

<u>PARKS AND RECREATION DEPARTMENT BUILDING</u>		
<u>FEE SCHEDULE for CARNEGIE - TOWN HALL</u>		
In accordance with Appendix A, 19-702, Miscellaneous Fees and Charges, Lawton City Code		
the following Building Fees for the Carnegie Town Hall are in effect as follows:		
A.	Upstairs Rooms - Non-Commercial Use	
	Parlor - Daily Rate -	\$15.00 per hour
	Weekend Rate -	\$20.00 per hour
	Carnegie - Daily Rate -	\$20.00 per hour
	Weekend Rate -	\$30.00 per hour
	Mamie Small - Daily Rate -	\$15.00 per hour
	Weekend Rate -	\$25.00 per hour
	Use of all 3 (Three) Upstairs Rooms - Daily Rate	\$50.00 per hour
	Use of all 3 (Three) Upstairs Rooms - Weekend Rate	\$75.00 per hour
B.	Upstairs Rooms - Commercial Use	
	Parlor - Daily Rate-	\$20.00 per hour
	Weekend Rate -	\$30.00 per hour
	Carnegie - Daily Rate-	\$25.00 per hour
	Weekend Rate -	\$35.00 per hour
	Mamie Small - Daily Rate-	\$20.00 per hour
	Weekend Rate -	\$30.00 per hour
	Use of all 3 (Three) Upstairs Rooms - Daily Rate	\$65.00 per hour
	Use of all 3 (Three) Upstairs Rooms - Weekend Rate	\$80.00 per hour
C.	Rental fees must be paid at the time the event is confirmed. The paper work will be completed at the Parks and Recreation Department Administrative Office.	
D.	The Parks and Recreation Director must approve the Building Lease Agreement before the rental can be confirmed.	
E.	A Refundable cleanup deposit of \$50.00 must be paid at the time the booking is confirmed.	
F.	Refundable cleanup deposits must be picked up within five working days of the event or the deposit will be forfeited and the deposit will be made at City Hall, unless other arrangements have been made.	
G.	Contract signing and fees will be paid at the Parks and Recreation Department at 1405 SW 11th Street, Lawton, Oklahoma to the Parks and Recreation Administrative Assistant .	