



Emergency Communications After Hours Contact/Access Form

4500 SW Lee Blvd Bldg 900 Lawton, OK 73505

Phone: 580-581-3272 Fax: 580-581-3495

Mission Statement:

“The Emergency Communications Department aids the public and other public safety agencies with emergency and non-emergency requests for service. We process calls and dispatch them to the most appropriate agency, including the police department, fire department, animal welfare, and public utilities.”

The Emergency Communications Department services all of Comanche County.

Emergency Communications maintains an emergency key holder file in order to contact the appropriate people in case of security matters, fire or other disasters. The data is retained only in the Emergency Communications Department files and is not distributed or sold.

For your convenience, you may locate this form on our website:

<https://www.lawtonok.gov/departments/emergency-communications>

Once you have completed the form, there are several ways to submit it:

- Return the form to your local police station.
- E-mail the form to courtney.waldron@lawtonok.gov
- Fax the form to 580-581-3495

Note: Floorplans, lockbox codes, and other codes provided to the Emergency Communications Department can be very helpful for responders, however, the City of Lawton cannot guarantee their use in any given situation, as responders on the scene may not be able use these items due to time constraints or other circumstances.



Emergency Communications After Hours Contact/Access Form

4500 SW Lee Blvd Bldg 900 Lawton, OK 73505

Phone: 580-581-3272 Fax: 580-581-3495

Business Name (if applicable):

Address:

Owner or Manager's Name:

Owner or Manager's Phone:

Owner or Manager's Email:

Contact 1 (Name and phone):

Contact 2 (Name and phone):

Contact 3 (Name and phone):

Contact 4 (Name and phone):

Security cameras have become commonplace and provide officers with helpful information if a crime occurs at your business/residence or in the area of your business/residence.

Do you have any security cameras? Yes No

Floor plans of businesses can be helpful to first responders in emergencies. If you have floor plans that you would like to provide, we can add them to our system. Having your alarm zones marked on your floor plans enhances the response of officers responding to your business.

Lockboxes are an option to let an individual into your home when you are not able to hand them the keys. Some residents/businesses have placed these on the building to allow first responders access if they are not on scene or in distress.

Do you have a lockbox on your building? Yes No

Please provide the code:

If you have an alarm, please be sure to update your emergency contacts with your alarm company. **We will only cancel our response to an alarm if notified to do so by the alarm company.**

Thank you for your assistance in this matter. Feel free to contact us if you have any questions.

Date:

Signature: