911	Emergency telephone service fee is collected here. To be used for acquisition and installation of facilities, for equipment and supplies necessary for the emergency telephone service or any component or system associated therewith and for the operation of the service.	3% - 5%	Landline usage	Res 09-44
255	Cellular Phone System	Used only for services related to 911 emergency wireless telephone services, including automatic number identification and automatic location information services.	\$0.50	Wireless phone bills	Res 06-67
260	CDBG	The purpose of receiving grant funds and dispersing them in accordance to the federal guidelines prescribed by HUD. Used for housing activities benefitting low-income persons and families. For receiving and dispersing HOME Program funds as directed by HUD.	Varies	Grants	Res 75-43 Res 92-55 CC Policy 7-3
265	Grant	Separate fund to receive and disburse grant money	Varies	Grants	Res 03-174
270	TIF	Tax increments collected here and used by LEDA for TIF district(s) projects	Based off of formulas set in Code	TIF District 1 (Ad Valorem taxes) and TIF District 2 (Sales and Occupancy taxes)	Res 06-190 Res 06-191 Ord 06-15
300	Debt Service Prior 1972	Accounts for ad valorem taxes levied by the City for use in retiring court-assessed judgments, general obligation bonds, and their related interest expenses			
400	Rolling Stock	To be used for additional revenues to support capital outlay (rolling stock) purchases	\$8.05	Utility payment	Res 93-100 Res 96-64 Res 02-219 Res 06-95
405	Streets & Roadway GO Bond	For street improvements			
410	2012 Ad Valorem	For construction of landfill facility and animal welfare facility and fire station improvements	Varies	Ad Valorem tax	Ord 11-35 Ord 11-36
415	2012 Capital Improvement	For landfill, water, sewer and drainage systems, street improvements, clearwell construction, car and truck wash facility.	1.25%	Sales Tax	Ord 11-35 Ord 11-36
420	2015 Capital Improvement	For public safety purposes, capital improvement projects, and operational expenditures.	0.875%	Sales Tax	Ord 14-18
425	2016 Capital Improvement	Regarding new/alternate/improved water resources, 2012 CIP completions, LATS transportation improvements	1.25%	Sales Tax	Ord 15-11 Ord 15-12
430	2005 Ad Valorem CIP	For financing of capital improvement projects for the City. CIP items are Sewer Rehab, CETES, New City Hall	Varies	Ad Valorem tax	Ord 04-25

440	2019 Capital Improvement	For public safety purposes, information technology improvements, water and sewer line replacements, industrial development, parks master plan, LATS transportation improvement, streets and sidewalks, etc.	2.125%	Sales Tax	
500	LEDA	To receive and disburse funds for the Lawton Economic Development Authority	Varies	Varies	
501	LETA	To receive and disburse funds for the Lawton Enhancement Trust Authority	Varies	Varies	
502	LIDA	Loans for projects	Varies	Varies	
503	LURA	To receive and disburse funds for the Lawton Urban Renewal Authority	Varies	Varies	
510	Municipal Trust Court Fund	For the purpose of handling those funds contributed, appropriated, and otherwise received for the purpose of locating, prosecuting, and removing the drinking driver from the streets of Lawton by providing additional personnel and equipment to the Lawton Police department and Municipal Court towards that end.	Varies	Grant	Res 74-113 Res 06-33
600	General Fixed Assets	A ledger or group of accounts in which to record the details relating to the general fixed assets of the City.	Varies	Fixed Asset value	11 § 17-212
700	Enterprise	Utility, water, and sewer revenue is collected here for expenditures on the utility, water and sewer activities.	Miscellaneous	Utility payments	11 § 17-212
705	Lawton Water Authority		Varies	Utility payments	
710	Sewer Rehabilitation	Used for supporting the Sewer System Rehabilitation Program	\$2.35	Utility payments	Res 98-180
715	Landfill Financial Assurance	To accumulate and disburse funds required to meet Federal and State landfill financial assurance requirements.	Varies	General fund	Res 95-74
720	Debt Service	Monies are transferred to this fund to pay OWRB debt for sewer rehab.	Varies	Transfer in from Lawton Water Authority	11 § 17-212
800	Information Technology	City-wide technology services			
801	Health Insurance	For paying health premiums	Varies	City of Lawton and its employees	Res 04-99 Res 77-119
802	Workers Compensation	Workers compensation claims are paid out of this account	Varies	Multiple funds	Res 82-10
900	License & Permit	For collecting applicable fees for licenses and permits and in some instances, refunding/rebating said funds. End of FY up to 33% of funds transferred to General Fund.	Varies	License/Permit Fees Re-established 8/12/2014	Res 74-119 Res 14-100
905	Fringe Benefits	For the purpose of collecting and distributing employee contributed flex benefit funds	Varies	Employee flex benefit contributions	Res 92-129
950	General Employee Retirement	Purpose to collect all monies paid into the system for the purposes of the retirement system and shall be invested according to the terms of the trust agreement.	City - 10% Employee - 6.3%	General employee wages per pay period	Res 99-62 Ord 11-14