

Lawton Public Library DISPLAY POLICY

The Lawton Public Library (LPL) is an information center for the community. In keeping with its mission to provide opportunities to engage in life-long learning, LPL provides library display and exhibit space for the community. Library-related activities have first priority for the display and exhibit areas.

LPL reserves the right to deny display and exhibit requests for any reason and to remove items at any time. LPL has the authority to determine where displays may be placed. LPL does not accept displays and exhibits that are judged to be illegal or inappropriate for public viewing as the Library is free and open to people of all ages. Active distribution, in which a person on site hands out material, canvasses, solicits or petitions, is not allowed in the library.

PUBLIC NOTICE BULLETIN BOARD

For public notices of community interest, a community bulletin board is available.

- Prior to posting, all notices must be brought to the attention of library staff who will approve and post. Arrangement of the board(s) is the responsibility of library staff.
- Notices posted become LPL property and will be discarded when information is no longer current or at the discretion of the library staff.
- Notices posted in violation of this policy will be removed and discarded.
- All items must identify the group or person responsible for distribution and provide a contact address or telephone number.

DISPLAYS AND EXHIBITS

LPL has limited display space. Occasionally, non-library exhibits can be displayed. Exhibits are displayed at discretion of library staff. All exhibits and displays will be considered in terms of the LPL's mission, availability, space requirements, and suitability of content for a public space as well as the timeliness of the topic. Exhibits and displays must be of an educational, cultural, or civic nature. Displays may not disrupt normal library operations, nor may they interfere with the use and enjoyment of the library by others.

- Displays are generally situated for a period of up to four weeks.
- Neither the Library nor the City of Lawton assumes any responsibility for the loss, theft, or damage of any item displayed or exhibited. All items placed in the library for exhibit/display are so placed at the owner's risk. No insurance is provided by LPL or the City of Lawton.
- The exhibitor is responsible for the installation and dismantling of the exhibit as scheduled.

LPL's philosophy of open access to information and ideas extends to displays and exhibits. Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants. LPL will not knowingly discriminate.

Board Approved: 6.2.21